



The Office of Accessibility Newsletter

“To achieve great things, two things are needed: a plan and time to make the plan work.” (Leonard Bernstein, Composer)

I think we can all agree having a plan for how we want our life to play out is relatively easy. Knowing how to put things in place to bring our plans to fruition is where many of us struggle.

If you are planning to take summer classes, time management, study strategies and learning tools are all key in taking your academic plans for a successful semester and breaking them down into manageable chunks.

Your Disability Specialist is here to help you find ways to be a successful student at The University of Akron, but the help doesn't stop there. Knowing the many resources on campus that are available to help you be as successful as you can be are additional ways to help make your plans a reality.

Take time to make your plan. Be mindful of the steps needed to make your plan a reality, and remember the Office of Accessibility is here to help you. Planning for your academic success ahead of time will set you on the path to meet your goals. Let us know how we can assist you on your path.

Kindest regards,

Kelly Kulick
Director
Office of Accessibility

Inside This Issue:

Register for Fall 2017 Classes	2
UA Spring Fest 2017	2
Prepare for Finals!	3
Testing in CBA&E	3
Service Animal Updates	4
Placement Testing	4

Graduating Spring 2017?

Commencement ceremonies will be held on Friday May 12, Saturday May 13, and Sunday May 14 at E.J. Thomas Performing Arts Hall. To check when your college ceremony is scheduled or view a live stream online visit: <http://www.uakron.edu/live/>



Accommodations for Guests

Please arrive one hour prior to the ceremony to ensure that your needs are comfortably accommodated. E.J. Thomas Performing Arts Hall ushers are available to provide any needed assistance. Please be advised that wheelchair seating is limited and that accompanying family members may be seated in nearby rows as space allows. A sign language interpreter signs each ceremony and a special sound system is available at the Information Counter in the main lobby. Additional questions may be directed to 330-972-7595.

Parking for vehicles with a valid state disability parking placard is available in the E.J. Thomas Performing Arts Hall deck and in the lot located at the intersection of Hill St. and E. Buchtel Ave. Wheelchair access to the hall is available through the E.J. Thomas Performing Arts Hall parking deck.

Questions about graduation? Please visit <http://www.uakron.edu/registrar/graduation/> for more information.

Don't Leave for Summer without Registering for Fall 2017!

Now is the time to lock your spot in classes for the Fall 2017 semester! Register online through My Akron by logging in with your UAnet ID and password at <http://my.uakron.edu>.



Don't have a computer at home?

- For your convenience, computer labs and kiosks are located throughout campus and both Bierce Library and the Student Union offer laptops to check out. You can also utilize the computers at Zip Assist in the Simmons Hall lobby.

Need help registering for classes?

- Visit ZipAssist in the lobby of Simmons Hall. The friendly staff will be able to help you enroll in classes.

Need help choosing your classes?

- Start by asking your academic advisor(s) for help.

Don't leave for summer break without registering for Fall. Why wait? Register now!

UA SpringFest 2017!

Friday, May 5 | 4-10 p.m. | Coleman Common

Our annual tradition continues for UA students, faculty and staff to have some fun and celebrate the completion of another academic year. Now in its eighth year, SpringFest is UA's annual end-of-semester celebration featuring games and attractions, free items, musical entertainment and much more.



Schedule of Events:

4:00- 8:00 pm- Music by WZIP

8:00 pm- Games, Attractions and Food Trucks end

8:05 pm- Final Ultimate SpringFest Challenge @ Main Stage

8:30 pm- **A\$AP FERG** Concert at InfoCision Stadium-Summa Field

9:40 pm- Fireworks

10:00 pm- SpringFest ends

Attractions Include: ZipLine, Hungry Hippo, Zorbs Hamster Balls, and many more!



SpringFest 2017 T-Shirts:

Limited quantities of all sizes will be available for purchase.

Cost: Sizes: S, M, L, XL- **\$8**, Sizes: 2X, 3X, 4X, 5X- **\$10** Cash only!

Questions? <http://www.uakron.edu/springfest/>

Prepare for Finals Week!

Testing in The Office of Accessibility

Planning to use your Testing Accommodations for Final Exams?

- Submit your test requests for finals **as soon as possible**.
- Spots are filling up quickly and space is extremely limited!
- If you require a proctor, it is critical that you submit test requests immediately, so the OA can plan for proctor availability.
- Remember to schedule any finals to be taken in the Office of Accessibility or the Counseling and Testing Center through STARS at **least 4 business days in advance**.

