AKRON COMMUNITY INTERNSHIP PROGRAM

$1,000 FOR 100 HOURS OF WORK

Enhance your skills, gain experience and learn about the Akron community

SEND AN EMAIL TO:
akroncommunityinternship@gmail.com
to get a current list of our available internships
WELCOME

The Akron Community Internship Program aims to provide you with internship opportunities centered around improving the City of Akron and connecting you to leaders in our community. All internships provide students with resume boosting work experience and new skills. In addition to these benefits, you will be:

- linked to a community partner who can provide mentorship,
- taken to two Akron events that you and your mentor select,
- connected to a wider local network of community professionals

This exciting program is open to all students, in all majors. Seize the opportunity today and follow these steps!

1. Please go to the link provided and fill out this Google Form. It will ask you for your internship selections, faculty recommendation, and your resume.
   
   https://docs.google.com/forms/d/e/1FAIpQLSfoLRzwEGK2-V30Yo2G0NDdMZ6uUbk8rpA1AK6wHbcGHZALMA/viewform

   Additional Notes:
   - Title your resume using your last and first name (e.g., “James,LeBron.doc”).
     If you would like help with your resume, visit or contact the Career Services Center, located in Room 211 of the Student Union (email: career@uakron.edu; phone: 330-972-7747)
   - Make sure to ask your faculty recommender for their permission to serve as a reference

2. After we receive your resume, reference, and selections, we will periodically email you updates with available positions. Reply to us at: akroncommunityinternship@gmail.com with the internships that interest you.
3. We will contact the community partner on your behalf and provide them with your resume.
   Please don’t contact them independently. If they are interested, they will email you to set up an interview.

If you have additional questions, you can schedule an appointment with one of our student assistants via email akroncommunityinternship@gmail.com.

Remember, the Akron Community Internship Program is just one internship opportunity available at the University of Akron. Register on Handshake (www.handshake.com), the University of Akron job board, to view additional internship and job opportunities.

INTERNATIONAL STUDENTS

International students in F-1 or J-1 status who are interested in applying for ACIP openings should know that they must obtain authorization from the International Center before accepting an internship.

If you would like help visit or contact the International Center located in room 202 of Buchtel Hall (email: internationale@uakron.edu)

When submitting your resume, please indicate that you are aware of this requirement and will acquire authorization should an internship be offered to you.
INTERN WANTED:

Seeking individual to increase The Well CDC’s capacity to reach individuals, organizations, and businesses in the Greater Akron area.

Intern will need to:

• Create relevant social media content for The Well CDC and its programs;
• Implementation of ideas that increase traffic to our social media platforms and website
• Create newsletters, flyers, and social media images in accordance with our internal branding guidelines.

The ideal candidate will have experience and/or interest in both social media and traditional media marketing and communications.

We will accept resumes from individuals who are not or communications majors that have experience and/or interest in developing these skills. Graphic design and Google AdWords experience is a plus. The required time commitment is 6-8 hours per week for 15 weeks.
ARTS NOW
CONFERENCE DESIGN INTERN

INTERN WANTED:

ArtsNow is serving as the local arts agency partnering with Ohio Arts Council to bring the statewide conference for artists, arts and culture organizations, and community leaders to Akron, Ohio. This will mark the first time the conference has occurred outside of Columbus and Akron has worked very hard to make the case for our city. Given our regional collegiate partners, we believe engaging students whenever possible is core to our effort and we seek to contract a UA student to support this effort, provide guidance on content, and serve as a point-of-contact for the state team.

Registration/Recruitment/Marketing:

- Identify and curate business support of the arts to fund the conference and engage with the arts broadly following the event.
- Conference Design Intern will work with Executive Director of ArtsNow, Executive Director of Ohio Arts Council, Akron/Summit Convention and Visitors Bureau, and local arts organizations and artists to:
  - Develop “arts excursions” in and around Akron
  - Create meaningful content for panels and workshops
  - Implement local planning team

Opening and Closing Dates for Applications: Immediately upon approval. Open until filled or Wednesday, September 11th, 2019 at noon.
INTERN WANTED:

A small non-profit organization

10 hours per week for 10 weeks

Responsibilities include:

- Contacting local schools and organizations that serve people on the autism spectrum.
  (delivering brochures, updating contact lists, setting up free demos)
- Helping promote our studio’s Open House
- Maintaining email/mailing lists in Constant Contact.
- Maintaining social media presence through regular posting
gathering lists of support- ers who “friend” or “like” our pages on FB, Twitter, Instagram and our website.
- Assisting with press releases

Qualities needed:

- Excellent writing and communications skills
- An interest in arts administration and/or marketing as a career
INTERN WANTED:

The Marketing and Social Media intern will be responsible for supporting our small educational technology startup team with compelling writing and engaging posts related to academic community outreach, social media posting, and basic graphic design.

