

July 9, 2003

Members of the University Community

I am pleased, Dear Colleagues . . .

. . . to forward for your information the summary of actions that were approved at the June 18, 2003, meeting of The University of Akron's Board of Trustees:

**Educational Policy/Student Affairs Committee**

1. New Degree Programs and Options

To meet increasing needs for intervention specialists in Ohio, the College of Education will offer two new programs – M.S. with Licensure in Special Education: Moderate to Intensive and M.S. with Licensure in Special Education: Mild to Moderate. Both programs will provide training and skills in special education to teachers and others who have a baccalaureate degree but who have not had the pedagogical training necessary to earn a license as an intervention specialist in Ohio. The programs are open to qualified students who hold the B.A. or B.S. degree and who do not hold a current special education license or certification.

The Community and Technical College now will offer a program leading to the Bachelor of Science in Computer Information Systems with a Networking Option to provide students with in-depth study of business computer and network applications and practices, including network management.

Wayne College will create a Microsoft Networking Emphasis for the college's associate degree program in Business Management Technology: Data Management Option to satisfy the demand for high-quality technical training and the proliferation of computer networks in virtually all organizational environments. Wayne College has been named a Microsoft I.T. Academy.

2. Approval of Tentative Graduation List for Summer 2003

Pending completion of degree requirements, 1,053 candidates for graduation were approved for commencement ceremonies in August. The total includes recipients of 62 doctorates, 342 master's degrees, 480 bachelor's degrees, and 169 associate degrees.

3. Research Grants and Contracts Reports – May 2003

As of May 31, 2003, externally funded research and other sponsored programs received \$25,819,939 to support 382 projects. Last fiscal year-to-date totals were \$26,606,957 to support 425 projects. Ten patents have been issued to the University during the current fiscal year to date.

**External Affairs Committee**

1. Cumulative Gift and Grant Income Report – May 2003

In Fiscal Year 2003, The University of Akron will post its third-highest giving year ever, in spite of the weakest economy in more than a decade. Total giving to the University for July 2002 through May 2003 totaled \$21,994,716, 22 percent more than the year-to-date average of \$18,100,268 for the previous five years.

**Facilities Planning and Oversight Committee**

1. Rubber Bowl Turf Replacement

Southwest Recreational Industries was awarded a \$403,000 contract to replace existing synthetic turf at the Rubber Bowl. The bid was \$87,000 less than budget.

2. Student Union Building and Peripheral Area Development

AMF Bowling Products was awarded a \$272,298 contract for bowling and billiards equipment for the Student Union Building. The bid was \$8,622 less than budget.

3. Carroll Street Duct Bank

Cavanaugh Building Corporation was awarded a \$510,000 contract for the construction of the Carroll Street Duct Bank, an electrical utility infrastructure improvement that will provide backup service to existing buildings and future service for growth on the east end of campus. The bid was \$123,000 less than budget.

4. Folk Hall Roof Replacement

A.W. Farrell & Son was awarded a \$374,831 contract to replace the roof of Folk Hall. The bid was \$52,669 less than budget.

5. CBA Building Addition/Global Business Institute

Bioloski & Partners Architects was awarded an \$891,000 contract to provide professional design services for the CBA Building Addition/Global Business Institute. Welty Building Company and Turner Construction, A Strategic Alliance, received a \$331,000 contract to provide construction management services for the project.

6. Medina County University Center

Three contracts were awarded for phase one of the Medina County University Center – McCoy Associates, Inc., landscape architect/civil engineer for site development, \$107,500; URS Corporation and TC Architects, Inc., professional design services, \$316,650; and The Ruhlin Company/Panzica Construction Company, construction management services, \$186,350.

**Finance and Fiscal Policy Committee**

1. Financial Report – July 2002-April 2003 (pending audit)

Akron campus tuition and fee receipts for July 2002-April 2003 exceeded budget estimates by \$455,973, while earnings on investments and other sources exceeded budget estimates by \$672,501. Total expenses in the functional categories were less than budgeted by \$5,956,568.

