

PUBLIC ADMINISTRATION AND URBAN STUDIES

The following list reflects those courses being taught regularly in the department. Students who compare this list with the listing in the graduate student bulletin will find only minor discrepancies. Courses are generally not offered for one of two reasons, lack of student interest or lack of a faculty member with the expertise necessary to deliver the course effectively. As faculty members in a department change over time so too do the areas of expertise a department can cover effectively.

3980:

590 WORKSHOP

(1-3 credits)

Prerequisite: permission. (May be repeated for a maximum of six credits) Group studies of special topics in urban studies and public administration. May not be used to meet core graduate requirements. May be used for elective credit only.

600 BASIC QUANTITATIVE RESEARCH

(3 credits)

Prerequisite: permission. Examines basic framework of social science research methodologies and basic complementary statistical techniques, including probability and sampling.

601 ADVANCED RESEARCH AND STATISTICAL METHODS

(3 credits)

Prerequisite: 600. Extends study of social science to include more advanced research designs and multivariate statistical techniques.

602 HISTORY OF URBAN DEVELOPMENT

(3 credits)

Examination of major literature on processes of urbanization in United States and selected facets of urban institutional development.

610 LEGAL FOUNDATIONS OF PUBLIC ADMINISTRATION

(3 credits)

Prerequisite: permission. Introduction to the legal foundations and context of public administration, including the interaction of the course, public organizations, public administration and the public.

611 INTRODUCTION TO THE PROFESSION OF PUBLIC ADMINISTRATION

(3 credits)

Prerequisite: permission. Introduction to the theory and practice of the field of public administration. Foundation course for later MPA study.

612 NATIONAL URBAN POLICY

(3 credits)

Prerequisite: permission. Major federal policies that relate to urban problems examined in regard to policy-making processes, implementation and impact.

613 INTERGOVERNMENTAL MANAGEMENT

(3 credits)

Prerequisite: permission. Examines the field of intergovernmental relations as it applies to urban administration and management.

614 ETHICS AND PUBLIC SERVICE

(3 credits)

Prerequisite: 18 credit hours in the MPA program or permission. Examination of the ethical problems and implications of decisions and policies made by those whose actions affect the public and public policy.

615 PUBLIC ORGANIZATION THEORY

(3 credits)

Prerequisite: permission. Examines the development of public organizational theory and the current status of theoretical developments in the field of public administration.

616 PERSONNEL MANAGEMENT IN THE PUBLIC SECTOR

(3 credits)

Fundamental issues and principles of public sector personnel administration, including recruitment, selection, training, motivation, supervision, evaluation, labor relations and affirmative action.

617 LEADERSHIP AND DECISION-MAKING

(3 credits)

Examines the context of public organizational management including relevant organizational theories, strategic management and planning and public sector leadership.

618 CITIZEN PARTICIPATION

(3 credits)

The fundamental theory, background, techniques, and issues of citizen participation in urban policy-making.

619 COMMUNITY ORGANIZING

(3 credits)

Prerequisite: permission. The course will examine the evolution and influence of neighborhood, community and "grass roots" organizations on public policy making in urban areas.

620 SOCIAL SERVICES PLANNING

(3 credits)

Prerequisite: permission. In-depth analysis of total social services requirements and various ways in which social services planning function is carried out in urban communities.

621 URBAN SOCIETY AND SERVICE SYSTEMS

(3 credits)

Prerequisite: permission. Analysis of social bases of urban society; hierarchies, social problems, relationships to planning, public services.

622 HEALTH PLANNING AND PUBLIC POLICY

(3 credits)

Basic knowledge of the health service delivery system is provided for planners and administrators in the public sector.

624 EMERGENCY MANAGEMENT POLICY IMPLEMENTATION AND ANALYSIS

(3 credits)

Prerequisite: permission. Examines the implementation of emergency management policy at the federal, state, and local levels. Analyzes current policy initiatives in this emerging field.

625 STRATEGIC PERSPECTIVES IN EMERGENCY MANAGEMENT

(3 credits)

Prerequisite: permission. Public administration responsibilities in emergency management. Examines unfunded mandates and the optimal strategies for success in the four phases of emergency management.

626 GRANTSMANSHIP

(3 credits)

Students will gain knowledge of the grant-seeking and awarding processes. Emphasis is on public funding opportunities and public organizations in the states.

640 FISCAL ANALYSIS

(3 credits)

Prerequisite: permission. Study of revenue and expenditure patterns of the city's government.

641 URBAN ECONOMIC GROWTH AND DEVELOPMENT

(3 credits)

Prerequisite: permission. Examination of urban economic unit and its susceptibility to social, economic, political and physical change.

642 PUBLIC BUDGETING

(3 credits)

Prerequisite: permission. Current professional practice and theoretical issues in public budgeting and management of capital and operating budgets.

