

**Service Learning Agreement**  
**Department of Modern Languages**

**SPANISH**

This Service-Learning Agreement is designed to clarify expectations and communicate learning objectives between the student, the faculty and the supervisor of the community site.

**FACULTY**

Due Date to Return Agreement to Spanish Faculty Advisor: \_\_\_\_\_

**Education, Nursing, Pre-med, Law, Social Work, Hospitality Management,  
Sports Medicine, Criminal Justice or Business Faculty:** \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Learning Objectives:

1.

2.

3.

**Spanish advisor** \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Course: \_\_\_\_\_

Service Hours Required: \_\_\_\_\_

Course Learning Objectives:

1.

2.

3.

**Student Name:**

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Personal Learning Objectives:

- 1.
- 2.
- 3.

**Learning Site:** \_\_\_\_\_ **Supervisor:** \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

General Description of Service Objectives for Student:

- 1.
- 2.
- 3.

**The Student Will:**

- Be responsible for the agreed service hours.
- Be responsible for the agreed services
- Follow all policies of the site
- Maintain professional behavior at all times
- Call ahead if they are unable to meet the schedule agreed upon
- Notify supervisor and faculty of any changes or concerns

## The Faculty Will

- Help student identify, list and define “learning objectives” for the experience
- Help student identify, list and outline “service objectives” for the experience
- Help identify the tasks or competencies that the student will be expected to perform after the experience
- Establish a measure of student learning outcome assessment (written paper, formal oral feedback, reflection journal, self assessment)

## The Community Site Will

- Identify a qualified student supervisor
- Provide a safe working environment
- Outline expectations and service description
- Provide appropriate training and regular meetings between supervisor and student to ensure support, feedback and learning and review progress
- Notify student and faculty of any changes or concerns

\_\_\_\_\_

Student

\_\_\_\_\_

Date

\_\_\_\_\_

Spanish Advisor

\_\_\_\_\_

Date

\_\_\_\_\_

Faculty Member

\_\_\_\_\_

Date

\_\_\_\_\_

Agency Supervisor

\_\_\_\_\_

Date