**Template for Writing 1**

**Learning Outcome 1: Communication Skills and Information Literacy**

**Students will demonstrate foundational competency in written communication, oral communication and information literacy.**

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| **Department Code** | **Course Number** | **Course Name** |

A. Identify the level of faculty (adjunct, NTT, TT) or graduate student teaching the course. If the course has a coordinator, please identify.

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B. Describe specifically how 15% of the course work involves disciplinary writing.

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C. Describe how the course requires critical thinking. (Interpretation, analysis, evaluation, inference, communication, and/or

metacognition).

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D. Complete the table of how the course will address the specifics of the learning outcome:

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|  | **Learning Outcome Description** | **Describe how the Course addresses each outcome** |
| **1ai** | **Demonstrate an understanding of context, purpose, and audience** |  |
| **1aiii** | **Organize a presentation/essay coherently and logically** |  |
| **1aiv(1)** | **Use style appropriate to genre and discipline** |  |
| **1av(1)** | **Use appropriate punctuation and spelling** |  |
| **1bi** | **Collaborate with others to improve writing through feedback and revision** |  |
| **1bii** | **Use writing for multiple purposes, such as improving learning, critical thinking, and reflection** |  |

D. **Learning Artifact(s).** These student-produced artifacts will be used for formative assessment of the effectiveness of the General Education program. Therefore, you should select a primary artifact that meets as many of the learning outcomes identified on the template as possible, including critical thinking and written communication. You may identify secondary artifacts if necessary. Examples of learning artifacts include: course portfolio, comprehensive exam, lab report, project, etc.

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|  | **Artifact** | **Describe the artifact and identify which learning outcomes it addresses** |
| **Primary** |  |  |
| **Secondary (if needed)** |  |  |

E. Explain how the course meets these minimal course requirements.

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| Students will write a variety of texts with  the opportunities for response and revision |  |
| Students will write a minimum of 5000 total  words (approximately 20 pages). |  |

F. How will the artifacts be collected and archived? (Springboard submission, hard copies scanned, etc.)

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G. Attach syllabus that identifies the student artifact(s) to be collected and a schedule/outline of the course reflecting instruction in all the required learning outcomes.

H. Attach material given to students for learning artifact(s); for example, assignment or a blank copy of exam.