

University Council

MINUTES

JULY 10, 2012 3:00 – 4:30

MEETING CALLED BY	Tim Lillie and Mike Sherman
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Dale Adams, Jim Boyes, Matt Bungard, Julie Burdick, Gustavo Carri, Mary Beth Clemons, David Cummins, Ted Curtis, Mark Dvorak, Elizabeth Erickson, Kim Gentile, Wayne Hill, Becky Hoover, Nate Kerr, Eileen Korey, Timothy Lillie, Kent Marsden, Sue McKibben, Chand Midha, Stacey Moore, Justin Orashan, Jim Sage, Shivakumar Sastry, Mike Sherman, Cheryl Collins-Slusarczyk, Laura Spray, Harvey Sterns, Andrew White, David Witt</p> <p>Absent with notice: Charlie Fey, John Kline, George Newkome, Nancy Roadruck, Steve Sedlock</p> <p>Absent without notice: Rachelle Davis, John LaGuardia, Jim McHugh, Tom Wistrcill</p>

Agenda topics

3:00 – 3:05 CALL TO ORDER TIM LILLIE

DISCUSSION	<p>Tim Lillie called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. He asked for additions or corrections to the June 12th University Council (UC) minutes. There being none, the minutes were approved as distributed by unanimous consent.</p>
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3:05 – 3:20 UNFINISHED BUSINESS TIM LILLIE

DISCUSSION	<p>There was none.</p>
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3:20 – 3:40 STEERING COMMITTEE REPORT TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> 1. The Steering Committee reviewed issue briefs and issue brief responses. An Issue Brief Status Report in posted on the UC SharePoint site. 2. The Steering Committee sent a report of the UC Satisfaction Survey results to all UC members. If you have any thought about the report, please send them to Tim Lillie (tlillie@uakron.edu) and Kim Haverkamp (kh1@uakron.edu).
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3:08 – 4:10 STANDING COMMITTEE REPORTS STANDING COMMITTEE CHAIRS

DISCUSSION	<p>Athletics & Recreation – Dan Sheffer retired and Becky Gifford-Lee has joined the committee. Ann Jorgensen talked to the committee about issues related to student athletes and their academic advising group. The goals for 2012-13 have been finalized and approved. The committee will divide into subcommittees to work on the goals.</p>
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Budget and Finance – The report is attached: [Budget and Finance Report to UC 7-10-12](#). It was clarified that one-time reductions are made only once and ongoing reductions are made on a regular basis. It was explained that the budget was built on flat enrollment, UA is tracking below flat at this time and the numbers will continue to bounce around until mid-August.

Communications – No report.

Information Technology – They are working on committee goals.

Physical Environment – Ted Curtis shared the attached Master Guide Plan that was presented at the June Board of Trustees meeting: [Master Guide Plan Presentation - June 2012](#). The Board of Trustees accepted the contents of the report.

Public Affairs and Development – They are working on committee goals.

Research – No report.

Student Engagement and Success – The committee will divide into subcommittees to work on the following goals: 1. Explore pathways to student success; 2. Examine UA Orientation Program; 3. Veterans issues on campus.

Talent Development and Human Resources – No report.

Ad hoc Bylaws Review and Recommendation Committee Report – They are continuing to move forward. When completed, they will bring the bylaws to UC for discussion by the whole body.

Provost Sherman discussed retention. A framework was started a year ago to optimize student success by targeting student needs with regard to their academic preparation for college. The Provost is working with Deans to implement the following strategies:

- Enroll more academically eligible students
- Interact with students through advisers to encourage students to take 15 credits per semester and graduate in four years
- Contact students with financial holds to help them manage paying off their debt so that they are able to enroll in classes
- Contact adult students that have not confirmed their admission

4:10 – 4:30

NEW BUSINESS

DISCUSSION

David Witt asked how UA determines if we are over or under staffed. Becky Hoover responded that Human Resources is currently developing a metrics to look at this issue and they are planning campus discussions for the fall. She will share the metrics with the Human Resources and Talent Development Committee. The new employee evaluation will help. The data will help identify a strategic staffing process. Ideas for workshops should be sent to Becky Hoover, hoover1@uakron.edu.

IPEDS data (The Integrated Postsecondary Education Data System) can be found on the Institutional Research website, www.uakron.edu/ir, under Institutional at categories of employees.

The meeting was adjourned at 4:26 p.m. by unanimous consent.