

University Council Steering Committee

MINUTES

FEBRUARY 6, 2013

2:00 – 2:35 PM

MEETING CALLED BY	Tim Lillie, co-chair
TYPE OF MEETING	Biweekly Meeting
PRESIDER	Tim Lillie
NOTE TAKER	Kim Haverkamp
ATTENDEES	Members: Tim Lillie, Kent Marsden, Sue McKibben, Nancy Roadruck, Steve Sedlock, Mike Sherman Other attendees: Julie Burdick, Kim Haverkamp

Agenda topics

2:00 – 2:05 CALL TO ORDER TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> The co-chair asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The co-chair asked for additions or correction to the January 23rd Steering Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. The minutes will be posted to the UC website.
------------	--

2:05 – 2:10 UNFINISHED BUSINESS TIM LILLIE

DISCUSSION	<p>There was a discussion about the bylaws review process for the February 12th UC meeting.</p> <ul style="list-style-type: none"> If an amendment is proposed on a bylaw that was previously adopted during the December 11th or January 8th meetings, a two-thirds vote will be needed to consider the new amendment. After UC adopts the bylaws, the UC Steering Committee will submit the bylaws to President Proenza.
------------	---

2:10 – 2:20 ISSUE BRIEFS TIM LILLIE

DISCUSSION	There were no issue briefs.
------------	-----------------------------

2:20 – 2:35 NEW BUSINESS TIM LILLIE

DISCUSSION	<ol style="list-style-type: none"> A UC member update was provided. The roster has been updated on the UC SharePoint site and the UC website. <ul style="list-style-type: none"> Jim Boyes (CPAC) stepped down from the Public Affairs and Development Committee Courtney Gonser (CPAC) joined the Public Affairs and Development Committee Ali Hajjafar (Faculty Senate) was elected chair of the Budget and Finance Committee
------------	--

2. There was a discussion about standing committee vacancies. CPAC, SEAC, GSG and USG will have elections prior to UC's new term of office (May 1, 2013). Faculty Senate's term of office will expire in August.
3. It was mentioned that the Steering Committee needs to schedule a new member orientation prior to the beginning of UC's new term (May 1, 2013).
4. The Steering Committee is tentatively scheduled to meet with the HLC team on Monday, March 4, at 4 p.m. While no formal presentation is necessary, members of the Steering Committee should be prepared to comment on any aspects of the self-study that relate to their experiences and should be prepared to respond to questions from the HLC team.

The meeting was adjourned at 2:35 p.m. by unanimous consent.