

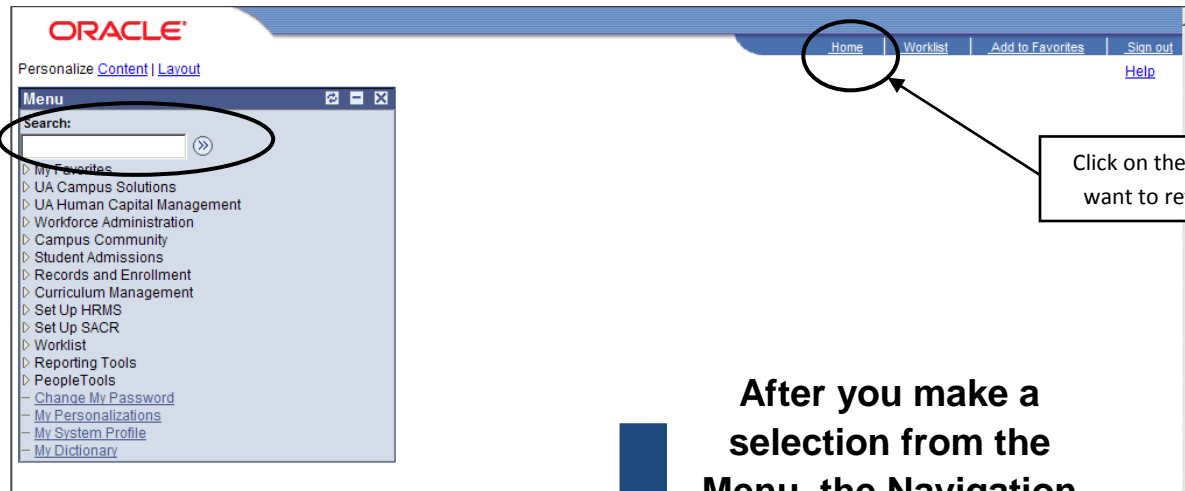
PeopleSoft V9: Getting Started

1

PeopleSoft V9 Home Page

Search for a page using keywords. For example, type "Plan" to get the navigation for the Program/Plan pages.

Menu



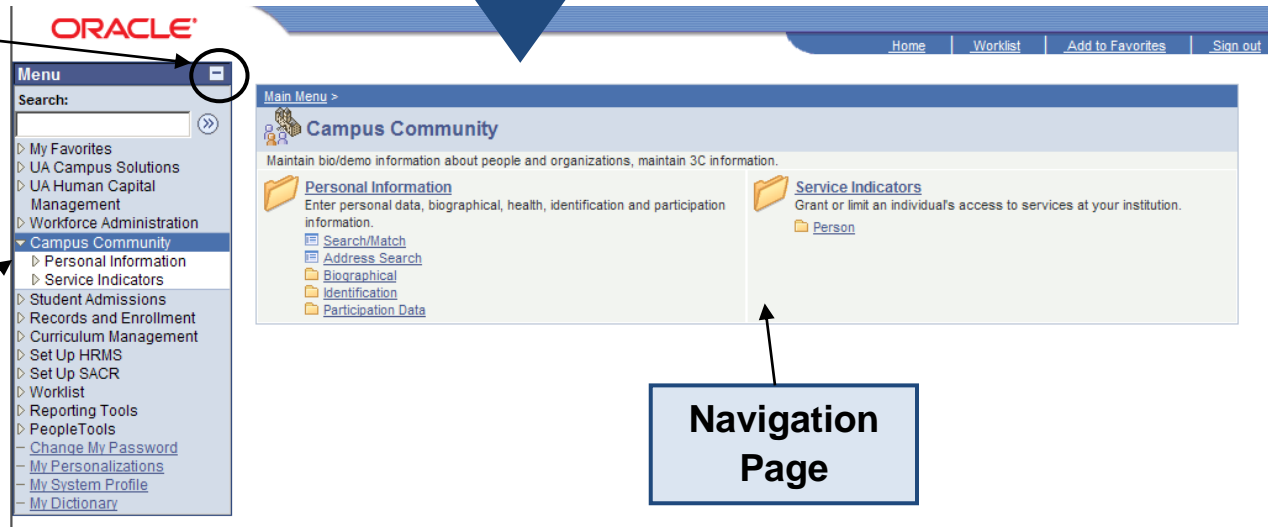
Click on the **Home** link any time you want to return to the Home Page.

After you make a selection from the Menu, the Navigation Page displays.

2

Use the **Collapse** button to close the menu.

The Menu opens down. You can use the Menu or Navigation Page to navigate



Navigation Page

PeopleSoft V9: Getting Started

3

Search Page

ORACLE®

Home | Worklist | Add to Favorites | Sign out

New Window | Help

Student Program/Plan

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

ID: begins with 1229982

Academic Career: =

Student Career Nbr: =

Campus ID: begins with

National ID: begins with

Last Name: begins with

First Name: begins with

Include History

Search Clear Basic Search Save Search Criteria

Use the **Add to Favorites** link to set a favorite in PeopleSoft. Set favorites on Search Pages.

After you perform a search, the transaction page displays.

Use the **New Window** link to open a new PeopleSoft window to work in.

Click on the **Include History** checkbox to include any historic data.

Use the **Expand** button to reopen the menu.

4

ORACLE®

Home | Worklist | Add to Favorites | Sign out

New Window | Help | Customize Page | Help

Student Program Student Plan

Joseph Studento 1229982

Academic Career: Undergraduate Career Requirement Term Student Career Nbr: 1

Status: Active in Program

Effective Date: 08/20/2008

Program Action: DATA Data Change

Action Reason:

Academic Institution: AKRON The University of Akron

Academic Program: BUSU Business Undergraduates

Admit Term: 4081 2008 Sprin

Requirement Term: 4081 2008 Sprin

Expected Grad Term: Campus: AKRON Akron Main Acad Load: Full-Time

Find | View All | First 1 of 8 Last

Save Return to Search Previous in List Next in List Notify Refresh Update/Display Include History

Student Program | Student Plan

Use the **View Tools** to sort and view rows of data.