Service Learning Agreement
Department of Modern Languages

SPANISH

This Service-Learning Agreement is designed to clarify expectations and communicate learning objectives between the student, the faculty and the supervisor of the community site.

FACULTY
Due Date to Return Agreement to Spanish Faculty Advisor:_________________

Education, Nursing, Pre-med, Law, Social Work, Hospitality Management, Sports Medicine, Criminal Justice or Business Faculty:_________________

Phone: _______________ Email: _________________________________

Learning Objectives:

1.

2.

3.

Spanish advisor___________________________________________________

Phone:____________________ Email:_______________________________

Course:___________________________

Service Hours Required:_______________________________

Course Learning Objectives:

1.

2.

3.
Student Name: 
Phone: ________________________ E-mail: ____________________________

Personal Learning Objectives:

1. 
2. 
3. 

Learning Site: _______________________ Supervisor: ________________
Phone: ________________________ Email: ____________________________
Address: _______________________________________________________

General Description of Service Objectives for Student:

1. 
2. 
3. 

The Student Will:

Be responsible for the agreed service hours.
Be responsible for the agreed services
Follow all policies of the site
Maintain professional behavior at all times
Call ahead if they are unable to meet the schedule agreed upon
Notify supervisor and faculty of any changes or concerns
The Faculty Will

Help student identify, list and define “learning objectives” for the experience
Help student identify, list and outline “service objectives” for the experience
Help identify the tasks or competencies that the student will be expected to perform after the experience
Establish a measure of student learning outcome assessment (written paper, formal oral feedback, reflection journal, self assessment)

The Community Site Will

Identify a qualified student supervisor
Provide a safe working environment
Outline expectations and service description
Provide appropriate training and regular meetings between supervisor and student to ensure support, feedback and learning and review progress
Notify student and faculty of any changes or concerns

______________________________________________  ________________
Student                                                       Date

______________________________________________  ________________
Spanish Advisor                                               Date

______________________________________________  ________________
Faculty Member                                                  Date

______________________________________________  ________________
Agency Supervisor                                               Date