

University Council Steering Committee

MINUTES

AUGUST 18, 2015

3:00 – 4:00 PM

MEETING CALLED BY	Stacey Moore, chair
TYPE OF MEETING	Monthly Meeting
PRESIDER	Stacey Moore, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	Members: Matt Bungard, Isaac Lampner, Stacey Moore, Diane Raybuck, Mike Sherman, Harvey Sterns Absent with notice: Kristin Koskey, Suzanne Testerman

Agenda topics

3:00 – 3:07

CALL TO ORDER

STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> 1. The chair asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. 2. The chair asked for additions or correction to the July 21 Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC website.
------------	--

3:07 – 3:45

UNFINISHED BUSINESS

STACEY MOORE

DISCUSSION	<ol style="list-style-type: none"> 1. The Steering Committee asked President Scarborough to attend the September 15 UC meeting. He is not available. A suggestion was made to reschedule the September meeting to accommodate the President's schedule. The Steering Committee decided to convene the regular UC meeting on September 15 and ask President Scarborough to address the UC at a special meeting on September 17 from 1:30 – 2:30 p.m. 2. UC Roster: Kim Haverkamp will inform SEAC of vacant positions. Provost Sherman will appoint an administrator to the Recreation and Wellness standing committee. There will be several CPAC vacancies in December. 3. Standing Committee Goals Process: The Steering Committee will identify goals for each standing committee. Kim Haverkamp will send to the Steering Committee the standing committees responsibilities from the January 20, 2015 UC bylaws and the 2014-15 standing committee annual reports. A suggestion was made to ask the representatives of each standing committee to consult with their constituency to identify topics for consideration. An electronic survey will be created to gather the topics.
------------	---

	<p>4. University Communication: The Steering Committee will run an announcement in the Digest at the beginning of fall semester asking the campus community to submit topics for UC consideration.</p> <p>5. The Steering Committee will ask standing committee administrators to present an update on impacted areas to their committee and the UC.</p>
--	--

3:45 – 3:45 TOPIC SUBMISSIONS STACEY MOORE

DISCUSSION	There were none at this time.
------------	-------------------------------

3:45 – 4:00 NEW BUSINESS STACEY MOORE

DISCUSSION	<p>1. September 15 UC Agenda:</p> <ul style="list-style-type: none"> • Include 2016 Budget Overview • Include motions on the agenda and send motion documents with the meeting notification • Stacey will provide an update on the UC bylaws during the Steering Committee report <p>2. The meeting was adjourned at 4 p.m. by unanimous consent.</p>
------------	--