



The following amendments were proposed:

1. There was a motion to amend bylaw D(6) to read:

Election of Officers:

- (a) Four voting members nominated from either faculty senate, CPAC, or SEAC. Each member shall be elected for two years in alternating years. They may be elected to the following positions: chair, vice-chair, secretary or two at-large members.
- (b) One voting member nominated from either USG or GSG shall be elected for one year. He/she may be elected to the following positions: chair, vice-chair, secretary or two at-large members.
- (c) The SVPP will be an ex officio voting member.
- (d) Elections shall be held by secret ballot.
- (e) The university council steering committee shall consist of the elected officers from university council and the SVPP will be an ex officio voting member

**The motion carried** by a secret ballot vote of 23 in favor and 4 opposed.

2. There was a motion to change the word “co-chair” to “appointed administrator for support” in the following bylaws:

**D(5)(e): 18 Members:** chairs and **appointed administrators for support** ~~co-chairs~~ of the nine standing committees.

**D(7):** Each standing committee shall consist of 12 elected/selected members and one **appointed administrators for support** ~~co-chair~~:

**D(7)(a)(iv): 1 Member:** An **appointed administrator for support** ~~co-chair~~ shall be designated and appointed by the senior vice president, provost and chief operating officer. The **appointed administrator for support** ~~co-chair~~ shall be an official from the office of academic affairs or the vice president that is most closely associated with the standing committee’s topical areas. The **appointed administrator for support** ~~co-chair~~ is a voting member of the standing committee who is responsible for convening the first meeting every year to elect committee officers and providing administrative support to the officers of the committee sufficient to achieve the work of the committee.

**D(7)(b)(i):** At the first meeting of the university council year, the **appointed administrator for support** ~~co-chair~~ shall coordinate an election for the chair, vice chair and secretary of the committee.

**E(3):** Membership carries expectations of attendance at and preparation for committee meetings. The chair, **appointed administrator for support** ~~co-chair~~, vice chair, and secretary of each committee has the responsibility to encourage all committee members to contribute in a substantial manner to committee activities.

**F(2):** **Appointed administrators for support** for standing committees are responsible for providing materials support to the committee to which they are assigned.

**G(1)(h):** Scheduling of standing committee meetings shall be determined by the respective chair and/or **appointed administrator for support**.

**The motion carried** by a secret ballot vote of 25 in favor and 2 opposed.

3. There was a motion to amend bylaw E(6):  
Contributions to university council shall be considered in the annual assessment of employee performance and ~~should shall~~ be recognized appropriately in the compensation decision-making process.  
**The motion was defeated** by a secret ballot vote of 15 opposed and 12 in favor.
4. There was a motion to amend bylaw E(6):  
Contributions to university council shall be considered in the annual assessment of employee performance and shall be recognized appropriately in the compensation decision-making process. ~~Supervisors may choose to secure feedback from the chair and appointed administrator for support on the level of involvement of their employees in university council activities.~~  
**The motion carried** by a secret ballot vote of 18 in favor and 9 opposed.
5. There was a motion to amend bylaw I(2)(g):  
**Talent development and human resources committee**  
The talent development and human resources committee is responsible for studying, monitoring and making recommendations on the development of all university policies and practices relating to inclusive excellence and to the wellbeing of employees of the university, subject to existing contractual agreements. Issues of wellbeing would include but are not limited to fringe benefits, insurance, employee performance, ~~recreation and~~ wellness and other aspects of working conditions in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be made to the university council for consideration.  
**The motion carried** by a secret ballot vote of 24 in favor and 4 opposed.
6. There was a motion to amend bylaw C(7):  
The university council receives for discussion and approval the annual reports from standing committees assessing progress towards achieving the goals of their mid and long term plan(s) ~~of the University.~~  
**The motion carried** by a secret ballot vote of 27 in favor and 1 opposed.
7. There was a motion to amend bylaw I(2)(c):  
~~The budget and finance committee is responsible for~~ studying, monitoring and making recommendations to university council on the development of all university budget, finance and purchasing policies and resource allocations in collaboration with staff, contract professionals and faculty in appropriate departments. These recommendations shall be made to the university council for consideration.  
**The motion carried** by a secret ballot vote of 25 in favor and 2 opposed.

**The University Council adopted the bylaws by a secret ballot vote of 24 in favor and 3 opposed.**

The Steering Committee will review the bylaws to correct any language or numbering discrepancies and then submit them to President Proenza.

attached: [UA Staffing 1997-Present](#). The committee report to the UC is attached: [Talent Development & Human Resources Report to UC 2-12-13](#).

**Athletics & Recreation** – No report.

**Budget and Finance** – Ali Hajjafar is the new committee chair.

**Communications** – The report is attached: [Communication Report to UC 2-12-13](#).

There was a motion from the committee to change the name of Institutional Marketing to University Communications and Marketing. The motion carried by a secret ballot vote of 24 in favor and 1 opposed. The UC Steering Committee will forward the name recommendation to Provost Sherman.

**Information Technology** – No report.

**Physical Environment** – No report.

**Public Affairs and Development** – No report.

**Research** – No report.

**Student Engagement and Success** – No report.

4:30 – 4:30

NEW BUSINESS

DISCUSSION

There was no new business.

The meeting was adjourned at 4:30 p.m. by unanimous consent.