643 INTRODUCTION TO PUBLIC POLICY

(3 credits)

Prerequisite: permission. Introduction to models of public policy formulation; identification of major policy issues; and the analysis of policy implementation and policy impact.

647 AGING POLICY

(3 credits)

In this course students will examine political institutions that impact the adoption and implementation of programs for the aged, including Medicare, Medicaid, and Social Security.

660 STRATEGIC MANAGEMENT IN PUBLIC AND NON PROFIT SECTORS

(3 credits)

This course examines disciplined effort to produce fundamental decisions and actions that shape what public organizations are, what they do and why they do it.

661 PUBLIC PROJECT DESIGN AND MANAGEMENT

(3 credits)

Prerequisites: 600, 642. Provides in-depth theoretical overview of the public project cycle including hands-on approaches to design and management. Examines frameworks for implementation, monitoring and analysis of project impact.

662 FUNDRAISING AND RESOURCE MANAGEMENT

(3 credits)

Prerequisite: permission. Examines alternative methods of fundraising and unique resource management challenges and opportunities of non-profit organizations.

663 NON-PROFIT MANAGEMENT

(3 credits)

Prerequisite: permission. This course will provide students with a broad understanding of the operating environment, unique concerns of leadership, resource development, aspects of volunteerism, and management processes in non-profit organizations.

664 MANAGING INFORMATION AND TECHNOLOGY IN THE PUBLIC SECTOR

(3 credits)

Prerequisite: permission. Focus on issues that confront public managers in utilizing information as an organizational asset.

671 PROGRAM EVALUATION IN URBAN STUDIES

(3 credits)

Prerequisite: 600 or equivalent. Major considerations appropriate for conducting evaluations of a wide variety of human service programs and policies affecting urban and metropolitan areas.

673 COMPUTER APPLICATIONS IN PUBLIC ORGANIZATIONS

(3 credits)

Prerequisite: 600 and 601. Introduction to microcomputer applications in the public sector, including data entry, statistical analysis, report writing, graphical representation and spreadsheets.

674 ANALYTICAL TECHNIQUES FOR PUBLIC ADMINISTRATORS

(3 credits)

Prerequisite: 600. Public sector applications of quantitative methods, including decision analysis, queuing theory, mathematical programming, and simulation.

675 ADVANCED TECHNIQUES IN POLICY ANALYSIS

(3 credits)

Prerequisites: 600, 601. Public sector application of techniques for analyzing policy proposals including decision analysis and simulations.

680 or 681 SELECTED TOPICS IN URBAN STUDIES

(1-3 credits each)

Prerequisite: permission. Selected topics in specific areas of urban planning, in various developmental processes of cities, or in various urban policy and administrative issues. (A maximum of 27 credits may be earned in 680 and 681.)

690 URBAN STUDIES SEMINAR

(3 credits)

Prerequisites: 16 credits of urban studies core plus quantitative methods. Urban research methods applied to specific urban research area. Comprehensive paper required.

691 MASTER'S COLLOQUIUM

(1 credit)

This course is required for masters students on assistantships. The course reviews programmatic, research, and curricula issues in the masters program.

695 INTERNSHIP

(1-3 credits)

Faculty-supervised work experience for "pre-service" students participating in policy planning and administration in public and non-profit organizations.

697 INDIVIDUAL STUDIES

(1-3 credits)

Prerequisite: permission. (May be repeated for a total of six credits) Directed individual readings or research on specific area or topic.

699 MASTER'S THESIS

(1-9 credits)

Prerequisite: permission. Supervised thesis writing. (May be repeated for a total of nine credits, however, only six credits apply toward degree. Replaces two courses in specialization.)

700 ADVANCED RESEARCH METHODS I

(3 credits)

Prerequisite: master's level statistics or permission. Introduction to statistical techniques and methodologies in doctoral and postdoctoral research. Emphasis on conceptual and mathematical interrelationships.

701 ADVANCED RESEARCH METHODS II

(3 credits)

Prerequisite: 700 or equivalent. Continuation of 700. Emphasis placed upon conceptual and mathematical interrelationships of multivariate statistical techniques as well as application of these techniques through computer analysis of urban data sets.

704 PUBLIC BUREAUCRACY

(3 credits)

Prerequisite: permission. Analysis of bureaucratic operations in the implementation of public policy, including special attributes of human service organizations and the democratic theory debate.

705 ECONOMICS OF URBAN POLICY

(3 credits)

Prerequisite: master's level knowledge of macroeconomics and microeconomics or special permission. Use of research tools of economic analysis in seminar format to examine options available to urban policy makers in operation of public services and economic development of cities.

706 PROGRAM EVALUATION

(3 credits)

Prerequisite: permission. Advanced treatment of topics in program evaluation.

