UAnet ID (University of Akron Network ID)

A UAnet ID is created for all employees upon hire to the University. The ID is printed on your Zip Card and provides access to various online systems and services. Your UAnet ID provides you access to your office computer.

UA e-mail account, on campus internet access, and access to my.uakron.edu (personal employee information). You will need to change the password for your ID that you will get from the ITS Help Desk (330) 972-6888. The UAnet Services website at [https://auth.uakron.edu/zid/app/request/](https://auth.uakron.edu/zid/app/request/) allows you to obtain and change the password and email settings for your ID. After your account is provisioned, you will be asked to enroll in Microsoft Multi Factor Authentication (MFA). For instruction on enrolling in MFA, please go to uakron.edu and search for “multi factor authentication” and click on the Microsoft MFA link. If you have any issues, please contact the ITS Helpdesk at (330) 972-6888 or HelpDesk@uakron.edu.

Zip Card

The Zip Card is your University identification card with your photo. It is also used as a “key” to secured buildings on campus, a dining card, your pass to the Student Recreation and Wellness Center, your ticket to athletic events, your library card, a debit card on or off campus, to receive discounts on or off campus, and as a printing card through the campus Printing Services locations.

Zip Card office is located in Simmons Hall 103, 277 E Buchtel Ave. For office hours or other questions, call 330-972-5637, email zipcard@uakron.edu, or visit the website at [http://www.uakron.edu/zipcard/](http://www.uakron.edu/zipcard/).

Parking Permit

Parking permits are required to park on campus. All parking violations are enforced beginning the first week of each semester. Any employee parking on campus is expected to have ordered an e-permit online through [akron.thepermitstore.com](http://akron.thepermitstore.com). You may apply for a parking permit only if you have a valid Employee ID and UAnet username and password.

For a tutorial on how to apply, please visit [https://www.uakron.edu/parking/permits.dot](https://www.uakron.edu/parking/permits.dot). If you have any questions, please contact the Parking and Transportation Services Department at 330-972-7213 or parking@uakron.edu.

Keys

To access many UA buildings on campus which do not use Zip Card access, you will need to complete a key card to request a key. Your department chair will need to sign the form along with other appropriate approval signatures. You must have a valid Zip Card for identification purposes in order to pick up your key(s). Key Cards are available through Locking Systems or from your department.

Mandatory Legal Compliance Seminars

The University of Akron strives to create a welcoming and safe environment for its students and employees, and we each have a role in achieving these important goals. To help you fully understand your role and comply with our policies, the University provides a 1-hour online training on our Title IX and Gender-Based Misconduct Policy and Protocol and 1-hour online training for hazing. You will automatically be enrolled in these trainings the month after hire and instructions will be emailed to you on how to access the trainings. Should you have any questions on the trainings or if you wished to be enrolled sooner, please contact EEO at ext. 7300 or EEOCompliance@uakron.edu.