

The University of Akron
Minutes of the Graduate Faculty
April 10, 2013

Dr. George Newkome called the meeting to order at 3:06 p.m.

Present: Dr. Phil Allen, Heather Blake, Michael Giannone, Dr. Sheau-Huey Chiu, Dr. Kathleen Clark, Dr. Michael Collard, Dr. Elizabeth Graham, Dr. Marlene Huff, Dr. Xin Liang, Dr. Tim Lillie, Dr. Tim O'Neal, Dr. Pamela Schulze, and Dr. Mark Tausig.

1. Minutes from April 11, 2012 meeting were unanimously approved.
2. Reports

Dr. Philip Allen, Vice Chair of Graduate Council, provided a report to those graduate faculty members present. A copy of the report is attached.

Mike Giannone, Information Technology Services, provided a report on behalf of Jim Sage to those graduate faculty members present. A copy of the report is attached.

Phyllis O'Connor, Interim Dean of University Libraries, could not be present; however, forwarded a report to distribute to those graduate faculty members present. A copy of the report is attached.

During discussion of the report submitted from the University Libraries Dr. Philip Allen raised the topic of Open Access journal growth and the fact that such journals require contributors to pay upfront processing fees that may exceed \$1,000. This matter will be referred to the Interim Dean of University Libraries for discussion at a later date.

Mr. Chris Opokut-Agyeman, President of Graduate Student Government, provided a report to those graduate faculty members present. A copy of the report is attached.

Dr. Mark Tausig, Associate Dean of the Graduate School, provided a report to the graduate faculty.

- This year the Graduate School received 4,771 applications.
- 3,931 graduate students this year. This is down slightly from last year. Graduate student credit hour production also down somewhat compared to last year.
- Enrollment is down in the colleges of Arts and Sciences, Education, and Business Administration.
- Enrollment is up in the colleges of Engineering, Health Professions, and Polymer Science and Polymer Engineering.
- Since last year 1,125 master's degrees have been conferred and 106 doctoral degrees conferred.

- Graduate assistant stipend budget was the same this year as it was last year. That last time that stipends were raised was in 2007. The University of Akron is falling behind other institutions.
- McNair Scholars program grant was not renewed. Current McNair scholars will continue to be served throughout the summer.
- Graduate School is in the process of creating an Office of Graduate Student Development, which will offer workshops in Responsible Conduct of Research, technical writing, resume writing, and maintain a current listing of doctoral research grants for which current graduate students can apply. The office will also contact high achieving juniors to introduce them to the idea of graduate study, assisting them in exploring graduate program options and applying to graduate school.

3. Action Items Referred from Graduate Council

Revision of Board Rule 3359-60-06.3 *Master's Degree Requirements* to reflect changes that eliminate outdated verbiage and bring rule up to date.

Dr. Kathleen Clark made a motion to approve these changes.
Dr. Philip Allen seconded the motion.

The revisions to 3359-60-06.3 *Master's Degree Requirements* were unanimously approved.

Revision of Board Rule 3359-60-06.4 *Doctoral Degree Requirements* to reflect changes that eliminate outdated verbiage and bring rule up to date.

Dr. Marlene Huff made a motion to approve these changes.
Dr. Philip Allen seconded the motion.

The revisions to 3359-60-06.4 *Doctoral Degree Requirements* were unanimously approved.

Creation of new rule *Graduate Certificate Program Requirements*

Dr. Mark Tausig informed those graduate faculty members present that while there currently exist rules for master's and doctoral degree programs there is no rule in existence for graduate certificate programs, thus the reason for proposing this rule.

Dr. Kathleen Clark made a motion to approve this proposed rule.
Dr. Elizabeth Graham seconded the motion.

The proposed rule for graduate certificate programs was unanimously approved.

4. Old Business

There was no old business for discussion.

5. New Business

There was no new business for discussion

The meeting adjourned at 4:05 p.m.

Respectfully submitted,

Heather A. Blake
Graduate School

Report of the Vice Chair

2013 Graduate Faculty Meeting
Wednesday, April 10, 2013

Since the beginning of the academic year, the Graduate Council has had six meetings.

- The Curriculum Committee, chaired by Dr. Xin Liang, has reviewed, approved, and recommended 127 curriculum proposals to Graduate Council so far this year. Graduate Council approved all of the proposals as recommended by the committee.
- The Graduate Faculty Membership Committee, chaired by Dr. John Goodell, has reviewed, approved, and recommended 86 applications for graduate faculty membership to Graduate Council so far this year. Graduate Council approved all of the graduate faculty applications as recommended by the committee.
- The Student Policy Committee, chaired by Dr. Lynn Smolen, was asked by Dr. Mark Tausig, Associate Dean, Graduate School, to review a newly proposed rule for graduate certificate programs. The Student Policy Committee reviewed and approved this new rule. Graduate Council subsequently rendered approval of the rule.

Amendments to 3359-60-06.3 *Master's Degree Requirements* were approved by the Student Policy Committee and Graduate Council. These amendments reflect changes that eliminate outdated verbiage and bring the rule up to date.

Amendments to 3359-60-06.4 *Doctoral Degree Requirements* were approved by the Student Policy Committee and Graduate Council. These amendments reflect changes that eliminate outdated verbiage and bring the rule up to date.

- An *Ad Hoc* Committee was formed by Graduate Council to explore issues related to the allocation of graduate assistantship and tuition funding and the timeliness of such allocations. After identifying the problem and suggesting possible solutions a memo was sent from Graduate Council to the Provost for consideration.

Respectfully submitted,

Dr. Philip Allen, Professor, Psychology
Buchtel College of Arts and Sciences
Vice Chair, Graduate Council



Information Technology Services

Report to the Graduate School
April 10, 2013

This is a brief recap of ITS selected projects and activities from April 2012 - March 2013. Most of these projects were/are done in cooperation with various departments and colleges.

The Akron Experience

ITS staff engaged with various Akron Experience Implementation Teams to gather information on the technology needs of each team. A systems-requirements specification was completed.

Several projects required to enable the Fall launch of The Akron Experience included:

- modifications/enhancements to the ZipLine web portal, now My Akron
- integration with UA Events calendar,
- a website with information about The Akron Experience,
- design of a website for the Culture Quest initiative, and

Disaster Recovery

In the event of a disaster, it is the University's goal to provide disaster recovery services for our most critical systems. The focus initially is to provide recovery operations for vital communications such as web, network, email and PeopleSoft. IT has reviewed many different options to provide this service along with their associated costs.