708 URBAN POLICY: THE HISTORICAL PERSPECTIVE

(3 credits)

Prerequisite: permission. Critical examination of major ideas about the city from Aristotle to the 20th Century and of the impact on urbanization on society and public policy.

709 SYSTEMS AND PROCESSES OF POLICY ANALYSIS

(3 credits)

Prerequisite: permission. Analysis of administrative processes within public organizations, federal, state and local in the United States; emphasis on urban community.

710 QUALITATIVE RESEARCH METHODS

(3 credits)

Prerequisites: 700 and 701. Critical examination of Social Science Research methodologies such as content analysis. Open-ended survey techniques and other means of creating nonstatistically generated data.

711 SEMINAR IN PUBLIC ADMINISTRATION

(3 credits)

Prerequisite: permission. In depth review and critique of major intellectual traditions, concepts and theories underlying public administration in the United States.

714 SEMINAR IN POLICY ANALYSIS AND EVALUATION

(3 credits)

Prerequisite: permission. In depth review and critique of major intellectual traditions, concepts and theories underlying policy analysis and evaluation in the United States.

715 SEMINAR IN URBAN AND REGIONAL PLANNING

(3 credits)

Prerequisite: permission. In depth review and critique of major intellectual traditions, concepts and theories underlying urban and regional planning in the United States.

716 THEORETICAL FOUNDATIONS FOR PUBLIC AFFAIRS

(3 credits)

Prerequisite: permission of instructor. This course critically considers the theoretical foundations for public affairs for scholarship and research. It contrasts traditional social and natural science inquiry and more recent alternative theories to PA theory.

730 ETHICS IN GOVERNMENT

(3 credits)

This course will explore the differences between individual and collective responsibility, private and public morality and the nexus between democratic and moral development.

731 THEORIES OF PUBLIC BUDGETING AND FINANCE

(3 credits)

Prerequisite: 711. Examines the theories and perspectives that have shaped how government uses and implements budgets.

732 GOVERNANCE AND ADMINISTRATION

(3 credits)

Governance and administration are interrelated activities, yet have been taught as distinct activities. This course explores the connections and interrelatedness of the concepts.

733 THEORIES OF PUBLIC SECTOR HUMAN RESOURCE MANAGEMENT

(3 credits)

Prerequisite: permission. Examination of the organizational behavior and administrative theories that support modern public personnel systems.

734 CONCEPTUAL AND LEGAL FOUNDATIONS OF PUBLIC ADMINISTRATION

(3 credits)

Prerequisite: permission. Theoretical examination of how constitutional and administrative law influence public sector decision-making.

735 COMPARATIVE ADMINISTRATION

(3 credits)

Prerequisite: permission. Examination of the various political and administrative frameworks within which public administrators function.

736 LEADING PUBLIC ORGANIZATIONS

(3 credits)

Prerequisite: permission. Examination of the various theories of organizational leadership and their application in public organizations.

740 SURVEY/RESEARCH METHODS IN THE PUBLIC SECTOR

(3 credits)

Prerequisite: permission. Examination of the techniques and methods used by public organizations to enhance civic involvement. Critiques of methodologies based upon information needs and citizens surveyed.

760 SEMINAR IN HEALTH POLICY

(3 credits)

Comprehensive review of health policy using historical, political, and economic perspectives and contexts. Emphasizes frameworks for conducting health policy analyses.

780 Ph.D. COLLOQUIUM

(1 credit)

This course introduces new doctoral students to the perspectives and practices of doctoral study. This is a credit/non-credit course.

788 URBAN POLICY STUDIES

(1-4 credits)

(May be repeated for a maximum of 16 credits.) Prerequisite: permission of instructor or chair. Selected topics for specialized instruction delivered at Kent, Youngstown, and/or Cleveland State universities to apply toward a UA degree either as a required or an elective course.

795 PRO-SEMINAR

(3 credits)

Prerequisite: successfully pass all comprehensive examinations. Seminar to discuss approaches to researching and writing the dissertation. Discussion of alternative methodologies, styles and perspectives. Credit/noncredit.

798 DIRECTED RESEARCH

(3 credits)

(May be repeated for a maximum of 9 credits) Prerequisite: permission. Under the close supervision of a faculty member, a student will utilize social science methods in applied research.

799 URBAN TUTORIAL

(3 credits)

Prerequisite: permission. Intensive study of a particular approved field within urban studies and public affairs under supervision of tutor. (May be repeated once.)

899 DOCTORAL DISSERTATION

(1-15 credits)

Prerequisite: Advancement to Candidacy and 795. Open to properly qualified student accepted as candidate for Doctor of Philosophy degree. Student must register for at least one credit each semester until dissertation is accepted. Minimum of 12 credits required. (May be repeated.) Credit/noncredit.