



THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

The University of Akron School of Law
Career Services Office

General Office Hours:

Monday: 8:00 a.m. – 5:00 p.m.
Tuesday: 8:00 a.m. – 5:00 p.m.
Wednesday: 8:00 a.m. – 5:00 p.m.
Thursday: 8:00 a.m. – 5:00 p.m.
Friday: 8:00 a.m. – 5:00 p.m.

If you would like to schedule an appointment, please call 330-972-5321 or e-mail lawcareerplanning@uakron.edu

Office Staff:

Alisa N. Benedict O'Brien, Esq.
Assistant Dean
Career Services and Strategic Initiatives

Alecia Bencze, Esq.
Assistant Director
Career Services and Student Advising

Debbie Casey
Student Services Counselor

Maureen Davis
Coordinator, Career Services

On The Web:

www.uakron.edu/law/career-services/

www.twitter.com/AkronLawCareers

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MAJOR ANNOUNCEMENTS



The Career Services Office will be closed for Thanksgiving on Thursday and Friday, November 23rd and 24th.

Career Planning Events Calendar:

Stay tuned for our 2017 & 2018 Programs!

You may access all previous career planning workshops at <http://www.uakron.edu/law/career/students/videos.dot>

Akron Bar Association Events Calendar:

Upcoming Section and Committee Meetings:

A full calendar of Akron Bar events is located at: <http://www.akronbar.org/calendar.aspx>

Mock Trial 2018: Call for Volunteers!

The Ohio Mock Trial Program, as the Ohio Center for Law-Related Education describes, provides a unique opportunity for high-school students to “learn first-hand about the law, court procedures and the judicial system while also building critical 21st Century skills.”

Dozens of students spend hundreds of hours throughout the school year preparing for the district and regional competitions. In recognition of their hard work, The Akron Bar Association invites you to please give them a few hours of your time by serving as panelists and presiding judges.

Your responsibilities will be to attend the Mock Trial competition, score the students’ performances, and offer constructive feedback. You will receive the case file in advance in order to be prepared.

This year’s case, State of Buckeye v. Adam Smith, focuses on a post-conviction relief petition for new trial and the defendant’s accusations of IAC.

This term, the Mock Trial competitions will be held on **Friday, January 26, 2018**, and **Friday, February 16, 2018**. Each day there is a **morning session from 9:00-11:15 am** and an **afternoon session from 1:00-3:15 pm**. You may sign up for one session or the entire day.

If you wish to volunteer, please call Matthew Albright at the Akron Bar Association at (330) 436-0117 or e-mail him at LRIS@akronbar.org.

Thank you in advance for your willingness to assist with Mock Trial and help build the students’ knowledge and appreciation for your judicial system!

News Flash:

On Twitter!

To better serve you, the Career Office is on Twitter @AkronLawCareers. Follow @AkronLawCareers for job postings, event and seminar updates, as well as job search and career advice from the Career Office and national organizations like NALP and PSLawNet.

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Symplicity/AkronLawJobs!

The CSO's online job database, Symplicity, is now *AkronLawJobs!* AkronLawJobs is available through CSO's website at www.uakron.edu/law/career-services/.

Cleveland, OH – Document Review

Black Letter Discovery has several upcoming projects, candidates must have an active license in good standing (any jurisdiction). These projects are anticipated to last about 4-6 weeks and will require a 40 hr/wk time commitment. For immediate consideration please send resume to:

Trisha Textor-Gerrity

Director of Recruiting

BLACK LETTER \ discovery

(c) 614-286-2290

ttextor-gerrity@blackletterdiscovery.com

Legal Comedy Blog Seeks Contributors We are currently seeking law students and lawyers to contribute to a satirical law blog. We are looking for material that is funny with an edge of acrimony towards the legal profession. We are open to any type of media: text, video, cartoon, etc. Contributors are paid per acceptable submission. There are also a few staff writer positions which are paid a flat monthly rate. For more information please email us at: editor@bitterlawyer.com.

Akron Law Library: If you are a new attorney, you are eligible for a free membership to the Akron Law Library for Premium Services (free first year of Bar Association membership). Subscription includes phone, fax and electronic references, free use of computers and legal databases, material checkout, reservation of conference room etc. To register for your free membership, please contact Denise Cook at 330-643-8320 or dcook@akronlawlib.org

LexisNexis - As part of our ongoing services for Akron Law alums, the Career Planning & Placement Office has requested that our law school alumni continue to have access to LexisNexis for job search activities. LexisNexis has provided us with a Custom ID and Password for our law school alumni. If you would like this ID and password information, please contact our office at lawcareerplanning@uakron.edu or 330-972-5321 and we will give it to you. Please note that this new log-in information is only to be used for job search activities and application to the LexisNexis ASPIRE program (Lexis access for certain nonprofit employees).

Sign up now for your FREE ABA Membership!

The American Bar Association is offering all The University of Akron School of Law graduating students a free membership!

Join now at www.ambar.org/freegrad and discover the benefits of ABA membership:

- New! ABA CareerAdvice LIVE! – a FREE monthly webinar series that offers practical tips from legal experts.
 - Access free resources from the ABA Career Center. Search for legal positions on our online job board featuring positions from across the country.
 - Enjoy complimentary membership in your choice of 21 specialty groups.
 - Save money on a variety of products and services from HP, Lenovo, Sprint and more.
 - Keep up with the latest legal news through the ABA Journal and eJournal.
 - Connect with lawyers through the ABA's searchable online member directory.
- Sign up at www.ambar.org/freegrad and let the ABA help you launch a successful career!

Philadelphia, PA – highly regarded AmLaw general practice firm seeks to add a corporate transactions group

A highly regarded AmLaw general practice firm with an established Philadelphia office seeks to add a corporate transactions group in Philadelphia. The firm is hugely profitable and enjoys wonderful management, genuinely flexible bill rates and autonomy, and an enormous client base.

The group must average \$1+ million revenue per attorney.

Please contact sbowman@continuumlegal.com for details.



It is time to join the OWBA Mentoring Program. Our program is organized into "Circles," much like Sheryl Sandberg's *Lean In* Circles. Each Mentoring Circle will consist of approximately 1-3 mentors to approximately 8-12 mentees. This allows mentees to have exposure to the influence, experience and wisdom of more than one seasoned OWBA mentor, making the program more interesting and rewarding to the mentees and allowing them to explore more fields of practice within a single mentoring year. It also aids the mentors in their service to their mentees, removing the pressure to come up with interesting, one-on-one activities for their individual mentees. Mentors in the same geographic areas can work together to offer dynamic programs to their mentee "Circle."

The Circle will meet at least 4 times between January and May, at meetings organized by the mentors. Mentors are responsible for selecting the topic and location for each meeting. Mentors can invite guest speakers or lead the discussion themselves. Mentors and mentees could also attend an OWBA event together.

So what is missing? YOU!

We are currently recruiting mentors AND mentees for the program. L1 and L2 students will have preference.

Please join us in this valuable program.

Deadline for applications is November 13th. In early December we will hold a telephone conference call with mentors to discuss the details of the program and provide some very specific guidance in organizing the meetings for your Circle. The Circles are to begin in January 2018.

Mentor Application can be found [here](#).

City of Akron – Department of Law

Presents: Complimentary CLE Series for Government Attorneys

**November 17, 2017
12:00 pm – 3:00 pm**

Civil Law Updates (3 CLE*)

Topics Include: 2016 Term Updates for First Amendment • Fourth Amendment Issues • 1983 • Use of Force (Defense) • Crawford Issues • the Confrontation Clause Developments • Use of Electronic Evidence • Monell Liability • Qualified Immunity • Inverse Condemnation • Cell Tower Regulations & Leasing

Presenters:

J. Dean Carro, Professor of Law, Emeritus, Of Counsel, Baker, Dublikar, Beck, Wiley and Mathews
William R. Huhn, Professor of Law, Emeritus
James F. Mathews, Partner, Baker, Dublikar, Beck, Wiley and Mathews

Where:

Ocasek Building Auditorium, 161 S. High St., Akron, OH 44308

RSVP to:

estoeberman@akronohio.gov

*CLE credit certification pending

Civil Transactional Law CLE program coming early 2018 – date TBA

Job Announcements: Attorney Positions

Remote – Tax Professional - CPA, Enrolled Agent or Attorney – intuit

AkronLawJobs No. 8890 Overview: Seeking tax experts (CPA/EA/Practicing Attorney) for our TurboTax expert network, the largest virtual tax community in the world.

Duties: This is a seasonal customer facing position providing Tax Advice, Tax Return Review and Preparation to TurboTax Customers; Help customers who are working on their tax return with 1) tax advice, including return preparation and signature when required, 2) product/software inquiries, and 3) tax calculations; Create high quality customer interactions and experiences that instill confidence using deep customer empathy and audio/video tools; Utilize and leverage government websites, professional resources and team expertise to seek out and deliver the right answer to the customer using everyday language; Apply defined practices, procedures and company policies to troubleshoot and resolve tax advice and preparation customer inquiries; Document customer interactions

Qualifications: Must possess active credential: EA (Enrolled Agent), CPA (Certified Public Accountant), or Practicing Attorney with strong tax preparation experience and extensive knowledge of tax laws; Recent experience preparing federal and state individual 1040 tax returns using commercial tax preparation software (3 or more years preferred); Professional Circular 230 judgement.

How to apply: <http://careers.intuit.com/>

Deadline: December 1, 2017

Akron, OH – Associate Attorney -- Willis & Willis Co., LPA

Recent Grads may apply

AkronLawJobs No. 8908 Overview: IMMEDIATE OPENING for an Associate Attorney. Willis & Willis is a plaintiff-oriented litigation firm representing the physically injured. This is a full-time salaried position and provides the potential for involvement in all facets of litigation.

Duties: Will typically include trial, post-trial motions, and appellate work. Daily responsibilities will typically include attendance at court hearings, depositions, legal research, brief writing and motion practice, docket monitoring, discovery tracking and completion, client interaction, review of medical records and other records pertinent to each file.

Qualifications: JD and a member in good standing of the Ohio bar. Must be able to multi-task and follow through until tasks are pursued to actual completion.

Salary: Negotiable and commensurate with experience. Benefits are available.

How to apply: E-mail your resume, cover letter, writing sample, transcript, and list of references with contact information to todd@willislegal.com.

Deadline: December 31, 2017

Akron, OH – Litigation Services Attorney (Trial Attorney) – Allstate Insurance Company **recent grads may apply**

AkronLawJobs No. 8877 Overview: The Litigation Services Attorney job family is responsible for managing Insurance Defense and Tort Litigation / Disputes work and related issues/matters.

Duties: Represents insureds and the Company in the defense of bodily injury and property damage lawsuits, subrogation, and Allstate Financial cases. Prepares for and conducts hearings, trials, arbitrations, mediations, and depositions. Prepares and argues pre and post-trial motions. Assists colleagues in the resolution of calendar conflicts. Provides counsel to business clients on day-to-day issues. Monitors and reviews new laws, regulations, and case law; identifies and summarizes relevant issues; collaborates with other areas of L&R department; proactively provides advice and counsel to business unit on the impact of new laws on business; monitors counsel. Review new file assignments and approve initial pleadings, propounds discovery, and develop strategy. Contact clients. Review all documentary evidence. Prepares witnesses and clients for depositions, arbitrations, mediations and trials including expert witnesses. Conduct depositions and examinations under oath and prepares summary documents. Prepare and conduct court appearances (matter management conferences, hearings, status conferences, etc.). Conduct settlement/dispositive proceedings (e.g. mediations, arbitrations, etc.). Try and/or arbitrate cases. Prepare motions in limine and summary documents. Draft post-trial motions. Prepare for and participate in appeals. Investigate and pursue subrogation litigation as appropriate.

Qualifications: Skills/abilities/experiences in the following areas: legal knowledge, business knowledge, issue management, analytical skills, influencing others (inside and outside the company), coaching and development, self-development, and productivity. JD and a license to practice law in Ohio. 0-5 years related experience typical. Computer skills, including MS Office suite, used in or related to the tasks performed. Exercises discretion and maintains confidentiality of sensitive information. Demonstrates ethics and integrity
Management & Supervisory Skills. Budget management skills. Project management skills. Able to interact with all levels of personnel. Utilizes subject matter expertise to coach and guide less experienced team members. Regular, predictable attendance is an essential function of this job. The candidate(s) offered this position will be required to submit to a background investigation, which includes a drug screen.

Benefits: As a Fortune 100 company and industry leader, we provide a competitive salary – but that's just the beginning. Our Total Rewards package also offers benefits like tuition assistance, medical and dental insurance, as well as a robust pension and 401(k). Plus, you'll have access to a wide variety of programs to help you balance your work and personal life -- including a generous paid time off policy.