Job Description:

- Compose quality blog posts according to our content marketing strategy
- Post corresponding links and information to our social media channels that complement and illustrate what was written in the blog.
- Leverage primarily LinkedIn, Facebook, and Instagram to foster engagement and education regarding our startup’s achievements, activities and events.
- Must be available to consistently write 2 blog posts per week and self-sufficiently handle the creation and posting of related social media posts accordingly.
- Familiarity with, or work samples from, Canva, WordPress, and/or HootSuite (or similar) would be ideal.
AMP STRATEGY
MARKETING INTERN

INTERN WANTED:

Amp Strategy is a marketing and communications agency built to provide strategic and tactical support to small and mid-size organizations in the local market. Amp Strategy amplifies the authentic voices of organizations and places, and we amp up strategic branding and communications plans.

Responsibilities include:

- Support Amp Strategy on Akron-specific marketing projects with topics including entrepreneurship, arts and culture, retail, and nonprofit growth
- Create marketing graphics for print and social applications
- Take photos and videos and edit for social media
- Write copy for social, marketing materials, blogs, and press releases
- Help the Amp Strategy team with creative brainstorming sessions, client research projects, media planning, and other duties as assigned

Qualifications:

- A passion for Akron and entrepreneurship
- Interest in communications, branding, marketing, and/or public relations
- A love of teamwork, collaboration, and creativity
- Ability to thrive in a flexible work environment
- Ability to execute within a timeline
- An appreciation for open dialogue and bringing your authentic self to projects
- The ability to ask questions, ask for help, and ask for more tasks or experiences
TWIST CANDY CO.

INTERN

INTERN WANTED:

Twist Candy Co. is a small, local candy store looking to expand our cotton candy line to offer a more unique product, specifically focusing on local trends and culture. E.g. Buckeye (chocolate peanut butter) Cotton Candy, and other unique flavors of cotton candy.

Responsibilities Include:

- Assistance with product idea development, label designs, and flavor market research.
- Product development: Work with Twist to come up with some ideas for flavors of cotton candy based on regional iconic symbols. Also, matching flavors to those symbols.
- Label design: not necessarily a graphic designer, but someone with a creative mind, that can work on some fun and interesting visual representations of ideas.
- Basic market research: go out in public to test and get reactions.
SUMMIT METRO PARKS
SPECIAL EVENT SUPPORT INTERN

INTERN WANTED:
The Summit Suffrage Centennial committee is planning for the 100th anniversary of women’s right to vote in 2020. The committee has 3 goals:

- Fund and install a commemorative life-size statue of Sojourner Truth in Akron
- Plan a culminating celebration at the end of 2020 to celebrate women’s right to vote
- Gather, organize and communicate programs and events related to the Women’s Suffrage Centennial and other “First Women” events in Summit County

The job will entail working with the communications committee to:

- Set up and share events on social media
- Design any needed printed collateral using the existing logo and identity for any of the 3 committees
- Work with all committees to identify what marketing & social media needs they desire in order to meet their goals
- Applications close Monday, January 6, 2020 (this can be flexible, however, the sooner the better.)
AKRON HOPE
FAMILY AND COMMUNITY ENGAGEMENT INTERN

INTERN WANTED:

Akron Hope, a program of The Well CDC, is seeking to build relationships with students, families, and teachers at Mason CLC to increase family engagement, family stability, and provide access to quality, affordable housing. Our program works directly with Mason CLC, a Pre-K through 6th elementary school and looking for an individual who is looking to gain experience in Family and Community engagement.

Responsibilities will include:

- Helping research, pilot, and develop a monthly parent meeting at Mason CLC
- Help pilot Family Engagement programming at Mason CLC
- Work closely with school staff and the community to ensure strong communication and partnership between Mason CLC and Akron community Plan
- Execute, and reflect on family/community events and workshops/trainings based on family/community needs for the elementary school
- All other duties assigned
- Applications open November 11th - December 20th with a start date being in January 2020
NATIONAL CENTER FOR
CHOREOGRAPHY
FUNDRAISING INTERN

INTERN WANTED:

Under the guidance of and with direction from the National Center for Choreography at The University of Akron (NCCAkron), interns will be paired with and co-hosted by a professional choreographer to write and submit an upcoming grant to the New England Foundation for the Arts' National Dance Project.

Develop this ever-important skill set in the nonprofit field and/or translate your academic writing to a “real-life” professional application while simultaneously building up your resumé. Even if you don't plan on becoming a full-time fundraiser, writing about a project and making a case for it to different types of audiences will be valuable. No dance experience or prior knowledge required.

Candidates must be available January 6-March 1, 2020. Most work will take place on remotely and on your own time, but there are weekly group study sessions planned on Tuesdays/Thursdays from 3-5pm. Priority will be given to The University of Akron's School of Dance, Theatre and Arts Administration undergraduate and graduate students, but all students are encouraged to apply. Full description of required dates and work sessions is available at www.nccakron.org/internships

- Application open now and must be filled by November 27th
- There will be additional application materials