IT is gathering requirements, service level agreements, network bandwidth needs, and roles and responsibilities. IT has defined the majority of computer systems and services that require disaster recovery attention. The current focus is to work with areas outside of IT to ensure that all critical systems are part of the overall plan.

We have engaged several departments on disaster recovery requirements and will continue this effort with other areas. In addition, IT will be working with disaster recovery specialists and other vendors to validate our disaster recovery strategy.

Time & Labor Absence Management

The University is working with Workforce Software to automate the processing of time collection for hours worked as well as managing the requests for planned absences.

The implementation of this will eliminate the current manual, paper processes that are in place for both non-exempt and exempt employees. The project formally kicked off in February with the definition of the requirements for the new system and is expected to continue through the summer of 2013 with campus-wide use scheduled by the fall semester of this year.

Digital Signage

The University's new Four Winds (FWi) digital signage system (FWi) is operating in the Residence Halls, Library, Student Union, Law School, College of Arts & Sciences, Advising, and Aux Services.

The enterprise digital signage enables individual colleges and departments to run messages on their own video monitors. At the same time, the University is able to send a single message throughout the campus as needed, for example during an emergency or during the President's State of the University. However, this feature is still being developed.

Working with Institutional Marketing, guidelines for use of the signage are being developed.

Constituent Relationship Management (CRM)

A key enabler for the Akron Experience will be a common repository for all student data. This common repository will enable us to personalize and inform each student's experience on campus, making the experience much more satisfying. In addition, by automating the entire student lifecycle (e.g., prospect, admitted, enrolled, graduate, alumni, donor) on a common system, we will eliminate the poor usability that results when using fragmented/different systems. This lifecycle automation is called Constituent Relationship Management (CRM).

Information Technology Services is working with a cross-functional team to select and implement a CRM system, which will track all student contact and activities so service providers can will improve service quality.

Police Dispatch – 911 Merger

The University of Akron Police Department and the City of Akron Police Department are partnering to share the City's Computer-Aided Dispatch and Records Management System to track and document public safety incidents.

Testing within the dispatcher's office at the University continues and is being expanded to include police officers. Additionally, a new shared services arrangement is being pursued for the University to provide PC support for the city. The go-live date for use of the system is still scheduled for June 2013.

Learning Management System: Springboard/Desire2Learn

Springboard was upgraded to v 10.1 on December 20, 2012. This significant new release has been changed to better support tablet access and to focus students' attention on key learning content.

In addition to the changing appearance of the overall interface, new user-friendly features were added including the ability to drag and drop files from the desktop. Faculty members also have a significantly enhanced ability to visualize student progress.

Career Portal

Working with the Career Center and Akron Experience team, ITS helped develop the Career Parents <http://www.uakroncareerparents.com/> online community. The site is for the University's parents and is designed to give parents the knowledge, skills and understanding of what their student will need to build successful career strategies.

CareerParents provides videos and webinars with tips and counseling from authors, career coaches and hiring managers. Books, reports and articles will provide further resources for parents and students alike.

Research Security

The Securis group, the company engaged to work with IT and the research areas to provide security awareness and best practices, interviewed UA staff and researchers in order to complete a Risk Maturity Index Analysis (RMI). The next steps will be a review of the SANS 20 controls to provide recommendations to strengthen our IT security framework.

The Securis Group has been engaged to work with IT and the research areas to provide security awareness and best practices. This limited engagement was designed to offer a security framework to protect our University's intellectual property.

IT Status & Projects

ITS has developed a status page (<http://www.uakron.edu/it/status/index.dot>) that will be used to inform the University about technology system status.

The page uses a green-yellow-red indicator. If systems, say Telecommunications or PeopleSoft, are out or scheduled to be out for maintenance, the page will indicate the planned maintenance or outage.

A redirect is planned for when the outage involves the web sites or internet access.

A related effort is creation of web pages for all IT projects (<http://www.uakron.edu/projects/index.dot>). Any person on campus will be able to go to a web page and see the following details about any active IT project.

Links to both the Status Page and Project Websites will be inside the University's My Akron portal.



TO: Graduate Faculty

FROM: Phyllis O'Connor
Interim Dean, University Libraries

DATE: April 10, 2013

SUBJ: Report to the Graduate Faculty

The items below represent some of our facilities updates and new services implemented in University Libraries since April 2012. Also attached is a report with details about the electronic services added.

New Services in 2012-2013:

- KnowItNow: 24/7 online reference service. UL began participating in fall 2013;
- Expanded Writing Commons Service: drop-in writing consultations are now available at the User Support Services Desk on Mondays, Wednesdays and Fridays;
- LibGuides: subject librarians can now develop customized guides to UL resources and learning objects for specific courses. To request a course guide for the fall semester, contact your subject librarian for summer development;
- Subscribed to *Children's Starred Plan* to receive new children's books automatically monthly.

Facilities update:

- Doubled to 48 the number of computer work stations in the Science and Technology Library;
- Opened a Learning Studio with 2 LED screens, 2 Smart Boards, 2 Epson interactive projectors in the Science and Technology Library.

Corporate Services Agreements:

- Renewal of contracts with GrafTech International Holdings, Rubber Division, American Chemical Society, GOJO Industries, and The Goodyear Tire and Rubber Company.

Collections Purchased since April 2012

Name/Title	Description
Berg Fashion Library	Provides cross-searchable access to the Berg Encyclopedia of World Dress and Fashion online. Great for anthropology, art history, history, sociology, folklore, museum studies, and cultural studies in addition to fashion and textiles and costuming.
CRC Handbook of Chemistry and Physics Online	The Handbook continues to be the most accessed and respected scientific reference in the world. An authoritative resource consisting of tables of data; its usefulness spans every discipline. This reference puts physical formulas and mathematical tables used in labs every day within easy reach.
International Directory of Company Histories Online	(Gale Virtual Reference Library) Detailed information on more than 11,000 influential and emerging companies worldwide: Comprehensive background and history of a company; Merger and acquisition activity over time; The impact of particular sales and marketing campaigns; the effectiveness of executive leadership.
JOVE, Journal of Visualized Experiments	JOVE has more than 500 videos demonstrating laboratory methods in the fields of cellular biology, developmental biology, microbiology, immunology, plant biology, medicine, and neuroscience.
Legislative Insight (Law Library resource available campus-wide)	Provides comprehensive legislative histories for federal laws. Each legislative history links to full text content that may include Congressional hearings, committee prints, and research reports related to legislative topics.