Tuition and revenues for the Wayne College branch campus exceeded budget estimates by \$486,440, while revenue from other sources was \$293,742 less than budgeted. The revenue shortfalls were offset by conservative spending in related areas, with expenses in the functional categories being \$2,263,915 less than budgeted.

2. Budget Recommendations for Fiscal Year 2003-04

The very uncertain status of the state budget deliberations and the University's need to have a budget in place by July 1 prompted the decision to proceed with a continuation budget. Once the final state budget results are known, a revised budget will be presented for the Board of Trustees' consideration.

3. Revision to Miscellaneous Fees

The University's Miscellaneous Fees Schedule for 2003-04 was adjusted to correspond to changes in the Enrollment Cancellation for Non-Payment Policy, which was adopted previously. The University's late payment fee was reduced from \$100 to \$50, and the late fee for the installment payment plan was increased from \$20 to \$25.

4. Purchases of More Than \$150,000

- IBM Corporation was awarded a \$333,272 contract renewal for existing, miscellaneous software licensing and maintenance fees.
- AVAYA Inc. was awarded a \$198,816 contract renewal for maintenance service for the campus telephone switch.
- Heidelberg Inc. USA was awarded a \$169,000 contract to provide two used printing presses for the Department of Printing Services.

5. Personnel Actions (attached)

NOTE: Approved actions include a change in reporting line for the Pan African Center for Community Studies from the Office of the Senior Vice President and Provost to Buchtel College of Arts and Sciences.

**Committee on Rules**

1. Rule O.A.C. 3359-60-03.4 – Academic Reassessment and Discipline

This rule, which states the provisions by which a student may qualify and apply for academic reassessment, was rescinded and replaced at the recommendation of the provost. Extensive changes had been previously recommended at the April 2003 Faculty Senate meeting and by the Council of Deans. The replacement policy affects students who apply for academic reassessment after May 12, 2003.

2. Rule O.A.C. 3359-11-10.3 – Interim Rule on Information Technology Security and System Integrity Policy

This rule, which provides for information technology requirements to comply with the Gramm-Leach-Bliley Act, establishes a position that has primary responsibility for information technology security. The person in that position will work with a newly created information technology security committee to develop a system for investigating actual or potential security violations and to recommend any necessary changes to existing University policies and procedures that are related to information technology security. The rule also provides guidelines for network security and implementation.

3. Rule O.A.C. 3359-11-10.4 – Interim Rule on Customer Information Security Policy

This rule stresses the University's commitment to respecting and protecting the privacy of non-public customer information, as defined by the Gramm-Leach-Bliley Act. As required by law, the rule assigns primary responsibility for customer information security to one individual and describes related duties. The rule also indicates that the University may select and retain only those service providers that are able and willing to maintain appropriate safeguards for customer information if, as part of their contractual duties, they will handle, receive, or maintain protected information about the University's customers.

**New Business**

1. Gift of Real Property for Medina Higher Education Center

Trustees authorized University officers to affect the receipt of the Medina County Commissioners' gift of a 50-acre parcel of land to be used as the site for The University of Akron Medina County University Center.

2. Expressions of Appreciation to Departing Trustees

The Board expressed its appreciation to Dr. Mark N. Apte for the leadership, concern, and dedication he has given in fulfilling his duties to the Board and all of its constituents, and named him Chairman Emeritus of the Board of Trustees of The University of Akron, effective July 1, 2003.

Dr. Apte was appointed to the Board by Governor George V. Voinovich on July 2, 1994, for a nine-year term, which ends on July 2, 2003. He served the Board and the University with distinction in a variety of roles, including Chairman of the Board, 2002-03; Vice Chairman of the Board, 1999-2002; Chairman of the Educational Policy/Student Affairs Committee, 1995-2001; Chairman of the Nominating Committee, 1998; member of Facilities Planning and Oversight Committee, 1998-2001, External Affairs Committee, 1994-95/2001-02, Rules Committee, 1998-99/2001-02, Strategic Issues, Governance and Compliance Committee, 2001-02, and Presidential Advisory and Screening Committee, 1997-98; and member of The University of Akron Foundation Board, 2002-2003.

