The EX[L] Center Faculty Advisory Council (FAC) has been part of the EX[L] Center since before the center was formally announced. We started as informal gatherings of colleagues sharing ideas about how to advance experiential learning, entrepreneurship, and civic engagement. It is time to more formally institutionalize the FAC role.

The EX[L] FAC will have two complimentary components:
- FAC Quarterly Advisory Caucus
- FAC Steering Committee

FAC Advisory Caucus
The FAC Quarterly Advisory Caucus will meet four times a year, twice in the Fall and twice in the Spring semester.

In the first three Quarterly Caucuses those gathered will be provided with...
- an update on from the FAC Steering Committee
- an open-ended opportunity to ask questions and offer suggestions

In the fourth and final Quarterly Caucus those invited & gathered will be provided with...
- an update on from the FAC Steering Committee
- an open-ended opportunity to ask questions and offer suggestions
- an opportunity to select the new members of the FAC Steering Committee
  - FAC Steering Committee will present to those gathered as the Advisory Caucus a list of colleagues who have expressed an interest in serving on the FAC Steering Committee and meet the qualifications below.
  - The Advisory Caucus will have an opportunity to discuss and then select those from the list who will join the Steering Committee beginning in Fall semester of the next academic year.

FAC Steering Committee
The Twelve Person (plus chair) FAC Steering Committee will be responsible for the following:
- Produce a maximum one-page quarterly update
- Work with EX[L] and campus faculty to integrate meaningful assignments into courses that encourage and support student participation in EXL events and activities
- Organize & facilitate Quarterly Advisory Caucuses
- Ensure the invitation to each caucus goes to all faculty and make proactive efforts toward ensuring representation from each college
- Provide EX[L] Center with advice on budgeting
- Develop guidelines or processes needed for the FAC to function
- Manage the process of soliciting, collecting, and evaluating faculty proposals
- Recruit faculty to ensure new and challenging ideas are always front and center
• Support the EX[L] Center and related UA entities encouraging experiential learning
• Meet at least twice per semester, in addition to Quarterly Caucuses
• Create by majority rule the list of colleagues interested in serving on the FAC Steering Committee to present to the fourth and final Caucus
• Serve staggered three year terms, with four elected each year
• One EX[L] Co-Director will serve as a full voting member of the FAC Steering Committee
• The FAC Steering Committee members will elect from among their 12 one of the 12 to serve as the Chair of the FAC

Qualifications and Selection Processes for Quarterly Caucuses
• Anyone with faculty rank at UA is welcome to participate in one or more of the first three Quarterly Caucuses.
• Anyone with faculty rank at UA who has participated in at least one of the first three Quarterly Caucuses that year is welcome to participate in the fourth and final caucus that year.
• Faculty rank includes NTT and Visiting colleagues. This language is specifically designed not to draw a line between faculty and administrators with faculty rank.

Qualifications and Selection Processes for Steering Committee
• Anyone with faculty rank at UA who has participated in a fourth and final caucus prior to the year in question AND has the support of a majority (seven) of those currently on the Steering Committee AND has agreed to take on this service if selected will be included on the list of colleagues presented to the fourth and final caucus of who have expressed an interest in serving on the FAC Steering Committee.
• There is no prohibition against qualified faculty who have already served on the Steering Committee from being selected to serve again.
• There is no prohibition against qualified faculty who are currently completing the third year of their term on the Steering Committee from being selected to continue, though the individual seeking a renewed term must recuse her or himself from the Steering Committee vote and, to be included on the list presented to the Caucus the Steering Committee vote to renew requires at least seven of the remaining twelve to vote in the affirmative.

Qualifications and Selection Processes for Initial Steering Committee
• We will treat our already scheduled May 4th meeting as our fourth and final Quarterly Caucus meeting for the 2015-16 academic year.
• Anyone who has participated in at least one of our meetings this year will be invited to participate and vote to select, by a majority vote of those present, the first twelve-person Steering Committee from among those gathered.
• We will circulate a ballot around the room and anyone can write in any name of a colleague in the room.
• We will then ask those on the list if they are able and willing to serve and cross out the names of those who are unable or unwilling to serve.
• We will then distribute paper ballots. Each colleague present will write down twelve names from the names on the list we just created.
• Top twelve vote getters are the first FAC Steering Committee.
• No proxy votes. No proxy candidacies.
• Once the initial FAC Steering Committee is selected, we will select by lot the four to be replaced in the Spring of 2017, four to be replaced in the Spring of 2018, four to be replaced in the Spring of 2019.
• Thereafter, the four longest serving members (and any members who can no longer serve for any other reason) will be replaced each year by the process outlined here.