How to apply: Apply [HERE](#) and upload your resume and cover letter. Job ID 90494

Deadline: November 25, 2017

Akron, OH – Litigation Attorney – Kisling, Nestico & Redick

AkronLawJobs No. 8912 Overview: KNR is currently seeking an experienced attorney to join our talented litigation team in Akron.

Responsibilities: Aggressive handling of all aspects of plaintiff personal injury litigation; Researching and preparing pleadings, discovery, and motions; Counseling clients on the litigation process and case evaluation; Investigating case facts and developing damages evidence; Conducting fact and expert discovery and trial depositions; Participating in court appearances, mediations, and hearings; Negotiating all aspects of case settlements (including lien resolution, where appropriate); Preparing for and conducting jury trials as lead counsel; Maintaining communication and positive relationships with clients, opposing attorneys, court personnel, and insurance representatives; Working with teams to accomplish law firm goals; and Supervising support staff.

Qualifications: JD and licensed to practice law in the State of Ohio; Minimum three years of plaintiff or defense personal injury practice; First chair jury trial experience; Insurance defense and/or prior claims handling experience is a major advantage; Results-oriented focus; Proficiency in MS Office and knowledge of Needles case management software preferred; Excellent interpersonal, organizational, and presentational communication skills; and Superior negotiation skills and ability to work under pressure;

How to apply: Apply [HERE](#) and upload your resume and cover letter.

Deadline: December 6, 2017

Akron, OH – Corporate Counsel – A. Schulman, Inc.

AkronLawJobs No. 8876 Overview: As Corporate Counsel, the individual is expected to review, comment upon, and negotiate various types of contracts, including but not limited to, master supply agreements, master purchase agreements, purchase orders, company terms and conditions, consulting agreements, professional service contracts, software agreements and confidentiality agreements. Corporate Counsel will interface with internal and external clients, management, business unit personnel and outside counsel. Corporate Counsel works with confidential and sensitive information and a high degree of discretion is required.

Responsibilities: Reviewing, drafting, and negotiating a wide range of commercial agreements such as vendor/procurement or sales/service agreements, non-disclosure agreements, and licensing, distribution, and manufacturing agreements; Providing practical legal advice and support on business matters in a fast-paced environment; Working with and advising business clients directly, as well as providing guidance and practical solutions; Liaise with the Law Department and Product Families in the formulation of new contracts, amendments, and other legal documents; Manage templates; Provide training to business teams on contracts; Manage contract administration policies, systems, and procedures

Review and update internal business processes and policies on an ongoing basis; Coordinating the execution contracts, etc.

Qualifications: Juris Doctor, w/5+ years' experience dealing with contract preparation, procurement, negotiation and high level of general business/corporate acumen

How to Apply: Apply [HERE](#) and upload your resume and cover letter. Requisition ID 18084

Deadline: November 24, 2017

Akron, OH – Manager & Legal Counsel, Litigation – Signet Jewelers

AkronLawJobs No. 8861 Overview: The Manager and Legal Counsel is responsible for daily management of assigned docket of litigation, claims and immigration matters. Emphasis on employment law and consumer litigation. Manages outside counsel to achieve efficiencies and reduce risk. Provides compliance advice and counsel and supports strategic initiatives of the Company.

Duties: Ensure efficient delivery of top-quality legal services to Company in litigated claims, including employment matters, general liability, and consumer litigation. Litigate and manage to budget single claimant litigation, arbitrations, administrative charges, and demands. Manage outside legal vendors providing such services. Provide support in complex litigations and compliance initiatives, as assigned. Provide timely, accurate and strategic legal counsel and support to internal customers. Provide advice & counsel regarding employment and operation matters related to areas of accountability, and support compliance functions of Company. Support provision of research, advice and in-service training to internal customers, as assigned. The candidate must have significant experience in employment law, and be able to handle counseling relating to a broad range of employee relations matters as described above in the description of the position. Experience also with insurance, compliance, services contracts, and other general legal matters is preferred. Provide daily management of eDiscovery, legal hold, document preservation and subpoena functions. Prepare periodic reports on legal function activities, claim/litigation status, and claims budgeting. The candidate must have excellent interpersonal skills and the ability to work effectively with non-lawyers, must be able to balance numerous tasks and projects at the same time, and must demonstrate exceptional drafting skills. Frequent Travel is required as the position requires attendance and active participation in court hearings, depositions, mediations, and arbitrations.

Qualifications: Juris Doctor and a minimum of four (4) years of litigation experience. Five (5) to seven (7) years is preferred. Experience in employment claims/litigation required. Licensed attorney in good standing; active status in minimum of one state; admitted to practice in one or more.

Practice law in one or more federal court(s). Ability to get Ohio Corporate Counsel license if not already licensed to practice law in the State of Ohio.

How to apply: Apply [HERE](#) and upload your resume and cover letter.

Deadline: November 20, 2017

Anywhere, USA – Appearance Attorney – AttendMyHearing.com

AkronLawJobs No. 8740 Overview: An appearance attorney stands in place of another attorney for one hearing or matter only. Sometimes the attorney of record is unable to appear. So they need a stand in.

Duties: The hearings are short, typically involve collections and are usually very painless. They are perfect for new attorneys who are trying to start a solo practice, and want to gain experience in court. You will be given all of the information you need to competently handle the hearing.

How does it work? When an attorney needs hearing coverage, a message is sent to all appearance attorneys in the area. The first one to accept the case will receive the file. You print documents, appear at the hearing, and collect your agree pay.

Qualifications: Have a JD and be a member in good standing of the bar.

Salary: The hearings typically pay \$40 to \$150, depending on the complexity of the hearing and remoteness of the location.

How to apply: Log into AttendMyHearing.com and register. You will upload your resume and cover letter.

Deadline: December 15, 2017

Beachwood, OH – Associate Counsel – Litigation – Cleveland Clinic

AkronLawJobs No. 8892 Overview: Licensed attorney that provides substantive legal services for clients. Maintains positive confidential client contacts, consulting and communications. May work independently or with supervision from other senior attorneys.

Duties: Maintains expertise and advises appropriate department members regarding legal developments within areas of expertise. Actively seeks out opportunities to maintain compliance within those areas of the law. Provides timely responses to requests for legal advice for the assigned area.

Identifies and implements measures to bring effective legal services to the organization.

Collaborates and provides leadership on projects and teams within the Law Department and the organization. Responding to discovery requests and Rule 45 subpoenas, document review and production, participation in a variety of investigations and audits, witness interviews and deposition preparation, research and writing to develop position papers, responsive motions and pleadings, and in responses to the request for advice from clients (leadership and staff).

Other duties as assigned.

Qualifications: Juris Doctor (JD) from ABA-accredited law school. Member in good standing of the Ohio bar or ability to become a member of the Ohio bar within a reasonable period of time. Exercises independent judgment and discretion to perform legal services. Requires critical thinking skills, decisive judgment and the ability to work with minimal supervision. Must be able to take appropriate action in a stressful environment. THE POSITION REQUIRES SUPERIOR ACADEMIC CREDENTIALS, STRONG LEGAL RESEARCH, WRITING, ANALYTICAL AND COMMUNICATION SKILLS; STRONG WORK ETHIC, PROFESSIONALISM, AND ABILITY TO WORK COLLABORATIVELY IN A CLOSE TEAM SETTING. Zero to five years comparable attorney experience. To qualify the candidate should possess: 3 – 6 years law firm experience with a solid grounding in all phases of litigation, including depositions, motion practice and trial experience; participation with increasing levels of responsibility in complex litigation (business, tort, general liability, medical products/pharmaceutical, MDL); involvement in sophisticated business and governmental investigations; and experience with organizing and coordinating document productions. Application of these skills in a healthcare, medical practice, or pharmaceutical or medical products context, strongly preferred.

How to apply: Apply [HERE](#) and upload your resume, cover letter, writing sample and list of references with contact information.

Deadline: December 1, 2017

Berea, OH – Associate Counsel – Ohio Guidestone

AkronLawJobs No. 8928 Overview: Since 1864, we've been an integral part of the Berea community, proudly rooted in faith and a legacy of serving children and families. While our roots remain in Berea, we've grown to support children and families statewide. Ohio Guidestone is always looking for passionate people to make a difference in our communities. You can impact lives and inspire change right in your own backyard. Apply today to work at the largest non-profit, mental health service provider in Ohio. We offer FREE CEU trainings, a great support system, education bonuses and incentives, and much more! Full time employees are also offered PAID medical benefits for you and your family!

Ohio Guidestone is seeking a motivated, energetic, versatile lawyer to serve as Associate Counsel in our growing legal department. The Associate Counsel reports to the Vice President and General Counsel, and provides a broad range of substantive legal services to and on behalf of the agency and its affiliates. The ideal candidate will have experience with corporate, contract, healthcare, nonprofit, risk management, employment and labor law; experience negotiating, drafting, and reviewing contracts and transactional documents; policy development experience; willingness to learn new practice areas; ability to think creatively, exercise excellent judgment, and offer quick and informed opinions.

Duties: Serve as liaison to General Counsel and provide legal advice and counsel to administration and clinical staff regarding legal matters, including but not limited to, corporate and contract law, healthcare, privacy rules, employment and labor matters, risk management, licensing and regulatory requirements. Analyze the impact and application of federal and state laws and regulations, including HIPAA, fraud and abuse laws, the Affordable Care Act, Medicaid/Ohio Department of Mental Health and Addiction Services regulations, Medicare Conditions of Participation, and state and federal licensure laws, in connection with and in relation to the clinical, strategic, and business operations of Ohio Guidestone and its affiliates. Provide advice regarding relationships, transactions, and agreements with hospitals, physicians, vendors, managed care companies, third-party payers, and administrative agencies, as needed. Assist in the preparation, review, and negotiation of documents for complex transactions, as needed, including agreements, leases, letters of intent and memoranda of understanding. Prepare and review other documents, including correspondence, to assist the business and clinical functions of Ohio Guidestone and its affiliates. Develop and review policies and procedures for business and clinical functions. Serve on committees and assist in the formulation and implementation of policies and practices. Manage the process for internal/external contract review, corrections, formatting, execution, tracking, and management within the guidelines of our standard contracting practices and procedures – including utilization of contract management software. Modify, update, and maintain agreements/contracts/leases and associated documentation, processing, and communicating changes. Maintain well-organized digital contract/document files and tracking processes. Research (general, case law and statutory) and prepare memoranda to the General Counsel as needed. Provide support to Compliance Attorney and compliance functions as needed. Assist in corporate transactions and real estate transactions, including due diligence, when required. Assist in litigation-related matters when required. May be involved in the planning, organization, and implementation of special events, specific projects, or program changes. The employee may be asked to complete related duties other than those indicated above as assigned.

Performance Requirements: Must maintain regular and reliable attendance to the satisfaction of management. Must be able to operate a computer and other position related technologies. Must be able to work flexible hours as needed. Must be able to clearly and confidentially communicate with Ohio Guidestone employees, clients, participants, and other stakeholders. Must work a minimum of 10 hours per month in part-time, benefit ineligible status; a minimum of 20 hours per week in part-time, benefit eligible status; and 37.5-40 hours per week in full time, benefit eligible status.

Qualifications: Must have a degree from an accredited law school, strong academic credentials, and be licensed to practice law in Ohio or eligible to seek admission to practice in Ohio. 3-6 years of relevant legal experience. Large law firm experience preferred. Excellent written and verbal communication skills. Must be able to work independently, prioritize work, meet deadlines and coordinate tasks with minimum supervision. Demonstrated organizational skills and excellent attention to detail. Very strong interpersonal skills and the ability to build relationships with stakeholders, including staff, board members, external partners and donors that reflect a broad range of diversity. Demonstrated ability to handle confidential information with discretion. Demonstrated commitment to high professional ethical standards and a diverse workplace. The ideal candidate will have experience with corporate, contract, healthcare, nonprofit, employment, and labor law; experience negotiating, drafting, and reviewing contracts and transactional documents; policy development experience; willingness to learn new practice areas; ability to think creatively, exercise excellent judgment, and offer quick and informed opinions. Thorough familiarity with the following tools: Microsoft Outlook, Word, Excel, and PowerPoint. Adobe Acrobat or similar PDF software, including the ability to combine electronic documents, edit PDFs, and electronically label PDFs. At Ohio Guidestone we care about the health and safety of our employees. Ohio Guidestone requires applicants to complete a pre-employment screening process upon receipt of an offer of employment. We require and cover the cost of a fingerprint background screening, physical, Tuberculosis test, and drug screen after an employment offer is made. Any employment offer is contingent upon receipt of all satisfactory pre-employment screenings.

