

Student Affairs

First Day Packet

The University of Akron
The Division of Student Affairs

Section G: About Student Affairs



Section G.—About Student Affairs

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Student Affairs

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Academic Achievement Programs

Academic Achievement Programs deliver pre-college preparation services including academic, cultural and social enrichment to over 1200 Akron Public School students. Comprehensive services include standardized test preparation, diagnostic evaluation and skill enhancement during the summer and throughout the academic school year. Students access free services through participations in one of the three federally funded TRiO programs (Upward Bound Classic, Upward Bound Math and Science, and Educational Talent Search), as well as the Bridgestone/Firestone endowed Strive Toward Excellence Program, and the Pre-Engineering Program supported through Student Affairs and the College of Engineering. Most participants must meet income eligibility. Custodial parents/guardians cannot hold a baccalaureate degree.

Frequently Asked Questions

What is the cost?

Services are free for eligible and accepted participants.

How do I get Involved?

Applications may be obtained from middle and high school counselors or by calling the office directly.

Who is eligible?

Akron students from 6th through 12th grade are eligible as well as high school drop outs and college stop-outs through age 27.

What types of services are provided?

Full academic year services include academic monitoring, tutoring, OGT, ACT and other college testing preparation. Assistance with college applications, financial aid and scholarship applications, career development and internship experiences, college visits, community service opportunities and cultural activities. Residential and non-residential summer academic enrichment opportunities are available, as well as in-school workshops and visits.

Contact Information

Located in Ayer Hall, Rm 311

Website: www.uakron.edu/studentaff/AAP

(330) 972-6804

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The Office of Accessibility

We welcome students with disabilities and work hard to ensure that all UA students can maximize their educational potential. The Office of Accessibility provides reasonable accommodations and a supportive, well-resourced environment to students with disabilities in order to promote student success in the university environment. The mission of the Office of Accessibility at The University of Akron is to provide students with full access to and the opportunity for full participation in the academic environment. We are advocates of social justice for students with disabilities and work to end oppression by examining the social, cultural, and institutional barriers to inclusion of all students. We embrace the diversity of our student body and celebrate a culturally sensitive and accessible campus through outreach, partnership, and advocacy with many university departments.

Frequently Asked Questions

How do I get services from the Office of Accessibility (OA)?

Begin by providing us with documentation of your disability from a qualified professional.

What kind of documentation do I need to provide?

The Office of Accessibility requires documentation of your disability with accompanying information regarding the academic, developmental and social impact of the disability. We have a form you can give to your treatment professional to complete.

Will I receive the same accommodations/services that I received in high school?

Many things are different in college from high school. Those who do qualify for services may have some that are similar to those in high school and some may be quite different. The Office of Accessibility staff are always willing to talk with you about what to expect in college.

Will OA help me with academic skills like note taking and studying?

Yes! We offer an Adaptive Study Strategies program in which eligible students are provided an individual mentor to assist with learning and enhancing effective study strategies for a college environment. We also offer various workshops throughout the school year to promote student success.

Contact Information

Located in Simmons Hall, Rm 105

Website: www.uakron.edu/access

(330) 972-7928

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The Office of Undergraduate Admissions

The UA Office of Undergraduate Admissions provides accurate and up-to-date information to prospective students, parents, school counselors and the community regarding admission for freshman and transfer students as well as general University information regarding academics, extracurricular activities, learning support services, student and campus life, etc. The office processes more than 13,000 freshman application and more than 2,000 transfer applications each year for students seeking admission to the University for the fall, spring, and summer semesters.

Frequently Asked Questions

What are admission criteria?

All applicants from Ohio must have graduated from an Ohio high school or received a GED. Applicants under the age of 21 must also submit a College Prep Form, test scores from the ACT or SAT and transcripts from any post-secondary coursework.

Out-of-state applicants will be admitted on the basis of their high school records and ACT or SAT scores.

After all my application materials are in, how soon can I expect to hear from the University?

