

University Council Steering Committee

MINUTES

MAY 16, 2012 2:00 – 3:00 PM

MEETING CALLED BY	Tim Lillie and Mike Sherman
TYPE OF MEETING	Biweekly Meeting
FACILITATOR	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	Julie Burdick, Kim Haverkamp, Tim Lillie, Kent Marsden, Sue McKibben, Mike Sherman Absent with notice: Nancy Roadruck

Agenda topics

2:00 – 2:05

CALL TO ORDER

TIM LILLIE

DISCUSSION	<p>Tim Lillie called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed without objection.</p> <p>Tim Lille asked for additions or correction to the May 2nd Steering Committee minutes. There being none, the minutes were approved as distributed without objection.</p>
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2:05 – 2:10

UNFINISHED BUSINESS

TIM LILLIE

DISCUSSION	<p>The Steering Committee reviewed and discussed the UC Satisfaction Survey. The survey will be administered through SurveyMonkey. The question was raised as to whether a person can respond more than once from a different IP address. SurveyMonkey will track whether an email has responded, allowing only one response per email. It will not link an email to a response, providing complete anonymity.</p> <p>A suggestion was made to change the wording of questions 3 and 5 to read:</p> <ol style="list-style-type: none"> 3. Please provide suggestions to make the work of the Standing Committees more effective 5. Please provide suggestions to make the work of the University Council more effective <p>The survey was approved with changes without objection. Kim Haverkamp will send the survey to all UC members on May 22.</p>
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2:10 – 2:20

ISSUE BRIEFS

TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> 1. An issue brief regarding Wider Sidewalks Throughout Campus was submitted on April 30th by Donald Welch. The Steering Committee will refer the issue brief to Ted Curtis for response to the author.
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	<ol style="list-style-type: none"> 2. An issue brief regarding University Dismissal was received on May 2nd by David Rabourn. The Steering Committee will refer the issue brief to Linda Subich, College of Arts & Sciences, for response to the author. 3. An ambiguous issue brief was received on May 5th by Sherrel Cash. An email was sent to the author on May 11th asking for clarification. The Steering Committee will not move forward with this issue brief until the author provides more information. 4. An issue brief regarding Academic Probation was received on May 5th by Stephanie Jones. The Steering Committee will suggest to the author that they take the issue to the Faculty Senate Executive Committee. 5. An issue brief regarding Environmental Sustainability was received on May 10th by Christopher Holley. The Steering Committee will refer the issue brief to Ted Curtis for response to the author. They will also refer the issue brief to the Physical Environment Committee and the Budget Committee for policy consideration and recommendations, if appropriate. 6. A suggestion was made to consider taking the Issue Brief Survey off Zipline, as many of the issue briefs have been non-policy related. The Steering Committee decided to leave the issue brief survey on Zipline for now and possibly clarify the message to help people determine if their issue is policy related.
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2:20 – 2:30

NEW BUSINESS

MIKE SHERMAN

DISCUSSION	<p>The Steering Committee discussed the American College & University President’s Climate Commitment. The decision was made to send the document to the Physical Environment Committee and Budget Committee along with the Environmental Sustainability issue brief for policy consideration and recommendations, if appropriate.</p> <p>It was suggested that the Physical Environment Committee consider sustainability in their framework of UC priorities for next year.</p> <p>Kim Haverkamp will send the OSU environmental policy to the Steering Committee.</p>
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2:30 – 2:35

UC MEETING AGENDA

TIM LILLIE

DISCUSSION	<p>The Steering Committee considered a request by the Student Engagement and Success Committee to make a presentation about the Akron Experience at the June 12th UC meeting. The decision was made to defer having this topic on the agenda at this point.</p>
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