

## Viewing Enrollment Dates (Appointment)

This document provides an overview of viewing your enrollment appointment dates.

To access the enrollment appointment information log in to the portal, My Akron, at <http://my.uakron.edu/> with your UANetID and password.

There is an online tutorial available which accompanies this document. A tutorial exists for each of the student center options (class schedule, weekly schedule, and exam schedule, personal portfolio, financial). Please visit the [Software Training website](#) and select the link for the appropriate tutorial.

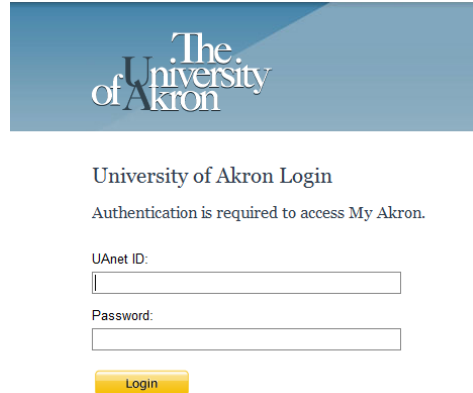
### Important Guidelines:

- ✓ Log into **My Akron** (my.uakron.edu) to access the self-service applications.
- ✓ ALWAYS log out of the portal by clicking on the Sign Out link - clicking the X does not end your session

## View My Enrollment Dates

### Instructions:

1. Log in to **My Akron** with your UAnet ID and password:



The University of Akron logo is displayed at the top. Below it, the text reads "University of Akron Login" and "Authentication is required to access My Akron." There are two input fields: "UAnet ID:" and "Password:". A yellow "Login" button is located at the bottom.

2. Click the “**My Experience**” tab.



The dashboard header features the "My Akron Experience" logo and the date "Mon, Oct 1, 2012 8:49 AM". Below the header are three tabs: "My Experience" (circled in red), "My Page", and "Faculty/Staff". The "My Messages" section is visible, showing a table with columns "From", "Subject", and "Status". A message from "ITS" with the subject "Google Apps for students: New features" and status "Unread" is listed.

From	Subject	Status
ITS	<a href="#">Google Apps for students: New features</a>	Unread

**Instructions:**

3. Click on the “**Student Center**” link located in the left side of the page.

U My Akron Experience

Mon, Oct 1, 2012 8:49 AM

My Experience My Page Faculty/Staff

[Student Center](#)

[Springboard](#)

[E-Mail](#)

Reminders

- Majors Mosaic
- Learn About UA Programs at Majors Mosaic
- Attend events for Homecoming Week, October 1-7th
- Be sure to complete the MAP-Works Fall survey by October 7
- US-China Relations in an Election Year
- Participate in National Depression Screening Day

**Instructions:**

- 4. The Enrollment Dates are displayed on the right side of the screen. Click the **Details** link to view additional information regarding the enrollment dates.

**Nancy's Student Center**

**Academics**

[Search](#)  
[Enroll](#)  
[My Academics](#)

other academic... [v] [»]

Deadlines [URL](#)

This Week's Schedule		
	Class	Schedule
	3100 103-003 LEC (70518)	MoWeFr 8:50AM - 9:40AM Auburn Sci 120
	3100 103-012 LAB (70520)	Mo 2:00PM - 4:00PM Schrank N 251
	6200 201-701 LWW (72428)	MoWe 10:00AM - 11:15AM Wayne Coll B119

[weekly schedule ▶](#)  
[enrollment shopping cart ▶](#)

**Finances**

**My Account**  
[Account Inquiry](#)

**Financial Aid**  
[View Financial Aid](#)  
[Accept/Decline Awards](#)

other financial... [v] [»]

**Account Summary**

**You owe 2,809.83.**

- Due Now 956.59
- Future Due 1,853.24

**\*\* You have a past due balance of 956.59. \*\***

Currency used is US Dollar.

[make a payment ▶](#)  
[sign up for payment plan ▶](#)  
[authorize parent access ▶](#)

**SEARCH FOR CLASSES**

**Enrollment Dates**

**Enrollment Appointment**  
You may begin enrolling for the 2009 Spring Regular Academic Session on August 1, 2008.  
[details ▶](#)

**Advisor**

**Program Advisor**  
None Assigned

**Instructions:**

5. The enrollment appointment for the selected term and career appears. Notice in this example, the student may begin Undergraduate registration for the Spring 2009 term on August 1, 2008 at 6:00 PM. Registration ends on October 25, 2008 at 11:59 PM.

Since enrollment is currently available, clicking on the **Add Classes** button will allow you to enroll in classes.

**Enrollment Dates**

To view appointments and enrollment dates for another term, select the term and click change.

Term Career

2009 Spring | Undergraduate | The University of Akron change term

Enrollment Appointments						
Session	Appointment Begins	Appointment Ends	Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units
Regular Academic Session	August 1, 2008 6:00PM	October 25, 2008 11:59PM	999.00	999.00	999.00	999.00

Open Enrollment Dates by Session		
Session	Begins On	Last Date to Enroll
Regular Academic Session	October 26, 2008	

Term Enrollment Limits			
Max Total Units	Max No GPA Units	Max Audit Units	Max Wait List Units
99.00	99.00	99.00	99.00

SHOPPING CART **ADD CLASSES**

If enrollment is currently available, enables you to enroll in classes.

For questions regarding registration and enrollment, please e-mail the Registrar's Office at:

[registrar@uakron.edu](mailto:registrar@uakron.edu)