How to apply: Apply [HERE](#) and upload your resume, cover letter, and writing sample

Deadline: December 14, 2017

Broadview Heights, OH – Ohio General Counsel Associate – Community Environmental Legal Defense Fund

AkronLawJobs No. 8776 Overview: Community Environmental Legal Defense Fund (CELDF) www.celdf.org is seeking a recent graduate of the law school; or a 3rd year law student seeking employment starting in late 2018 for an Ohio General Counsel 20-30 Hours/Week Position may be eligible for loan repayment programs.

Description: Position requires someone interested in working on the cutting-edge of environmental law in Ohio, working with lawyers across the United States doing community rights litigation, and helping communities to advance rights based laws.

Duties: Counsel will be responsible for providing day-to-day legal support for the community rights movement in Ohio, reviewing ordinances and charter amendments proposed by communities, researching legal questions relevant to the Ohio work, including election law, defending local laws in state and federal court, and giving presentations on the legal basis in Ohio for the constitutional right of local, community self-government. Supervisor: Tish O'Dell, Ohio Organizer Community Environmental Legal Defense Fund (Broadview Hts.); Dan Brannen, Esq., Managing Attorney, Community Environmental Legal Defense Fund (National). Availability: Position requires a one-year contract. Interviews will be conducted on a rolling basis. Requirements: Must be admitted to the Ohio Bar or pass the July 2018 bar.

How to Apply: Send resume and cover letter to: Thomas Linzey, Esq., Executive Director, at tal@pa.net.

Deadline: December 1, 2017

Canton, OH – Full Time Prosecutor – City of Canton Prosecutor's Office

AkronLawJobs No. 8874

Duties: Handling a docket which may include: arraignments, pre-trials, juries, status hearings, preliminary hearings, intakes, phone calls and prosecutor's hearings.

Qualifications: JD and licensed to practice in the State of Ohio.

How to apply: Apply [HERE](#) and upload your resume and cover letter.

Deadline: November 24, 2017

Cincinnati, OH – Legal Senior Counsel – Omnicare - CVS Health

AkronLawJobs No. 8859 Overview: As a Legal Senior Counsel – Long Term Care, you will deliver strategic legal counsel and advice to internal business partners on legal, contractual and regulatory issues in the long term care pharmacy area of the company. You will provide healthcare regulatory and transactional support for the growth of Omnicare through acquisitions.

Duties: You will be responsible for reviewing and drafting contracts for the Omnicare division of CVS Health. You will assist with transactional due diligence as well as drafting, reviewing and negotiating NDAs. You will work with acquired contract amendments along with ancillary contracts and documents in connection with proposed transactions. Identifying business and legal risks while providing solutions to balance legal issues and business objectives. Developing a keen understanding of the business and operational goals while developing and maintaining positive relationships with clients

at all levels of the organization. Collaborating with internal clients to provide advice on legal matters and driving transactions and contracting to completion. Partnering with other in-house and external attorneys and partners on contractual arrangements and legal and regulatory compliance issues. Providing counsel on related policies and procedures and other operational and compliance issues.

Qualifications: -5+ years of experience as a lawyer in a large law firm and/or in-house corporation setting within a larger enterprise organization. 3+ years of contract drafting and negotiating experience.

Currently admitted to a state bar and in good standing. Ability to travel up to 5% of the time, as needed per business needs. Working knowledge of healthcare laws and regulations.

How to apply: [APPLY HERE](#)

Deadline: November 19, 2017

Cleveland, OH – Conflicts Counsel – Benesch, Friedlander, Coplan & Aronoff, LLP

AkronLawJobs No. 8931 Overview: Manages firm-wide process of running conflict of interest checks for new client-matters, oversees and assists with the validation and culling process conducted by conflict analysts in Central Files, assesses the conflict results to identify and assist in clearing or obtaining informed consents to conflicts of interest, and escalates conflict matters to designated members of the Risk & Ethics Committee when appropriate. Also assists with running and vetting conflict of interest checks for new attorney hires and acquisitions of other law firms. Also plans, monitors, and coordinates workflow to assure optimal efficiency, accuracy, and timely output, as well as works to continuously improve processes and implement and maximize the Firm's use of IntApp's Open system for conflicts of interest and other purposes.

Duties: Consulting with conflicts analysts in Central Files, as needed, to assist them in providing relevant information to the Conflicts Counsel for assessing whether there are any conflicts of interest in regard to new client matters. Assessing information provided by conflict analysts in Central Files to identify any conflicts or potential conflicts of interest and obtaining any additional information needed in making that determination. Escalating and consulting with designated members of the Risk & Ethics Committee when a higher level of review is needed to assess and resolve conflict issues. Assisting attorneys in obtaining written confirmations of appropriate informed consents from clients. Creating appropriate ethical screens when required for new client-matters and new hires. Using the Firm's IntApp's Open system efficiently during the conflict checking process. Identifying any potential issues, inconsistencies, and/or anomalies in the Firm's IntApp's Open system and reporting such to the Chief Information Officer and General Counsel. Making recommendations for process improvement in running and clearing conflicts and for any need for further resources. Managing the timely closing of client matters in the Firm's IntApp's Open system. Assessing conflict results from Central Files for new attorney hires and resolving any conflict issues, escalating as needed to designated members of the Risk & Ethics Committee. Orienting incoming personnel on conflicts/new business intake and related procedures, including guidance and technical assistance in the use of the Firm's IntApp's Open system to run conflict checks. Assisting attorneys, secretarial, and administrative staff as needed on how to effectively utilize the Firm's IntApp's Open system. Ensuring that the written confirmations of informed consents from clients are centrally maintained in an accessible manner in accordance with established procedures. Keeping current on trends within the topic of conflicts of interest management. Participating in other projects and tasks as assigned.

Qualifications: Must possess a J.D. and be licensed as an attorney in a state where the Firm has an office. Three to five years of experience analyzing conflicts of interest in a law firm environment is required, with supervisory experience strongly preferred. Must possess excellent computer skills as well as experience with applicable automated conflict check software, preferably IntApp's Open system. Knowledge of applicable ethical, legal, and risk management rules and requirements governing conflict of interest and the conflict resolution process. Must possess good written and oral communication skills. Must be able to understand, analyze, interpret, and explain conflicts reports and to converse informatively with attorneys regarding conflicts issues and their resolution. Demonstrated ability to effectively and efficiently work with all levels of personnel with tact and diplomacy.

How to apply: Apply [HERE](#) and upload your resume and cover letter.

Deadline: December 15, 2017

Cleveland, OH – Associate Attorney – Douglass & Associates Co., LLP

AkronLawJobs No. 8898 Overview: We are a specialty law firm seeking an additional associate.

Qualifications: JD and a member in good standing of the Ohio bar. One to two years' experience in a law firm environment; Two years' collection experience; Must be able to communicate effectively with clients, courts, debtors, collection and support staff, and the principles in an efficient and professional manner; Must have the ability to address and resolve collection, subrogation, foreclosure, and bankruptcy issues; Must be well versed in the FDCPA, FCRA, and

the other applicable regulations, and be cognizant of the FTC, CFPB and other regulatory bodies; Must be well versed in the drafting of complaints, motions, discovery, and execution actions, as well as conducting legal research and the ability to apply accounting and economic analysis to cases.

Hours: 45-50 hour work week

Salary: \$40,000 to \$50,000 annual salary. Bonus eligibility after working 90 days.

How to apply: Send your resume, cover letter and writing sample to Mark Nakon, Operations Manager at m.nakon@douglaslaw.com

Deadline: December 2, 2017

Cleveland, OH – Temporary Document Review Attorneys – Major Legal Services

AkronLawJobs No. 8902 Overview: Prominent Cleveland law firm seeks a small team of experienced review attorneys for a 4-8 week long project starting the first week of November.

Qualifications: JD and prior Relativity experience preferred, but not required. Strong attention to detail and the ability to accurately review documents for privilege and confidentiality at a steady pace are essential skills for success on this team.

How to apply: Apply [HERE](#) and upload your resume, cover letter and writing sample.

Deadline: December 3, 2017

Cleveland, OH – Associate Attorney – Mazanec, Raskin & Ryder recent grads should apply

AkronLawJobs No. 8881 Overview: Will assist and work under the guidance and supervision of a senior partner in the Civil Rights and Government Liability section.

Qualifications: JD and license to practice in the State of Ohio. 0-3 years of experience in insurance defense and/or civil litigation. Must have a strong work ethic, positive attitude, be self-motivated and be team-oriented, must have excellent research and writing skills and the desire to develop superior advocacy skills.

How to Apply: E-mail your resume, cover letter with salary history and writing sample to Joseph Nicholas at jnicholas@mrrlaw.com

Deadline: December 1, 2017

Cleveland, OH – Associate Attorney – Elder Law – AlerStallings Law Firm 3L, 4L, Recent Graduate

AkronLawJobs No. 8868 Overview: AlerStallings Law Firm (www.alerstallings.com) is looking for a full-time motivated associate attorney with a business-minded mentality and keen attention to detail to work at its Cleveland office. Our recruitment committee is searching for individuals that can perform at top level on a daily basis.

Duties: This position will be working primarily in the fields of estate planning and elder law. Our initial training program is robust and includes weekly ongoing training sessions available to all attorney staff. Legal Plan Design, Implementation & Support Client Process Management – Meetings/Drafting/Client Communication Prospecting/Gathering Leads Delivering Events.

Qualifications: 3L, 4L, Graduate

Benefits Compensation starts at \$60,000-\$80,000 DOE, with increases pending relevant experience. Other benefits include 401(k) match, profit sharing plan, health and dental insurance.

How to Apply: Send your resume and cover letter to: sharis@alerstallings.com

Deadline: May 28, 2018

Cleveland, OH – Associate Attorney – The Probate Pro

AkronLawJobs No. 8860 Overview: The Probate Pro (www.theprobatepro.com), a division of the Darren Findling Law Firm, a growing probate, trust administration, and estate planning law firm in Royal Oak, Michigan is expanding into Ohio.

Qualifications: We are especially interested in candidates with experience in guardianships, probate, and related litigation. Ideal candidates will have a firm grasp of estate planning and real estate matters.

This position requires an Ohio Bar license and significant travel.

How to apply: [APPLY HERE](#)

Deadline: November 19, 2017

Cleveland, OH – Litigation Attorney – QDI Inc.

AkronLawJobs No. 8857 Overview: This case involves breach of contract, deceptive business practices, unjust enrichment, detrimental reliance, tortious interference, negligence, misrepresentation, and fraud. You must have experience in tenant/landlord dispute. We have a large office with evidence, documentation, pictures, etc. on site. We are looking for someone who can provide 2 to 4 hours weekly for a fixed weekly pay and percentage of settlement.

Qualifications: Five years litigation experience.

How to apply: [APPLY HERE](#)

Deadline: November 19, 2017

Cleveland, Cincinnati or Columbus – Intellectual Property/Patent Prosecution – Calfee, Halter & Griswold

AkronLawJobs No.8757 Overview: Choice of three offices: Cleveland, Cincinnati or Columbus

Qualifications: - Must be a experienced, qualified patent attorney or patent agent, licensed to practice in Ohio and before the USPTO. Undergraduate degree in Electrical Engineering, Computer Engineering or Computer Science, with a concentration on software is required. Class rank MUST be in the top 10-20%. Must have also been involved in the Law Journal.

How to apply: Send your resume, cover letter, transcripts from both Law School AND Undergraduate showing coursework and degrees – either e-mail to cdavis@calfee.com or Mail to Catherine Davis, Professional Recruiting Coordinator, Calfee, Halter & Griswold LLP, The Calfee Building, 1405 East Sixth Street, Cleveland, OH 44114.

Deadline: December 30, 2017

Cleveland, OH – Real Estate Attorney/Title Examiner – Surety title Agency, Inc.

AkronLawJobs No. 8807 Seeking an attorney for an entry level position with interest in real estate law. Experienced is preferred but not necessary providing you can be committed to training in real estate law and title insurance. You must be a licensed Ohio attorney.