The Board also honored Cristina C. Pastore, who was appointed as a student trustee by Governor Bob Taft on August 14, 2001, for a term ending on July 2, 2003. She has been a member of the Educational Policy/Student Affairs Committee; the External Affairs Committee; and the Facilities Planning and Oversight Committee.

3. Real Estate Purchase

The Board authorized a contract for the purchase of real property at 29 South Forge Street, based on mutually agreeable terms and on a price not to exceed \$50 per gross square foot.

## Notes

### 1. President's Report

I began my remarks by introducing formally the recommended appointments that I would be making to the Board – Senior Vice President and Provost Elizabeth Stroble and Interim Vice President for Student Affairs Sharon Johnson. I thanked them for joining us and for agreeing to serve in those important capacities.

I told Trustees that the budget that we were bringing to them is a continuing-level budget, because the legislature had not completed its deliberation and there was such a difference between the position taken by the House and the Senate that knowing exactly where we would be budgetarily was difficult. I passed along Governor Taft's request that all Board of Trustee members call legislators, both in the House and the Senate, urging them to push for the Senate position, which was closer to what the Governor himself had proposed but significantly under what is needed.

My report continued by citing another example of advocacy by a Board member. Some eight years ago, Trustee Phil Kaufmann, who had not yet joined our Board, notified our development office about a benefactor who wanted to make a significant gift to the University. Ms. Gladys Peters planned the bequest but wished to remain anonymous until her death. She passed away this spring, leaving the College of Science and Polymer Engineering a \$100,000 endowment. It is a wonderful gift, and I know that I speak on behalf of the entire University family in thanking Mr. Kaufmann for following through with Ms. Peters' generous offer.

I also thanked Vice President John LaGuardia and his staff for having a tremendous year in fundraising despite the tough economy. What you need to know, and I want to highlight, is that between 1999 and through this year, the University has raised an average of \$22.6 million per year. That is nearly double the average annual donation between 1995 to 1999, which was \$12.7 million per year.

I noted that Roger Read, a retired executive from Harwick Chemical Corporation, has been elected to serve as president of The University of Akron Foundation Board of Directors. Mr. Read, who earned both his Bachelor of Science and M.B.A. from The University of Akron, was vice president of the Foundation under Hoyt Wells, who passed away in March.

A couple of highlights of staff and faculty accomplishments . . .

- Dr. Earl Ertman, professor emeritus from the Mary Schiller Myers School of Art, recently received national publicity and a place in history for the archaeological dig in which he was participating for the past 12 years. Dr. Ertman was a consultant for the archaeological team that discovered what reportedly are the mummified remains of Egyptian Queen Nefertiti, widely reputed to be one of the most powerful women in the ancient world and long a mystery as to where her remains were located. Perhaps some of you heard the National Public Radio announcement of Dr. Ertman's involvement and we certainly found it gratifying to hear The University of Akron's name being communicated nationally.

- The Ohio Middle School Association has named Dr. Janet Litzel as its Educator of the Year. Dr. Litzel is clinical instructor and co-director of extended educational experiences at the University. The award is presented annually to an exemplary Ohio Middle School Association teacher, administrator or parent who promotes the middle school concept. I extended our heartiest congratulations to her.
- A symposium honoring Dr. Joe Kennedy will take place on his 75<sup>th</sup> birthday, Monday, July 7, at the University. The conference is entitled Macromolecular Engineering, also in his honor because he coined that term. Dr. Kennedy is a distinguished professor of Polymer Science and Polymer Engineering. He holds 83 U.S. patents and has written more than 650 professional publications and three books.
- The Pan-African Culture and Research Center is highlighting an important piece of Akron's downtown history by hosting an exhibit called "Life on Howard Street: 1825-2002." The exhibit features pictures, letters, articles, and other memorabilia that trace the life of Howard Street and the African American presence in downtown Akron. It runs through Fall 2004, and you can see it at the Dr. Shirla R. McClain Gallery for Akron's Black History and Culture in the Buckingham Center for Continuing Education.

