

The University of Akron
Minutes of Graduate Council
September 17, 2012

The Graduate Council met on Monday, September 17, 2012 in the Student Union, Room 314. G. Newkome presided. Present were P. Allen, J. Goodell, M. Graham, X. Liang, L. Smolen, P. Thomson, and E. Wasserman.

Guests in attendance: M. Tausig and H. Blake

GC Members Absent with Notice: S. Chiu, A. Joy, R. Londraville, M. Smith, and R. Willits

GC Members Absent: G. Chase and P. Srivastava

Call to Order

G. Newkome called the meeting to order at 10:08 a.m.

Roll Call

H. Blake recorded the attendance of those present.

Welcome and Introduction of Council Members

M. Tausig asked Council members to introduce themselves.

Approval of Minutes

P. Allen made a motion to approve the minutes of the April 23 meeting.

J. Goodell seconded this motion.

There was no quorum present to approve these minutes. H. Blake will contact those members absent from today's meeting to record their approval/disapproval of the April 23 minutes.

Comments

M. Tausig shared the following information with Graduate Council members:

- Graduate enrollment is down 21 students and 51 credit hours compared to last year.
- Undergraduate enrollment is down 3.7%, approximately 11,000 credit hours.
- An announcement was sent recently to all graduate faculty, administrative assistants, and graduate students that there is now an exit survey on the Graduate School website as well as a checklist for those students who are graduating to let them know exactly what they need to do for degree completion. Data collected from the exit survey will be shared with the academic departments.
- DARS is now fully implemented at for graduate students. The advancement to candidacy/application for graduation is no longer utilized. Graduate students apply online for graduation.
- Graduate students are now to submit their preliminary theses and dissertations to the Graduate School electronically. No longer need to bring in a hard copy for preliminary review.

G. Newkome shared that there were three recipients of the Achieving Distinction Initiative funding. Twenty-seven proposals were received and three were selected for funding. An email was sent to the campus community with details of the winning proposals. He indicated that this initiative will be an annual process.

Approval of Guests to Graduate Council Meetings

Graduate Council members approved the attendance of the following individuals to each Graduate Council meeting: Dr. Mark Tausig, Associate Dean of the Graduate School and Heather Blake, Administrative Assistant Senior.

Election of Vice Chair

P. Allen was elected as Vice Chair of Graduate Council.

Election of Secretary

L. Smolen was elected as Secretary of Graduate Council.

Selection of Standing Committees

Chairs and Vice Chairs of the three standing committees of Graduate Council were elected. None of the standing committees were fully established. Council members were asked to get the names of committee representatives to Heather Blake as soon as possible, so that the standing committees can be fully constituted and begin their work.

Old Business

None.

New Business

None.

Meeting adjourned at 11:12 a.m.

Respectfully submitted,

Heather A. Blake
Graduate School