Conversions for faculty salaries

**Convert a 9-month salary to 12-month:**
- Contract rate / 9 X 11 = 12-month contract rate
- Example: $40,333 / 9 X 11 = $49,296

**Convert a 9-month salary to 10-month:**
- Contract rate / 9 X 10 = 10-month contract rate
- Example: $40,333 / 9 X 10 = $44,814

**Convert a 12-month salary to 9-month:**
- Contract rate / 11 X 9 = 9-month contract rate
- Example: $49,296 / 11 X 9 = $40,333

**Convert a 10-month salary to 12-month:**
- Contract rate / 10 X 11 = 12-month contract rate
- Example: $44,814 / 10 X 11 = $49,295

Conversions for non-faculty salaries

**Convert a full-time salary to a part-time salary:**
- Divide full-time contract rate by 2080 hours, multiply by part-time standard hours, then multiply by 52 weeks.
- Example: If full-time salary is $49,296 and you are reducing to 22 hours per week, then $49,296 / 2080 X 22 X 52 = $27,112

**Convert a part-time salary to full-time salary:**
- Divide part-time salary by hours worked per week, then divide by 52 weeks, then multiply by 2080 hours.
- Example: If your salary is $27,113 and you work 22 FTE hours, then $27,113 / 22 / 52 X 2080 = $49,296

*Remember when converting salaries...*
- 173.33 = number of hours per month (for a full-time employee)
- 2,080 = number of hours per year (for a full-time employee)
- 52 = number of weeks per year
- 26 = number bi-weekly pay periods
- Please round up ($0.50—$0.99) or down ($0.01—$0.49) to nearest whole dollar amount when completing conversion calculations for Faculty or Contract Professional positions.