

The co-chair reminded standing committee chairs that the purpose of their report is to update UC members on the progress of the committee's goals and to bring recommendations to the UC.

Budget and Finance – No Report.

Communications – No Report.

Information Technology – No Report.

Physical Environment:

1. The attached PowerPoint was presented: [Higher Education Six-Year Capital Plan 2015-2020](#). All Ohio Colleges and Universities must prepare and submit a six-year capital plan to the Board of Regents on a biennial basis. UA is asking for \$25.3 million for renovations to property already owned. A decision on funding is expected from Columbus in the spring. There was a motion to support the Higher Education Six-Year Capital Plan.

The motion to support the plan carried by unanimous consent.

2. The College of Education will move to temporary space in Central Hower while Zook Hall is being renovated.

Public Affairs and Development – No Report.

Recreation and Wellness:

1. The Recreation and Wellness Center has been closed since December 5 because of repairs to an underground steam line. Many services have been moved to the ONAT. Please direct questions to Joe Gregor, Assistant VP of Physical Facilities (jgregor@uakron.edu).
2. The committee updated their goals for the 2013-2014 academic year.
3. The softball field renovation was paid by funds from the Recreation and Wellness Center. Students pay a facilities fee for the Student Recreation and Wellness Center. There was a discussion about whether the softball fields were paid for by funds from the facilities fee. **The Budget and Finance Committee was asked to look into how much revenue is generated by the facilities fee and how much goes to the Student Recreation and Wellness Center.**
4. The College of Health Professions has implemented a non-smoking policy in all buildings where CHP classes are held. The policy is consistent with University Policy 3359-20-05.5 The Recreation and Wellness Committee chair distributed the attached [Non-Smoking Policy](#) for colleges/departments and asked UC members to discuss it with their college/department.

Student Engagement and Success – No Report.

Talent Development and Human Resources – No Report.

The co-chair asked all standing committee chairs to make sure a report is given at the January 14 UC meeting.

DISCUSSION

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1. The attached [Standing Committee Expectations](#) document was discussed. The information in this document was taken from the UC bylaws. Standing committees were asked to submit goals for the remainder of the 2013-2014 academic year to the Steering Committee by January 31, 2014. Standing committees will present the goals at the February 11 UC meeting and report on the progress of the goals at each UC meeting.

Standing Committees will be asked to submit goals for the 2014-2015 academic year by the third meeting of the UC year (July 2014).

A recommendation was made to give standing committees more time to work on the goals because of the holidays and extend the submission deadline to February 28 and the goals presentation to the March 11 UC meeting. **The Steering Committee will discuss the new deadlines at the January 8 UC Steering Committee meeting.**

2. The Steering Committee revised the issue brief process and made a motion to endorse the following Topic Submission Process.

There was a motion to amend number 2 and 3:

This is the method to submit topics for discussion to the standing committees of the Council or the Council itself. Please remember that University Council deals with issues of University planning and policy – and, we want to hear from you!

1. Topic for discussion submitted
2. Topic reviewed by ~~the Steering Committee Office of Academic Affairs (with copy to Steering Committee for quality assurance)~~ to determine if it is **a)** a day to day operational issue or **b)** an issue of planning and policy.
 - a. If **it is a day to day operational issue**, topic goes directly to the appropriate Vice-President for review, action and resolution. The steering committee will communicate to the author that their topic was submitted to the relevant VP (with name and contact information of the VP and the VP's administrative assistant).
 - b. If **it is a planning or policy issue**, topic goes directly to the appropriate standing committee for review, action and resolution with clear expectations for communication and reporting ~~out~~ to the steering committee and the Council as a whole. The **steering** committee may make a recommendation to Council, request assistance from any other committee (including the steering committee) and/or request assistance from any relevant vice-presidential area. **The steering committee will communicate to the author that their topic was submitted to the relevant standing committee.**
3. The standing committee **will reports out to UC** on the topics submitted ~~to the UC~~. UC will **consider and act on vote, as relevant, on any recommendations proposed by the standing committees. and send them to the president or the senior vice president and provost for review and consideration.**
4. The University community is informed.

The motion to amend carried by unanimous consent.

The motion to endorse carried by unanimous consent.

The meeting was adjourned at 4:45 p.m. by unanimous consent.