Polymer Science: A Comprehensive Reference	Provides broad and in-depth coverage of all aspects of polymer science from synthesis/polymerization, properties and characterization methods and techniques to nanostructures, sustainability and energy and biomedical uses of polymers. Topics range from chemistry and chemical engineering to materials science, biomedical applications and the fate of polymers in the environment.
ProQuest Statistical Abstract of the United States Online	Authoritative and comprehensive summary of statistics on the social, political, and economic organization of the United States. Sources of data include the Census Bureau, Bureau of Labor Statistics, Bureau of Economic Analysis, and many other Federal agencies and private organizations.
Soft Matter	Has a global circulation and interdisciplinary audience with a particular focus on the interface between physics, biology, chemical engineering, materials science and chemistry.
Statistical Insight (ProQuest)	(Formerly known as the American Statistics Index, print version.) Provides abstracting, indexing, and full text for statistical publications from hundreds of public domain and licensed sources.
The Encyclopedia of Polymer Science and Technology, 4th Ed.	An invaluable resource for researchers in both library and professional settings, providing information about polymers, plastics, fibers, biomaterials, elastomers, and polymerization processes.

NOTE: The total number of ebooks purchased since April 2012 from Yankee Book Peddler (which is where we get the majority of our ebooks) = 861. The total number of pages accessed from those ebooks since last April is 63,536.

The University of Akron
Graduate Student Government



We bring Innovativeness to The University of Akron through visibility, presence, advocacy, empowerment, engagement and voice of graduate students in purposeful matters and student's activities on the University campus through research, programs, networks and partnerships.

Yearly Report

2012 – 2013

Presented to: Graduate Faculty

Presented by: Chris Opoku-Agyeman

Prepared by: Executive Board of the Graduate Student Government

President: Chris Opoku-Agyeman

Vice President: Alvaro Rodriguez

Treasurer: Kow Okyere Eshun

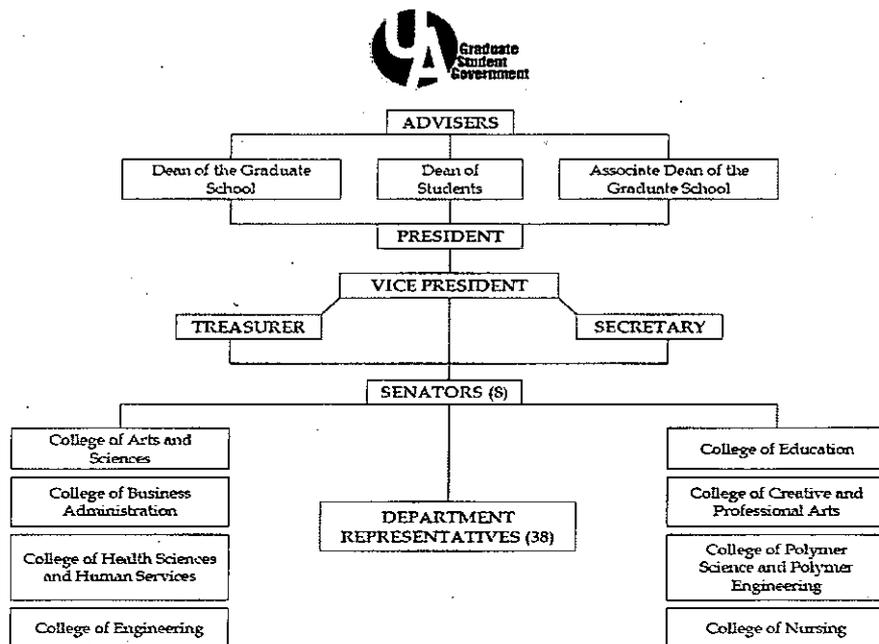
Secretary: Shamima Jahan

Background Information

Background

The objectives of the Graduate Student Government (GSG) are to govern graduate student affairs, represent graduate student sentiment, and promote interdepartmental social exchange and interaction between students. The government is composed of an executive board of officers; a senator representing each college, department representatives and three advisors. The structure of the GSG is shown in the diagram below.

ORGANIZATIONAL STRUCTURE



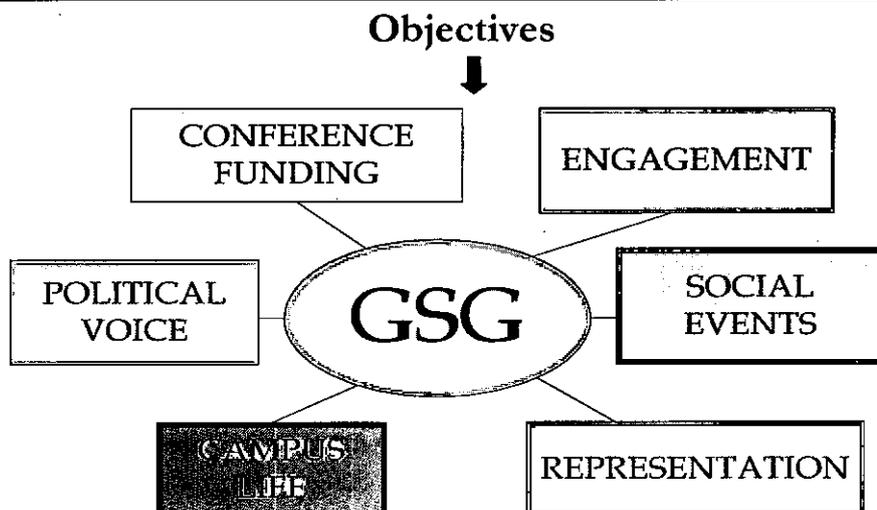
In order to meet the objectives of this organization, members are selected and appointed to participate in various administrative committees meetings such as the University Council, Faculty Senate, Graduate Council and Board of Trustees.

Mission

The Graduate Student Government of The University of Akron strives to serve as an effective organization and a voice for the interests of all substantive matters pertaining to the general welfare of The University of Akron graduate students, provide advocacy in the formulation and application of University and community policies, encouraging high standards in quality of graduate programs, devote actively to campus life, and contribute to the attainment of academic and professional goals.

In implementing our mission, the Graduate Student Government uses resources received from The University of Akron to provide financial support to registered student organizations and other student activities through the Extracurricular Activities Funds (EAF). The EAF exists to encourage programs, activities, projects, research, and leadership development that compliment learning in the classroom with learning outside the classroom. EAF enhances student engagement with the campus community and contributes to student success.

