# University Council

## MINUTES

**MARCH 12, 2013  3:00 – 4:10 PM**

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<tr>
<th>MEETING CALLED BY</th>
<th>Tim Lillie and Mike Sherman</th>
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<td>TYPE OF MEETING</td>
<td>Monthly Meeting</td>
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<tr>
<td>PRESIDER</td>
<td>Tim Lillie</td>
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<td>NOTE TAKER</td>
<td>Kim Haverkamp</td>
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| ATTENDEES                  | **Member:** Dale Adams, Matt Bungard, Julie Burdick, David Cummins, Ted Curtis, Rachelle Davis, Mark Dvorak, Elizabeth Erickson, Kim Gentile, Ali Hajjafar, Wayne Hill, Becky Hoover, Nate Kerr, John Kline, Eileen Korey, John LaGuardia, Timothy Lillie, Chand Midha, Justin Orashan, Nancy Roadruck, Steve Sedlock, Mike Sherman, Cheryl Collins-Slusarczyk, Laura Spray, Jim Tressel, Andrew White, David Witt  
**Absent with notice:** Candace Campbell Jackson, Kent Marsden, Stacey Moore, Harvey Sterns  
**Absent without notice:** Mary Beth Clemons, George Newkome, Jim Sage, Shivakumar Sastry, Tom Wistrick, Sheldon Wrice  
**Other attendees:** Kelly Daw, Kim Haverkamp |

## Agenda topics

### 3:00 – 3:05

**CALL TO ORDER**  
**TIM LILLIE**

Tim Lillie called the meeting to order. He asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent.

### 3:05 – 3:20

**STEERING COMMITTEE REPORT**  
**TIM LILLIE**

1. The Steering Committee corrected spelling and numbering discrepancies in the bylaws and submitted the bylaws to President Proenza. President Proenza responded with a letter; he will review the proposed bylaws and send them to the Rules Committee of the Board of Trustees. The letter is attached: [Receipt of Bylaws from President Proenza 2-27-13](#).

2. The co-chair requested a meeting with President Proenza and the Rules Committee to ensure the clarity of the role of UC. President Proenza is taking the request under advisement.
3. The co-chair reviewed items from the minutes of the last two Steering Committee meetings:
   - UCSC Minutes 2-20-13
   - UCSC Minutes 3-6-13

4. In response to an issue brief, the Student Recreation and Wellness Center will remain open for use during home football games for the upcoming 2013 season.

5. The Steering Committee has informed constituent groups of members with term of office ending on April 30th. Under the current rules and proposed bylaws, the Steering Committee is responsible for seating people on University Council and the Standing Committees. The constituent groups have been asked to submit the method by which they elect/select members so that the Steering Committee can ensure that members are seated according to the constituent group’s process.

6. Members who resign or complete their term of office will receive a letter recognizing their service.

3:20 – 3:25  
**ELECTION FOR UC STEERING COMMITTEE AT LARGE MEMBER POSITION**  
TIM LILLIE

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<th>DISCUSSION</th>
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<td>Matt Bungard accepted the nomination to serve as an at-large member of the UC Steering Committee for the term ending April 30, 2014. The co-chair asked for other nominations; hearing none, the nominations were closed.</td>
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There was a motion to elect by acclamation. The motion carried by unanimous consent.

Matt Bungard was elected at-large member of the UC Steering Committee by unanimous consent.

3:25 – 3:40  
**UNFINISHED BUSINESS**  
TIM LILLIE

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<td>1. There was an inquiry on the progress of the following motion that was endorsed at the October 2, 2012, University Council meeting:</td>
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   “It was moved and seconded that the material on page three of the White Paper dated August 19th 2011 under the heading of “Expectations of members of the UC and their supervisors” be implemented by providing recognition of University Council service, using a separate section on all performance review forms for the purpose of annual assessment of employee performance and compensation decision-making. The department of Talent Development and Human Resources is requested to review how to implement this provisionally with effect from January 1, 2012, and report back to this body with a plan for how this policy will be implemented.” |

Kim Haverkamp confirmed that the motion was emailed to Dr. Becky Hoover, Vice President, Talent Development and Human Resources on October 9, 2012.

