

University Council

MINUTES

MARCH 20, 2012

3:00 – 3:45

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| MEETING CALLED BY | Tim Lillie and Mike Sherman |
| TYPE OF MEETING | Monthly Meeting |
| FACILITATOR | Tim Lillie |
| NOTE TAKER | Kim Haverkamp |
| ATTENDEES | <p>Dale Adams, Jim Boyes, Matt Bungard, Julie Burdick, Gustavo Carri, David Cummins, Kelly Daw, Elizabeth Erickson, Charlie Fey, Kim Gentile, Jessica Goerke, Kim Haverkamp, Wayne Hill, Becky Hoover, John Kline, Eileen Korey, Tim Lillie, Kent Marsden, Jim McHugh, Sue McKibben, Chand Midha, George Newkome, Justin Orashan, Andrea Pavlichich, Nancy Roadruck, Jim Sage, Steve Sedlock, Cheryl Collins-Slusarczyk, Laura Spray, Harvey Sterns, Tom Wistrick, David Witt</p> <p>Absent: Karastin Katusin, John LaGuardia</p> <p>Absent with notice: Alexa Doult, Stacey Moore, Deanne Reynolds, Shivakumar Sastry, Mike Sherman, Laura Spray</p> |

Agenda topics

3:00 – 3:05

CALL TO ORDER

TIM LILLIE

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| DISCUSSION | Tim Lillie called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed. He asked for additions or corrections to the February 14 th University Council (UC) minutes. There being none, the minutes of the previous meeting were approved as distributed. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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3:05 – 3:10

UNFINISHED BUSINESS

TIM LILLIE

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| DISCUSSION | The Term of Appointment Operating Protocol was brought forth from the Steering Committee at the February 14 th UC meeting. The document was distributed to UC members and was posted in the "Operational Protocol" section of the UC SharePoint site. Tim Lillie asked if there was any debate on the operating protocol. There being none, the Term of Appointment Operating Protocol was approved by voice vote. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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3:10 – 3:20

STEERING COMMITTEE REPORT

TIM LILLIE

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| DISCUSSION | The Steering Committee received nominations for the ad hoc Bylaws Review and Recommendation Committee and appointed Andrea Hinton, Matt Bungard, Carol Pleuss and Liz Erickson. The Steering Committee received one more nomination and will make a decision at the next Steering Committee meeting. The purpose of the committee is to review the white paper of August 19, 2011, the Bylaws proposed on February 25, 2010 and the Board resolution regarding the creation of bylaws for the University Council of January 2011 and make sure the operating protocol is clear. | | |
| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE | |
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3:20– 3:30

STANDING COMMITTEE REPORTS

STANDING COMMITTEE CHAIRS

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| DISCUSSION | <p>Athletics and Recreation Committee – The Standing Committee received a presentation about current and planned fundraising activities. Future presentations are planned on the topics of student athlete academic services and ticket sales and seat licenses. The Standing Committee will be adjusting their meeting schedule for the summer months. The Standing Committee will post a report to SharePoint once their meeting minutes are accepted.</p> <p>Budget, Finance & Benefits – Tim Lillie explained that the Steering Committee has received a request for budget information. The Standing Committee will receive an Issue Brief regarding the request.</p> <p>Information Technology –The online pilot project that is underway was discussed. The capability to monitor the interaction between faculty and students was explained. Springboard, UA's current software platform, has the same capability, but the monitoring capability is not used. The Standing Committee will have a formal response at the next UC meeting.</p> <p>Physical Environment – The Standing Committee gave a report on the progress of the Sasaki project. Sasaki has had several meetings that included the Provost, Deans, faculty, and the campus community. The final report is going to the Board of Trustees in May.</p> <p>Public Affairs & Development – The Standing Committee has determined a three-year rotation for members. The Standing Committee will be meeting with Development staff to find out what they do. Jim Boyce explained that the Standing Committee is looking at the Board of Trustees rule that describes their charge. Jim will provide the UC with the Board rule number for which he is referring.</p> <p>Research – George Newkome withdrew the report that was submitted to the UC Secretary. The Standing Committee will present the report at the next UC meeting.</p> <p>Student Engagement and Success – The Akron Experience presentation has been seen by Deans and the VP group. The Standing Committee will meet with Marty Belsky and Bill Kraus to discuss their ideas for increasing student enrollment. Several people asked that the Standing Committee report to UC be sent to their specific Constituent Group. It was decided that it is the responsibility of UC members representing the constituency groups to take information from UC meetings and UC SharePoint to their constituency group.</p> <p>Talent Development and Human Resources – The Standing Committee is working on the Issue Brief regarding recognition of service on University Council.</p> <p>There was a request that all reports presented at the UC meeting be posted to the UC SharePoint site before the UC meeting.</p> |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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| Provide UC with the Board Rule number that the Public Affairs and Development Standing Committee referred to during their report to UC. | Jim Boyce | |

3:30 – 3:35

ACTION ITEMS AND OPERATING QUESTIONS

TIM LILLIE

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| DISCUSSION | Tim Lillie asked if anyone had any operating questions or action items to discuss. There were none. |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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3:35 – 3:45

NEW BUSINESS

TIM LILLIE

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| DISCUSSION | <p>Nancy Roadruck read the following proposal to change the name of the Budget, Finance & Benefits Standing Committee:</p> <p>“The University Council Steering Committee recommends that the name of the Budget, Finance & Benefits Standing Committee be changed to Budget and Finance Standing Committee.”</p> <p>There was discussion about the rationale for the change. Tim Lillie asked if there was any debate on the proposed name change. There being none, the proposal was approved by voice vote.</p> |
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| | <p>UC members can bring issues to the UC for discussion by submitting an Issue Brief through the UC SharePoint site or at a UC meeting under the New Business section of the UC agenda. The campus community can now submit an issue for UC discussion through a link on Zipline.</p> | |
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| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
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