Finally, two sets of student accomplishments . . .

- Two University of Akron business students recently won top honors at the Fifth Annual National Collegiate Sales Competition in Atlanta. The Akron team beat out 28 other schools, including (and I love to say this periodically) Purdue, the University of Georgia, Georgia State, University of Houston, and Texas A&M, among others.
- Also, the success of our University's American Society of Mechanical Engineering students continues to grow. The ASME students won the Region V, Ingersoll-Rand Contest, which recognizes students that show outstanding achievement and a diverse range of activities. This marks the 14<sup>th</sup> time in the past 15 years of regional competition that The University of Akron has won or has tied for first place.

## 2. Next regular meeting

**August 20, 2003, 10 a.m., Bulger Residence Hall 16th floor meeting room.**

With every good wish,

Sincerely,

Luis M. Proenza

**Personnel Transactions Approved by the Board of Trustees  
June 18, 2003**

**Appointments**

**Halle Jones Capers**, director, Women in Engineering Programs, 6/02/03; **Kristy R. Castillo**, assistant women's swim coach, Athletics, 5/20/03; **Brian K. Corder**, assistant groundskeeper, Physical Facilities, 6/02/03; **Gabor Erdodi**, research fellow, Institute of Polymer Science, 5/30/03; **Gary B. Forshey**, maintenance repair worker, Physical Facilities, 5/05/03; **William A. Francis**, professor emeritus, English, 9/01/03 (Retirement/Reemployment pursuant to O.A.C. 3359-11-15, with effective retirement date of 6/30/03); **Robert C. Guyette**, HVAC technician, Physical Facilities, 6/02/03; **Brandi Hepher LaBanc**, assistant director, Gardner Student Center Programs, 6/23/03; **Frank J. Horn**, director, Architectural Design and Construction, 6/02/03; **Jiaokai Jing**, research associate, Institute of Polymer Science, 5/18/03; **Gay C. Kitson**, professor emeritus, Sociology and faculty, Health and Social Policy, 9/01/03 (Retirement/Reemployment pursuant to O.A.C. 3359-11-15, with effective retirement date of 6/30/03); **Lynn Kline**, assistant professor, Education, 8/25/03; **Eugene Kondik**, maintenance repair worker, Physical Facilities, 5/12/03; **Jennifer L. Laughner**, accountant, Controller's Office, 5/27/03; **Debra Lewis-Gardenhire**, academic adviser 2, Student Services, Wayne College, 6/01/03; **James M. Lucko**, adjunct assistant professor, Military Science, 5/01/03; **Theresa L. Miller**, computer operator, Hardware and Operation Systems Services, 4/28/03; **Kendra L. Preer**, academic advisor, Academic Achievement Programs, 7/01/03; **John Rodgers**, assistant volleyball coach, Athletics, 7/01/03; **Brooke M. Shahan**, enrollment services associate, Registrar, 5/19/03; **Shaka D. Smart**, assistant men's basketball coach, Athletics, 6/04/03; **Richard C. Stephens**, professor emeritus, Sociology, 9/01/03 (Retirement/Reemployment pursuant to O.A.C. 3359-11-15, with effective retirement date of 6/30/03); **Rebecca Stultz**, academic adviser 2, Student Services, Wayne College, 5/12/03; **Troy Sutton**, manager, food services, Dining Services, 3/17/03; **Michael P. Tosko**, assistant professor, Bibliography, University Libraries, 7/01/03; **Jialai Wang**, postdoctoral research associate, Civil Engineering, 4/01/03; **Tianghong Wang**, research associate, Mechanical Engineering, 5/01/03; and **Junbing Yang**, postdoctoral research associate, Polymer Engineering, 4/15/03.

