

University Council Steering Committee

MINUTES

NOVEMBER 3, 2015

4:20 – 5:10 PM

LEIGH HALL 413

MEETING CALLED BY	Stacey Moore, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Stacey Moore, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Members: Kristin Koskey, Stacey Moore, Diane Raybuck, Harvey Sterns</p> <p>Absent with notice: Isaac Lampner, Brittne Paramore, Mike Sherman,</p> <p>Absent without notice: Suzanne Testerman</p>	
Agenda topics:		
4:20 – 4:25	CALL TO ORDER	STACEY MOORE
DISCUSSION	<ol style="list-style-type: none"> The chair called the meeting to order. She asked for additions to the agenda. The following items were added and the agenda was approved as amended. <ul style="list-style-type: none"> Course Calendar and Enrollment Schedule Topic Submission Scholarship Cap Topic Submission Association of Governing Boards The chair asked for additions or correction to the September 22 Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC website and SharePoint site. 	
4:25 – 4:50	UNFINISHED BUSINESS	STACEY MOORE
DISCUSSION	<ol style="list-style-type: none"> The Wellness Statement motion that was passed at the October 13 UC meeting will be sent to President Scarborough. The Steering Committee will request standing committee goals for 2015-16. There will be a one-month deadline for submission. A suggestion was made to invite University Catering to the December UC meeting to discuss their new catering options. The Steering Committee continued to discuss the summer meeting schedule. A survey will be sent to members that missed at least one summer meeting to help the committee make an informed decision about the summer meeting policy. 	

4:50 – 5:00	TOPIC SUBMISSIONS	STACEY MOORE
DISCUSSION	<ol style="list-style-type: none"> 1. A topic submission regarding the Course Catalog and Enrollment Schedule was submitted by Elizabeth Church. The Steering Committee will refer the topic to Ron Bowman, University Registrar. 2. A topic submission regarding the Scholarship Cap was submitted anonymously. The Steering Committee will refer the topic to Lauri Thorpe, Associate Vice President of Enrollment Management. 	
5:00 – 5:10	NEW BUSINESS	STACEY MOORE
Discussion	<ol style="list-style-type: none"> 1. The chair emailed the attached Draft AGB Statement on Board Responsibility for the Oversight of College Completion and Attainment to the Steering Committee after the meeting. 2. The agenda for the November 11 UC meeting was approved by unanimous consent. <p>The meeting was adjourned at 5:10 p.m. by unanimous consent.</p>	