

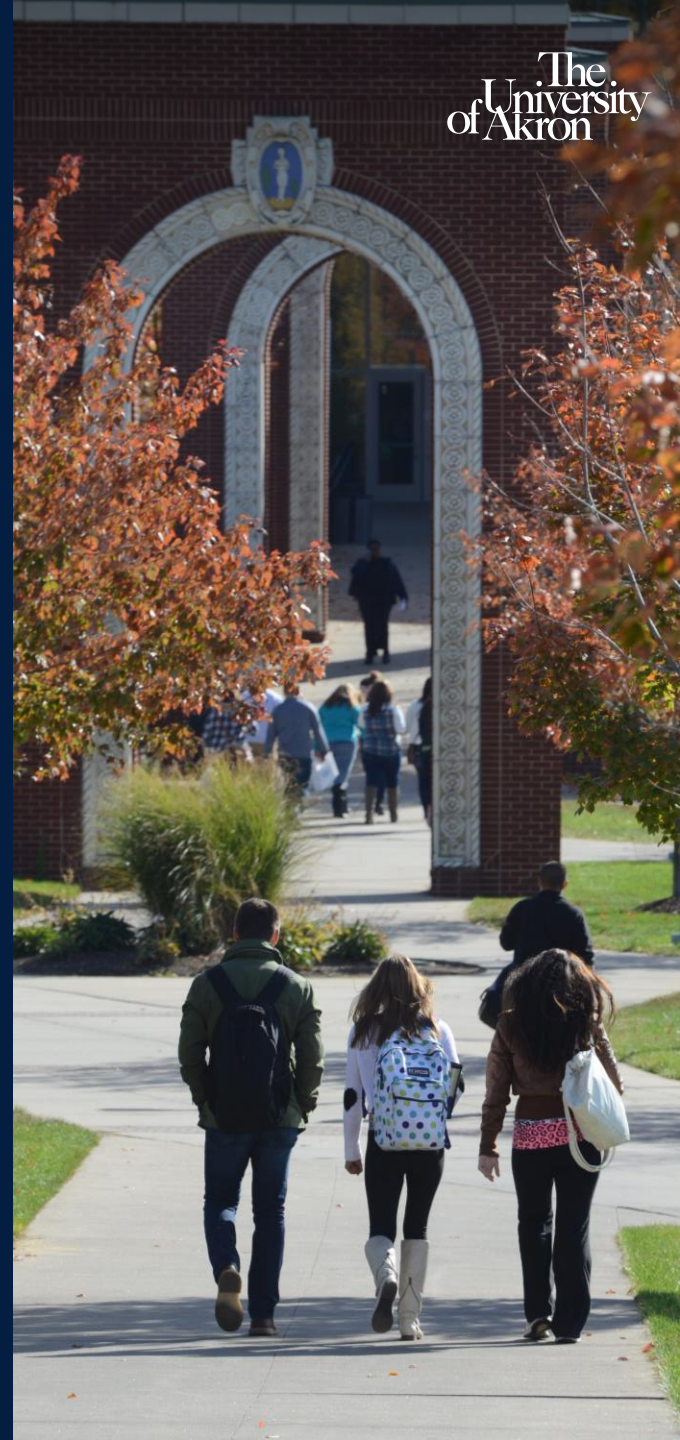


PANDEMIC TEACHING

Flexibility in the Time of COVID

Institute for Teaching and Learning

November 12, 2020





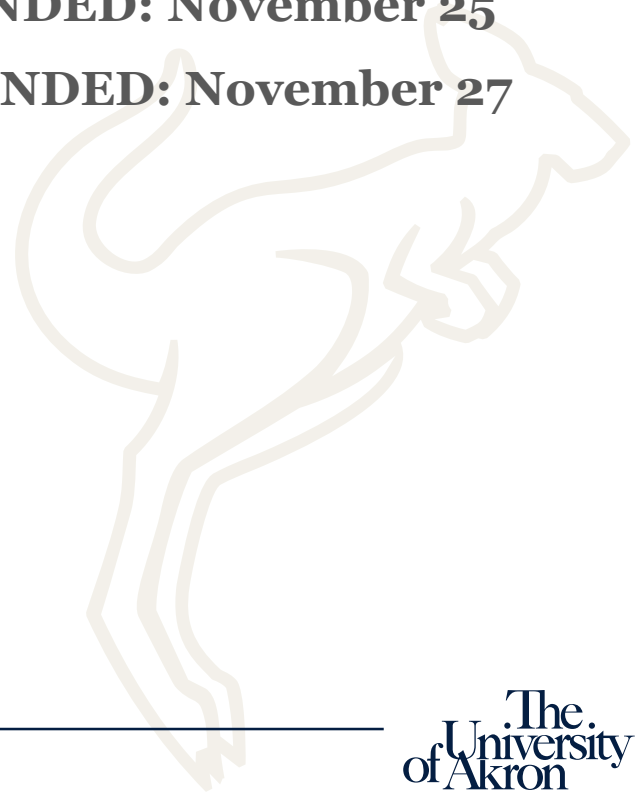
PANDEMIC TEACHING

Academic Policies

EXTENDED WITHDRAWAL DEADLINES

Last day to withdraw from classes

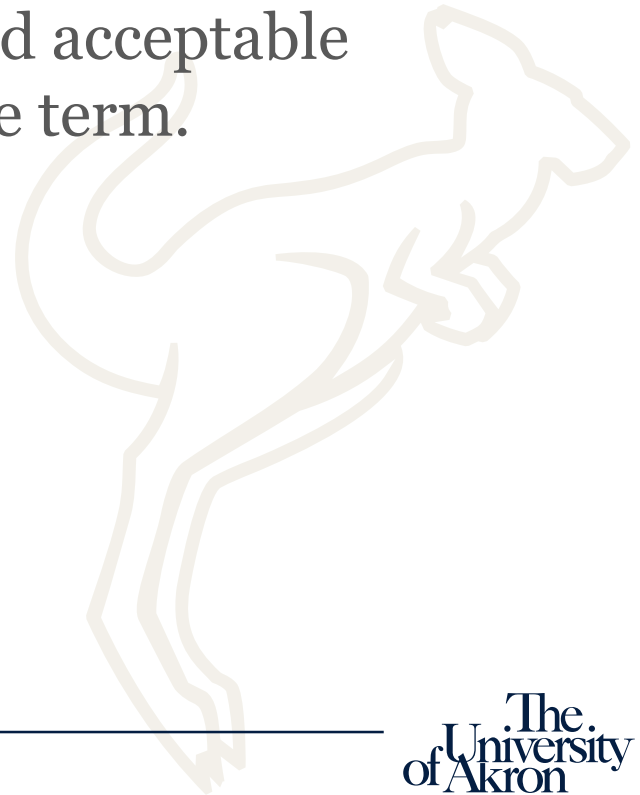
Regular Session	October 11	EXTENDED: November 22
2nd 8 week	November 9	EXTENDED: November 25
3rd 5 week	November 17	EXTENDED: November 27



INCOMPLETES

Conditions needed for grade of incomplete

- Student has done passing work in the course.
- Some part of the work is, for good and acceptable reason, not complete at the end of the term.



INCOMPLETES

Best Practices

- **Documentation:** Faculty should document the work that needs to be completed and share this information and the deadline for completion with the student. Check to see if your departmental or college has further guidelines.
- **Communication:** Faculty should not give an incomplete without discussing it with the student.
- **Flexibility:** The pandemic will likely increase the number of incompletes given this semester. OAA recommends flexibility in your consideration of what constitutes a “good and acceptable reason” for an incomplete.

See full University Rule regarding [incompletes](#).

Buchtel College of Arts & Sciences [incomplete documentation form](#)

CREDIT/NO CREDIT

No change in UA policy for Fall 2020.





PANDEMIC TEACHING

Classroom Policies And Practices

ATTENDANCE AND ENGAGEMENT

University Rule: Attendance

A student is expected to attend all class meetings for which the student is registered. A student may be dropped from a course in the current term by the dean if absence is repeated and the instructor recommends this action; a student can gain re-admission only with permission of both the instructor and the dean. A student dropped from a course receives an “F” which counts as work attempted whenever grade- point ratio calculations are made.