Once your application is complete (application form, college prep form, fee, transcripts and test scores), we need approximately two to three weeks to complete processing. At peak times, December through February, it may take four to six weeks.

How do I know you received all my materials?

Applicants whose files are missing credentials will be notified via postcard. If you don't get one of these, then we have all of your materials, and you're all set!

Contact Information

Located in Simmons Hall, Rm 109

Website: www.uakron.edu/admissions

(330) 972-7100 or 1(800) 655-4884

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The Center for Career Management

Our mission at The Center for Career Management is to provide career services to all students and alumni of The University of Akron. Students may also participate in the Career Advantage Network (CAN) program, which provides opportunities to gain major related work experiences prior to graduation for eligible students, regardless of academic major.

Frequently Asked Questions

What is the CCM, where are you, and what do you do?

The Center for Career Management provides students with integrated career education and dynamic career management services. We do not “place” students in jobs; rather, our mission is to educate students about necessary skills as well as resources and opportunities for a successful career. Our programs and services are designed to guide students through the career development process as well as aid them in their searches for co-op/internship, part-time, or full-time positions.

How do students find out about you?

Students find out about us by visiting our website, visiting our offices, or attending one of our programs publicized on the program guide each semester. The CCM sponsors workshops, services, and special events throughout the year. In addition, the CCM staff makes a number of presentations to residence halls, student organizations, and academic classrooms each year.

When should students visit the CCM?

Our services are available to all current and graduated students, from freshman to alums. We encourage students to use the wide range of services we offer as part of their career development plan. Students are welcome to use our office at any stage during their college career, but they will get the most benefit from our resources if they start early. For students interested in co-op/internships, attention should be paid to the eligibility requirements which determine when they should begin the process.

How can students meet potential employers?

The CCM offers numerous opportunities for students to meet potential employers. Many employers recruit students for permanent and co-op/internship positions through the on-campus recruiting program. This program is managed through an online database called ZIProfessional (formerly eRecruiting). The system allows students to view job postings, submit resumes electronically and even schedule interviews. In addition, the CCM, in conjunction with other campus offices, sponsors several career expos each year where students can network with potential full-time and co-op/internship employers.

Contact Information

Located in Simmons Hall, Rm 301

Website: www.uakron.edu/ccm

(330) 972-7747

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Counseling Center

Services

The Counseling Center offers free, comprehensive psychological services to enrolled students. A culturally diverse staff of licensed psychologist and doctoral trainees provide psychological counseling and psychotherapy, career counseling, testing services, and outreach and consultation to the University community.

The Counseling Center also offers numerous workshops through its College Survival Kit, which provides academic performance help, wellness education, and discussion of issues such as cultural diversity. Spring and fall semester program brochures can be downloaded from: www.uakron.edu/counseling.

The Counseling Center is located in Simmons Hall on the corner of College St. and Buchtel Ave. It is open Mon., Wed, Thurs., Fri 8a-5p; and Tuesday evening. Summer hours are Mon-Friday 8-4:30pm. Appointments may be scheduled by calling 330-972-7082. Emergency situations can often be handled without delay.

Referring Students to the Counseling Center

As a University of Akron staff member, students may look to you as a role model and a resource for help with their problems. You will often be the first one to recognize signs of distress in a student.

If you are concerned about a student, please feel free to call the Counseling Center. They will be happy to talk with you about a possible course of action and how to best help your student. Just call 330-972-7082 and ask to consult with a psychologist. In case of an urgent situation where you might want to walk a student over to our office, please call ahead, if possible, so that the Counseling Center can ensure there will be someone to meet you when you arrive. For the range of Counseling Center services, visit their interactive webpage at www.uakron.edu/counseling.

Contact Information

Located in Simmons Hall, Rm 306

Website: www.uakron.edu/counseling

(330) 972-7082

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The Office of International Programs

OIP is a comprehensive office designed to serve the needs of both students and faculty members who have a desire for study, work, to do research or participate in other experiences outside their home countries. The office serves both American students wanting to study abroad as well as international students wanting to study in the United States. Staff members provide assistance to faculty members wanting to create exchange programs, lead study tours abroad, as well as assist with the H-1B application process for foreign faculty members.

