

Welcome to FOCUS. Below are details about the program and how to navigate and use the information.



How FOCUS works?

1. Self-assessment of your personal attributes: Interests, Values, Personality, Skills, Leisure Activities
2. Your assessment results are matched to occupations
3. The major areas of study supporting your preferred occupations are identified
4. You analyze and narrow down the pros and cons of the options that appeal to you, make choices, and map out goals and action plans

Section I. Career Readiness

- Great starting point – assess your involvement in activities that support career and education decision-making
- Record your career and educational goals, academic strengths, accomplishments, career planning status, and personal development needs

Section II. Self Assessment

- Five Self Assessments are available – your results display the occupations and majors at the University of Akron that match your interests, personality, values, and skills
- You can narrow your results by educational background required for the occupation
- You can save your preferred occupations and majors along with your comments and rankings
- In-depth information is available for each occupation – explore educational requirements, skills, values, job duties, earnings, outlook, working conditions, etc. for each occupation of interest

Section III. Explore the Possibilities

- Explore your preferred occupations and learn which majors at the University of Akron support these occupations

- Compare any two occupations side by side
- Use What Can I do with a Major In...? to learn more about your preferred majors and the occupations associated with these majors

Section IV. Your Career Portfolio

- The FOCUS 2 Career Portfolio automatically summarizes all of your self assessment results and saves your preferred occupations and major areas of study
- You can review and print your results

Section V. Recommended Tools and Web Sites

- Visit important Web sites, find out about upcoming events related to career fields and employment
- Search for jobs at national, state, or local levels, and by specialty

NOTE: In order to create an account, use the ACCESS CODE: zippy.

Now what?

After logging in, navigate through the program using the red buttons at the bottom of the screen. You may need to scroll down to see these buttons. On the Main Menu, the program will keep track of your progress with check marks for each phase on the Main Menu.

Printing Reports:

Using the red buttons marked Reports at the bottom of the Main Menu, select the reports you desire to print. Remember to collect these print outs for your later review.

Exiting and Saving Information:

Exit the program by clicking the red button marked Exit and answer the questions.

Next steps:

You may visit the Focus2 program as often as you like or need. You will find the FOCUS 2 results easy to understand and it may help guide you to take your next best steps in the career decision making process. If not, you are highly encouraged to schedule an appointment with a career adviser or an academic adviser to review the results and discuss career options. You and your career adviser will discuss and formulate strategies and action plans to help you achieve your career and educational goals. When scheduling an appointment in the Career Center, please tell the staff member that you need an interpretation of your Focus 2 results.

DISCLAIMER: Choosing a career direction is a complex decision. This tool is not expected to be a comprehensive career assessment. You may use this tool in conjunction with other career assessments, such as the Strong Interest Inventory, SIGI, OCIS, Myers-Briggs, and other similar assessment tools. For academic and career information relating to your unique, interdisciplinary and innovative career path at The University of Akron, you should engage in meaningful dialogue with your career adviser, academic adviser, and/or faculty members.

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