APPROVAL FOR ACCEPTANCE OF GRADUATE COURSEWORK AT EAST OHIO UNIVERSITIES (Cross-Registration Form)

Under specific circumstances, a graduate degree-seeking student from The University of Akron may take one or more graduate courses at Cleveland State University, Kent State University, Northeast Ohio Medical University, or Youngstown State University without registering as a transient student. The course should contribute to the student’s program of study and be unavailable at The University of Akron when needed to complete the student’s program. The student must be in good standing (GPA >3.0) and be within time limits for completion of the degree program. The graduate program unit at The University of Akron will establish a special topics course with a graduate title that corresponds to the course title at the host university and will incorporate the initials of the host university (CSU, KSU, NEOMED, or YSU). Registration for such a course is controlled by the student’s home department and will be permitted only upon receipt of this approved form.

Name: ___________________________ ___________________________ ID: ______________
  Please print: Last First Middle

Permanent address: ___________________________ ___________________________ ____________
  Street City State Zip

Local Address: ___________________________ ___________________________ ____________
  Street City State Zip

Local telephone: ___________________________ Email: ___________________________

Home Institution: The University of Akron

Department: ___________________________ Major: ___________________________ Degree: ______________

Academic semester/term: Fall ☐ Spring ☐ Summer ☐ Specify summer session ____________

Academic year: ____________

Host Institution:

Cleveland State University ☐ Kent State University ☐ Northeast Ohio Medical University ☐ Ohio University ☐ Youngstown State University ☐

Course number: ___________________________ Course title: ___________________________

Instructor name: ___________________________

Approvals

Home Institution: The University of Akron

Academic Advisor (print & sign name)

Program Director (print & sign name)

Program Director email address and phone number

Host Institution: CSU / KSU / NEOMED / OU / YSU

Course Instructor (print & sign name)

Course Instructor email address and phone number

Department Chair (print & sign name)

Graduate School Approval (print & sign name)—UA & YSU only
INSTRUCTIONS FOR GRADUATE CROSS-REGISTRATION BY UNIVERSITY OF AKRON GRADUATE STUDENTS

Student will complete this form, securing signatures of the academic adviser and department chair/school director, and submit it to the Graduate School (Leigh Hall 515) for review and approval by the Associate Dean.

The Graduate School will fax the form to the host institution to secure the approval signatures.

The host institution will fax the completed form to The University of Akron Graduate School for distribution of copies to all parties.