The following sub areas exist in the OIP:

- Education Abroad Counseling
- Undergraduate International Admissions
- Immigration Counseling for Students
- Foreign Faculty Members
- ScholarsNew International Student Orientation
- Undergraduate International Academic Advising
- Exchange Agreement Facilitation
- Community Liaison for International Concerns

Contact Information

Located in Polsky, Rm 483

Website: www.uakron.edu/oip

(330) 972-6493

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Office of the University Registrar

The Office of the University Registrar supports the academic mission of the University of Akron and is committed to providing an array of enrollment and academic services to students, faculty and staff.

The **Enrollment Services** team is responsible for producing official academic transcripts, verifying enrollment and degrees, processing academic department requested student registration adjustments, verifying and recording name changes and authorizing Workforce Initiative Association attendance.

The **Special Services** team works with the Compliance Office of the Department of Athletics to verify participation eligibility of all student-athletes, assists students with determining Ohio residency classification and reviews petitions for changes in Ohio residency classification. The team also coordinates the activities of the Military Services Center, which serves as a liaison between the United States Department of Veterans Affairs and student veterans and provides comprehensive enrollment assistance by way of a single point of contact to active members of the armed services, veterans and their families.

The **Course Scheduling and Academic Room Management** team is responsible for coordinating the scheduling of all academic courses, creating final examination schedules as well as coordinating academic room assignments/reservations in general purpose classrooms. Additionally, the team analyzes data on room availability; cancelled sections and sections offered and manages course location changes for differently-abled students/staff to ensure proper access/availability.

The **Academic Records Maintenance** team is responsible for posting such changes to the academic record as grade changes, intercollegiate transfers, academic reassessments, dismissals, readmits, tags, transfer and transient work, alternative credits as well as degrees and honors.

The **Academic Auditing and Graduation Services** team is responsible for conducting the final degree audit for all University graduation requirements and confirming degree requirement completion certification prior to degree conferral. The team also supplies all commencement ceremony information to degree candidates, coordinates ceremony participation and produces and distributes all diplomas.

The **Systems Support** team designs, tests and implements new and improved student-system functionalities, fulfills enrollment data requests and provides end-user training for Oracle's Campus Community and Student Records modules. The team is also responsible for encoding all degree programs in the Degree Audit Reporting System (DARS), maintaining and modifying degree programs affected by curriculum changes, maintaining the Institutional Reference and Articulation Tables for the transfer and articulation module and training DARS end-users.

Contact Information

Located in Simmons Hall, Rm 120

Website: www.uakron.edu/registrar

(330) 972-8300

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Residence Life & Housing

The Department of Residence Life and Housing fosters civic engagement, student success and personal growth in structured residential settings. We promote safety, responsibility and leadership in sustainable residential facilities. Holistic development and scholastic achievement focus our services. We educate and mentor students in open, diverse communities.

Residence Life and Housing is committed to providing a residential living/learning environment that directly supports the educational, social and personal development of our students. There is ample opportunity for students to get involved in their residential community as well as volunteer leadership programs like hall government, Residence Hall Program Board or the Residence Hall Council.

Frequently Asked Questions

How many residence halls are there?

Currently, UA supervises and manages 12 on-campus residence halls accommodating approximately 3000 students. Staff, supervised by RLH, reside in each hall. A professionally trained Residence Life Coordinator and/or Graduate Residence Director is assigned to each complex and selected upper class students are appointed to serve as Resident Assistants (RAs), who are assigned to residence hall floors/areas.

What does on-campus housing offer students?

