

# University Council

## MINUTES

APRIL 9, 2013

3:00 – 4:20 PM

MEETING CALLED BY	Tim Lillie and Mike Sherman
TYPE OF MEETING	Monthly Meeting
PRESIDER	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p><b>Member:</b> Dale Adams, Matt Bungard, Julie Burdick, Candace Campbell Jackson, Mary Beth Clemons, David Cummins, Ted Curtis, Rachelle Davis, Mark Dvorak, Elizabeth Erickson, Kim Gentile, Ali Hajjafar, Becky Hoover, Nate Kerr, John Kline, Eileen Korey, Timothy Lillie, Chand Midha, Justin Orashan, Jim Sage, Steve Sedlock, Cheryl Collins-Slusarczyk, Laura Spray, Jim Tressel, David Witt</p> <p><b>Absent with notice:</b> Wayne Hill, Kent Marsden, Mike Sherman, Harvey Sterns</p> <p><b>Absent without notice:</b> John LaGuardia, Stacey Moore, George Newkome, Shivakumar Sastry, Andrew White, Tom Wistrill, Sheldon Wrice</p> <p><b>Other attendees:</b> Kelly Daw, Kim Haverkamp</p>

### Agenda topics

3:00 – 3:05

CALL TO ORDER

TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> <li>The co-chair announced that the Steering Committee secretary resigned and he read her letter of resignation. He expressed concern because Nancy Roadruck is only the latest among a number of resignations due to lack of time for this service as part of their job.</li> <li>The co-chair asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.</li> <li>The co-chair asked for additions or corrections to the March 12<sup>th</sup> University Council minutes. There being none, the minutes were approved as distributed by unanimous consent.</li> </ol>
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3:05 – 3:15

STEERING COMMITTEE REPORT

TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> <li>The co-chair reviewed items from the UC Steering Committee meetings: <ul style="list-style-type: none"> <li><a href="#">Steering Committee Minutes 3-20-13</a></li> <li><a href="#">Steering Committee Minutes 4-3-13</a></li> </ul> </li> <li>Standing committee members will be invited to attend the May 14<sup>th</sup> University Council meeting, which occurs twice each year. The meeting will take place in Ballroom BCDE from 3 – 5 p.m.</li> </ol>
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	3. The Steering Committee will send letters to members with expiring terms to recognize their service.
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3:15 – 3:15 UNFINISHED BUSINESS TIM LILLIE

DISCUSSION	There was none.
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3:15 – 4:15 STANDING COMMITTEE REPORTS STANDING COMMITTEE CHAIRS

DISCUSSION	<p><b>Athletics &amp; Recreation</b> – No report.</p> <p><b>Budget and Finance</b> – The report is attached: <a href="#">Budget and Finance Report to UC 4-9-13</a>. The UC co-chair confirmed with the Budget and Finance standing committee chair that the response in the report was brought to UC for discussion and not for a final vote by UC. A suggestion was made to the standing committee to create a timeline for the development of the FY15 budget.</p> <p>The UC co-chair stated that the report had begun the response to the UC Resolution for Budget Committee endorsed by the University Council on March 12<sup>th</sup> and the questions sent by the Steering Committee on March 15<sup>th</sup>, having to do with how the UC and its standing committees are involved in the recommendation of policy to the President and board of trustees.</p> <p>There was a discussion about the 13 Effectiveness and Efficiency Initiatives committees. The UC co-chair informed UC members that the Steering Committee voted to request from Provost Sherman the names of the chairs and members of these committees. The Chief Financial Officer will pass along any deliberations he has with the Effectiveness and Efficiency Initiatives committees to the Budget and Finance standing committee for analysis. One means of improving communication would be Budget and Finance Committee members (who have the time) serving on the Effectiveness and Efficiency Initiatives committees.</p> <p><b>Communications</b> – The standing committee is meeting next week to review results from the communication survey. They will present a report on the findings at the May 14<sup>th</sup> UC meeting. The standing committee has been informed of the work of the Effectiveness and Efficiency Initiatives subcommittee on Communication and Marketing.</p> <p>Councilor Korey elaborated that Effectiveness and Efficiency Initiatives subcommittee on Communication and Marketing is looking at communication functions throughout campus to determine how to reduce cost and enhance productivity and effectiveness as well as benchmarking with other universities.</p> <p><b>Information Technology</b> – The standing committee is continuing to work with Faculty Senate’s Computing &amp; Communications Technologies committee. The Student Technology subcommittee is working with groups across campus to communicate about what is new in technology. The standing committee received information about technology enhanced classrooms.</p> <p><b>Physical Environment</b> – A report about radiation inspections is attached: <a href="#">Radiation Report to UC 4-9-13</a>. Inspections are required by the Ohio Department of Health Bureau of Radiation Protection every three years.</p> <p>A response to the inquiry of March 12<sup>th</sup> about the progress of the Accessibility Restroom</p>
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Facilities issue brief is attached: [ADA Compliance Review](#), [ADA Compliance Review Drawings](#).

**Public Affairs and Development** – No report.

**Research** – No report.

**Student Engagement and Success** – The report is attached: [Report to UC from April 2<sup>nd</sup> Meeting Minutes](#). The following members were elected as officers: Lauri Thorpe (chair) and Susan Ashby (vice chair). The election of secretary was deferred until the May meeting. The standing committee has been informed of the work of the Effectiveness and Efficiency Initiatives subcommittee on Allocation and Administration of Scholarships.

Councilor Tressel elaborated that the Effectiveness and Efficiency Initiatives subcommittee on Allocation and Administration of Scholarships has been charged with determining how to get a larger more efficient student body. The subcommittee is looking at data from Scannell & Kurz and has received feedback from the Student Engagement and Success standing committee. He provided more details from the standing committee report (see link above).

The UC co-chair asked that policy recommendations go to the Steering Committee for endorsement by University Council and referral to the President.

A concern was voiced that the committee held officer elections before the end of the term, April 30<sup>th</sup>. New members that begin on May 1<sup>st</sup> will not have the opportunity to be elected as an officer. The UC co-chair said we would look into the matter.

**Talent Development and Human Resources** – Greg Dieringer replaced Sue McKibben and will serve the remainder of her term ending April 30, 2015.

4:15 – 4:20

NEW BUSINESS

DISCUSSION

The co-chair asked for nominations for the position of secretary. There being none, the topic will be added to the April 17<sup>th</sup> Steering Committee agenda.

The meeting was adjourned at 4:20 p.m. by unanimous consent.