Objectives & Activities



Graduate Student Organizations

Getting involved is an excellent way to develop professional experience and demonstrate leadership to future employers. Here is a list of graduate student organizations on campus:

- Chemical and Biomolecular Graduate Student Association
- Chi Sigma Iota – Alpha Epsilon
- Counseling Psychology Graduate Student Organization
- Diversity Dialogues
- E-Docs
- Graduate Nursing Student Organization
- Graduate Student Business Association
- Industrial / Organizational Psychology Graduate Club (continued)
- International Society of Pharmaceutical Engineers
- Master of Social Work Student Association
- National Sexuality Resource Center – Akron Chapter
- Polymer Engineering Student Organization
- Polymer Science Student Organization
- Public Administration and Urban Studies Student Association
- Society for the Advancement of Marriage and Family Counseling / Therapy
- Society of Akron English Scholars
- Sociologists for Women in Society
- Student Academy of Audiology
- Student Association for Graduates in Education

As a registered member of a graduate organization, you have access to travel and event funding from the Graduate Student Government.

Interested in a group not listed above? Creating a new student organization has never been easier! Please visit our website for more details <http://www.uakron.edu/gsg/index.dot>

OrgSync

Activities

Our activities are categorized into Six major areas:

- (a) Academics (we sponsor conference presenters and attendees, Research, Innovativeness)
- (b) Social Engagements and Networking Programs
- (c) Advocacy (e.g. Student Health Insurance)
- (d) Community Outreach (Akron Food Bank, University Park Alliance, SpringFest)
- (e) Partnerships and Collaboration with the Undergraduate Student Government (USG), National Association of Graduate Professionals Students (NAGPS)
- (f) Entrepreneurial initiatives (Leadership Symposium series, awarding distinguished leaders, Conference Presentation Portfolios)

Projects & Programs

Highlights of some of our programs and projects include:

- (a) Students Travel Grants Initiative
 - Professional Enrichment Program (PEG) Up to \$150 and \$300
 - Group Travel Up to \$2000
 - Special Project Funds
 - Research Grants
- (b) Central Committee Meetings (college senators and department representative)
- (c) Campus-Wide Meetings : Everybody has a voice
- (d) Representation in the Board of Trustees
- (e) Representation in The University Council
- (f) Representation in the faculty Senate
- (g) Representation in various sub-committees

Achievement I: Annual Social Engagement Event

The Graduate Student Government Social was a program created to serve as a vehicle to welcome Graduate Students to a new academic year and create a professional atmosphere for networking and interacting with officers of The University of Akron. The 2012 event was dubbed "The Annual Graduate Students' Social Engagement with the School's Administrators". The 2012 Annual Graduate Students' Social Engagement was held at the University of Akron Infocision Stadium (5th floor) - FirstMerit Foundation Club Level on Friday, September 14, 2012, from 1:30 pm to 4:30 pm.

Special dignitaries of the University's administration honored our invitation including Dr. Proenza (President), Dr. Sherman (Provost), Dr. Newkome (VP for Research & Dean of the Graduate School), Jim Tressel (VP of Strategic Engagement), Lee Gill, J.D (Assoc VP Inclusion & Equity/CDO), Dr. Tausig (Professor & Associate Dean of the Graduate School), and Denine Rocco (Associate VP and Dean of Students). We also hosted the warmest presence of some students from John Carroll University. Several topics were emphasized to encourage, inform and challenge our youthful minds to think about our personal development and opportunities available in advancing the world for our generation. Overall, about 200 attendees were hosted.

The annual social engagement event will continue to be a major activity to unite both new and old graduate students in the University community and will include orientation, meet and greet, luncheon, familiarization with the school's administrators and networking.

Pictures from the Annual Social Engagement Event



Achievement II: "Leadership Symposium Series"

The Leadership Symposiums Series were initiated by the 2012-2013 administration with the purpose of bridging the gap between academics and professional career for students at large. An invitation is extended to distinguished personalities from the University campus and the community to share their background experiences to help students shape their youthful minds in career choices, networking building, leadership, knowledge of skills and abilities needed to connect with employers and potential partners, family orientations and other extra curriculum activities.

The Fall 2012 Leadership Symposium was held in the Faculty Lounge at the Student Union on November 30th, 2012 hosting The University of Akron President - Dr. Luis M. Proenza. About 60 students were in attendance.

The Spring 2013 Leadership Symposium was held in the Second Floor of the Polymer Science Building on February 22nd, 2013 hosting The University of Akron Vice President of Strategic Engagement - Jim Tressel. About 60 students were in attendance.

The feedbacks obtained from participants indicate that perceptions were changed, ideas were birth, attitudes were reshaped and lives were greatly impacted.

Pictures from the Leadership Symposium Series



Achievement III: "GSG Conference Portfolios"

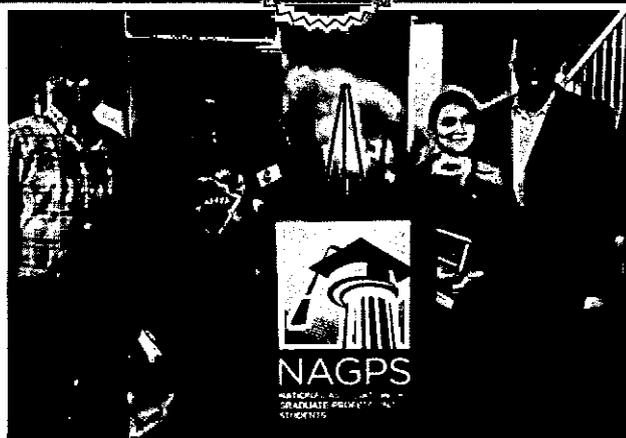
The GSG student travel funding support policy is a program instituted by the graduate student government to help students to apply for travel funding for presentations and attendance at conferences. This program is in two forms: (a) Group Travel and (b) Individual Professional Enrichment Grants (PEG).

Group travel is restricted to registered and approved graduate groups and organizations on campus. The PEG program is a grant program to assist individual graduate students to travel to professional conferences that contribute to their professional training. All travel by individual graduate students and groups are authorized by a Faculty member or research advisor who is familiar with the conference, Graduate Student Government, the Office of the Vice President for Student Affairs and SOuRCe. Individuals who apply for a PEG to simply attend a conference are allocated up to \$150 for travel. Individuals who apply for a PEG to present at a conference are allocated up to \$300 for travel. Groups are eligible to receive up to \$2000 travel money per academic year. GSG's governing body reviews all requests and use discretion and information provided to allocate financial assistance and not all requests will be fully funded.