How to apply: Send resume, cover letter addressed to Rose Ann Pascucci to: rpascucci@suretytitle.com

Deadline: December 1, 2017

Columbus, OH – Assistant Consumers' Counsel – Ohio Consumers' Counsel

AkronLawJobs No. 8917

Duties: Provides legal services on behalf of Ohio residential utility consumers concerning state and federal regulatory cases. Provides legal advice to the Consumers' Counsel and others. Prepares and litigates utility cases involving complex matters at the Public Utilities Commission of Ohio (PUCO) and also in other forums, including the Ohio Supreme Court. Assists in process of retaining consultants, and functionally supervises consultants in regulatory proceedings. Analyzes and conducts complex legal research on utility issues affecting Ohio residential consumers regarding, among other things, proposed state and federal legislation, administrative rules, regulatory hearings. Drafts pleadings for filing at the PUCO, federal agencies, and the Ohio Supreme Court. Leads complex litigation efforts before the PUCO. Coordinates or assists with activities of various teams within department and office. Performs other duties as assigned. Serves as a mentor to OCC staff attorneys.

Minimum Qualifications: License to practice law in the State of Ohio with minimum 5 years of equivalent experience in public utility regulation. Working knowledge of administrative rules, policies and procedures, judicial and administrative proceedings and processes, legislative process, legal advocacy, federal and state governing regulation of utilities, accounting, finance, economics; supervision; and public relations. Familiarity and experience with word processing programs including Microsoft Word and use of technology for efficiency in legal services; ability to conduct online research; willingness to work more than forty hours per week as needed. Commitment to public service. Well-developed writing skills.

Major Worker Characteristics/Unusual Working Conditions: Can include overnight travel and working hours may extend to evenings and weekends

Supplemental Information: Employment is contingent upon successful completion of a background check and a drug test. The applicant is required to provide details of minimum qualifications and job duties on the application form. Failure to provide the information will preclude consideration of the applicant. If an interview is offered, supporting documentation/paperwork (e.g., college transcripts, a copy of pertinent license or certifications, etc.) may be required at the time of the interview.

How to Apply: Apply [HERE](#) and upload your resume and cover letter. Job number 20002742

Deadline: November 30, 2017

Columbus, OH – Assistant Consumer's Counsel – State of Ohio

AkronLawJobs No. 8862

Duties: Provides legal services on behalf of Ohio residential utility consumers concerning state and federal regulatory cases. Provides legal advice to the Consumers' Counsel and others. Prepares and litigates utility cases involving complex matters at the Public Utilities Commission of Ohio (PUCO) and also in other forums, including the Ohio Supreme Court.

Assists in process of retaining consultants, and functionally supervises consultants in regulatory proceedings. Analyzes and conducts complex legal research on utility issues affecting Ohio residential consumers regarding, among other things, proposed state and federal legislation, administrative rules, regulatory hearings. Drafts pleadings for filing at the PUCO, federal agencies, and the Ohio Supreme Court. Leads complex litigation efforts before the PUCO. Coordinates or assists with activities of various teams within department and office. Performs other duties as assigned. Serves as a mentor to OCC staff attorneys.

Minimum Qualifications: License to practice law in the State of Ohio with minimum 5 years or equivalent experience in public utility regulation. Working knowledge of administrative rules, policies and procedures, judicial and administrative proceedings and processes, legislative process, legal advocacy, federal and state governing the regulation of utilities, accounting, finance, economics; supervision; and public relations. Familiarity and experience with word processing programs including Microsoft Word and use of technology for efficiency in legal services; ability to conduct on-line research; willingness to work more than forty hours per week as needed. Commitment to public service. Well-developed writing skills.

Working Conditions: Can include overnight travel and working hours may extend to evenings and weekends

Supplemental Information: Employment is contingent upon successful completion of a background check and a drug test. Per the Ohio Revised Code 124.151(B), all newly hired employees will be required to have their compensation deposited directly to a financial institution. The Office of the Ohio Consumers' Counsel is an Equal Opportunity Employer. When contacted for an interview, an applicant who requires special accommodations due to a disability should notify the Office of Human Resources at the time he/she is contacted so that proper arrangements can be made for the interview. The applicant is required to provide details of minimum qualifications and job duties on the application form. Failure to provide the information will preclude consideration of the applicant. If an interview is offered, supporting documentation/paperwork (e.g., college transcripts, copy of pertinent license or certifications, etc.) may be required at the time of the interview.

How to apply: Apply [HERE](#) and upload your resume and cover letter.

Deadline: November 30, 2017

Columbus, OH – Associate Attorney – Plymale & Dingus, LLC

AkronLawJobs No. 8854 Overview: Seeking a full-time associate attorney to join its growing downtown Columbus, Ohio law firm. Plymale & Dingus is a litigation firm working primarily in the areas of personal injury and family law.

Qualifications: Zero (0) to Five (5) years of experience with litigation, preferably in the areas of personal injury or family law; Excellent research, writing, and communication skills; Ability to manage a high volume caseload; Ability to effectively manage and communicate with co-workers and client

How to apply: [APPLY HERE](#)

Deadline: November 19, 2017

Columbus, OH – Document Review Attorney – Gnoesis Group -Temporary

AkronLawJobs No. 8855 Overview: The Gnoesis Group is in the process of staffing some upcoming document review projects. They will not be remote. Please send resume as a Microsoft Word or PDF document for consideration.

Qualifications: Everyone will be required to work 40 hours per week. Applicants must have an active law license in any U.S. jurisdiction and be in good standing.

How to apply: [APPLY HERE](#) Please send resume as a Microsoft Word or PDF document for consideration.

Deadline: November 19, 2017

Dayton, Ohio – Associate Attorney – Cordell & Cordell, P.C.

AkronLawJobs No. 8891 Overview: Seeking professionals responsible for managing family law cases from beginning to end and gain courtroom experience nearly immediately.

Duties: Provide superior customer service to all clients; Proactively manage family law cases from beginning to end; Work with a team of professionals to provide the best possible case strategy; Manage performance metrics to track accomplishments and client satisfaction.

Qualifications: Law Degree from an Accredited University; Passed the Bar Exam on the first attempt; 3-5+ years of litigation experience; 1st chair family law experience; Licensed to practice law in the state of Ohio; Impeccable professional reputation with a positive perspective; Has the technical skills where new programs can be quickly

learned; Values and thrives in a team-based approach; Values defined processes and procedures that lead to guaranteed results; Excellent verbal and written communication skills

How to apply: Apply [HERE](#)

Deadline: December 1, 2017

Independence, OH – Associate Attorney – Cordell & Cordell **Entry Level** **Deadline TOMORROW!**

AkronLawJobs No. 8843

Duties: Provide superior customer service to all clients; Proactively manage family law cases from beginning to end; Work with a team of professionals to provide the best possible case strategy; Manage performance metrics to track accomplishments and client satisfaction

Qualifications: Law Degree from an Accredited University; Passed the Bar Exam on the first attempt; 3-5+ years of litigation experience; 1st chair family law experience; Licensed to practice law in the state of Ohio; Impeccable professional reputation with a positive perspective; Has the technical skills where new programs can be quickly learned; Values and thrives in a team-based approach; Values defined processes and procedures that lead to guaranteed results; and Excellent verbal and written communication skills.

Benefits: Employer paid health premiums; Employer paid dental premiums; Employer paid Life, LTD & STD premiums; Gym membership reimbursement; Ongoing educational opportunities and Robust wellness program where employees are rewarded for healthy living.

How to apply: Apply [HERE](#) and submit your resume, cover letter, writing sample, and list of references with contact information.

Deadline: November 16, 2017

Jefferson, OH – Attorney -- Timonere Law Offices, LLC. **RECENT GRADS SHOULD TO APPLY**

AkronLawJobs No. 8871 Overview: Attorney needed for moderately fast-paced law firm in Ashtabula County.

Practice: Areas of practice regularly requested include divorce/custody, criminal defense, bankruptcy, personal injury, and contracts.

Qualifications: JD and licensed to practice in Ohio. Being a confident self-starter is a plus. Will happily train. Recent graduates are encouraged to apply.

How to apply: Send your resume and cover letter to jim@timonere.com

Deadline: December 31, 2017

Marion, OH – Assistant Prosecuting Attorney – Marion County Prosecutor's Office **RECENT GRADS**

AkronLawJobs No. 8879

Duties: Will be responsible for cases involving delinquent, unruly, and truant juveniles. Will involve developing and setting policy and procedures for the administration of the juvenile division of the Prosecutor's Office.

Qualifications: JD and licensed to practice law in the State of Ohio

How to apply: Apply [HERE](#) and upload your resume, cover letter, writing sample and list of references with contact information.

Deadline: November 26, 2017

Massillon, OH – Assistant Prosecutor – Massillon Law Department

AkronLawJob 8836 Overview: Seeks a full-time assistant prosecutor.

Duties: Include, but are not limited to, the prosecution of misdemeanor criminal cases and case reviews for various agencies. Candidates must have strong analytical skills, disciplined work habits, and the ability to work well with others. Salary is commensurate with qualifications and experience.

Qualifications: JD and a licensed to practice in Ohio.

How to apply: Submit a cover letter, resume, and references to ascassa@massillonohio.gov

DEADLINE: December 31, 2017

Mentor, OH – Patent Attorney – Wentsler LLC **DEADLINE TOMORROW** **0-5 years of patent experience**

AkronLawJobs No. 8842 Overview: Wentsler, located in Mentor, Ohio, is seeking a patent attorney with 0-5 years of patent preparation and prosecution experience.

Qualifications: JD and a member in good standing of the Ohio bar. Ideal candidates will possess excellent written and oral communication skills and a degree in engineering (e.g., electrical, mechanical, chemical) or similar. Responsibilities will include patent preparation and prosecution, conducting prior art searches, and other patent projects.

How to apply: Send your resume and cover letter, addressed to Stephen Wentsler at [HERE](#)

Deadline: November 16, 2017

Mount Gilead, OH – Magistrate – Morrow County Court of Common Pleas

AkronLawJobs No. 8932 Overview: The Morrow County Court of Common Pleas is seeking a full-time Magistrate familiar with Juvenile and Domestic Relations law.

Qualifications: The applicant must be an attorney licensed to practice law in the State of Ohio for 6 or more years, demonstrate good writing, verbal, and listening skills, and be in good standing with the Ohio Supreme Court. Knowledge and familiarity of computer programs including Microsoft Office, Microsoft Outlook, and Courtview is strongly preferred.

How to apply: Send a cover letter, resume, and a [Morrow County Employment Application](#) to Greg Thomas, Court Administrator, 48 East High St., Mount Gilead, Ohio 43338.

Salary: Commensurate with experience.

Deadline: December 29, 2017

Sandusky, OH – Associate Attorney – Flynn, Py and Kruse, LPA 0-5 years' experience

AkronLawJobs No. 8926 Overview: Seeking an Associate Attorney to handle a domestic relations caseload.

Qualifications: JD and member in good standing of the Ohio bar. 0-5 years of litigation experience. Must have excellent writing and communication skills.

How to apply: E-mail your resume, cover letter and writing sample to cjkamm@flynnpykruse.com.

Deadline: November 30, 2017

Solon, OH – Legal Counsel – Nestle

AkronLawJobs No. 8864 Overview: Seeking Legal Counsel responsible for reviewing, drafting and advising on commercial contracts, with a focus primarily on technology transactions including SaaS, IaaS, PaaS, and Cloud Services.

Duties: Review, draft and negotiate agreements for all aspects of a consumer products company, with a special focus on technology transactions, including cloud services, technology services, licensing agreements, terms of use, IT infrastructure agreements, and similar technology agreements relating to data privacy, data security, and data use, general service agreements, supply agreements with vendors and customers, manufacturing agreements, warehouse and other supply-chain agreements, engineering agreements, equipment leases, terms and conditions of sale, development agreements, license agreements, nondisclosure agreements and other commercial agreements. Participate in, and be the point person in the Legal Department for, working with Nestlé's Cloud Compliance Team to review both new cloud solutions as well as existing contracts and systems to ensure that Nestlé and its suppliers comply with all applicable data privacy and data protection laws and adhere to the best practices for data privacy and data security, all in accordance with Nestlé's Cloud Compliance Framework. Advise on compliance with US and European privacy laws and regulations, including data protection, data retention, data security and data breach rules and regulations. Assist in the continued development and improvement of all aspects of Nestlé's Cloud Compliance Framework (privacy by design, creation of templates, staff training, etc.). Maintain current knowledge of applicable federal, state and European privacy laws and accreditation standards, monitor emerging regulatory changes, and monitor advancements in information privacy technologies to ensure organizational adaptation and compliance. Provide legal advice on commercial matters to business teams, including transaction structuring, contract interpretation and enforcement, risk assessment, legal and regulatory compliance and corporate policies. Coordinate and liaise with other NACC team members and with different legal departments of Nestlé in North America to develop, share, and implement policies, procedures and systems to manage risks related to privacy, technology developments, and technology vendors. Provide training to business teams on structuring, negotiations, policies and procedures related to technology contracting. Collaborate on the deployment of initiatives for NACC and Nestlé's businesses in North America. Monitor the legal environment and trends concerning the areas within the responsibilities of NACC

Other duties as assigned

Qualifications: JD from accredited law school. Current membership in the Cleveland State Bar or the ability to become Registered In House Counsel in Cleveland. Minimum of 3 years of relevant technology transactions experience, including significant experience reviewing, drafting and negotiating commercial contracts in the technology transactions space. Comfort handling data privacy and data protection topics in the commercial contract context. Excellent communicator with the ability to influence stakeholders across the company. Entrepreneurial mindset with willingness to take on special projects. Knowledge of contract, commercial, technology, and general business laws and regulations
Preferred Experience. Prior in-house experience. At least 2-4 years of experience in a medium or large law firm with a focus on technology transactions, data privacy, data security, and compliance issues and primarily with applying U.S.

privacy laws and regulations. Certifications such as CIPP, CIPM, CISSP strongly preferred. Working knowledge of General Data Protection Regulation (GDPR) requirements preferred but not required. Experience with SaaS, IaaS, PaaS agreements and other cloud matters as well a general understanding of cloud services, data privacy and data security. Experience with food industry or other consumer products industry is a plus.

