

University Council

MINUTES

NOVEMBER 22, 2011 8 – 9:30 A.M.

MEETING CALLED BY	Mike Sherman
TYPE OF MEETING	Initial Organization Meeting
FACILITATOR	Mike Sherman
NOTE TAKER	Kim Haverkamp
ATTENDEES	<p>Mike Sherman, Dale Adams, Jim Boyes, Matt Bungard , Julie Burdick, Gustavo Carri, Cheryl Collins-Slusarczyk, David Cummins, Ted Curtis, Kelly Daw, Alexa Doutt, Elizabeth Erickson, Charlie Fey, Kim Gentile, Jessica Goerke, Kim Haverkamp, Wayne Hill, Becky Hoover, John Kline, Eileen Korey, John LaGuardia, Timothy Lillie, Sue McKibben, Chand Midha, Stacey Moore, George Newkome, Justin Orashan, Andrea Pavlichich, Nancy Roadruck, Jim Sage, Shivakumar Sastry, Steve Sedlock, Laura Spray, Bob Stachowiak, Tom Wistrill, David Witt</p> <p>Absent: Karastin Katusin,</p> <p>Excused: Kent Marsden, Jim McHugh, Harvey Sterns</p>

Agenda topics

8:00 – 8:30

UNIVERSITY COUNCIL OVERVIEW

MIKE SHERMAN

DISCUSSION	<p>The Exploratory Committee was recognized and introductions were made. Dr. Sherman explained the structure and procedures for University Council. The PowerPoint presentation is on the SharePoint site: https://sps.uakron.edu/committees/UC/SitePages/Home.aspx</p>
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

8:30 – 9:00

SHAREPOINT, WEBSITE, ISSUE BRIEF REVIEW

JULIE BURDICK

DISCUSSION	Julie Burdick demonstrated the University Council website, SharePoint site, and Issue Brief Survey. The UC SharePoint site can be accessed from the UC website. The Issue Brief Survey will be linked to the UC SharePoint site. Attendees were provided with an Issue Brief Survey document that can be used as a template in Standing Committees.
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CONCLUSIONS	Standing Committees must complete <i>the online format</i> of the Issue Brief Survey to submit issues for a decision by University Council.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

9:00 – 9:25

STANDING COMMITTEE REPORTS

STANDING COMMITTEE CHAIRS

DISCUSSION	Chairs reported on the progress of their Standing Committee meetings and the focus areas for the upcoming year.
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CONCLUSIONS	Dr. Sherman suggested that the next step for Standing Committees be to determine the policy issues they would contemplate changing.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

9:25 – 9:40

UC STEERING COMMITTEE ELECTION

MIKE SHERMAN

DISCUSSION	<p>The decision was made to hold the UC Steering Committee election at the next meeting. The positions available are: co-chair, vice chair, secretary, and two at-large members. These positions will be held by non-administrator members. Three nominations were made for the chair position: Kent Marsden, Tim Lillie, and Bob Stachowiak. These candidates will submit a written statement of interest before the next meeting.</p>		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

Next University Council Meeting: Tues., December 6, 2011, 8 – 9:30 a.m., Student Union Ballroom B