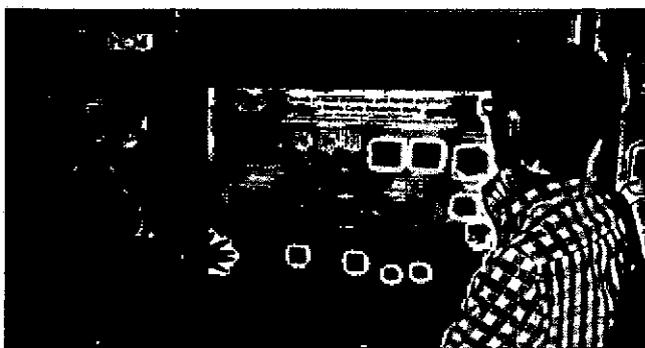
Upon return from the conference, a portfolio is prepared to capture the experiences of all conference attendees.

Pictures and Testimonial from Conference Attendees

26th Annual NAGPS National Conference
November 1-4, 2012, Duke University, Durham, NC



Attendees: Mohammed Eltayeb; Chris Opoku-Agyeman; Shamima Jahan and Jamie Parker



My name is Kiran Khanal, a doctoral candidate from the Department of Chemistry and Physics. From July 21st to 27th, I presented a poster research work on the topic "Blends of liquid crystalline and flexible polymers: A Monte Carlo Simulation Study" at the Gordon Research Seminar and Conference. I am really grateful to Graduate Student Government for partial financial support to present at both the seminars and conference.

UA Students in Research Roundtables at the preconference of
the American Sociological Association (August 15th -20th, 2012)



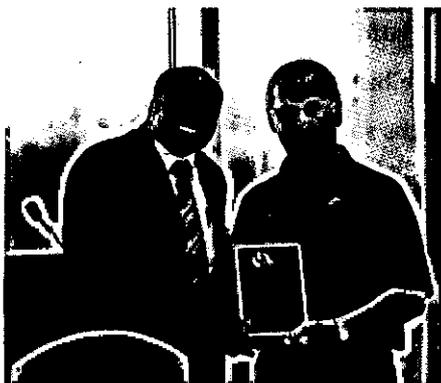
Achievement IV: GSG's Awards and Recognition Portfolios



Honoring: Dr. Luis M. Proenza
President



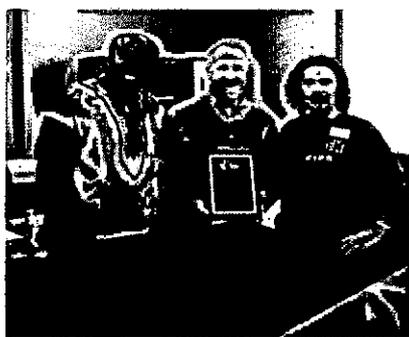
Honoring: Dr. William Mike Sherman
Provost



Honoring: Jim Tressel
VP of Strategic Engagement



Honoring: Dr. George R. Newkome
VP for Research & Dean of the Graduate School



Honoring: Dr. Charley Fey
(Former, VP for Student Engagement). *Now the VP of Student Engagement, New Jersey Institute of Technology*



Honoring: Denine M. Rocco
Associate VP and Dean of Students



Honoring: Lee A. Gill, J.D
Assoc VP Inclusion & Equity/CDO



Honoring: Dr. Mark B. Tausig
Professor & Associate Dean of the Graduate School

Achievement V: "Student Health Insurance and Others"

Students' Health Insurance

Graduate Student Government succeeded in advocating for a flexible payment plan for the Students' Health Insurance Scheme. Currently, graduate students especially international, who are under the university plan, can have their premiums applied to their student accounts or pay through the OIP eMarket. This initiative has now given students the opportunity to register for classes while having the flexibility to pay for the health insurance premiums over time.

Elections

The 2012-2013 election took a competitive and exciting twist with aspirants optimizing every opportunity including campaigning at various classrooms, tapping into the multimedia platform and Social Networking Sites (videos, twitter, facebook, emails) to win votes. For the first time in the history of campus, candidates vying for various positions on the leaderships created their own websites, videos and other resources to create awareness and canvass electoral votes. Overall, 340 voting turnout was reported in this year's election; an improvement from last year. The candidates below emerge as winners in the 2013-14 election:

- | | | |
|------------------------|---|---|
| ▪ Marissa Blewitt | – | President and |
| ▪ Alvaro Rodriguez | – | Vice President |
| ▪ Shamima Jahan | – | Treasurer |
| ▪ Nino Colla | – | College of Education |
| ▪ Julianne Mier | – | Health Sciences and Human Services |
| ▪ Parag Garg | – | College of Business Administration |
| ▪ Lakshmana Ponneganti | – | College of Arts and Science (Appointed) |
| ▪ Abdullah Ami | – | College of Engineering (Appointed) |

Handing Over-Ceremony

The Inaugural Handing over-ceremony is set to take place on May 1st from 1:30pm- 3:00pm at the Martin Center. Special dignitaries will be hosted to grace the occasion.

The LIFE (Legacy, Integrity, Fellowship and Excellence) Awards

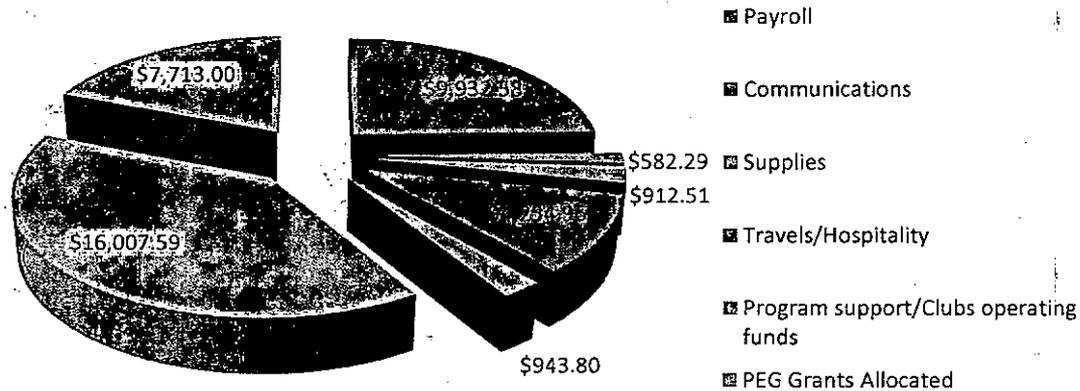
Graduate Student Government has sponsored this year's life awards event to recognize and honor the leadership, excellence, distinction, achievements and support of our organizations, activities, students and faculty and staff of The University of Akron. The event is scheduled to take place on Wednesday, April 17, 2013. Three categories of awards will be given out to deserving graduate students: (a) Doctoral Scholar Award (b) Masters' Scholar Award and (c) Graduate Excellence and Leadership Award. Each category of award comes with a monetary price.