How to apply: [APPLY HERE](#)

Deadline: November 23, 2017

Wellston, Ohio – Associate Attorney – Oths, Heiser, Miller, Waigand & Clegg LLC

AkronLawJobs No. 8699 Overview: Seeking an Associate Attorney to assist, learn and mentor in a law practice wherein there is potential for rapid advancement.

Duties: The Associate Attorney will assist and learn the practice of a Senior Shareholder with 27 years' experience. The Associate Attorney will be mentored by the Senior Shareholder and will assist the remaining Shareholders as needed. Practice areas include plaintiff personal injury, general litigation, and commercial and institutional transactions and collections. The Associate Attorney will be expected to immediately observe and participate in, all aspects of the practice.

Qualifications: JD and licensed by the Ohio bar. Should have a strong desire to aggressively learn all aspects of litigation, at all levels, in the court system. Past experience working for a prosecuting attorney's office and/or public defender's office; participating in legal clinics, during Law School, is important to the Senior Shareholder who may be transitioning from the practice within the next ten years.

The Associate Attorney will learn to prioritize casework, while keeping track of all deadlines, depositions, and hearings, and will make adjustments accordingly. Must be self-motivated and energetic, have a clean driving record, and must be available to work, as needed, in excess of 40 hours per week.

About the firm: The firm is a regional practice, located in rural, Southeastern Ohio, and is active in representing clients in most all counties, as encompassed by the Fourth District Court of Appeals. The ideal candidate must be willing to practice in a rural area which includes routine travel between counties.

Compensation: The Associate Attorney can expect an appropriate, entry-level salary, commensurate with experience; annual evaluations and increases; health insurance; retirement program; and mentoring from all Shareholders of various practices and personalities. The Associate Attorney may qualify for rapid advancement to shareholder.

How to apply: Send your resume, cover letter, writing sample and list of references with contact information to Denise Ellenberger at dellenberger@ohlaw.com. Subject Line: Associate Attorney Position.

Deadline: December 8, 2017

Various – Legal- Assistant General Counsel- CCB Regulatory, Operations and Controls Team- VP-170095583 2) –

JP Morgan

AkronLawJobs No. 8847 Overview:The JPMorgan Chase Legal Department is responsible for providing legal services to the Corporation and is organized by Practice Groups that generally align with the firm's lines of business ("LOBs") and corporate staff areas. This structure encourages legal teams, businesses and staff areas to discuss legal, regulatory and business developments effectively and in a timely manner.

The CCB ROC Legal Team is seeking a highly motivated attorney to join its Fair Credit Reporting Act (FCRA) Legal team to provide legal, regulatory and advisory support regarding the furnishing and use of credit bureau information throughout the firm. The FCRA Legal team provides legal oversight over, and manages the relationships with internal business partners to support the firm in managing legal, regulatory, litigation and transactional risks relating to the furnishing and use of credit bureau information. This position can be located in Chicago, IL, Columbus, OH, New York, NY, or Wilmington, DE.

Duties: Support and advise centralized Credit Bureau Operations team and other lines of business on compliance with laws and policies relating to the furnishing and dispute by consumers of credit bureau information; Support and advise all LOBs and control partners across the firm on compliance with laws and policies relating to the use of credit bureau information; Support and advise the firm on regulatory matters involving credit bureau related contractual engagements; Monitor legal and regulatory developments in the area of credit reporting data use, dispute and furnishing and advise on new developments; and, Provide legal advice regarding laws and regulations impacting consumer marketing and business initiatives involving data sharing across the firm.

Qualifications: J.D. from accredited law school with at least six years of legal experience with increased responsibilities and challenges demonstrated over time; Experience with and knowledge of a broad range of consumer finance regulations; Licensed to practice law and a member in good standing in in the state/jurisdiction in which the position is based or otherwise in compliance with the in-house counsel registration rules of that

state/jurisdiction; Excellent written and verbal communication skills; Analytical thinker who is independent, a self-starter and flexible; Highly motivated, results oriented and client focused; and Strong sense of integrity and dedication to protecting the reputation of the Corporation. Experience with the FCRA; Prior experience involving consumer regulatory and enforcement matters, and/or exam management or compliance; In-house experience a plus.

How to apply: Apply [HERE](#) See online application for specific materials required.

Deadline: November 16, 2017

Fayetteville, AR – Dean of Law School – University of Arkansas

AkronLawJobs No. 8873 Overview: The Dean will arrive at one of the most exciting times in the history of the School of Law (<http://law.uark.edu>). The University is in the midst of a \$1 Billion capital campaign, scheduled to conclude in 2020 (<http://campaign.uark.edu>). Funds raised during Campaign Arkansas will build on advancements during the previous campaign, which included a dramatic expansion of the School of Law buildings and facilities, additional library facilities, state-of-the-art classrooms, a coffee house, a signature courtyard, a Legal Clinic, student journals and organizations, and space for the School's Graduate Program in Agricultural and Food Law (the first such program in the country). The School of Law is located on the flagship campus (<http://www.uark.edu>) of the University of Arkansas system in Fayetteville (<http://www.fayettevilleark.com/about-fayetteville>). This attractive, culturally vibrant city in the rapidly growing northwest region of the state was ranked No. 5 in U.S. News and World Report March 2016 "Best Places to Live."

Anticipated Start Date: July 1, 2018

Duties: The Dean is the chief academic and administrative officer of the Law School. The Dean reports to the Provost/ Executive Vice Chancellor. This position is responsible for providing intellectual and philosophical leadership and strategic direction for the faculty, staff, and students. The Dean will lead faculty and staff to achieve the vision of the Law School, to include balancing synergies among diverse fields within the college, fostering excellence in teaching, research, and scholarship, promoting collaboration with other colleges and schools on campus in support of cross-disciplinary and campus-wide initiatives, initiating outreach efforts to heighten the visibility and distinctiveness of the college, cultivating an environment commensurate with university goals and fostering a strong commitment to recruitment, development, retention, and graduation.

Minimum Qualifications: JD. Achievement that fulfills the school's requirements for tenure at the rank of Professor.

Preferred Qualifications: Administrative experience; Record of scholarship within the field of law; Fiscal and fundraising expertise; Strong administrative, management, interpersonal and leadership skills; A desire and ability to build upon the School's sense of community, and a strong commitment to diversity; and the Ability to maintain and further develop good relations with legislators, the Bar, state agencies, alumni, and donors.

How to apply: Apply [HERE](#) and submit your resume, cover letter and a reference list with contact information. Posting Number: ND906P Position Number: 85

Deadline: November 31, 2017.

Cotati, CA – Animal Law Institute 2018 Fellowship – Animal Legal Defense Fund

AkronLawJobs No. 8870 Overview: The Animal Legal Defense Fund (ALDF) is pleased to announce a fellowship position with the ALDF Animal Law Institute, a first-of-its-kind program that, by training classes of promising litigators in strategic impact litigation, will further ALDF's mission to protect the lives and advance the interests of animals through the legal system.

The Term of Employment: Full-time – Beginning in the fall of 2018 and will last for approximately two years. Position will be based in Cotati, California.

Position Objectives: Litigation Fellows in ALDF's Litigation Program are responsible for the day-to-day management of their assigned cases and projects, including ensuring the completion of all necessary research, filings, and other aspects of litigation. Litigation Fellows are also responsible for assisting the Director of Litigation in developing new cases.

Essential Responsibilities: Act as lead counsel under the supervision of a Staff Attorney or the Director of Litigation, and be responsible for all research, filings, and other aspects of litigation, for all assigned cases and projects; Take lead in developing their skills as a litigator, through filings, appearances, and arguments, where appropriate; Research and develop novel legal theories and strategies, as well as fact patterns, for new cases; Oversee drafting, editing, and submission of amicus curiae briefs on behalf of ALDF; Coordinate and collaborate with Criminal Justice Program staff on cases that have, or could have, both civil and criminal components; Work with Communications and other departments to answer questions on civil legal issues and procedures, and to propose, draft, proof read and/or edit content on cases and legal developments for ALDF website, blogs, e-Update, e-alerts, newsletters, donor mailings, etc.; Coordinate, as needed, with Animal Law Program and Pro Bono Programs staff; Prepare and deliver presentations for professional conferences,

fundraising events, etc. when needed; Provide in-house expertise for staff on questions concerning Litigation Program cases, animal law civil cases in general, and legal strategy

Qualifications: Must have a J.D., excelled in law school, and be admitted to practice law in at least one state (CA preferred, but not required) (awaiting bar results ok); Must have graduated from law school in the last three years (Class of 2015 and after); Must understand and be committed to the mission of the Animal Legal Defense Fund; Must have excellent organizational and prioritization skills and be able to meet deadlines; Must have excellent written and verbal communication skills; Must be computer literate and have experience with software applications, including, Outlook, Word, Excel, and PowerPoint; Must have excellent interpersonal skills and be able to communicate effectively with members, supporters, co-workers, and opposing counsel; and Must have a positive attitude and be able to work cooperatively with others and function well in a team-oriented work environment.

Salary and benefits: The positions offer a salary of \$55,000 annually, and full benefits including medical, dental, 401k, holiday and generous Paid Time Off. Casual office environment, including bringing in your companion animals. Some remote work-from-home days allowed.

How to apply: Send your resume, cover letter (addressed to Cheryl Workman, Legal Program Administrator), Original writing sample, and 2 or 3 professional references with contact information to cworkman@aldf.org

Deadline: November 30, 2017

Northern California – Entry Level Attorneys – Legal Services of Northern California

AkronLawJobs No. 8745 Overview: LSNC's mission is to advocate for low income individuals and families in the areas of housing, public benefits, employment and health care since 1956. We provide quality legal services to empower the poor and to identify and defeat the causes and effects of poverty within their community, by efficiently utilizing all available resources.

Duties: LSNC attorneys are active in their local legal communities, on state bar committees and in state and national advocate organizations, sharing innovative advocacy tools and providing leadership in the California legal aid community.

Qualifications: Seeking a 3L or 4L who will be taking the California Bar exam the following summer and legal graduates participating in a judicial clerkship or public interest fellowship program - depending on staffing needs.

How to apply: MAIL your Resume, Cover Letter, Writing Sample, Transcript, and Three References with Contact Information to Julie Aguilar Rogado, Deputy Director, Legal Services of Northern California, 517 12th Street, Sacramento, CA 95814.

Deadline: December 31, 2017

Murray, KY – General Counsel – Murray State University

AkronLawJobs No. 8872 Overview: The General Counsel and those professionals under their direction provide legal services including: risk and liability evaluation and prevention; representation in adversarial matters and proceedings; advice on the legal implications of proposed policies and actions; counsel on compliance with state and federal laws and University regulations; draft and/or review of University contracts and coordination of the University's real, personal, and intellectual property interests.

Responsibilities: Responsible for providing comprehensive legal services to the University and its affiliated corporations, including the President, the Board of Regents, all divisions and departments and faculty, staff and students who are acting for the University. Provide proactive strategic policy advice on issues confronting all University administrators. Interpret and apply constitutional, federal and state law and regulation in support of the management of the University. Assist in policy development, draft and review legal documents, facilitate diverse business transactions and respond to external complaints. Address risk management and compliance considerations in the advancement of institutional initiatives. Murray State University believes in the importance of diversity, equity and inclusion and affirms that it is critical to academic and university excellence.

