

University Council Steering Committee

MINUTES

NOVEMBER 28, 2012 2:00 – 3:00 PM

MEETING CALLED BY	Tim Lillie
TYPE OF MEETING	Biweekly Meeting
PRESIDER	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	Members: Tim Lillie, Kent Marsden, Sue McKibben, Nancy Roadruck, Steve Sedlock, Mike Sherman Other attendees: Julie Burdick, Kim Haverkamp

Agenda topics

2:00 – 2:05 CALL TO ORDER TIM LILLIE

DISCUSSION	<p>The co-chair asked for additions to the agenda. The Proposed Bylaws discussion was moved to the Unfinished Business section.</p> <p>The co-chair asked for additions or correction to the November 14th Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC website.</p>
------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

2:05 – 3:00 UNFINISHED BUSINESS TIM LILLIE

DISCUSSION	<p>The Steering Committee discussed using the following procedures for reviewing and voting on the Proposed Bylaws at the UC meeting on December 11th:</p> <ul style="list-style-type: none"> • Provide copies of the document at the meeting • Project the document so people can see the language for which they are voting • Review the document seriatim (line by line) • Discuss and vote on each amendment as it is made • Resolve amendment conflicts after initial review • Discuss and vote on final amendments • Take a final vote of the amended document • Administer voting by secret ballot using clicker technology <p>Kim Haverkamp will contact Litsa Varonis to test the clicker technology prior to the December 11th UC meeting.</p> <p>The Steering Committee reviewed the Proposed Bylaws revisions submitted by the Standing Committees seriatim.</p> <p>The meeting was adjourned at 3 p.m. by unanimous consent.</p>
------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------