SpringFest and 2013 University of Akron Student Innovation Symposium (UASIS).

Graduate Student Government provides volunteer to help serve as moderators as well as providing support to the event successful –through creativity and scholarly excellence among students.

Achievement VI: "Financial Prudence"

GSG started the year with a budget allocation of \$36,812.05 after accounting for the previous year deficit of \$1,494.90. The Figure below summaries our expenditure for the year



During the academic year, we received a total of 96 PEG applications and 35 Group travel/Project funding request. Overall, about 131 travel requests were made during 2012-2013 academic year. A total of 81 of the PEG applications were allocated funds. The PEG grant applications totaled \$76,010 but gsg were able to allocate \$16007.59. A combined amount of \$7,713.00 was allocated for Group Travels and Project Funding. This amount was able to support activities of 25 Graduate and blended organizations on campus out of the 32 funding requests (\$73,018.02) received. Approximately 13.5% of the Group travel/Project fund requested amount was granted for various events of graduate organizations. Six (6) new student organizations were added to the existing groups on campus.

Due to the increased number of PEG and Group grant application this year, we implemented below policies to serve a greater number of the graduate student population:

- (a) Reduce the maximum amount per application
 - i. Up to \$150 for attending a conference
 - ii. Up to \$200 for presenting at a conference
- (b) Limit PEG fund allocations to once per academic year

We would like to express our profound gratitude to the various departments and offices that supported the graduate student government with monetary rewards to accomplish its mission and objectives of serving students.

1. Office of the President and Chief of Staff	-	\$1,500
2. Office of Provost	-	\$500
3. Dean Graduate School and VP of Research	-	\$2,739
4. VP for Student Engagement and Success	-	\$500
5. Vice President, Strategic Engagement	-	\$1,000
6. Associate Dean of Graduate School	-	<u>\$250</u>
Totals		<u>\$ 6489</u>

The office of the Dean of Students sponsored in kind the food services (pizza) during The Fall 2012 Leadership Symposium with Dr. Luis M. Proenza. In conclusion, through our strong fiscal responsibility, we are able to transfer a surplus amount of about \$2000 to the next administration.

Celebrating our Speakers and Sponsors



Dr. Luis M. Proenza
President



Dr. William Mike Sherman
Provost



Candace Campbell Jackson
VP and Chief of Staff



Dr. George R. Newkome
VP for Research & Dean of the
Graduate School



Jim Tressel
VP of Strategic Engagement



Lee A. Gill, J.D
Assoc VP Inclusion
& Equity/CDO



Denine M. Rocco
Associate Vice President and
Dean of Students



Dr. Mark B. Tausig
Professor & Associate Dean of the
Graduate School

Advisors' Corner



Office of the Vice President for Research
and Dean of the Graduate School
Akron, OH 44325-4717
(330) 972-6458 Office
(330) 972-2368 Fax



Welcome UA Graduate Students!

I would like to take a brief moment to welcome all new and returning UA Graduate Students to The University of Akron. As graduate students, you have chosen to further your education in the hopes of better preparing yourself to meet the needs of an ever-changing and demanding world. Please know that your Graduate Student Government (GSG) understands that they are here to advocate on your behalf and provide a voice for the concerns and issues that affect our graduate students.

Over time, as our University has flourished, the role of the GSG has broadened to address the needs of our graduate students more sufficiently. In addition to advocacy, under the leadership of Chris Opoku-Agyeman, the GSG is now branching out to attract more student involvement, provide more opportunity for student engagement in campus life and activities as well as implement changes in policies and procedures for the benefit of fellow graduate students. I am sure that you have noticed that the normal daily routine and life of a graduate student is somewhat different than that of an undergraduate; however, this does not mean that opportunities to engage in student life and network with fellow students are any less abundant.

I encourage all of you to take an active role in working with your graduate student government. They are here to assist you, listen to you, and advocate for you. In return, they need your support to do those things to the best of their ability. I wish you all the very best in this upcoming year.

With best regards, I remain sincerely,

George R. Newkome, Ph.D.
Vice President for Research and Dean, Graduate School
Oelschlager Professor of Science and Technology
Professor of Polymer Science and Chemistry



Denine M. Rocco
Associate VP for Engagement
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Professor & Associate Dean of
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Please contact us to schedule a meeting!
Follow us on:



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3359-60-063 Master's degree requirements.

- (A) Admission. When a student is admitted to graduate study, an adviser is appointed by the head of the major department. A student who is academically qualified in general but deficient in course preparation may be required to make up the deficiencies at the postbaccalaureate level. This may be recommended prior to beginning graduate work or, in some cases, can be done simultaneously.
- (B) ~~Residence~~ Residency requirements. There are no formal ~~residence~~ residency requirements for the master's degree. A student may meet the degree requirements of the graduate school and the department through either full- or part-time study.
- (C) Continuous enrollment requirement. There is no formal graduate school continuous enrollment requirement for the master's degree. Individual master's programs, however, may require continuous enrollment. A student should consult with his or her academic department.
- ~~(C)~~ (D) Time limit. All requirements must be completed within six years after beginning graduate-level coursework at the university of Akron or elsewhere. Extension ~~by~~ of up to one year may be granted in unusual circumstances by the dean of graduate studies and research upon written request by the student and recommendation by the adviser ~~and~~ , department head, and college dean.
- ~~(D)~~ (E) Credits.
- (1) A minimum of thirty semester credits of graduate work is required in all master's degree programs. This includes thesis credit. Some departments require more (see departmental requirements). A minimum of two-thirds of the total graduate credits required in any master's program must be completed at the university. A maximum of six workshop credits may be applied to a master's degree. Such credits must be relevant to the degree program, recommended by the student's adviser and approved by the dean of graduate studies and research.
 - (2) It should be noted that the requirements listed by department elsewhere in this rule refer to the minimum necessary for a degree. It is entirely within the prerogative of the department to assign additional credits of coursework or other requirements in the interest of graduating a fully qualified student.
 - (3) No graduate credit may be received for courses taken by examination or for five-hundred-numbered courses previously taken at the four-hundred-number course level as an undergraduate without advance approval from the dean of graduate studies and research.

