

University Council Steering Committee

MINUTES

AUGUST 8, 2012 2:00 – 3:00 PM

MEETING CALLED BY	Tim Lillie and Mike Sherman
TYPE OF MEETING	Biweekly Meeting
FACILITATOR	Mike Sherman
NOTE TAKER	Kim Haverkamp
ATTENDEES	Julie Burdick, Kim Haverkamp, Kent Marsden, Sue McKibben, Nancy Roadruck, Steve Sedlock, Mike Sherman Absent with notice: Tim Lillie

Agenda topics

2:00 – 2:05 CALL TO ORDER MIKE SHERMAN

DISCUSSION	<p>Mike Sherman called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</p> <p>Mike Sherman asked for additions or correction to the July 25th Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent.</p>
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2:05 – 2:15 UNFINISHED BUSINESS MIKE SHERMAN

DISCUSSION	<ol style="list-style-type: none"> 1. The Steering Committee approved the Issue Brief Process document and the topic will be added to the September 11th University Council meeting agenda. 2. The Steering Committee approved the University Council SharePoint Overview online training video. Kim Haverkamp will add the training video to the UC website.
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2:15 – 2:45 ISSUE BRIEFS MIKE SHERMAN

DISCUSSION	<p>A response was received from Jim Walczyk, Director of SRWS, regarding Student Admission to Student Recreation and Wellness Center during Summer Months. Jim Walczyk responded to the author and no further action is necessary.</p>
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2:45 – 3:00 NEW BUSINESS MIKE SHERMAN

DISCUSSION	<ol style="list-style-type: none"> 1. The Physical Environment Committee submitted a proposal to name the building located at 264 Wolf Ledges, THE UNIVERSITY OF AKRON ENGINEERING RESEARCH CENTER. The Steering Committee approved the name and the topic will be added to the August 14th University Council meeting agenda. 2. The Steering Committee discussed the HLC accreditation process. The UC Steering Committee or UC may want to provide feedback to the appropriate HLC
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writing team about University Council. A suggestion was made to develop a historical record about University Council and post it to SharePoint.

3. The Steering Committee is developing a response to the UC Satisfaction Survey and the topic will be added to the September 11th University Council meeting agenda.

Kim Haverkamp will send a follow-up email to Standing Committees requesting their 2012-2013 goals by August 24th.

Kim Haverkamp will send a follow-up email to Constituent Groups requesting contact information for new members by August 24th.

The meeting was adjourned at 2:27 p.m. by unanimous consent.