What’s on *your* syllabus?

DOCUMENTATION FOR ABSENCES

Guidelines from OAA

- Because of the pandemic, there will be more student absences than in a typical semester. Students may be isolating, quarantining, or caring for sick family members. Faculty should make plans to help these students keep up with their classwork. OAA strongly recommends that online-live and dual delivery classes be recorded and made available to students. Faculty should use Brightspace to communicate with students and provide instructional materials and activities. Please consider making your attendance policies flexible.
- Most often, test results and contact tracing are done by phone, ***so those required to isolate or quarantine will not have written documentation. Please keep this in mind when students have COVID-19 related absences.***

LATE WORK/MISSED ASSIGNMENTS

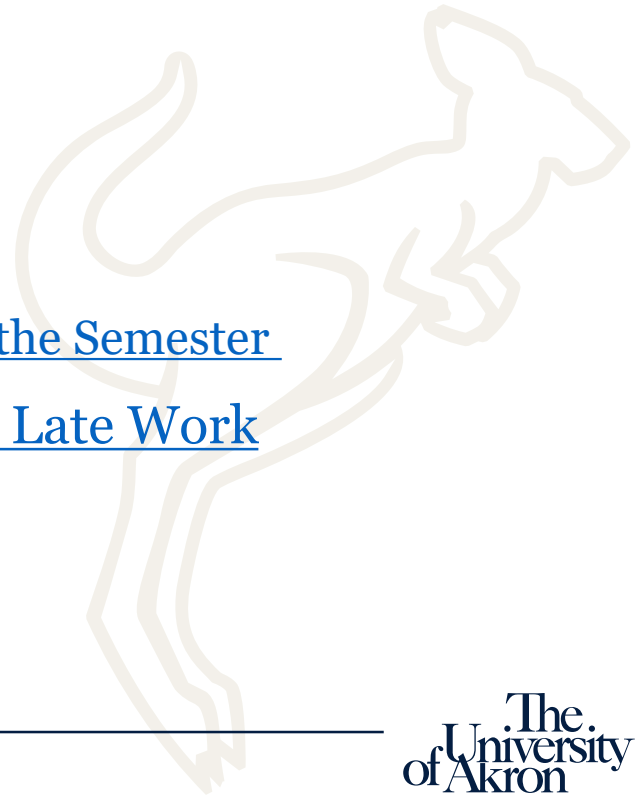
Be flexible with deadlines

Offer flexible alternatives

Easier said than done....

[How Professors Can Help Students Get Through the Semester](#)

Consider various other [Methods for Managing Late Work](#)



MISSED EXAMS/MAJOR PROJECTS

- [Grading for a Pandemic](#) (*Inside Higher Ed.*, April 2020)
- What [learning outcomes](#) do you want to assess, and are there other ways in which you could do so?
- Can the student reasonably achieve these learning goals given the portion of the course he or she has missed?
- Schedule a [Make-up Day](#)?

ONLINE EXAMS AND ACADEMIC INTEGRITY

- [Students Cheat. How Much Does it Matter?](#) Becky Supiano, (*The Chronicle of Higher Ed*)
- Create [Flexible Assessments](#)
- [UA Keep Teaching Page](#) (for tips on alternative assessments)
- Remember that [assessment is more than grading](#), and reimagine your “exams” accordingly
- [Seven ways to Assess Students Online and Minimize Cheating](#)

PRACTICE FLEXIBILITY WITH YOURSELF AS WELL!

- [The Pandemic is Dragging On. Professors are Burning Out](#), by Beth McMurtrie (*The Chronicle of Higher Ed*)
 - Physical Exhaustion (competing demands at work and home)
 - Mental Fatigue
 - Isolation and Disconnect
- How can we counter/negotiate these tendencies?
 - Create virtual networks with colleagues
 - Practice [Time Management Strategies for Academics](#)
 - Try something new to counter disconnect in the classroom: [The New Rules of Engagement](#)

