

University Council Steering Committee

MINUTES

MAY 30, 2012 2:00 – 2:35 PM

MEETING CALLED BY	Tim Lillie and Mike Sherman
TYPE OF MEETING	Biweekly Meeting
FACILITATOR	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	Julie Burdick, Kim Haverkamp, Tim Lillie, Kent Marsden, Sue McKibben, Mike Sherman Absent with Notice: Nancy Roadruck

Agenda topics

2:00 – 2:05 CALL TO ORDER TIM LILLIE

DISCUSSION	<p>Tim Lillie called the meeting to order. He asked for additions to the agenda. An update on the UC Satisfaction Survey was added. The agenda was approved without objection.</p> <p>Tim Lille asked for additions or correction to the May 16th Steering Committee minutes. There being none, the minutes were approved as distributed without objection.</p>
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2:05 – 2:08 UNFINISHED BUSINESS TIM LILLIE

DISCUSSION	<p>The UC Satisfaction Survey was sent on May 22nd through SurveyMonkey. We have received 67 responses.</p> <p>Kim Haverkamp will send a reminder to members that have not responded with a deadline of June 6, 2012.</p>
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2:08 – 2:10 AD HOC BYLAWS REVIEW AND RECOMMENDATION COMMITTEE REPORT LIZ ERICKSON

DISCUSSION	<p>Liz Erickson was not available to give a report. A document workspace has been created on the UC SharePoint site for Bylaws Committee documents.</p>
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2:10 – 2:20 ISSUE BRIEFS TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> 1. A response was received from the Budget and Finance Committee regarding the Inter-Disciplinary Symposium issue brief. The response is attached: Inter-Disciplinary Symposium Issue Brief Response Kim Haverkamp will send the response to the Research Committee. 2. A response was received from Becky Hoover regarding the Employee Accountability issue brief. Becky Hoover sent a response to the author.
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	<ol style="list-style-type: none"> 3. A response was received from the Talent Development and Human Resources Committee regarding UA's Non-discrimination Policy. The Committee has placed the issue on the priority list for 2012-2013. The Talent Development and Human Resources Committee will respond to the author. 4. A response was received from the Talent Development and Human Resources Committee regarding the Faculty Staff Staffing issue brief and the University Administration Hiring issue brief. The Talent Development and Human Resources Committee will organize a campus forum addressing staffing issues in Fall 2012.
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2:20 – 2:30 NEW BUSINESS TIM LILLIE

DISCUSSION	<p>The Steering Committee discussed the time commitment of committee members. The following suggestions were made:</p> <ul style="list-style-type: none"> • Members should not serve as both a Standing Committee chair and a member of the Steering Committee due to the time commitment of the positions. • It could be beneficial for Steering Committee members to have first served as a Standing Committee chair. <p>The decision was made that members should be eligible to run for any UC position, but they should be made aware of the time commitment.</p>
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2:30 – 2:35 UNIVERSITY COUNCIL MEETING AGENDA TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> 1. A proposal was made to hold the election for the UC Steering Committee At Large Member after the Steering Committee Report. The proposal was approved without objection. 2. The Steering Committee discussed the process for updating the University Council roster. Kim Haverkamp will send an email to Constituency Groups asking them to identify members for positions that need filled for 2012-2013.
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