

Major Event Satisfaction Survey

Please answer the following questions honestly & completely – we value your feedback & need your insight to help us improve!

Please complete & turn into the SOuRCe desk or mail via campus mail to the SOuRCe at +4601.

Thank you in advance for your responses!

Pre Event

1. The policy and procedures were carefully outlined and explained to the group.

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree

2. The SOuRCe/Greek Life/Student Life liaison communicated well & worked closely with our organization to plan and implement this event.

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree

3. The collaborative partnership of UAPD, Department of Student Life, the SOuRCe and the campus organization were apparent throughout the program planning process.

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree

4. The Department of Student Life acted as an advocate for the group reserving the facility. (i.e. facility needs, exemptions, ticket sales, etc.)

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree

Event

5. During the event the Student Union/Student Life staff was courteous and took their role seriously.

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree

6. During the event the UAPD was courteous and took their role seriously.

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree

7. There was a clear understanding of the event and all of the organization's needs immediately prior to the event (during on-site planning time).

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree

8. My/Our organization was treated with respect and a sense of value during this event.

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree

Post Event

9. Was this your first time planning and hosting a Major Event?
 Yes No
10. Have you held an event under the **former** Major Event policy & procedures?
 Yes No
11. If yes, how would you compare the old policy and procedures to the new?

1	2	3	4	5
Major disappointment		Neutral		Major Improvement

12. Do you believe that this is a proactive way to conduct the reservations and planning for a Major Event?

1	2	3	4	5
Strongly Disagree		Neutral		Strongly Agree
13. What suggestions or comments do you have toward this procedure?