Most residence halls are fully air-conditioned and offer a variety of room configurations, ranging from traditional, two-person rooms to suite-style and apartment accommodations with private baths and kitchens. Rooms are furnished with beds, desks, desk chairs, closet storage, limited lighting and window coverings. Most students supplement University-provided furnishings with personal possessions to enhance bedroom/study room areas. All residence hall rooms have high-speed Ethernet connections for each student. Each hall is equipped with washers and dryers at no cost to our residence hall students.

What kinds of programs/activities are offered to residence hall students?

Residence Hall Program Board (RHPB) is a student-administered programming organization which provides leadership training and a variety of social activities for residence hall students. RHPB sponsors activities such as Welcome Weekend, Sibs Weekend, Hall Fest, the 7:17 Coffeehouse Series, Residence Life Cinema and road trips.

Residence Hall Council (RHC) serves as the student government for residence hall students. The purpose of RHC is to facilitate communication among students, faculty and administration; to provide programs and services for the residential student community; and to plan educational, cultural and community service activities for residence hall students. RHC consists of an executive committee and representatives from each residence hall. In addition, each residence hall has its own hall government responsible for supporting and enriching the residence hall environment and sponsoring programs and activities for residents.

Contact Information

Located in Richie Residence Hall

Website: www.uakron.edu/reslife

330) 9726-7800

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Office of Student Financial Aid

The Office of Student Financial Aid assists students and families in financing higher education. The Office provides access to resources from the federal government, state government, the institution and private sources in the form of grants, scholarships, student loans and student employment opportunities.

Contact Information

Located in Simmons Hall, Rm 202

Website: www.uakron.edu/finaid

(330) 972-7032

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Student Health Services

Student Health Services (SHS) provides primary care to students for uncomplicated illness and urgent treatment of minor injuries. Additional services include, but are not limited to, immunizations, TP skin testing, well women's clinic, travel health guidance, school-related physical examinations and collaboration with officials at the Akron City Health Department as needed to address situations that potentially pose threats to public health.

Frequently Asked Questions

Do students need insurance to visit Student Health Services?

Students do not need health insurance to visit SHS. While there is no charge for a visit to be evaluated and treated, there may be some nominal fees charged for medications, supplies and/or treatments provided on site.

Are all students eligible to receive health services on campus?

Any student enrolled for one credit hour or more is eligible to receive health care on campus.

Does SHS have a pharmacy?

SHS does not operate a pharmacy service. However, the department has approximately 25 prescription medications that we are able to dispense on site. Our providers are able to write prescriptions for medications that we don't have available here.

Contact Information

Located in the SRWC, Rm 260

Website: www.uakron.edu/studentaff/health

(330) 972-7808

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The Office of Student Judicial Affairs

The University of Akron's Student Code of Conduct (SCC) reflects and supports the educational mission of the institution; balancing the ideals of individual rights and responsibilities with community citizenship. In the event a student's behavior is not consistent with the expectations outlined in the SCC, the Office of Student Judicial Affairs may address the matter or provide information for community members who are choosing to address a student behavior issue informally.

Proactive Educational Presentations

Student Judicial Affairs (SJA) gives presentations to student groups that are designed to engage students in an interactive way to learn about expectations and consequences of not meeting expectations.

Educational Conferences

SJA conducts meetings with students to review behavior, discuss potential consequences of their actions, and explore alternative outcomes without assigning formal charges or sanctions.

Informal Warning

When the Student Code of Conduct has been clearly violated, and yet the nature of the behavior doesn't rise to the level that requires formal charges or sanctions, a student will receive an informal warning.

Mediations Services

We are available to help resolve conflict between two parties before it reaches the point of greater concern and/or violates the SCC.

Formal Chares and Sanctioning

Before a student is contacted by our office, a SJA hearing officer reviews the details of the referral and if warranted, assigns formal charges for alleged violations of the SCC. The Fact-Finding meeting process will then begin to make a determination of responsibility.

More information on available services and details of the various judicial processes are available on the SJA website.

