***Please conduct the elections and report the results to the Faculty Senate Office by April 4th***

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| Please use a separate form for each election. Please list all nominees for Faculty Senate members, the number of votes cast for each, and whether they were elected. |

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| In *elections with* ***only one*** *seat at stake*, each winning candidate must secure a majority of the votes cast.  (A majority means more than one-half.)  In the event no candidate receives a majority, there shall be a run-off election between the two highest vote-getters. |

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| In *elections with* ***more than one*** *seat at stake*, each winning candidate must receive a number of votes exceeding half of the total number of ballots cast.  In the event there are seats unfilled and the remaining candidates did not achieve a sufficient number of votes, there shall be a run-off election among the highest vote-getters (two per unfilled seat). |

College: Choose a College or constituency from the drop-down list

Number of seats to be filled: # Total number of valid ballots cast: #

*If the election is within a School or Division:*

School or Division: Click here to enter School or Division name.

Number of seats to be filled: # Total number of valid ballots cast: #

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| **Name** | **Number of Votes Received** | **Elected?** |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |

Run-off election:

Number of seats to be filled: # Total number of valid ballots cast: #

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| **Name** | **Number of Votes Received** | **Elected?** |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |
| Click here to enter name. | # | Yes or No |

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Other elections:

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| Faculty Rights and Responsibilities Committee Representative: Click here to enter name. |

Report submitted by: Click here to enter name.

Date: Click here to enter date.

**Election Helps & Reminders**

From [University Rule 3359-10-02](http://www.uakron.edu/ogc/UniversityRules/pdf/10-02.pdf), (H) Membership, *The University of Akron Bylaws of the Faculty Senate*.

Representatives

* The *regular faculty of the individual degree-granting colleges and the university libraries* **shall elect representatives** from their membership, excluding deans and other primarily administrative officers with faculty rank, apportioned on the basis of the number of regular faculty within the electorate and appointed to the units during the semester of the election; one senator for each fifteen regular faculty members or fraction thereof. For purposes of these bylaws the terms full-time faculty includes all full-time distinguished professors, professors, associate professors, assistant professors, instructors and college lecturers.
* The *part-time faculty* **shall elect two representatives** from their membership.
* The *full-time academic advisors* **shall elect one representative** from their membership.
* There **shall be three** *student representatives* **as follows**:
  + **One student shall be** *president of associated student government*, congruent with his or her term;
  + **One student appointed by** *the president of the associated government* to run congruent with the president's term;
  + One *graduate/professional student* **elected** by that constituency.
* The *association of the university of Akron retirees* **shall elect two representatives** from its dues-paying membership who are *retired faculty members*.

Electorate

* The eligible electorate, for the full-time faculty membership on the faculty senate, consists of *all full-time faculty* of the University of Akron. For the purposes of election to the faculty senate, academic deans, department and division chairs, directors of schools, and administrative officers holding regular faculty rank will be considered part of the electorate.
* The eligible electorate for the part-time faculty membership on the faculty senate consists of *all part-time faculty* of The University of Akron.
* The eligible electorate for the full-time academic advisors consists of *all full-time academic advisors* of the university of Akron.
* The eligible electorate for the graduate/professional student membership on the faculty senate consists of *all graduate and professional students currently enrolled* at the university of Akron.

Terms of office

* The terms of office for members of the senate shall be **three years**.
* New members shall take office at the first senate meeting of the fall semester.
* Should a vacancy occur, the senate shall notify the appropriate unit to conduct a special election to fill the vacant seat.

Elections

* Elections to the senate shall be subject to the bylaws and rules of the electing unit and the following requirements:
  + General elections in the individual units shall be completed and reported to the Faculty Senate office **by March 15** of each year.
  + All nominations and elections shall be by secret mail or electronic ballot.
  + **In elections with only one seat at stake**, each winning candidate must secure a majority of the votes cast. In the event no candidate receives a majority, *there shall be a run-off election between the two highest vote-getters*.
  + **In elections with more than one seat at stake**, each winning candidate must receive a number of votes exceeding half of the total number of ballots cast. In the event there are seats unfilled and the remaining candidates did not achieve a sufficient number of votes, *there shall be a run-off election among the highest vote-getters (two per unfilled seat)*.
  + In the event of a tie vote, the election shall be decided by lot.
  + All run-off elections are subject to the same procedural requirements as the general elections.
  + All special elections are subject to the same procedural requirements as the general election.
* Conduct of nominations and elections to the senate from the degree-granting colleges and the university libraries *will be the responsibility of the respective dean*.
* Conduct of nominations and elections to the senate from the part-time faculty *will be the responsibility of the continuing part-time faculty senator, the faculty senate office, and the office of the senior vice president and provost*.
* Conduct of nominations and elections to the senate from the graduate/professional students *will be the responsibility of the graduate student council and the law student council*.

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| Faculty Rights and Responsibilities Committee (FRRC) 3359-10-02 (E)(1)(a)   * This committee shall be composed of one member from the tenured faculty of each degree-granting college, elected by its full-time faculty and one full-time faculty member from the university libraries, elected by its full-time faculty. |