

INTERNATIONAL STUDENT INFO SHEET

INTERNATIONAL ORIENTATION: This year, the International Orientation will be held on **August 23rd in the Student Union Ballrooms, 3rd Floor, (9:00-4:30)**. NOTE: Students who arrive after August 23rd will have the option of attending a “Late Orientation” program on September 23rd (1:00-5:00) in the Student Union, Room 310.

IMMIGRATION CHECK-IN: International students have 2 options to fulfill their SEVIS reporting requirements: 1) During business hours, students can check in directly with the Office of Immigration Services in the Polsky Building Room 467 upon his/her arrival OR.. 2) Bring their immigration materials (passport, I-20 or DS-2019) to the Orientation program on August 23rd.

INTERNATIONAL HEALTH INSURANCE: International students will automatically be billed for international insurance on their student account. Questions regarding the University’s health insurance plan may be directed to Pat Brenkle at 330-972-7390. If a student already has health insurance that is comparable to the University’s, s/he may request a waiver by emailing proof of coverage to qip-insurance@uakron.edu. If the student is not international and was mistakenly charged for health insurance, please refer them to Tracy McCune at mccune@uakron.edu, phone 330-972-6405 or visit Polsky Building, Room 467.

HOUSING: If you should encounter a student who needs temporary housing or requires assistance seeking off campus housing, please email David Black at dlb164@uakron.edu, phone 330-972-3503, or visit Simmons Hall Room 301D.

BANKING: On campus banking is available to our students through PNC. If the student has not yet registered and does not have a Student ID Card, PNC (on campus) will permit opening an account if they have their passport and admission letter. For all other banks, they are requesting a student ID card and passport.

STUDENT ID CARD (ZIP CARD): A student must be registered for classes before a student ID card can be issued. Student ID Cards can be obtained at any of the following 3 locations: Student Union, Polsky Building, and Honor’s Complex

UANET ID & PASSWORD (Access to My Akron Account): May be obtained in-person in the Bierce Library, 1st floor at the Media Tech Desk OR ... Call the Help Desk at 330-972-6888.

OBTAINING A SOCIAL SECURITY NUMBER: In order for an int’l student to be issued a Social Security Number, they must be employed (e.g. student assistant, graduate assistant, etc.) Assuming the student is employed, they must do the following: 1) Obtain a letter from Tracy McCune in the Office of Immigration Services verifying visa status 2) Obtain a letter from the hiring department (on departmental letterhead verifying employment, 3) Complete a SS-5 Application for a Social Security Card (which can be downloaded at: www.socialsecurity.gov/online/ss-5.html OR can be completed in person at the Social Security Administration). Student must take the following documents to the Federal Building, Social Security Administration Office located at 2 S. Main Street, Akron, OH with the following documentation:

1. Visa Verification letter issued by the Office of Immigration Services
2. Employment letter issued by the hiring department

3. Student ID Card (aka Zip Card)
4. Copy of Assistantship Contract (where applicable)
5. Passport (reflecting Visa Stamp)
6. I-94 Arrival/Departure Record (created by the immigration officer at the port of entry). Student can obtain this document at the following site: <http://www.cbp.gov/i94>.

IMPORTANT CONTACT INFORMATION

Immigration Services:

Tracy McCune
Polsky Building, Room 467
Email: mccune@uakron.edu
Phone: 330-972-6405
Fax: 330-972-6475

Emily Aronson,
Polsky Building, Room 467
Email: era1@uakron.edu
Phone: 330-972-6296
Fax: 330-972-6475

International Programming & Study Abroad

David Black
Simmons Hall, Room 301
Email: dlb164@uakron.edu
Phone: 330-972-3503

English Language Institute

Sherri Niesz
Olin Hall, Room 302
Email: sniesz@uakron.edu
Phone: 330-972-7544