**Changes**

**Thomas Andonian**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Lester Bachman**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Terri L. Benedum**, administrative assistant senior, College of Business Dean's Office, temporary assignment and title change from administrative assistant, 4/21/03; **Barbara J. Berasi**, administrative secretary, Greek Affairs, promotion and title change from secretary, 4/21/03; **David Betts**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Alphonso Calhoun**, master building services worker certified, Physical Facilities, title change from master building services worker, 4/07/03;

**James Carstarphen**, master electrician, Physical Facilities, appointment status change from temporary to regular, 3/02/03; **Pamela Crevcoure**, manager costume design, Dance, Theatre and Arts Administration, reclassification and title change from costume designer, 1/27/03; **Diane Doll**, budget administrator senior, Gardner Student Center, reclassification and title change from budget administrator, 3/01/03; **Kim Ede**, administrative secretary, Center for Career Management, appointment basis change from part-time to full-time, 4/01/03; **Mike Eritano**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Walter Farrell**, carpenter, Physical Facilities, appointment status change from temporary to regular, 4/01/03; **Fred L. Feaster, Jr.**, custodial superintendent, Physical Facilities, promotion and title change from master building services worker, 5/05/03; **David M. Forshee**, assistant facilities manager, Physical Plant, Wayne College, title change from facilities maintenance worker, 7/01/03; **Robert Fritz**, assistant director, Gardner Student Center – custodial and maintenance, title change from associate director-building operations, 5/01/03; **Lawrence Gilpatric**, professor, Hospitality Management and department chair, Business Technology, Community and Technical College, title change from interim department chair, 8/25/03; **Sarah Griffin**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Charles Hoke**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Sherri L. Hrusovski**, assistant director, Cooperative Education and Internships, Center for Career Management, title change from interim assistant director, 12/16/02; **Ronnie Hunt**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **James Jackson**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Elizabeth A. Kennedy**, associate professor, Social Science and Fellow, Institute for Life-Span Development and Gerontology and department chair, Associate Studies, Community and Technical College, title change from acting department chair, 8/25/03; **Elizabeth Kinion**, director of professional practice and professor, Nursing and fellow, Institute for Life-Span Development and Gerontology, additional title of campus director, NEOU master's of public health, 6/01/03; **Cathy Kodish**, computer based assessment and evaluation testing assistant, Learning Technologies and Scholar/Learner Services, reclassification and title change from senior executive administrative assistant, 1/06/03; **Gary Lenze**, manager, food services, Dining Services, reclassification and title change from supervisor; 3/10/03; **Cynthia Mako**, associate director of cooperative education and internships, Center for Career Management, reclassification and title change from assistant director, Career Services, 6/01/03; Christine Margala, assistant director of career employment, Center for Career Management, reclassification and title change from assistant director, College Career Center, 5/01/03; **Susan Mayle**, manager, food services, Dining Services, reclassification and title change from supervisor, 3/10/03; **Aaron Meckley**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Karla Mugler**, dean, University College, additional title of associate provost for student academic success, 5/07/03; **Betty Palmer**, secretary, International Programs, reclassification and title change from examiner assistant, 2/10/03; **Stephen Paschen**, subject librarian, University Libraries Archival Services, reclassification and title change from senior archival associate, 4/01/03; **John Queener**, associate professor, Education, additional title of training director for collaborative programs, Counseling Psychology, 5/01/03; **Kenneth Rayl**, patrol sergeant, University Police, promotion and title change from patrol officer II, 10/07/02;