Changes to OA Testing Procedures:

- 1) **Scrap Paper**- If students have professor permission to use scrap paper during an exam and the professor does not provide it, the Office of Accessibility now provides office-specific colored scrap paper (lined & unlined). The number of pages provided will be recorded and all pages will be recollected when the exam is complete.
- 2) **Personal Devices Prohibited**- Students are NOT permitted to use personal devices on tests. This includes laptops, tablets, Smartphones, etc.
 - * Students who are authorized to use Electronic textbooks, notes, PDF files, etc., will need to arrive with all necessary materials on a flash drive, which may be reviewed by staff before testing begins.
 - * Students who do not have access to a flash drive may use one provided by the OA Front Desk staff.

Questions? Contact the Testing Coordinator at: Access@uakron.edu

Important Dates

May 8-14, 2017
Final Examinations

May 12-14, 2017
Spring 2017
Commencement

May 22, 2017
Summer
Interession
classes begin

May 29, 2017
Memorial Day
Observance,
University Closed

June 11, 2017
Summer
Interession
classes end

June 12, 2017
Summer Session
1st 5 week/8
week classes
begin

Testing in the Computer Based Assessment and Evaluation Center



In an effort to continue to make our testing processes more efficient and student friendly, the Office of Accessibility has been working with Computer Based Assessment and Evaluation Center (CBA&E).

Reminder, students who have requested a proctor (reader and/or scribe) and have requested the distraction reduced space in Computer Based Assessment and Evaluation, should **report to Schrank Hall North 153** on the day of the exam. You will meet the proctor from the Office of Accessibility in that office, and then will be escorted into the testing room.

As a reminder, students who wish to utilize testing accommodations at CBA&E need to:

1. Call CBA&E at 330-972-6511 x3 to reserve the distraction-reduced testing room.
2. If a reader or scribe is required, request testing accommodations in STARS as well. You must select the time extension (OA) when you submit the request. Please make a note that the exam will take place in CBA&E in the Additional Comments section of the Alternative Testing request form in STARS.

For students who do not require a proctor, please report to the testing center as normal. Please contact your disability specialist with any questions.

Updates to Service Animal Guidelines

The Office of Accessibility has updated our Service Animal Guidelines as they pertain to Out of Classroom Experiences. Please read this policy below and visit the website for a comprehensive description of Service Animal Guidelines.

Service Animals in Out of Classroom Experiences:

- ◆ There may be instances in internship/co-op/clinical experiences when the service animal may not be permitted to accompany the student. Though service animals can accompany their handler almost anywhere the handler goes, they may be excluded from areas where their presence would constitute a fundamental alteration, an undue burden, or a direct threat to safety.
- ◆ Examples of settings where service animals may be excluded include (but are not limited to): sterile environments (such as operating rooms, some ICU rooms, some delivery rooms), clean rooms where microchips are manufactured, places where food is prepared, and open air zoological exhibits.
- ◆ If the service animal is properly excluded, the individual with a disability has the opportunity to participate in the service, program or activity without having the service animal on the premises.
- ◆ Students are encouraged to contact the on-campus and on-site coordinator for the out of classroom experience to discuss any limitations the service animal may have on site.

Questions? Please visit http://uakron.edu/access/docs/forms/Service_Animal_Guidelines-4-17%20updates.pdf or contact your Disability Specialist.

Need Accommodations for Placement Tests?

If you are registered with the Office of Accessibility and require accommodations to complete a placement test(s), please contact your **Disability Specialist for assistance** at least *one month* prior to your scheduled Placement Test.

- Certain rare accommodations, in some cases, may require further coordination between the student and the Office of Accessibility. A follow-up email will be sent regarding next steps, the appropriate contacts and accommodations.

Suggestion Box

We want your feedback!

Email ooaga1@uakron.edu with comments about the current newsletter or ideas you would like to see in future newsletters.

Office of Accessibility
Simmons Hall 105
The University of Akron
Akron, Ohio 44325-6213

Phone: 330-972-7928
TDD: 330-972-5764
E-mail: access@uakron.edu

Office Hours:
Monday- Friday 8 a.m.-5 p.m.
(Summer Hours: 8 a.m.- 4:30 p.m.)



Simmons Hall at The University of Akron