~~(E)~~ (F) Transfer.

- (1) Up to one-third of the total graduate credits required may be transferred from an accredited college or university, including the university of Akron. Departments and colleges may set more restrictive limits. All transfer credit must be at the “A” or “B” level in graduate courses. The credits must be relevant to the student’s program as determined by the student’s academic department and fall within the six-year time limit. A university of Akron student must receive prior approval from his or her academic department for transfer courses taken elsewhere. A block transfer of credit may be requested if the student holds a prior graduate degree from an accredited college or university, including the university of Akron. A block transfer of credit does not not apply to the student’s six-year time limit for degree completion.
- (2) A student seeking to transfer credits must have full admission and be in good standing at the university of Akron ~~and the school in which the credits were achieved.~~ Transfer credit shall not be recorded until a student has completed twelve semester credits at the university of Akron with a grade-point average of 3.00 or better.

~~(F)~~ (G) Optional department requirements. Each department may set special requirements with regard to entrance examinations, qualifying examinations, foreign language, required courses and thesis. Details are available from the head of the major department.

~~(G)~~—~~Advancement to candidacy.~~

- ~~(1) A student should apply for advancement to candidacy after completion of one half of the credits required for the degree in his or her program. A student must be in good standing to be advanced to candidacy.~~
- ~~(2) Advancement to candidacy forms must be submitted no later than the fifteenth of May for the January commencement and no later than the fifteenth of September for the May commencement. These forms are available in the office of the dean of graduate studies and research or in the academic department.~~

(H) Graduation.

- (1) To be cleared for graduation, a candidate must have:
 - (a) Completed coursework with a minimum grade-point average of at least 3.00.
 - ~~(b) Been advanced to candidacy.~~

- (~~e~~) (b) Filed an online application for graduation with the registrar.
- (~~d~~) (c) Paid all applicable fees.
- (~~e~~) (d) Met any other department and university requirements applicable.
- (2) If a thesis is required, ~~two copies~~ a final online submission, properly prepared, ~~are~~ is due in the graduate school at least ~~two~~ three weeks prior to commencement. ~~These copies~~ This copy must be signed by the adviser, faculty reader, department head and college dean prior to submission to the dean of graduate studies and research. A manual entitled “Guidelines for Preparing a Thesis or Dissertation” is available ~~in the graduate school~~ online and all copies of the thesis must conform to these instructions.

Effective: May 22, 1991

Certification: _____
Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: Ch. 3359

Prior Effective Dates: Prior to 11/4/77, 8/30/79, 1/30/81, and 12/31/86

3359-60-06.4 Doctoral degree requirements.

(A) General requirements. A master's degree is not a prerequisite for the doctorate; however, the first year of study after the baccalaureate will be substantially the same for both the master's and doctoral student. No specific number or sequence of courses constitutes a doctoral program or assures attainment of the degree. A formal degree program consists of a combination of courses, seminars and individual study and research that meet the minimum requirements of the graduate school and those of the committee for each individual student.

(B) Admission.

(1) Usually, a student is not officially considered as a doctoral student until completion of a master's program or its equivalent and approval for further study.

(2) A minimum grade-point average of 3.00 is required for graduation of a candidate for all doctoral degrees.

(C) Continuous enrollment requirement. The graduate school requires that a doctoral student register for a minimum of one graduate credit as approved by his or her adviser during each fall and spring semester. Individual departments may exceed this minimum requirement. A doctoral student should consult with his or her academic department.

~~(C)~~ (D) ~~Residence~~ Residency requirements.

(1) A doctoral student may meet the degree requirements of the graduate school and department by full-time study or a combination of full- and part-time study.

(2) The minimum ~~residence~~ residency requirement for a doctoral candidate in all programs is at least two consecutive semesters of full-time study and involvement in departmental activities. "Full-time study" is defined as nine to fifteen semester credits, except for graduate teaching and research assistants for whom full-time study is specified by the assistantship agreements. ~~No student holding a full-time job is considered as fulfilling the residence requirement.~~ The summer sessions may count as one semester, provided that the candidate is enrolled for a minimum total of six semester credit hours per combined summer terms. Programs vary in their requirements beyond the minimum, e.g., credits or courses to be completed, proper time to fulfill the ~~residence~~ residency requirement and acceptability of part-time employment.

- (3) Before a doctoral student begins residency, the student's adviser and the student shall prepare a statement indicating the manner in which the ~~residence~~ residency requirement will be met. Any special conditions must be detailed and will require the approval of the student's committee, the departmental faculty members approved to direct doctoral dissertations, the collegiate dean and the dean of graduate studies and research.

~~(D)~~ (E) Time limit. All doctoral requirements must be completed within ten years of starting coursework at the university of Akron or elsewhere. This refers to graduate work after receipt of a master's degree or the completion of thirty semester credits. Extensions ~~by~~ of up to one year may be granted in unusual circumstances by the dean of graduate studies and research upon written request by the student and recommendation by the adviser, department head, and college dean ~~under unusual circumstances~~.

~~(E)~~ (F) Credits.

- (1) A doctorate is conferred in recognition, of high attainment and productive scholarship in some special field of learning as evidenced by the satisfactory completion of prescribed program of study and research; the preparation of a dissertation based on independent research; and the successful passing of examinations covering the special field of study and the general field of which this subject is a part. Consequently, the emphasis is on mastery of the subject rather than a set number of credits. Doctoral programs generally encompass the equivalent of at least three years of full-time study at the graduate level. A minimum of fifty per cent of the total credits above the baccalaureate required in each student's doctoral program must be completed at the university of Akron. A maximum of six workshop credits may be applied to a doctoral degree. Such credits must be relevant to the degree program, recommended by the student's adviser and approved by the dean of graduate studies and research.
- (2) No graduate credit may be received for courses taken by examination or for five-hundred-numbered courses previously taken at the four-hundred number course level as an undergraduate without advance approval from the dean of graduate studies and research.

~~(F)~~ (G) Transfer credits.

- (1) Up to fifty per cent of the total graduate credits above the baccalaureate required in a doctoral program may be transferred from an accredited college or university, including the university of Akron. All transfer credit must be at the "A" or "B" level in graduate courses. The courses must be relevant to the student's program as determined by the student's academic department and fall within the ten-year limit if beyond the master's level.

A student already admitted to the university of Akron must receive prior approval from his or her academic department for transfer courses taken elsewhere.