Qualifications: A Juris Doctorate degree from an ABA-accredited institution. Active membership in good standing of the Kentucky Bar Association (or eligible for immediate membership). Experience in matters relevant to business transactions, state and federal contracts and intellectual property. Demonstrated commitment to furthering diversity, equity and inclusion. Demonstrated ability in setting priorities, managing those multiple priorities and working in a timely manner to meet strict deadlines. Demonstrated ability to gain trust and inspire confidence at all levels of an academic institution. Excellent oral and written communication skills, including the ability to communicate complex issues and legal concepts to non-lawyers. Demonstrated strategic thinking, analytic, organizational and problem-solving skills. Demonstrated ability to create and maintain effective working relationships with senior administrators and a diverse range of constituents. A workplace style that emphasizes collaboration, teamwork and facilitation.

Preferred: Experience in employment law, student affairs, academic personnel and research, federal regulation compliance, complex contracts, international agreements, risk management and litigation processes. Knowledge of University or higher education policies and procedures. Knowledge of legal issues associated with governmental/public entities. Experience with complex organizations and the management of significant legal issues.

Salary: \$135,000 - \$142,000

How to apply: Apply [HERE](#) and upload your resume and cover letter. Also, you will need to provide a statement explaining how you will, through the duties of this position and other actions, support and further the University's strategic efforts of diversity, equity and inclusion.

Deadline: December 1, 2017

Harrison, NJ – Legal Counsel – New York Red Bulls

AkronLawJobs No. 8866 Overview: Seeking Legal Counsel to provide legal support, advice and counsel to the New York Red Bulls organization and its soccer-related operating affiliates in the United States. The attorney will have between 2-4 years of corporate law experience (law firm and in-house experience preferred). Specific responsibilities include preparing, reviewing and negotiating a wide variety of commercial agreements, as well as handling sportive matters. The Legal Counsel will also be responsible for the coordination, collation and archiving of all such agreements.

Duties Draft, review and negotiate a variety of sponsorship agreements, contest/sweepstakes rules and affidavits, sales agreements, vendor/service agreements, facilities use agreements, license agreements, employment agreements, construction services agreements, broadcast agreements, waivers and consents. Advise management on risk and insurance matters with the assistance of the internal Risk Management team. Perform analysis of rules, regulations and policies applicable to the companies' operations, including those of MLS, USL Pro, US Soccer Federation and FIFA, and advise management on interpretation and compliance. Provide rights clearance support to marketing and communications teams. Manage disputes, litigation and regulatory matters on an as needed basis with the support of outside counsel. Assist with the development and maintenance of templates, trainings and policies to ensure efficient management of legal matters. Administer and maintain contract and matter management system and manage annual legal audits and reviews. Stay abreast of industry-wide legal trends, developments and best practices in order to proactively counsel business partners and manage legal exposure.

Qualifications: Graduate of a top tier law school (US News and World Report top 50 law schools). Member of the New York or New Jersey bar in good standing. 2-4 years of experience practicing corporate, transactional, entertainment or sports law. Mix of law firm (preferably AmLaw 100) and in-house legal department experience preferred. Mastery of Microsoft Word, Excel and PowerPoint. Ability to conduct web-based and other research and investigations.

How to apply: [APPLY HERE](#)

Deadline: November 23, 2017

Columbia, SC – Attorney III -- State of South Carolina – Commission on Indigent Defense

AkronLawJobs No. 8905 Overview: With minimal supervision, the attorney will represent indigent defendants facing the death penalty in South Carolina at the trial level in General Sessions Court. Must be competent to counsel and defend a person charged with a capital felony.

Duties: As part of a defense team, the attorney will provide effective assistance of counsel in accordance with the ABA Guidelines for the Appointment and Performance of Defense Counsel in Death Penalty Cases, including: Courtroom advocacy in pre-trial, trial, and post-trial proceedings; Development and maintenance of positive and productive working relationships with clients and significant other case participants; Legal research, analysis, and writing of motions and briefs; Investigation and preparation of evidence for pre-trial hearings, trials, and post-trial hearings; Development and implementation of case theory, investigation, and litigation strategies; Preparation for pre-trial, trial, and post-trial negotiations and litigation; Identification, selection, preparation, and presentation of expert witnesses; Attendance at, and participation in, in-house and external training directed to improve and enhancing the attorney's skill set in the provision of capital defender services; Providing litigation support on a consultative basis to other capital defense practitioners; and Additional services and duties as the needs of the office dictate.

Minimum and Additional Requirements: Licensed attorney in Good Standing and admitted to the SC State Bar, or eligible for admittance within a short period of time; Significant criminal defense experience, including, serious violent felony jury trial experience; Experience in the analysis, introduction, and opposition of forensic science evidence; A demonstrated commitment to working with clients in poverty; A commitment to excellence in the provision of capital defender services; Creativity and energy in approaching indigent defense and capital representation; Strengths in teamwork, client relations, and relationship building; Skill and experience in written and oral advocacy; At least three years of criminal trial experience with training and experience in the defense of capital cases.

Additional Comments: Position requires EXTENSIVE travel, often for extended periods of time, at times exceeding three weeks. A valid driver's license and good driving record is also required.

Preferred Qualifications: 2nd-chair qualified by the South Carolina Supreme Court pursuant to Rule 421 of the SC Appellate Court Rules; Training and experience in the defense of capital cases; Experience in death penalty litigation; Experience or training concerning mental health issues associated with the criminal system; Experience working with disadvantaged client groups; Computer literacy, including; Microsoft Office, PowerPoint and Westlaw-Case Notebook; Must be capable of managing all aspects of a death penalty trial, including instruction and consultation with regard to capital voir dire and the collection and presentation of evidence; Must be able to manage legal and non-legal staff, review work production of all trial team members, including experts, investigators, witness depositions or statements and all other material related to trial and trial procedure; Knowledge of SC laws and the ability to interpret and apply policies, laws and judicial decisions.

Salary: \$48,622 - \$65,000

How to apply: Fill out the application AND supplemental questionnaire located [HERE](#). Upload your resume, cover letter and writing sample. Job #2017-OIDC-AIII-0855 Position Number 60010855

Deadline: December 15, 2017

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U.S. Department of Justice Vacancies: to learn more about Justice and our legal careers, please visit our website: <http://www.justice.gov/legal-careers>.

At Justice, diversity extends beyond race and gender. It includes differences in culture, ethnicity, economics, status as a veteran, generations, geography, sexual orientation, and includes individuals with disabilities. We welcome applications from candidates who are interested in positively contributing to Justice, and hope that you will consider joining the dedicated public servants at the Department of Justice.

Department of Justice

Below is a list of current attorney and legal internship vacancies at the U.S. Department of Justice. To learn more about Justice and our legal careers, please visit our website: <http://www.justice.gov/legal-careers>.

At Justice, diversity extends beyond race and gender. It includes differences in culture, ethnicity, economics, status as a veteran, generations, geography, sexual orientation, and includes individuals with disabilities. We welcome applications from candidates who are interested in positively contributing to Justice, and hope that you will consider joining the dedicated public servants at the Department of Justice.

Do You Know any Law Students Interested in a Volunteer Legal Internship at DOJ? Every year, over 1,800 volunteer legal interns serve in Justice components and U.S. Attorneys' Offices throughout the country. Any law student enrolled at least half-time, and who has completed at least one semester of law school, is eligible to apply for a volunteer legal internship.

DOJ offices recruit for legal interns through vacancy announcements posted on the DOJ Legal Careers web page at <http://www.justice.gov/legal-careers/volunteer-internship-opportunities>. Each announcement lists the applicable deadlines and requirements and students interested in volunteer internships at DOJ for spring and summer 2016 should apply now. Students apply directly to each office in which they have an interest. For more information, please watch our brief video with three tips for securing a legal internship at <http://www.justice.gov/legal-careers/video/top-3-tips-secure-legal-internship-us-department-justice> and visit our web page at <http://www.justice.gov/legal-careers/volunteer-legal-internships>.

Mobile App! Get the latest information about legal careers at Justice with our mobile app, *DOJ Law Jobs*. Users can quickly and easily create personalized job searches based on practice area, geographic preference, and hiring organization. *DOJ Law Jobs* is available for free on iTunes for Apple iPhone and iPad, and the Play Store for Android devices.

Manage Your Email: The U.S. Department of Justice, Office of Attorney Recruitment and Management, continuously updates its outreach list for the distribution of attorney and legal intern vacancy announcements. If you no longer wish to receive these email notifications, please reply to this email with [UNSUBSCRIBE](#) in the subject line. If you would like to update your contact information please submit the following information:

SCHOOL OR ORGANIZATION:
 NAME:
 TITLE:
 PHONE:
 EMAIL:
 WEBSITE:

ATTORNEY VACANCIES & VOLUNTEER LEGAL INTERNSHIPS

<u>Hiring Organization</u>	<u>Job Title</u>	<u>State</u>	<u>Deadline:</u>
USAO Central District of California	<u>Law Student Volunteer, Academic Year, Criminal Division</u>	California	fall 3/15/18 Summer 12/15/17

Job Announcements: Jobs Received From Various Legal Recruiting Firms

Job Announcements: Judicial Clerkships

New Jersey – Judicial Law Clerk – New Jersey Judiciary

AkronLawJobs No. 8853 Overview: Court Term: August 27, 2018 through August 31, 2019 Begin your legal career in a court system recognized as one of the best in the nation and enhance your future career prospects. Professional law clerk positions are available in the New Jersey Judiciary for individuals with strong communication and analytical skills.

Qualifications: Graduated from a law school by the time of your law clerk appointment. This position is for recent graduates only (within the last four years). Strong communication and analytical skills. Strong research abilities. Helpful to have completed a course in mediation prior to the start of the clerkship. Under Court Rule, all trial court law clerks who will serve as mediators must first complete the Judiciary sponsored 12-hour mediation training or its equivalent. If you have already completed this program, you will need to provide documentation confirming the successful completion of an approved alternative dispute resolution course. Driver's License: Appointee will be required to possess a driver's license valid in New Jersey ONLY if the operation of a vehicle is necessary to perform essential duties of the position. Must be authorized to Work in the United States. U.S. Citizenship is not required. Must agree to have a thorough background check, which will include fingerprinting.

Supplemental Information Note: Law clerks may hold outside employment with prior approval as provided in the Code of Conduct for Judiciary Employees. The Code is available online [HERE](#)

To view the New Jersey Judiciary Law Clerk Hiring Process Fact Sheet, please visit: [FACTS APPLICATION HERE](#). Upload your resume, cover letter, and official Law School transcripts with your graduation date.

Please Note: All applicants must complete the work experience and education sections and attach any required documents. Applications must describe all relevant work experience in detail, beginning with your current or most recent job, including military service (indicate rank), internships and job-related volunteer work, if applicable. Use a separate section to describe each position or gap in employment. Applicants who do not include or enter all relevant education

history or work experience or who indicate "see resume" or enter their initials to verify that they do not possess any education history or work experience in lieu of a completed application will not be considered, unless you do not possess any education history of work experience.

