**DPE Clearance Form**

Student’s Name: _________________________________________  ID #_______________
(Last)   (First)

Plagiarism Date:_______   Doct. Diss. Cmte Form:______  Abstract Announce Date: ______

Advisor: ________________________________    Defense Date:_____________, 20____

Graduation:  Fall   Spring   Summer (circle), Year: 20____

**Instructions:** Exiting students should complete this form and return it to PEAC 426 – Deb Wilhite or Student Assistant, 4th Floor Front Desk. Receipt of this completed form authorizes the final clearance of the student.

**Locking Systems**
*All keys returned to Lock Shop (7:30 AM – 3:30 PM)*

**Library**
*Books returned. No fines outstanding.*

**Parking**
*Permit has been returned. No fines outstanding.*

**Safety Officer**
*Lab area clean and samples disposed*

**Advisor**
*All obligations to the advisor have been met.*

**Department Exit Interview (On-Line)**
https://akron.qualtrics.com/jfe/form/SV_37Mr50so2eqQW1B

**Dept. Administrator (See Student Asst)**
*All Department obligations have been met*

- **Proof of bound copy of Thesis/Dissertation order**
- **Student Office Desk is emptied and clean  Room/Desk**
- **Student Mailbox cleaned out/label removed**

**Student’s Signature **
**Date**

**Signature on this form signifies my understanding that two hard copy/bound Thesis/Dissertation is required by the department (one for my advisor and one for the department). I will, in good faith, provide these required books.**