*University Council*

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| University Council Executive Committee |
| Minutes | february 23, 2021 | 3:36-4:14 pm | microsoft teams |
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| Meeting called by | Tonia Ferrell, chair |
| Type of meeting | Monthly Meeting |
| Presider | Tonia Ferrell, chair |
| Note taker | Heather Loughney |
| Attendees | **Attendees:** Anne Bruno,Jeanette Carson, Tonia Ferrell, Kevin Feezel, Marjorie Hartleben, Kris Kraft, John Wiencek**Absent with notice:** Arnob Banik**Absent without notice:** Ed Evans, Kathee Evans |
| Agenda topics: |
| 3:36 pm | Call to Order | Tonia ferrell |
| Discussion | 1. The chair called the meeting to order. With no other changes the agenda was approved.
2. The minutes of the January 12 meeting were approved without dissent.
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|  | Topic Submissions | Tonia ferrell |
| Discussion | 1. Vacation carry over- a submission came concerning the carry over of vacation time for staff and contract professionals. Because some departments were not able to take vacation due to the reduction of staff and extreme work demands last year, it was suggested that those individuals be able to bank more hours than previously allowed. There was discussion about how many hours are allowed but that information was not available. There was also a request for equitable language in the policy. This issue was referred to Human Resources and Talent Development committee with a request to respond within 30 days.
2. Budget Training – a submission was made to give those who are promoted into administrative positions be trained in the budgeting process and Peoplesoft. There was discussion about the issue and that many people have not been trained in accessing and using the budgeting tools. Suggestion was made by the provost to ask the CFO to develop a “budgets 101” presentation that could be available broadly to UA employees. The item will be referred to the new CFO, Dallas Grundy, for review.
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|  | New Business | Tonia ferrell |
| Discussion | 1. The agenda for the UC meeting was approved.
2. Follow up on the Diversity committee – they are not ready to give their report yet, the President said that there are more things being put in the report and they are gathering more information.
3. Athletics committee – the Chair reported that the committee met last week and discussed fundraising for Athletics and staffing for the current year. There was also discussion of student athlete value propositions, community engagement for athletes and the media of Athletics. The next meeting in March the committee will be working on budget models and funding for Athletics.
4. CPAC appointments to standing committees – there was a request to update the UC roster with emphasis on updating the CPAC representatives that have been appointed but are not listed. It was also noted that some minutes of committee meetings are not posted to the web page yet.
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|  | New Business | Tonia ferrell |

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|  | good of the order |  Tonia ferrell |

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| Discussion | 1. A request was made to have the new CFO, Dallas Grundy, appear before the UC and possibly give a report on the university budget. The Chair reminded the UCEC that the Budget & Finance committee is supposed to report to the University Council twice a year and that the CFO could be invited to make remarks. The chair indicated that the report should be scheduled soon.
2. University imaging – a question was raised concerning the signage in Polsky and other buildings still showing colleges and departments that were eliminated. There was discussion of the issue and the various locations where signage needs either updated or removed. The Provost indicated that Tammy Ewin and her team are moving through and changing web pages. He also suggested sending a note to either himself or the President about the issue. Also discussion of creating a budget line to address signage costs. It was also suggested that Steve Myers be asked about this issue. The chair indicated that she would make those contacts.
3. The meeting was adjourned at 4:14 p.m. by unanimous consent.
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