Deadline: December 18, 2017

Some judges have added new clerkship positions on OSCAR. For an update on new judges accepting judicial clerkship applications, please visit the OSCAR website (<http://OSCAR.dcd.uscourts.gov/>)

The following Judges have added new clerkship positions on OSCAR:

Judge: Ronnie Abrams, District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 10, 2017 - Aug 1, 2020 Term Start Date: Aug 1, 2020 Application Method: On-line (recommended)

Judge: Percy Anderson, District Judge

United States District Court

Los Angeles, CA

Term: 2 Years

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: May 24, 2017 - Sep 3, 2018 Term Start Date: Sep 4, 2018 Application Method: On-line (recommended), Paper Status: Available

Judge: David Barron, Circuit Judge

United States Court of Appeals

Boston, MA

Term: 1 Year

Applications Accepted: May 17, 2017 - May 17, 2018 Term Start Date: Aug 5, 2019 Application Method: On-line (recommended)

Status: Available

Judge: Duane Benton, Circuit Judge

United States Court of Appeals

Kansas City, MO

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 14, 2017 - Feb 1, 2018 Term Start Date: Aug 26, 2019 Application Method: On-line (recommended) Status: Available

Judge: Richard Berman District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 13, 2017 - Sep 1, 2021 Term Start Date: Sep 1, 2021 Application Method: On-line (recommended), Paper, E-mail Status: Available

Judge: Richard Berman District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

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Applications Accepted: Jun 13, 2017 - Sep 1, 2020 Term Start Date: Sep 1, 2020
Application Method: On-line (recommended), Paper, E-mail Status: Available

Judge: Richard Berman District Judge
United States District Court
New York, NY
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 13, 2017 - Sep 1, 2019 Term Start Date: Sep 1, 2019
Application Method: On-line (recommended), Paper, E-mail Status: Available

Judge: Michael Chagares, Circuit Judge
United States Court of Appeals
Newark, NJ
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 14, 2017 - Aug 5, 2020 Term Start Date: Aug 27, 2020 Application Method: On-line (recommended), Paper

Judge: Marcia Crone, District Judge
United States District Court
Beaumont, TX
Term: 2 Years
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 21, 2017 - Jan 12, 2018 Term Start Date: Jan 12, 2018 Application Method: On-line (recommended), Paper, E-mail Status: Available

Judge: Paul Engelmayer, District Judge
United States District Court
New York, NY
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 21, 2017 - Jan 1, 2020 Term Start Date: Sep 1, 2020 Application Method: On-line (recommended), Paper Status: Available

Judge: Debra Freeman, Magistrate Judge
United States District Court
New York, NY
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 22, 2017 - Apr 1, 2019 Term Start Date: Apr 1, 2019 Application Method: On-line (recommended), Paper Status: Available

Judge: Debra Freeman, Magistrate Judge
United States District Court
New York, NY
Term: 1 Year

Applications Accepted: Jul 13, 2016 - Sep 1, 2018 Term Start Date: Sep 1, 2018 Application Method: On-line (recommended), Paper Status: Available

Judge Michelle Friedland, Circuit Judge
United States Court of Appeals
San Jose, CA
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

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Applications accepted: Mar 1, 2016 - Feb 28, 2018 Term Start: Aug 13, 2018 Application Methods: On-line (recommended)

Judge: Michael Hawkins, Circuit Judge
United States Court of Appeals
Phoenix, AZ
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 19, 2017 - Aug 31, 2018 Term Start Date: Sep 3, 2019 Application Method: On-line (recommended) Status: Available

Judge: Ellen Hollander, District Judge
United States District Court
Baltimore, MD
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 13, 2017 - Aug 30, 2019 Term Start Date: Sep 3, 2019 Application Method: On-line (recommended), Paper

Judge: Robert Klausner, District Judge
United States District Court
Los Angeles, CA
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 6, 2017 - Aug 1, 2019 Term Start Date: Aug 5, 2019 Application Method: On-line (recommended) Status: Available

Judge: William Kuntz, District Judge
United States District Court
Brooklyn, NY
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 22, 2017 - Mar 31, 2018 Term Start Date: Jan 1, 2019 Application Method: On-line (recommended) Status: Available

Judge: Royce Lamberth
District Judge
United States District Court
Washington, DC
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Sep 13, 2017 - Jan 1, 2019 Term Start Date: Sep 1, 2019 Application Method: On-line (recommended) Status: Available

Judge: Debra Livingston, Circuit Judge
United States Court of Appeals
New York, NY
Term: 1 Year
Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 22, 2017 - Aug 13, 2020 Term Start Date: Aug 4, 2020 Application Method: On-line (recommended) Status: Available

Judge: Gloria Navarro, District Judge
United States District Court
Las Vegas, NV

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Term: 2 Years

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 10, 2017 - Aug 8, 2018 Term Start Date: Aug 8, 2018 Application Method: On-line (recommended)

Judge: Gloria Navarro, District Judge

United States District Court

Las Vegas, NV

Term: 2 Years

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 10, 2017 - Sep 6, 2018 Term Start Date: Sep 6, 2018 Application Method: On-line (recommended)

Judge: Kevin Newsom

Circuit Judge

United States Court of Appeals

Birmingham, AL

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Sep 15, 2017 - Aug 14, 2020 Term Start Date: Aug 15, 2020 Application Method: On-line (recommended) Status: Available

Judge: Priscilla Owen, Circuit Judge

United States Court of Appeals

Austin, TX

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: May 24, 2017 - Aug 31, 2018 Term Start Date: Aug 1, 2019 Application Method: On-line (recommended), Paper Status: Available

Judge: Christopher Panos, Bankruptcy Judge

United States Bankruptcy Court

Worcester, MA

Term: 2 Years

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 15, 2017 - Jan 15, 2018 Term Start Date: Sep 4, 2018 Application Method: On-line (recommended), Paper Status: Available

Judge: Cornelia Pillard, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 13, 2017 - Jan 1, 2020 Term Start Date: Aug 15, 2020 Application Method: On-line (recommended) Status: Available

Judge: Sharon Prost, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 7, 2017 - Dec 1, 2019 Term Start Date: Dec 15, 2019 Application Method: On-line (recommended), Paper Status: Available

Judge: Jed Rakoff, District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 22, 2017 - Jul 1, 2018 Term Start Date: Aug 1, 2021 Application Method: On-line (recommended), Paper, E-mail

Status: Available

Judge: Ramon Reyes, Magistrate Judge

United States District Court

Brooklyn, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 17, 2017 - Dec 31, 2018 Term Start Date: Jan 1, 2019 Application Method: On-line (recommended) Status: Available

Judge: Robert Richardson

Magistrate Judge

United States District Court

Hartford, CT

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Sep 11, 2017 - Aug 1, 2018 Term Start Date: Sep 3, 2019 Application Method: On-line (recommended) Status: Available

Judge: Judith Rogers, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 21, 2017 - Aug 1, 2018 Term Start Date: Aug 12, 2019 Application Method: On-line (recommended), Paper Status: Available

Judge: Patti Saris

District Judge

United States District Court

Boston, MA

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Sep 14, 2017 - Mar 31, 2018 Term Start Date: Sep 3, 2019 Application Method: On-line (recommended), Paper Status: Available

Judge: Joseph Spero, Magistrate Judge

United States District Court

San Francisco, CA

Term: 1 Year

Clerkship Type: Temporary Law Clerk-Chambers

Applications Accepted: Jun 12, 2017 - Dec 12, 2020 Term Start Date: Jul 1, 2017 Application Method: On-line (recommended), Paper Status: Available

Judge: Richard Taranto, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 15, 2017 - Jun 1, 2018 Term Start Date: Aug 1, 2019

Application Method: On-line (recommended), Paper Status: Available

Judge: David Tatel, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Oct 7, 2016 - Oct 15, 2018 Term Start Date: Aug 1, 2019 Application Method: On-line

(recommended), Paper

Judge: Kim Wardlaw, Circuit Judge

United States Court of Appeals

Pasadena, CA

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 16, 2017 - Aug 15, 2018 Term Start Date: Aug 1, 2020

Application Method: On-line (recommended), Paper Status: Available

Job Announcements: Other Positions

Carrollton, OH – Court Administrator -- Carroll County Court of Common Pleas

AkronLawJobs No. 8928 Overview: The Carroll County Common Pleas Court is a State of Ohio General Division trial court. The Court has one judge in the General Division presiding over civil, criminal, and domestic relations cases and conducts both jury and non-jury trials. This Court does not have a magistrate; has approximately 6 employees; and an annual operating budget of more than \$400,000. The judge is elected countywide for a six-year term, currently expiring December 31, 2018; all of the Court's employees are exempt, unclassified, at-will, and serve at the pleasure of the Court. The geographic jurisdiction of the Court is all of Carroll County.

The Court Administrator, reports directly to the Common Pleas Court Judge and performs such duties as are delegated to him or her by the Judge. The basic duty of the Court Administrator is the overall management of Court operations, supervising and directing Court employees, and in developing and implementing policies and procedures. This is a high level, high-pressure leadership position that requires a multitude of management, financial, supervisory, human resources, and polite kindness skills. The Court Administrator is responsible for the day-to-day operations of the Court and is the first point of contact for Court employees and others for all operational matters, which includes scheduling, facilities, equipment, technology, and interagency issues. The Court Administrator plays a significant role in the development of organizational goals and values, policy development, program administration, Court budget, and overall direction of the Court, provides leadership for special projects, assists with timely implementation of organization changes, court policy and procedures, and assists management staff with performance, disciplinary, and employee relations issues.

Duties: Addresses day-to-day operational issues, such as staffing needs, courtroom operations, building operations, equipment needs, and technology. Assists the Court in supervising and providing direction to Court Administration staff which includes the Bailiff, Court Reporter, the Foreclosure Mediator and the Common Pleas Court Adult Probation Department. Works with and facilitates communication with the Board of County Commissioners, Auditor, Sheriff's Department, County Jail, Court Security, Courthouse Maintenance, Carroll County Municipal Court, Carroll County Probate and Juvenile Court, Clerk of Clerk's Office, County Prosecutor's Office, Public Defender's Office, all local law enforcement departments, all county public office holders, the Ohio Supreme Court, Ohio Judicial Conference, the local Bar Association and all judges associations. Responds to, investigates, and resolves complaints regarding employees or the operation of the Court, and interprets and explains the policies and procedures of the Court as needed to employees, judges, and others. Assists the Court in ensuring compliance with human resource policies, guidelines, and procedures, and in the recruitment, selection, hiring, assignment, training, evaluation, and disciplining of employees. Assists the Court with fiscal and budget matters, including the preparation and administration of the Court's budgets; monitoring and control of expenditures, purchasing of goods and services, writing Requests for Proposals, contract

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preparation and contract administration, and conducting research for grants and additional funding from public and private sources, and writing grants. Assist the Court with issues concerning space, furnishings, and equipment within the Court building. Develops and implements methods and procedures to improve operational effectiveness, reduce operating expenses, and improve the quality of service to the legal community, county officials and the public. Evaluates operations and procedures, recommend improvements and modifications and prepare various reports on operations and activities. Undertakes projects and assignments that may require extensive research, analysis, and report writing. Represents the Court at various meetings or on boards and committees, and assumes the duties of and act on behalf of the Court when the judge is absent. May provide direct line supervision of some department managers and other employees. Prepares the Court's monthly and annual reports. Update and maintain an inventory of the Court's furniture and equipment. Perform other duties as assigned by the Court. Master Courtview.

Qualifications: Candidates must have a combination of education, experience, skills, and personal characteristics that demonstrate the candidate's ability to perform the duties of the position. It is expected that the successful candidate will have at least the following qualifications and/or experience and meet the following requirements: A bachelor's degree from an accredited college or university. A minimum of two years' experience in an administrative, leadership, and supervisory position, including supervising both professional and support staff. Management and administrative experience working for a public organization, or another government entity is not required but will be a factor in evaluating the candidates. Service in a corporate, non-profit, or other private sector organization that provided an applicant with comparable experiences will be given consideration. Knowledge of criminal, domestic relations, foreclosure law, domestic violence law, and civil court operations, and an understanding of legal terminology and trial court procedures. Knowledge of case management operations and processes, budget management, strategic planning, and the Ohio Revised Code as it pertains to court services and operations. Strong analytical and organizational skills and the ability to function at a high level within an organization without him or her being constantly supervised by the judge. Ability to supervise managers and support staff, develop and implement policies and procedures, and resolve or recommend solutions to complex problems and situations. Knowledge of common office practices, procedures, and equipment. Proficiency in operating a personal computer and using, or being able to learn, including but not limited to Microsoft Office products such as Word, Outlook, Excel, and Courtview. Ability to prioritize work, work independently without daily direct supervision, and manage a variety of projects simultaneously in a high-pressure atmosphere under severe time constraints. Must have good time-management skills and be highly organized and detail-oriented. Excellent interpersonal skills including the ability to develop and maintain effective working relationships with judges, other elected officials, Court employees, law enforcement officers, lawyers, outside agencies, businesses, and the general public. Ability to maintain sensitive and confidential information. Creativity and ability to conceive and implement innovative approaches to solve problems and meet objectives. Ability to recognize the need for change and respond with flexibility to changing program demands, propose solutions, and ensure that solutions are implemented. Ability to effectively and professionally communicate verbally and in writing in English to diverse audiences, and to produce concise, error-free documents and reports. Ability to organize and lead meetings of employees, judges, and others, and to make oral presentations before elected and appointed officials, public and private groups, Court employees, and others. Must be conscious of and sensitive to the diversity within the Court's jurisdiction and be able to interact professionally with this diverse population of people from many different geographic, socioeconomic, religious, racial, and ethnic backgrounds on a regular basis. Professional appearance and demeanor appropriate for the position and expected of a representative of elected officials. Demonstrated dependability, reliability, and excellent attendance record. Patience, objectivity, maturity, effectiveness under stress, initiative, adaptability, leadership, and sound judgment. Additional consideration will be given to applicants who have any of the following qualifications: a major or significant course work in public, business, or judicial administration, public policy, criminal justice, or a similar field; a paralegal degree, a law degree, a master's degree in a relevant field, or designation as a Fellow of the Institute of Court Management; direct experience working with and reporting to elected and high-level government officials. The qualifications and requirements listed above are guidelines for selection purposes. Alternative qualifications may be substituted if considered by the Court to be sufficient to demonstrate the ability to perform the essential duties of the position.