Contact Information

Located in the Student Union, Rm 216

Website: www.uakron.edu/sja

(330) 972-6380

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The Department of Student Life

The Department of Student Life is comprised of the Student Union, which includes the operation, maintenance and scheduling of the meetings spaces, ballrooms, as well as the common spaces in the Union and the game room.

Student Life also includes services for students found in Commuter Central, The SOuRCe, Greek Life, The Hub, All Camus Programming, Leadership and Development and the Information Desk.

The Student Union is home to Auntie Anne's, Starbucks, the Sizzlin' Zone, Subway, Union Market, Zee's Convenience Shop. Planet Underground, 5th/3rd Bank, Zip Card Office, Docu-Zip, The Buchtelite and Barnes and Noble Bookstore are also located here. The Zips Programming Network, Associated Student Government and Greek Leadership Office have office space in the Union.

Also included in Student Life are the following:

- Leadership Development Programming, such as the Oelschalger Summer Leadership Institute for high school students and the Oelschalger Leadership Institute for college students
- Special Projects such as Interfaith Center, an exploratory committee, and Hurricane Relief Spring Break Trips
- Student Life in Summit College Initiative.

Frequently Asked Questions

Can a student check out a laptop in the Student Union?

Yes, laptop check out is located at the Information Center on the second floor of the Student Union.

Are all offices open at the same time?

No, hours of operation are posted at each of the four main doors of the Student Union. The Information Center (330-972-4636) keeps a listing of all hours of operation, too.

Contact Information

Located in the Student Union, Rm 211

Website: www.uakron.edu/student_life

(330) 972-7866

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Student Recreation & Wellness Services (SRWS)

With student recreation there is so much to explore, learn and be a part of! Just drop in at the spur-of-the-moment or plan with friends to use any of the 200,000 sq. ft. facility or sign up to participate in one of our many program offerings. From exercise programs to rock climbing, group activities to individual workouts, with SRWS there is something for everyone.

- **Student Recreation & Wellness Center (SRWC)**

This complex houses facilities and services that support student recreation and wellness along with Student Health Services. Amenities include a leisure pool, 30-person spa, 1/10 mile track, large cardiovascular and weight area, five multi-function gymnasiums, table tennis, 53.5 ft. climbing wall, bouldering cave, outdoor adventure gear rentals, group exercise studios, and base area for club sports.

- **Ocasek Natatorium (ONAT)**

This natatorium houses an Olympic-size pool with adjacent spectator seating, locker rooms and showers. It also has eight racquetball courts as well as a cardiovascular and weight training area.

Frequently Asked Questions

What is SRWS?

The focus of Student Recreation & Wellness Services is to offer more than just a facility, we aim to provide quality innovative recreational and wellness opportunities to the student and university community. Our programs encompass the basic components of instructional, competitive and recreational activities based on sound fundamentals and practices.

Who is allowed in to the SRWC?

Access to the SRWC is included with a main campus student's tuition fee (some exceptions apply). Faculty, staff, alumni and community members must purchase a membership. The ONAT remains a no charge facility for faculty and staff.

What do I need in order to get into the SRWC?

To enter the SRWC and ONAT, you will need a *valid* University of Akron Zip Card or membership, proper attire, a lock for the day and a towel if needed.

How can non-university individuals gain access to the SRWC or ONAT?

A guest patron must be sponsored by a university sponsor (someone with a valid membership) and pay the guest fee. Guests must be 18 years or older, provide a government-issued ID, and sign a waiver. Sponsors must remain with and are responsible for their guests at all times.

Contact Information

Located in the SRWC and ONAT

Website: www.zipsrec.uakron.edu

(330) 972-2348

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Student Services Center

The Student Services Center provides counseling and advising services to students related to financial aid, registration and student account issues. Staff are cross-trained in these there areas, thus eliminating the need for students to go from office to office to resolve issues.

Contact Information

Located in Simmons Hall, First floor lobby

(330) 972-7272

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Redesign

Frequently Asked Questions

Contact Information

Located in

Website: www.uakron.edu/

(330) 972-