

University Council

MINUTES

JANUARY 17, 2012

8 – 9:30 A.M.

MEETING CALLED BY	Tim Lillie and Mike Sherman
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Dale Adams, Matt Bungard, Julie Burdick, Gustavo Carri, Cheryl Collins-Slusarczyk, David Cummins, Ted Curtis, Kelly Daw, Alexa Douth, Elizabeth Erickson, Charlie Fey, Kim Gentile, Jessica Goerke, Kim Haverkamp, Wayne Hill, Eileen Korey, John LaGuardia, Timothy Lillie, Kent Marsden, Jim McHugh, Sue McKibben, Chand Midha, Stacey Moore, George Newkome, Justin Orashan, Nancy Roadruck, Shivakumar Sastry, Steve Sedlock, Mike Sherman, Laura Spray, Harvey Sterns, Tom Wistrill, David Witt</p> <p>Absent: Becky Hoover, Karastin Katusin, John Kline, Bob Stachowiak</p> <p>Absent with notice: Jim Boyes, Andrea Pavlichich, Jim Sage</p>

Agenda topics

8:00 – 8:05

WELCOME

LUIS PROENZA

DISCUSSION	<p>Tim Lillie called the meeting to order at 8 am and noted that a quorum was present. He asked for and received unanimous consent to postpone consideration of the agenda and previous minutes until after the remarks of the President. This was the inaugural full meeting of the UC.</p> <p>Tim Lillie introduced President Luis Proenza and thanked him for being an integral part of forming the UC. President Proenza congratulated the members for their willingness to serve on the UC. He looks forward to working together to move forward in shared leadership.</p> <p>The chair then asked for additions to the minutes; there being none, the agenda was approved by unanimous consent. The chair asked for additions or corrections to the minutes. There being none, the minutes of the previous meeting were approved by unanimous consent.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

8:05 – 8:15

REPORT OF STEERING COMMITTEE

TIM LILLIE

DISCUSSION	<p>The Steering Committee met on January 11th. The Steering Committee discussed the UC White Paper and the initial Bylaws proposed to the Board of Trustees Rules Committee in September 2010. It is recommended that Operating Protocols be developed as a first step toward official Bylaws. Also, the Board of Trustees approved policy in which students can request that their professor work with them to attend important events. UC meetings are included in this.</p> <p>Mike Sherman explained that his role on the UC is to help with agenda setting and to ensure that topics and issues addressed by Standing Committees are receiving the right support in the right sequence.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

8:15-9:00

STANDING COMMITTEE REPORTS

STANDING COMMITTEE CHAIRS

DISCUSSION	<p>Tim Lillie thanked the Standing Committees that posted their reports to SharePoint. Standing Committees are not required to make a formal report at every meeting.</p> <p>Committees made initial reports to the University Council as noted:</p> <p>Athletics and Recreation: The Committee approved Jim Walczyk & Charlie Fey as ex-officio members. The recommendation needs to go to the Steering Committee for approval.</p> <p>Budget, Finance & Benefits: The Committee is focusing on understanding the budget development process for fiscal year 2012.</p> <p>Communications: The Committee is focusing on internal communications, the Web, and marketing. They are looking at the Market Research Report by Stamats.</p> <p>Information Technology: The Committee is focusing on the current IT projects and Vision 2020. They have created two workgroups to focus on academic issues and student issues.</p> <p>Physical Environment: The Committee is focusing on the latest report from Sasaki, biennium requests, planning issues, and consultant resumes.</p> <p>Public Affairs: The Committee is reviewing policies & practices and will identify areas of focus at their next meeting.</p> <p>Research: The Committee is focusing on the recruitment of talented graduate students and reviewing opportunity briefs from faculty.</p> <p>Student Engagement & Success: The Committee heard a presentation about residence halls. The presentation went into the Board of Trustees report.</p> <p>Talent Development: The Committee is focusing on the new performance review and employee recognition.</p>	
CONCLUSIONS	Standing Committees that want to present a report to the UC should prepare a written report summary to be posted to SharePoint and sent to Nancy Roadruck and Kim Haverkamp by the Friday before the UC meeting.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

9:00 – 9:15 OPERATING QUESTIONS TIM LILLIE

DISCUSSION	The Steering Committee is collecting the term and ending date for each member of the UC and the Standing Committees. Students representing USG and GSG serve a one-year term. Each Constituent Group must document their procedure for electing/appointing members to the UC.	
CONCLUSIONS	Send questions regarding operating protocols to Tim Lillie (tlillie@uakron.edu) , Julie Burdick (burdick@uakron.edu) or Kim Haverkamp (kh1@uakron.edu)	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Tim Lillie and Kent Marsden will visit Standing Committee meetings in February, if invited, to discuss operating protocol.		

9:15 NEW BUSINESS TIM LILLIE

DISCUSSION	There was no new business. There was a motion to adjourn at 9:15 am, which being duly made and seconded was approved by voice vote	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Next Meetings:

- February 14, 3 – 5 p.m., Simmons Hall, Room 101
- March 20, 3 – 5 p.m., Simmons Hall, Room 101