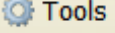


Clear Cache

Discussion

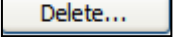
The temporary Internet files are copies of the web pages that you recently opened. The web pages are copied, so that if you open them again, the pages will be displayed quickly. When there are new pages or changes to a web site, however, your computer may return to the cached page first, which can cause problems when you are working in PeopleSoft. A typical cache problem is that pages will not load properly. Therefore, it is a best practice to clear the cache frequently.

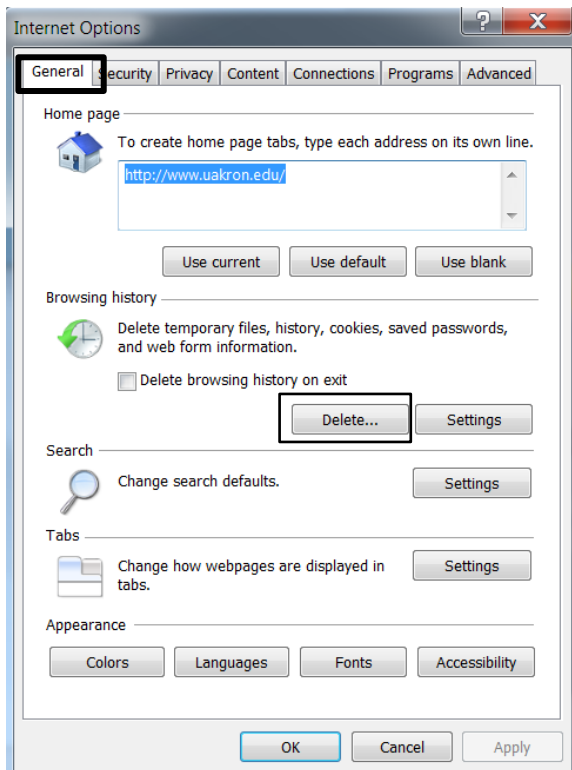
Exercise 1: Clear Cache in the Internet Explorer

1. From Internet Explorer, click on the Tools button  or select Tools from the browser's menu.

2. Select **Internet Options**.

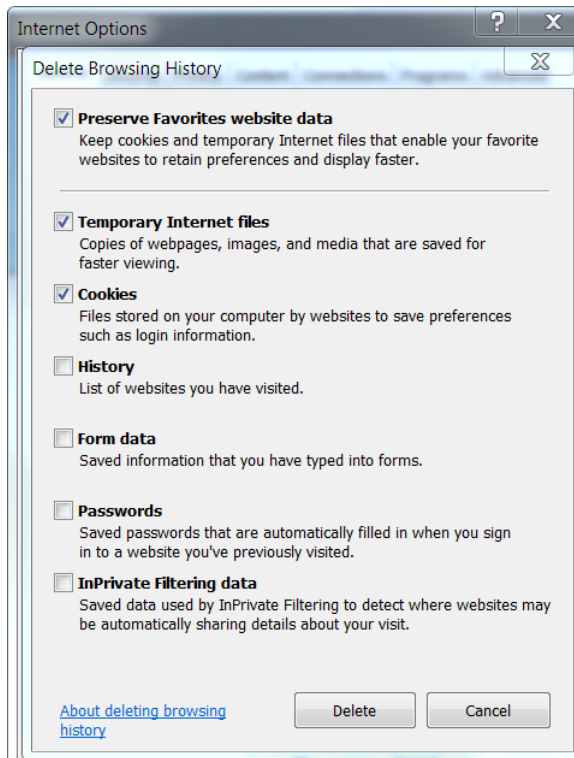
3. Select the **General** tab.


Click the **Delete** button  in the **Browsing History** section.



4. The Browsing History Categories are listed.

- Mark the first three checkboxes.



- Click the Delete button  to delete cache and cookies. This includes copies of web pages, images, and media that are saved for viewing. Temporary Internet Files also are referred to as cache.

The progress bar displays. When the cache and cookies are deleted, the General tab of the Internet Options dialog box displays as shown in step 3.

5. Click the **OK** button in the Internet Options dialog box.