

University Council Steering Committee

MINUTES

JANUARY 20, 2016

11 – 11:35 PM

LEIGH HALL 413

MEETING CALLED BY	Stacey Moore, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Stacey Moore, chair and Harvey Sterns, vice chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p>Members: Kristin Koskey, Isaac Lampner, Stacey Moore, Rex Ramsier, Diane Raybuck, Harvey Sterns</p> <p>Absent without notice: Brittne Paramore</p>	
Agenda topics:		
11:00 – 11:05	CALL TO ORDER	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> The vice chair called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The vice chair asked for additions or correction to the December 15 Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC website and SharePoint site. 	
11:05 – 11:20	UNFINISHED BUSINESS	HARVEY STERNS
DISCUSSION	There were none at this time.	
11:20 – 11:40	TOPIC SUBMISSIONS	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> A topic submission regarding Scholarships was submitted by Cynthia Casey. The Steering Committee will refer the topic to Lauri Thorpe, Associate Vice President for Enrollment Management. The Steering Committee reviewed responses from Dr. Scarborough regarding the following UC motions: <ul style="list-style-type: none"> AGB Governance Consultants Visit: The consultants will be providing formal recommendations to our Board for possible action as early as February. Succession and Retirement Planning Report and Recommendations: Bill Viau has been asked to coordinate an assessment that also involved OAA and to bring recommendations forward for discussion by the end of April. The response will be sent to the Talent Development and Human Resources Committee. 	

	<ul style="list-style-type: none"> • University Wellness Statement: Dr. Scarborough endorses adoption of the statement as an overarching philosophy. His office will work with Bill Viau and the Benefits staff on implementation. The response will be sent to the Recreation and Wellness Committee. • Fee Remission for Part-time Staff Dependents: Talent Development and Human Resources will conduct an analysis of the proposal and bring forth a recommendation for Board consideration this spring. The response will be sent to the Talent Development and Human Resources Committee.
11:40 – 11:35	<p style="text-align: center;">NEW BUSINESS</p> <p style="text-align: right;">HARVEY STERNS/ STACEY MOORE</p>
Discussion	<ol style="list-style-type: none"> 1. A member of the Student Engagement and Success Committee is not able to attend meetings during the spring semester due to a class schedule conflict. The member’s term ends in 2018. Should the member’s constituent group reappoint someone to fill the seat? The Steering Committee decided that the member should not have to relinquish the seat due to a one-semester conflict. The member: <ul style="list-style-type: none"> • Can voice opinions through email • Cannot designate individuals to substitute for him/her • Cannot vote if not present at the meeting 2. Chair Moore is resigning from University Council because she is leaving the University. In accordance with Roberts Rules of Order, vice chair Sterns will take the chair for the remainder of the term (April 30, 2016). Vice chair Sterns thanked chair Moore for her leadership of the UC and Steering Committee. 3. There will be an election at the February 9 UC meeting to replace secretary Testerman for the remainder of the term (April 30, 2016). Kim Haverkamp will add an announcement to the meeting notification email. 4. The February 9 UC meeting agenda was approved by unanimous consent. <p>The meeting was adjourned at 11:35 a.m. by unanimous consent.</p>