- (2) A student admitted with a master's degree or equivalent will have work evaluated in relation to the student's program to determine transfer credit. Thirty semester credits are transferable from a master's degree. A block transfer of credit does not apply toward the student's ten-year time limit for degree completion.
- (3) A student seeking to transfer credits must have full admission and be in good standing at the university ~~and the school in which the credits were achieved.~~ Transfer credits shall not be recorded until a student has completed twelve semester credits at the university of Akron with a grade-point average of 3.00 or better.

~~(G)~~(H) Language requirements. There is no university-wide foreign language requirement for the Ph.D. The student is required to demonstrate one of the following skills depending upon the particular program.

- (1) Plan A: Reading knowledge, with the aid of a dictionary, of two approved foreign languages. At the discretion of the major department an average of "B" in the second year of a college-level course in a language will be accepted as evidence of proficiency in reading knowledge for that language. English may be considered as one of the approved foreign languages for a student whose first language is not English; and demonstrated competence in a research technique (e.g., statistics and/or computers) may be substituted for one of the two foreign languages.
- (2) Plan B: Comprehensive knowledge of one approved foreign language, including reading without the aid of a dictionary and such additional requirements as the department may impose.
- (3) Plan C: In certain doctoral programs (~~counseling and guidance, elementary education, engineering, psychology, secondary education~~), the demonstration of competence in appropriate research skills may serve as a substitute for the foreign language requirements.
- (4) Plan D: In certain doctoral programs there is no foreign language requirement.

~~(H)~~ (I) Optional department requirements. Each department may determine requirements for a doctoral student with regard to entrance examinations, qualifying examinations, preliminary or comprehensive examinations and course sequences.

~~(I)~~ — ~~Advancement to candidacy.~~

- (1) ~~A student should apply for advancement to candidacy after completion of one half of the credits required for the degree on which the student is working. A student must be in good standing to be advanced to candidacy.~~
- (2) ~~Advancement to candidacy forms must be submitted no later than the fifteenth of May for the January commencement and no later than the fifteenth of September for the May commencement. These forms are available in the office of the dean of graduate studies and research or in the academic department.~~
- (J) Dissertation and oral defense.
- (1) The ability to do independent research and demonstrate competence in scholarly exposition must be demonstrated by the preparation of a dissertation on some topic related to the major subject. It should represent a significant contribution to knowledge, be presented in a scholarly manner, reveal the candidate's ability to do independent research and indicate experience in research techniques.
- (2) A doctoral dissertation committee supervises and approves the dissertation and administers an oral examination upon the dissertation and related areas of study. This examination is open to the graduate faculty. The dissertation and oral examination must be approved by the committee before the dissertation is submitted to the graduate school. ~~Two copies~~ A final online submission of the dissertation ~~are~~ is due in the graduate school at least ~~two~~ three weeks prior to commencement. ~~These copies~~ This copy must be signed by the adviser, faculty reader, department head and college dean prior to submission to the dean of graduate studies and research. A manual titled "Guidelines for Preparing a Thesis or Dissertation" is available ~~in the graduate school~~ online and all copies of the dissertation must conform to these instructions.
- (K) Graduation. To be cleared for graduation, a candidate must have:
- (1) Completed the academic program with a grade-point average of at least 3.00.
- (2) ~~Been advanced to candidacy.~~
- (3) (2) Submitted an approved dissertation and passed an oral examination.
- (4) (3) Filed an online application for graduation with the registrar.
- (5) (4) Paid all applicable fees.

~~(6)~~ (5) Met any other department and university requirements.

Effective: December 13, 2003

Certification: _____
Secretary
Board of Trustees

Prom. Under: 111.15

Rule Amp.: Ch. 3359

Prior Effective Dates: Prior to 11/4/77, 8/30/79, 1/30/81, 12/31/86, 5/22/91

Graduate certificate program requirements.

- (A) Admission. A student interested in pursuing a graduate certificate program must possess at least a baccalaureate degree from an accredited college or university. Some certificate programs may require that a student already be enrolled in a specific graduate degree program. Students should consult with the academic department.
- (B) Residency requirements. There are no formal residency requirements for graduate certificate programs. A student may meet the program requirements of the graduate school and the department through either full- or part-time study.
- (C) Time limit. All requirements must be completed within three years after beginning graduate-level coursework at the university of Akron or elsewhere unless concurrently pursuing a master's or doctoral degree. When this is the case the graduate degree program time limits apply for completion of the certificate requirements. Extension of up to one year may be granted in unusual circumstances by the dean of graduate studies and research upon written request by the student and recommendation by the adviser, department head, and college dean.
- (D) Credits.
- (1) The number of credits required to earn a graduate certificate varies by certificate program. A minimum of two-thirds of the total number of graduate credits required in any certificate program must be completed at the university of Akron. Unless otherwise specified, no substitute courses will be permitted to meet certificate program requirements.
 - (2) No graduate credit may be received for courses taken by examination or for five-hundred-numbered courses previously taken at the four-hundred number course level as an undergraduate without advance approval from the dean of graduate studies and research.
- (E) Transfer.
- (1) Up to one-third of the total graduate credits required may be transferred from an accredited college or university, including the university of Akron. However, the total number of credits that may be transferred may not exceed the total allowable transfer credits for a concurrent graduate degree program. All transfer credit must be at the "A" or "B" level in graduate courses. The credits must be relevant to the student's program. A university of Akron student must receive prior approval from his or her academic department for transfer courses taken elsewhere.

- (2) A student seeking to transfer credits must have full admission and be in good standing at the university of Akron. Transfer credit shall not be recorded until a student has completed nine semester credits at the university of Akron with a grade-point average of 3.00 or better. This applies to students who are not concurrently enrolled in a graduate degree program. Twelve semester credits must be completed at the university of Akron with a grade-point average of 3.00 or better for those students concurrently pursuing a graduate degree.
- (3) Individual course transfer of credit must fall within the three-year time limit for those students pursuing only a graduate certificate. The six-year time limit applies to those students concurrently pursuing a master's degree, and the ten-year time limit applies to those students concurrently pursuing a doctoral degree. No block transfer of credit is permitted for students pursuing only a graduate certificate.
- (F) Award of graduate certificate.
- (1) To be cleared for award of graduate certificate, a candidate must have:
- (a) Completed coursework with a minimum grade-point average of at least 3.00.
 - (b) Filed an application for graduation with the registrar.
 - (c) Paid all applicable fees.
 - (d) Met any other department and university requirements applicable.
- (2) Students enrolled in a certificate program without concurrent enrollment in a graduate degree program will not be permitted to participate in the commencement ceremony.