Assessment Plan for Co-curricular/Student Affairs Units

Goal:

Current assessment efforts of student affairs and co-curricular units will be focused on the goal of increasing graduation rates.

Rationale:

Increasing graduation rates is a campus-wide concern, and the entire community contributes to reaching that goal. Student affairs has identified strategic priorities that align with the goal of improved graduation rates:

* Academic and Personal Development
* Belonging and Respect
* Engagement
* Continuous Improvement

Each unit is involved in multiple programs, outreach efforts, and activities designed to ensure student engagement, success, well-being, and safety. This focused assessment plan is only intended to review outcomes related to graduation rates. Graduation rates can also include efforts to improve retention and persistence.

Data Plan:

Each unit will identify:

1. **Outcomes.** Identify 1-3 student learning outcomes and/or service outcomes to be the focus of assessment. These outcomes should reflect the mission/goal of the unit.
2. **Opportunity.** Identify one or more”
	1. student experiences or opportunities (“Student will…”
	2. department services/outreach (“We will…”). \*Note that in these instances, the service or outreach might be directed toward faculty or other units and might not be student-facing, but are intended to impact students.
3. **Measure.** Create or adapt a measure (quantitative or qualitative) for that outcome. Examples could include student surveys, usage rates, staff reports, or student communications.
4. **Goal.** Decide an achievement goal (x% of students…)
5. **Timeline.** Decide a timeline for collection, analysis and decisions.

Please fill out the following template for each participating unit.

Unit/Department:

Assessment Contact:

1. Outcomes Map

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Opportunity 1 | Opportunity 2 | Opportunity 3 | Measure | Goal |
| **Example Student Learning Outcome:**Student will identify 2 UA services or people for support | Advising session  | Follow up email |  | Student identifies two support units or people who can help with specific concerns(either in person or via email) | 70% of students are able to identify two units or people |
| **Example Service Outcome:**Registrar will provide short in-class presentations to encourage students to register for classes. | Pilot: one department/program selected to work with.  |   |  | 1. Faculty will provide class time for presentations2. Students in the program will register before the deadline | 1. 50% of faculty will provide class time2. Students in program will have an X% increase in enrollment. |
| Outcome 1  |  |  |  |  |  |
| Outcome 2 (optional) |  |  |  |  |  |
| Outcome 3(optional) |  |  |  |  |  |

2. Collection Timeline (all activities should occur within a 12-month period)

1. Outcome:
2. Dates for data collection (Month/Year):
3. Dates/Time for analysis and decisions (department meeting?):
4. People to be included: