

# University Council Steering Committee

## MINUTES

MARCH 26, 2014

3:00 – 4:00 PM

MEETING CALLED BY	Stacey Moore, co-chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Stacey Moore, co-chair
NOTE TAKER	Patti Huth
ATTENDEES	Members: Matt Bungard, Nathan Kerr, Stacey Moore, Mike Sherman, Suzanne Testerman Absent with notice: Nathan Kerr, Harvey Sterns Other attendees: Patti Huth

### Agenda topics

3:03 – 3:05                      CALL TO ORDER                      STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> <li>1. The co-chair asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</li> <li>2. The co-chair asked for additions or correction to the February 26 Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC website.</li> </ol>
------------	--

3:05 – 3:35                      UNFINISHED BUSINESS                      STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> <li>1. The Steering Committee discussed the Standing Committee goals presented at the March 11 UC meeting. Some goals may need clarification and/or metrics. The Steering Committee will review the goals and provide feedback to the Standing Committees.</li> <li>2. The Steering Committee reviewed a draft of the UC Standing Committee Report Calendar. The Steering Committee will ask the Recreation and Wellness committee to present a report at the UC orientation meeting. A suggestion was made to ask the Recreation and Wellness committee to present the report at a UC meeting to obtain feedback prior to the UC orientation meeting.</li> </ol>
------------	--

3:35 – 3:50                      TOPIC SUBMISSIONS                      STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> <li>1. A Topic Submission regarding Faculty Improvement Leave was submitted by Alex Povitsky. The Steering Committee will refer the Topic Submission to Rex Ramsier, Vice Provost for Academic Programs and Operations, for response to the author.</li> </ol>
------------	---

	<ol style="list-style-type: none"> <li>2. A Topic Submission regarding Shared Governance was submitted by Paul Earp. The Steering Committee will refer the Topic Submission to Bill Viau, Associate Vice President of Talent Development and Human Resources, for response to the author.</li> <li>3. A Topic Submission regarding the Bookstore was submitted by Patrick Duff. The Steering Committee will refer the Topic Submission to Rex Ramsier, Vice Provost for Academic Programs and Operations, for response to the author.</li> <li>4. A Topic Submission regarding an Internet Learning Study was submitted by Kay Farris. The Steering Committee will refer the Topic Submission to Jim Sage, Vice President for Information Technology/CIO, for response to the author.</li> </ol>
--	--

3:50 – 4:00

NEW BUSINESS

STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> <li>1. The Steering Committee will send a UC Satisfaction Survey to members in mid-late April. There will be a two week deadline for submissions. Kim Haverkamp will update the 2012 UC Satisfaction Survey.</li> <li>2. The Steering Committee reviewed the 2014 UC Year-End Timeline. The constituent groups have been notified of members with terms expiring on April 30. The deadline for constituent groups to submit new members is April 25.</li> <li>3. The UC Steering Committee Election was discussed and it was determined that no election is needed this year unless Suzanne Testerman is not reelected/reappointed by CPAC. If an election is needed, it will take place at the June or July meeting.</li> <li>4. The UC Steering Committee decided to hold the UC/Standing Committee combined meeting on June 18. The meeting will include an overview of University Council, a report from the Recreation and Wellness standing committee and an overview of Roberts Rules of Order. Kim Haverkamp will contact the parliamentarian.</li> <li>5. The UC Overview PowerPoint will be reviewed at the April 23 UC Steering Committee meeting.</li> <li>6. The UC &amp; UCSC meeting schedules for 2014-15 were reviewed. A suggestion was made to cancel the August 26 UC meeting. Stacey Moore will check the UC bylaws for procedures about cancelling a UC meeting.</li> <li>7. The April 8 UC Agenda was reviewed. The location of the May 13 UC meeting needs to be changed. Stacey Moore will create a proposal from the Steering Committee asking UC to endorse the Proposed Annual Calendar for Standing Committee Reports.</li> <li>8. Provost Sherman informed the UC Steering Committee that the president received the motion from the UC regarding the bylaws and reported that his understanding is that the UC should proceed with their bylaws as accepted by the UC. The Provost will remind the President to give a formal response.</li> </ol> <p>The meeting was adjourned at 4 p.m. by unanimous consent.</p>
------------	---