

**ACADEMIC ENCOURAGER (AE) POSITIONS AVAILABLE**  
**THE UNIVERSITY OF AKRON**

**POSITION DESCRIPTION:**

For the Fall 2013 semester, a pilot program is being created to hire 20 “Academic Encouragers” (AE) on campus to serve a target group of students in helping to meet the needs of University of Akron first year students and to assist the university in their retention efforts of students.

The following students have been identified as the target student population for this opportunity:

- ACT score between 18-21
- High School GPA of 2.5 or above

Academic Encouragers work closely with students and academic advisors throughout the academic semesters to assist in enhancing student success. AEs are responsible for encouraging and mentoring student assigned to them to be successful in their academic courses and out-of-classroom experiences and activities, working with the Academic Advisor and helping to pay attention to their student’s class attendance and punctuality, following up and communicating with the academic advisor on their issues and/or needs of their students, and assisting with early warning follow up of their students.

Each Academic Encourager (AE) will be assigned a class of 20 students to encourage for the fall 2013 semester. They will be paired with an Academic Advisor partner on campus and the Academic Advisor will determine the 20 students that need assistance. The position requires spending approximately one hour per week with each student, for no more than 25 hours per week...20 hours/week of individual student time...four hours/week related to campus activities., i.e., class attendance/punctuality, etc. An additional one hour/week spent discussing issues and concerns with their Academic Advisor partner.

**ESSENTIAL JOB REQUIREMENTS:**

- 10+ years of education and/or professional experience
- Bachelor’s or Master’s degree
- Previous successful high school or college teaching experience preferred but not required
- Interest in working with college level students. Ability to establish rapport with students and motivate student learning. Excellent communication skills. Ability to establish and maintain harmonious working relationships with colleagues.

**APPLICATION PROCESS:**

- Submit a letter of interest with explanation of why you are interested in the position and how you believe you can aid and support student success of the University of Akron students
- Submit a resume or vita

**APPLICATIONS SHOULD BE SUBMITTED: ON-LINE at [www.uakron.edu/hr](http://www.uakron.edu/hr)**

Fall 2013 semester (beginning August 26, 2013).

**INTERVIEW DATES/TIMES** to be determined after review of applications.

**ADDITIONAL INFORMATION:**

**COMPENSATION:** \$8.00 per hour (up to \$3,000 a semester)

**DEADLINE to APPLY:** Immediate need for Fall 2013; applications reviewed upon request.