

# University Council

## MINUTES

MAY 14, 2013

3:00 – 4:35 PM

MEETING CALLED BY	Tim Lillie and Mike Sherman
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p><b>Members:</b> Dale Adams, Matt Bungard, Julie Burdick, David Cummins, Mark Dvorak, Elizabeth Erickson, Kim Gentile, Ali Hajjafar, Wayne Hill, Nancy Homa, Nate Kerr, Eileen Korey, John LaGuardia, Timothy Lillie, Kent Marsden, Chand Midha, Stacey Moore, Diane Raybuck, Mike Sherman, Suzanne Testerman, Lauri Thorpe, Jim Tressel, Monte Turner, David Witt</p> <p><b>Absent with notice:</b> Candace Campbell Jackson, Becky Hoover, Cheryl Collins-Slusarczyk, Harvey Sterns</p> <p><b>Absent without notice:</b> Ted Curtis, George Newkome, Kelsey Risman, Jim Sage, Shivakumar Sastry, Tom Wistrill</p> <p><b>Other attendees:</b> Leslie Bell, Marissa Blewitt, Kelly Daw, Garrett Dowd, Amy Gilliland, Mary Hardin, Kim Haverkamp, Julie Hykes, Shelly Keller, Matt Lee, Sharon Logue, Eugene Marchand, Ian McCullough, Holly Mothes, Carol Pleuss, Alvaro Rodriguez, Chris Serio, Alicja Sochacka, Laura Spray, Shawn Stevens, Katie Watkins Wendell</p>

### Agenda topics

3:00 – 3:10

CALL TO ORDER

TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> <li>The co-chair called the meeting to order. The topic, Good of the Order, was added after new business. The agenda was approved by unanimous consent.</li> <li>The co-chair asked for additions or corrections to the April 9<sup>th</sup> University Council (UC) minutes. The following change was made to the Budget and Finance Committee Report. The minutes were approved as corrected by unanimous consent.</li> </ol> <p>There was a discussion about the 13 Effectiveness and Efficiency Initiatives committees. The UC co-chair informed UC members that the Steering Committee voted to request from Provost Sherman the names of the chairs and members of these committees. <del>The Chief Financial Officer will pass along any deliberations he has with the Effectiveness and Efficiency Initiatives committees to the Budget and Finance standing committee for analysis. The Budget and Finance standing committee will be expecting that the Effectiveness and Efficiency Initiative committees will keep them informed and will ensure that proposals will be forwarded through the Budget and Finance Committee and the UC.</del> One means of improving communication would be Budget and Finance Committee members (who have the time) serving on the Effectiveness and Efficiency Initiatives committees.</p>
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3:10 – 3:30 STEERING COMMITTEE REPORT TIM LILLIE

DISCUSSION	The co-chair presented an overview of University Council. The PowerPoint presentation is attached: <a href="#">University Council Overview 5-14-13</a> .
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3:30 – 3:45 ELECTION FOR UC STEERING COMMITTEE TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"><li>1. The co-chair asked for nominations for the at large member position. The term will expire on April 30, 2015. Nominations were received for councilor Erickson and councilor Kerr. Councilor Erickson withdrew her nomination. <b>Councilor Kerr was elected as the at large member by unanimous consent.</b></li><li>2. The co-chair asked for nomination for the secretary position. The term will expire on April 30, 2014. Nominations were received for councilor Erickson and councilor Testerman. <b>Councilor Testerman was elected secretary by a secret ballot vote.</b></li></ol> <p>Election results:</p> <ul style="list-style-type: none"><li>• Suzanne Testerman, 14 votes</li><li>• Elizabeth Erickson, 7 votes</li></ul>
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3:45 – 4:00 UNFINISHED BUSINESS TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"><li>1. The University Council received a response from the Budget and Finance Committee regarding the Cost per Student FTE and SCH issue brief. <b>Kim Haverkamp will add the response to the UC SharePoint site.</b></li><li>2. University Council members reviewed a response from Bill Viau, Associate Vice President for Talent Development and Human Resources, regarding the UC Service Recognition Proposal. The response is attached: <a href="#">UC Service Recognition Proposal Response</a>. There was a motion to accept the response. <b>The motion to accept the response carried by unanimous consent.</b></li></ol>
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4:40 – 4:15 STANDING COMMITTEE REPORTS STANDING COMMITTEE CHAIRS

DISCUSSION	<p><b>Athletics &amp; Recreation</b> – No report.</p> <p><b>Budget and Finance</b> – No report.</p> <p><b>Communications</b> – The report is attached: <a href="#">Communications Report to UC 5-15-13</a>. An overview of the findings from the communications survey will be posted to the UC SharePoint site in the Communications committee section. The committee will bring a proof of the standard University business card to the University Council for feedback.</p> <p><b>Information Technology</b> – The standing committee is continuing to work with Faculty Senate’s Computing &amp; Communications Technologies committee to review web conference software. The Student Technology subcommittee is reviewing student needs for new technology. Co-convenor Sage briefed the standing committee on the Effectiveness and Efficiency Initiatives.</p> <p><b>Physical Environment</b> – No report.</p> <p><b>Public Affairs and Development</b> – No report.</p> <p><b>Research</b> – No report.</p>
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**Student Engagement and Success** – The standing committee is working on the following programs:

- The Zip Start program is for students who have been admitted to the University and will begin taking courses in fall 2013. They will be offered an opportunity to enroll in one or two courses this summer at a reduced cost.
- The Reconnect program is an effort to reach 2012 candidates that did not attend a university. They will be invited to campus for individual visits on June 13 and July 18. If you have suggestions, please email Lauri Thorpe, [lauri@uakron.edu](mailto:lauri@uakron.edu).

**Talent Development and Human Resources** – No report.

4:15 – 4:35

NEW BUSINESS

TIM LILLIE

1. There was a motion to create the following operational protocol for annual membership appointments and elections:

To address timing issues with regard to annual membership appointments and the affected elections, it is proposed that:

- UC membership appointments from the constituencies shall be submitted to the UC Steering committee by April 30<sup>th</sup> annually.
- The UC Standing committees shall hold elections for chair, vice-chair and secretary between the May and June UC meetings annually. The results of the elections shall be submitted to the UC Steering Committee by the respective Co-Convener prior to the June UC meeting. The elected chairs of the Standing committees will be expected to attend the June UC meeting.
- Elections to the UC Steering committee shall take place at the June UC meeting. To accommodate the change in Steering election, the expiring steering committee seats will expire at the June UC meeting.
- A UC Steering committee seat abandoned prior to the expiration of a term shall be eligible for election at the following UC meeting. This election is for the fulfillment of the original term.

DISCUSSION

If adopted, current elections should be modeled to the same.

**The motion carried by a secret ballot vote of 14 in favor and 6 opposed.**

2. It was mentioned that USG holds officer elections the Thursday before finals week and the new president appoints members to University Council at the beginning of the fall semester; therefore, USG members will not have the opportunity to be elected to the Steering Committee.
3. The Budget and Finance standing committee provided a response to the University Council motion that was passed on March 12<sup>th</sup> regarding the UC Budget and Finance committee participation in the budget process. The response is attached: [UC Budget and Finance Committee Participation in the Budget Process Response](#). There was a motion to accept the response.  
**The motion to accept the response carried by a secret ballot vote of 13 in favor and 2 opposed.**
4. Co-chair Lillie resigned from the Steering Committee. He will continue to be a member of University Council for the remainder of his term.

The meeting was adjourned at 4:35 p.m. by unanimous consent.

