## **OPT Reporting Form** For Students on Initial 12-Month Post-Completion OPT

Submit this form or update your SEVP Portal within 10 days of a change in your US address, phone number, or employment. The form can be scanned and emailed. Please attach a copy of the front and back of your EAD card if not previously submitted. Please be advised that after 90 days of unemployment, your SEVIS record may be subject to auto-termination and you may be denied future immigration benefits that rely on valid F-1 status. Please see page 2 for additional guidance.

Today's	s Date	Last Name,	First Name	UA ID#
Phone	#		Email	
Your C	urrent Address (in	clude city, state, and a	zip code)	
OPT E	AD Starting/Ending	g Date (attach a copy	of the EAD)	
<u>You a</u>	are reporting:			
	New employment:			
	The company's name and address			
				ication Number (EIN)
				degree (see page 2)
	Supervisor's	name, phone, a	nd email	
	Start date		Hours per week	
	End date of	previous employr	nent (if applicable)	
	Currently unemployed/Termination of employment. Date of termination			
	<b>Departure from the U.S.</b> I am leaving the U.S. and do not plan to return in F-1 status. Date of departure Comments			
			date	
l certif	v that the inform	ation above is accu	rate as of today's date Junde	rstand that failure to provide up-to-date information is a

I certify that the information above is accurate as of today's date. I understand that failure to provide up-to-date information is a violation of my F-1 status. I also understand that reporting non-qualifying opportunities as OPT employment will be deemed a violation of my reporting requirements, and that non-qualifying volunteer positions will not stop the accrual of unemployment.

X

## Important reminders for OPT students

Be sure to describe how your OPT employment is directly related to your major area of study.

There are two options to describe how your job relates to your major. (1) Complete this form or (2) update SEVIS by using the SEVP Portal. If you use the portal, update the following field, "Explain how employment is related to student's course of study."

Below are some examples of descriptions (provided by SEVP):

1. Bachelor's degree in Electrical Engineering: I work full time as an Electrical Engineer at ABC Corp., a government contractor. In my job, I analyze client requirements for electrical systems and provide them with cost estimates of such systems. My work requires understanding of electrical circuit theory, which I studied in-depth at the University of ABC.

2. Bachelor's degree in Business: I work full time as a Loan Officer at a mortgage company, Happy Homes, where I meet with clients and evaluate, authorize and recommend approval of loan applications. On a daily basis, I use the knowledge I gained in my credit analysis, sales and marketing classes that I took as part of my major program of study.

3. Master's degree in Music: I am working at a hospital playing the harp in patient rooms. I also conduct hands-on harp beginner workshops for long-term patients. On average, I work at the hospital 35 hours a week. My duties directly utilize the skills and knowledge I acquired from my coursework and degree in music therapy.

4. PhD in Computer Science: I am employed as a Computer and Information Research Scientist at ABC Research Institute. I work as part of a team of scientists and engineers that designs experiments to test the operation of various software systems. My work builds on research in complex algorithms and machine learning, which I studied as part of my dissertation.

5. Master's degree in Kinesiology: I am working 25 hours a week in a health food store as a consultant for Self-Made Inc., designing and teaching exercise classes that are incorporated into a customer's overall nutrition and exercise plan. My designs and customer instruction draw upon my studies and classwork in exercise therapy and physical reconditioning.

## Stay within unemployment limits.

Students on post-completion OPT may have up to 90 days of unemployment.

- Each day (including weekends) during the period when OPT authorization begins and ends that you do not have qualifying employment counts as a day of unemployment.
- OPT authorization and accrual of any unemployment time begins on the employment start date shown on your EAD.
- Time spent outside the U.S. during an approved period of post-completion OPT counts as unemployment, unless you are still employed during a period of leave authorized by the employer or are traveling as part of your employment.

Students will only have access to the portal for six months after OPT ends.

SEVP only allows students access to the SEVP Portal for six months after their OPT ends. This is important because students will need to print or save a copy of their portal record for future reference, including their Event History.

Additional Resources

OPT Guide https://www.uakron.edu/international/forms/docs/OPT-guide.pdf

Study in the States <u>https://studyinthestates.dhs.gov/</u>