Councilor Hoover stated that there was discussion about the recognition of university council service in the annual assessment of employee performance during the bylaws review and it is part of the bylaws. Therefore, she did not think the motion of October 2nd was still relevant. |
The co-chair stated that the inquiry today is regarding the progress of the motion made at the October 2\textsuperscript{nd} UC meeting and that the inquiry is appropriate under old business.

**Kim Haverkamp will send the October 2\textsuperscript{nd} motion to Bill Viau, Associate Vice President of Talent Development and Human Resources, for response to University Council.**

2. There was an inquiry on the progress of the Accessibility Restroom Facilities issue brief. The following information was part of the Physical Environment Committee’s report at the October 2\textsuperscript{nd} UC meeting:

“The committee discussed an Issue Brief concerning the use of handicap access restroom facilities by non-handicap individuals. The committee has recommended that areas be marked with large accessible stickers and is working with Facilities Management on the recommendation.”

**Councilor Curtis will follow up on the progress.**

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<th>3:40 – 3:50</th>
<th>STANDING COMMITTEE REPORTS</th>
<th>STANDING COMMITTEE CHAIRS</th>
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<td><strong>Athletics &amp; Recreation</strong></td>
<td>– No report.</td>
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<td><strong>Budget and Finance</strong></td>
<td>– No report.</td>
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<td><strong>Communications</strong></td>
<td>The report is attached: <a href="#">Communications Report to UC 3-12-13</a>. The chair asked UC members to complete the Communication Survey that was distributed to campus. The committee will inform UC of the recommendations from the Digital Communications Assessment at the May 14\textsuperscript{th} UC meeting.</td>
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<td><strong>Information Technology</strong></td>
<td>The committee is working with the Project Management Committee to review recommendations related to technology projects. Members of the committee’s academic subcommittee are sharing ideas with members of Faculty Senate’s Computing &amp; Communications Technologies Committee. Members of the committee’s student subcommittee are brainstorming with students to determine issues related to students.</td>
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<td><strong>Physical Environment</strong></td>
<td>– No report.</td>
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<td><strong>Public Affairs and Development</strong></td>
<td>– No report.</td>
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<td><strong>Research</strong></td>
<td>– No report.</td>
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<td><strong>Student Engagement and Success</strong></td>
<td>The committee thanked the Steering Committee and the Athletics and Recreation Committee for the issue brief resolution to open the Student Recreation and Wellness Center for use during home football games.</td>
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<td><strong>Talent Development and Human Resources</strong></td>
<td>The chair of the committee has stepped down. The committee will elect a new chair after a new CPAC representative is elected/selected to the committee.</td>
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1. The following resolution was proposed:

   In light of the budget situation presented by the CFO and the Administration, University Council asks the UC Budget committee:
   - To review the suggestions on the budget sent or presented to the President
   - To identify the specific options available for reducing the budget deficits and the tradeoffs involved
   - To provide a detailed interim report on their work at the next UC meeting
   - To develop a proposed budget for the University for University Council to discuss, vote on and pass on to the president

   University Council also requests that to carry out this work at appropriate speed
   - The budget committee meets on a weekly basis
   - The budget office provides any extra data that the budget committee requests on an expedited basis.

2. There was a motion to amend the resolution:

   In light of the budget situation presented by the CFO and the Administration, University Council asks the UC Budget committee:
   - To review the suggestions on the budget sent or presented to the President
   - To identify the specific options available for reducing the budget deficits and the tradeoffs involved
   - To provide a detailed interim report on their work at the next UC meeting
   - To develop policy recommendations in regards to budget a proposed budget for the University for University Council to discuss, vote on and pass on to the president

   University Council also requests that to carry out this work at appropriate speed
   - The budget committee meets on a weekly basis
   - The budget office provides any extra data that the budget committee requests on an expedited basis.

   The motion to amend the resolution carried by a secret ballot vote of 21 in favor and 1 opposed.

   The motion to adopt the resolution as amended carried by a secret ballot vote of 14 in favor and 8 opposed.

Kim Haverkamp will send the resolution to the Budget and Finance Committee.

The meeting was adjourned at 4:10 p.m. by unanimous consent.