**Kathleen Ross-Alaolmolki**, director of nursing education and associate professor, Nursing, promotion and title change from associate professor and change from teaching to administrative faculty, 8/01/03; **Daniel B. Sheffer**, associate professor, Biomedical Engineering and Biology and director of biostereometrics lab, Institute for Biomedical Engineering and department chair, Biomedical Engineering, title change from interim department chair, 6/02/03; **David Smith**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Kenneth A. Smith**, custodial superintendent, Gardner Student Center, transfer from Physical Facilities, 2/17/03; **Kim Stone**, administrative secretary, Civil Engineering, transfer from Registrar and title change from enrollment services associate, 2/10/03; **George Streby**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Evelyn Taylor**, director - program nutrition intervention, Family and Consumer Science, reclassification and title change from manager - program nutrition intervention, 2/01/03; **Greg Thompson**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Peter Turk**, professor emeritus, Marketing, title change from professor, 5/31/03; **Patricia A. Wallace**, professor, Early Childhood Development and department chair, Public Service Technology, Community and Technical College, title change from interim department chair, 8/25/03; **James Wilson**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **Regina Wilson**, building services worker certified, Physical Facilities, title change from building services worker, 4/07/03; **N. Margaret Wineman**, senior director of nursing research and professor, Nursing, title change from director of nursing research and scholarly activity and change from teaching to administrative faculty, 5/11/02; and **Walter H. Yoder**, professor, Education, additional title of interim department chair, Curricular and Instructional Studies, 5/12/03.

### Separations

**Anima B. Bose**, visiting scientist, Institute of Polymer Science, 4/28/03; **Lance E. Brouters**, professor, Marketing and International Business, 8/23/03; **Ben Campbell**, interim patrol sergeant, University Police, 5/11/03; **Beth B. Chonko**, assistant director of career services, Center for Career Management, 6/26/03; **Robert Christopher**, building services worker, Physical Facilities, 5/22/03; **Brian Donoher**, assistant men's basketball coach, Athletics, 5/03/03; **Chad Flanders**, assistant men's soccer coach, Athletics, 5/02/03; **William A. Francis**, professor emeritus, English, title change from professor at retirement, 6/30/03 (Retirement/Reemployment pursuant to O.A.C. 3359-11-15, with effective reemployment date of 9/01/03); **Lynne A. Hammann**, assistant professor, Education, 7/23/03; **Kim R. Harriman**, head teacher, Curricular and Instructional Studies, 5/30/03; **H. James Harwood**, professor emeritus, Polymer Science and Chemistry, title change from professor at retirement, 6/30/03; **Cindy Hetherington**, accounting clerk senior, Business Office, Wayne College, 5/15/03; **Terry L. Hickey**, senior vice president and provost and professor, Psychology, 6/20/03; **Hector N. Jimenez**, coordinator of academic programs, Buchtel College of Arts and Sciences, 6/30/03; **Darren Jones-Baker**, assistant groundskeeper, Physical Facilities, 5/05/03; **Michael Kimble**, enrollment services associate, Registrar, 5/05/03; **Gay C. Kitson**, professor emeritus, Sociology, title change from professor at retirement, 6/30/03 (Retirement/Reemployment pursuant to O.A.C. 3359-11-15, with effective reemployment date of 9/01/03); **Christine A. Lancia**, gold bar recruiter, Military Science, 5/06/03;

**James E. Nalen**, assistant professor, Bibliography, University Libraries, 6/18/03; **Marlesa A. Roney**, vice president, Student Affairs and adjunct professor, Education, 6/09/03; **James Ryon**, professor, Music, 8/24/03; **Robert Sherlock**, HVAC technician, Physical Facilities, 5/01/03; **Richard Simons**, postdoctoral research associate, Office of Vice President Research and Dean, Graduate School, 5/05/03; **Richard C. Stephens**, professor emeritus, Sociology, title change from professor at retirement, 6/30/03 (Retirement/Reemployment pursuant to O.A.C. 3359-11-15, with effective reemployment date of 9/01/03); **James T. Strong**, professor, Marketing, 8/01/03; **Ward F. Thomas**, assistant professor, Public Administration and Urban Studies, 8/23/03; and **Victor Yashin**, research scientist, Polymer Engineering, 5/09/03.