

University Council Steering Committee

MINUTES

JULY 11, 2012 2:00 – 3:00 PM

MEETING CALLED BY	Tim Lillie and Mike Sherman
TYPE OF MEETING	Biweekly Meeting
FACILITATOR	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	Julie Burdick, Kim Haverkamp, Tim Lillie, Kent Marsden, Sue McKibben, Mike Sherman Absent with notice: Nancy Roadruck, Steve Sedlock

Agenda topics

2:00 – 2:05 CALL TO ORDER TIM LILLIE

DISCUSSION	<p>Tim Lillie called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</p> <p>Tim Lille asked for additions or correction to the June 13th Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent.</p>
------------	---

2:05 – 2:20 UNFINISHED BUSINESS TIM LILLIE

DISCUSSION	There were none.
------------	------------------

2:20 – 2:35 ISSUE BRIEFS TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> 1. A response was received from the Budget and Finance Committee regarding the Environmental Sustainability issue brief. The Steering Committee will suggest to both the Budget and Finance Committee and the Physical Environment Committee that members from both committees work together to determine priority and create a full response to the issue brief. 2. An issue brief regarding Part-Time Staff Fee Remission was submitted on June 26th by Peggy Walchalk on behalf of SEAC. The Steering Committee will refer the issue brief to both the Talent Development & Human Resources Committee and the Budget and Finance Committee and suggest that members from both committees work together on the issue brief in two stages: <ol style="list-style-type: none"> a. Create a response to the specific question by early September b. Complete a comprehensive review of the issue 3. An issue brief regarding a Four-year Tuition Guarantee was submitted on June 30th by Turner Anderson. The Steering Committee will refer the issue brief to the Budget and Finance Committee for consideration and will ask the CFO to respond to the author.
------------	--

	4. An issue brief regarding Part-time Employees not Receiving Health Care Benefits was submitted on July 2 nd by Philip Allen. The Steering Committee will refer the issue brief to the Talent Development & Human Resources Committee.
--	--

2:35 – 2:50

NEW BUSINESS

TIM LILLIE

DISCUSSION	<p>The Steering Committee discussed documents related to a proposed University Council Communication Plan to address the communication and issue brief process concerns from the UC Survey.</p> <p>Kim Haverkamp will revise the documents for the next Steering Committee meeting on July 25th.</p> <p>The meeting was adjourned at 3 p.m. by unanimous consent.</p>
------------	---