

University Council Steering Committee

MINUTES

NOVEMBER 1, 2013 1:00 – 2:00 PM

MEETING CALLED BY	Stacey Moore, co-chair/co-convener
TYPE OF MEETING	Special Meeting
PRESIDER	Stacey Moore, co-chair/co-convener
NOTE TAKER	Kim Haverkamp
ATTENDEES	Members: Matt Bungard, Nathan Kerr, Stacey Moore, Mike Sherman, Harvey Sterns Absent without notice: Suzanne Testerman Other attendees: Julie Burdick, Kim Haverkamp

Agenda topics

1:00 – 1:05 CALL TO ORDER STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> 1. The co-chair asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. 2. The co-chair asked for additions or correction to the October 1 Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC website.
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1:05 – 1:35 UNFINISHED BUSINESS STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> 1. The Bylaws Revision Writing Committee completed a draft of the proposed bylaws. Matt Bungard will send the document to Kim Haverkamp for distribution to UC members prior to the Nov. 12 UC meeting. University Council will discuss and vote on each revision at the Nov. 12 UC meeting. 2. The co-chair provided an update on the Summit on Retention scheduled for Nov. 13 – 14, 2013. University Council is a co-sponsor of the Summit. The Steering Committee was encouraged to attend the special sponsorship session on Nov. 13 at 1:30 p.m. in InfoCision Stadium. Kim Haverkamp will send an invitation to all University Council members.
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1:35 – 1:40 ISSUE BRIEFS STACEY MOORE

DISCUSSION	There were none at this time.
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DISCUSSION	<ol style="list-style-type: none">1. The Steering Committee approved the Nov. 12 UC agenda.2. The Steering Committee began a discussion about ways to communicate with the campus community. The following topics were suggested:<ul style="list-style-type: none">• Summit on Retention co-sponsorship• The topics coming to UC from VP areas• Student Success<p>The co-chair asked the Steering Committee to continue to think about a communication plan.</p>3. The chair of the Recreation and Wellness Committee has been scheduled to teach (Spring 2014) at the same time as the monthly University Council meetings. Standing committee chairs are members of University Council and are expected to attend UC meetings. The Steering Committee made a motion to recommend that the Office of Academic Affairs have a discussion with the department chair to determine if the class can be offered at a different time. The motion was passed by unanimous consent.4. The UC co-chair was invited to meet with the BOT presidential search committee along with representatives from SEAC and CPAC to help the search committee understand viewpoints from UA’s constituent groups. <p>The meeting was adjourned at 2:20 p.m. by unanimous consent.</p>
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