SALARY: The Court establishes its own pay grades and salary schedules, and has some flexibility in setting the salary of the successful candidate. A candidate with superior qualifications and experiences could be offered a higher starting salary.

BENEFITS: The Carroll County Common Pleas Court offers a benefits package that includes; health, prescription coverage with optional vision, dental, identity theft coverage, optional flex-medical spending account enrollment; vacation, sick and personal leave (length of service determined, etc.); eleven paid holidays and deferred compensation program, optional credit union membership and direct deposit of net pay. Court employees are members of the Ohio Public Employees Retirement System (OPERS), which provides retirement, disability, and survivorship benefits, for public

employees. All full-time employees hired after January 20, 2010, contribute to OPERS by paying the required employee share, 10% of their salary. The County pays required employer's share, 14% of the employee's salary. No Social Security taxes are withheld. Medicare percentage is withheld.

How to apply: Get application [HERE](#) and submit with resume and cover letter. You may e-mail your credentials and application to jgallon@carrollcountyohio.us or mail to Jewel Gallon, Court Administrator, Carroll County Common Pleas Court, P.O. Box 367, Carrollton, OH 44615.

Deadline: December 1, 2017 4:00 p.m.

Cleveland, OH – Legal Recruiting Manager – Benesch, Friedlander, Coplan & Aronoff

AkronLawJobs No. 8930 Overview: Benesch is seeking a Legal Recruiting Manager for our Cleveland office location. The Legal Recruiting Manager is responsible for supporting the Firm's Chief Talent Officer (CTO) in managing our OCI/Summer Associate Programs, lateral attorney, paralegal and other timekeeper recruiting, recruiting materials, and technology/social media related to our recruiting efforts.

Duties: Coordinate and manage OCI Process and Summer Associate Program. Establish and maintain relationships with Career Service Officers at targeted law schools. Ensure Benesch brand is present on campus at law schools through regular outreach. Coordinate OCI process for all office locations: Resume collect/review, participate in candidate selection for OCI and call-back process, schedule call-back interviews, gather feedback, schedule Hiring Committee meetings, and communicate with law student candidates, including extending offers and sending rejection communications. Coordinate and manage Summer Associate Program, including: training, summer retreat, social events, budget management, evaluation process, and related activities/logistics. Serve as point person for Summer Program, both internally and externally. Take an active role in NALP to be an industry expert in law firm summer programs; keep up with trends and bring new ideas and suggestions to the team. Conduct attorney and paralegal searches for all practice groups across all office locations; compile job posting language, identify search tactics, identify and recruit top talent, engage recruiters when necessary, manage interview and selection process. Manage content on the Careers page of the Firm's website. Work closely with CTO, IT and others to identify ways to use technology to recruit top talent. Maintain up-to-date and fresh recruiting videos with outside vendors; work closely with Marketing Department to share content on Firm social media sites regularly. Work closely with Marketing Department to maintain recruiting materials. Serve as point person for law clerks (law students who work with the Firm through the school year). Work closely with Practice Group Chairs to manage the lateral recruiting process, such as posting jobs, sourcing talent and communicating with candidates. Assists with special projects as needed, across the firm's recruiting and professional development initiatives.

Confidentiality: Due to the nature of your employment, various documents and information, which are of a confidential nature, will come into your possession. Such documents and information must be kept confidential at all times.

Qualifications: The Legal Recruiting Manager must have a Bachelor's Degree. Experience in a law firm environment preferred; recruiting experience required. An ability to communicate effectively and efficiently, along with strong organizational skills and a client service attitude are required. Must possess a strong desire to learn and be part of a team, have an interest in technology, and be social media savvy. Ability to travel as needed and work overtime/evenings periodically required.

How to Apply: E-mail your cover letter and resume to kbutler@beneschlaw.com

Deadline: December 14, 2017

Cleveland, OH – Title Examiner LLC – All Ohio Title Examining LLC

AkronLawJobs No. 8729 Overview: Seeking a motivated, independent, computer-savvy individual interested in developing his or her career with a growing title examining company in Northeast Ohio. Learn a new skill & discover something new every day! Enter a busy industry that is starved for qualified individuals and build a long-lasting career that is both rewarding and flexible!

Benefits: Work-from-home opportunities, competitive pay, and benefits are offered.

Qualifications: The ideal candidate will possess strong attention to detail, computer skills, research and analytical abilities. On-the-job training/individual instruction with an attorney are available for qualified candidates.

Duties: Prepare title examinations and verify title; Analyze chain of title and reports outlining title-related matters; Examine real estate records including deeds, deeds of trust, liens, judgments, easements, and plats/maps to determine ownership, encumbrances, and to verify legal descriptions of property; Conduct computer-based research utilizing a

variety of databases; and Analyze and review mortgages, contracts, and other legal instruments pertaining to title by searching public and private records for law firms, real estate agencies, or title insurance companies.

How to apply: Send your resume and cover letter to Alina Dukstansky at adukstansky@aotexllc.com

Deadline: December 1, 2017

Fairlawn, Ohio – Risk Analyst I – Risk International DEADLINE TOMORROW

AkronLawJobs No. 8682 Overview: Risk International is one of the fastest growing companies in the insurance industry today. Searching for a Risk Analyst who has high-energy, is self-motivated, and possesses a strong work ethic. Will effectively balance a wide array of tasks while working with a variety of managers. If you thrive in a fast-paced, dynamic and challenging work environment, Risk International is the place for you. Training will be provided, including hands-on experience with direct client interface.

Duties: Data analysis, M&A due diligence, insurance renewal assistance, client meetings and presentations, plus much more.

Qualifications: Must have a BA/BS with a preference for a degree in risk management, insurance, mathematics or related field. An MA/MS in Business Administration, with a specialization in risk management, mathematics or JD is preferred but not required.

How to apply: Send your resume and cover letter to jbrooker@riskinternational.com

Deadline: November 16, 2017

East Lansing, MI – Assistant Director for Career Development – Michigan State College of Law

AkronLawJobs No. 8906 Overview: The Assistant Director reports to the Assistant Dean for Career Development and assists the CSO team in providing comprehensive professional development, career planning, and career advising services.

Duties: Advises students and graduates, including advising them about strategies for attaining their professional goals and informing them about resources and programming; Reviews and edits students' and graduates' resumes, LinkedIn profiles, cover letters, and other application materials; Conducts mock interviews and works with students and graduates to develop and enhance their networking skills; Assess student progress toward attaining post-graduate employment and proactively provides assistance to address potential obstacles; Conducts one-on-one outreach to students and graduates to improve engagement with the CSO; Collaborates with faculty, alumni, and colleagues to identify internship, externship, and other employment opportunities for students and recent graduates; Helps develop and conduct professional-development programming for students and alumni; Effectively and consistently uses social media as a career- and professional-development tool; Assists with the collection of data, including about externships, internships, on-campus interviews, employment opportunities, and employment results; Monitors current legal-industry trends and developments; Proactively maintains an expanding legal-industry network; and Participates in professional organizations and attends professional conferences, workshops, seminars, and conventions to stay current with best practices and the legal industry.

Qualifications: The successful candidate will have the ability to: Network and build relationships; Develop rapport with students, alumni, faculty, staff, and employers; Work with a diverse community; Work independently and collaboratively in a team; Handle multiple projects, balance priorities, and utilize time management skills; Develop systems to improve the efficiency, effectiveness, and quality of services provided to students, alumni, faculty, and employers. In addition, the successful candidate will preferably have: Strong technology, data management, and analytical skills; Excellent oral and written communication skills; Previous employment experience in the public sector or with a local, state, or federal government agency; Knowledge of legal-industry career options, recruiting practices, job market, employment trends, and professional development practices; Involvement in professional legal organizations; and The desire to assist individuals with professional development.

Minimum Requirements: JD and either 1 to 3 years of experience in higher education career development of the legal field; or an equivalent combination of education and experience.

Additional information regarding MSU College of Law may be found at law.msu.edu

How to Apply: E-mail your resume and cover letter to HR-Operations@law.msu.edu

Deadline: December 4, 2017

East Lansing, MI – Assistant Director for Employer and Alumni Relations

AkronLawJobs No. 8916 Overview: The Assistant Director for Employer and Alumni Relations is responsible for conducting employer outreach, developing and maintaining relationships with employers, managing the CSO's recruiting

THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

programs, developing and maintaining CSO's relationship with alumni, and coordinating the Law College's annual employment reporting.

Duties: Develop a strategic outreach plan to strengthen existing, and develop new, relationships with public and private employers in the legal and business sectors; Increase temporary and permanent employment opportunities for JD students and recent graduates in target markets; Build and maintain a network of professional connections in traditional and non-traditional areas of law; Familiarize employers and potential employers with the achievements of MSU Law students and alumni; Engage employers and potential employers with MSU Law-related activities; Attend local and regional professional and recruitment events; Conduct one-on-one outreach with employers to improve engagement with CSO; Effectively and consistently use social media as a career- and professional-development tool, including to develop an online presence and increase engagement with the legal industry; and Keep CSO advising team informed regarding legal employment markets and trends. Coordinate CSO recruiting events, including On-Campus Interviews and the Spring Recruitment Fair; Maintain databases, spreadsheets, and reports on students, alumni, faculty, and employers as related to recruiting efforts; Communicate with employers to promote and facilitate recruiting efforts; Conduct outreach and collaborate with faculty, alumni, and colleagues to identify employment opportunities for students and recent graduates; and Monitor current trends and developments in the legal industry. Work closely with CSO advising team and recent graduates to help recent graduates attain post-graduate employment; Collaborate with CSO advising team on programming for new graduates and alumni; Oversee implementation, data collection, and reporting of post-graduate Bridge to Practice Fellowship; Conduct one-on-one outreach with alumni to improve engagement with CSO; Advise alumni about their career paths and goals, including strategies for attaining their professional goals, resources and programming, and professional connections; Review and edit alumni's resumes, LinkedIn profiles, cover letters, and other application materials to best highlight their professional skills; Serve as CSO's point-person for the MSU College of Law Advancement Office; and Serve as CSO's point-person for the MSU College of Law Alumni Association. Will coordinate collection of, and process all data regarding, employment of MSU College of Law graduates; Provide analysis of current employment statistics and national rankings to assist in big picture strategizing; Produce reports for accreditation, national surveys, and use in strategic planning for CSO and other departments within the Law College; and Participate in professional organizations and attend professional conferences, workshop.

Preferred Qualifications: Juris Doctor from an ABA-accredited law school; 1 to 3 years' experience in outreach or relationship management experience, including marketing, advancement, and/or recruiting experience; Knowledge of legal career options, hiring needs, recruiting practices, job market, employment trends, and professional development practices; and Involvement in professional legal organizations

Qualifications: Bachelor's degree in communications, business, or a related field; Demonstrated professionalism and strong work ethic; Highly motivated, collaborative, and outgoing; Highly developed interpersonal skills; Ability and strong desire to network and build relationships; Ability to develop rapport with students, alumni, faculty, staff, and employers; Excellent written and oral communication skills; Outstanding organizational skills, initiative, flexibility, and adaptability; Excellent attention to detail; Outstanding public speaking and oral presentation skills; Ability to work with a diverse community; Ability to work independently and collaboratively on a team; Ability to handle multiple projects, balance priorities, and employ time management skills; Ability to approach work and initiate new projects with a sense of ownership, enthusiasm, innovation, and flexibility; Flexibility to travel and work outside of normal business hours to meet office needs; Strong technology, data management, and analytical skills; and Record of professional social media usage, including LinkedIn, Twitter, and Facebook preferred, but enthusiasm and dedication to learn and leverage social media is sufficient.

How to apply: E-mail your resume and cover letter to HR-Operations@law.msu.edu

Deadline: December 7, 2017

New Albany, OH – Trademark Paralegal – Abercrombie & Fitch

AkronLawJobs No. 8914 Overview: Seeking an experienced trademark paralegal

Duties: Perform a high volume of domestic and international clearance searches; Analyze watch notices and search reports; Review products and marketing materials for IP issues; Investigate potential infringements; Prepare draft correspondence and documents for attorney review; Maintain internal IP charts and databases; Assist with filing and prosecution of trademark and copyright applications; Communicate with and advise in-house clients; and Assist with other IP, project-based, and administrative matters as needed

Qualifications: 3-5 years of IP paralegal experience with law firm or in-house team; Communicate effectively with outside counsel and internal clients; Detail oriented with strong interpersonal and organizational skills; Effective management of competing priorities in a fast-paced, high-volume, environment; and the ability to work independently and as a member of a team.

How to apply: Apply [HERE](#) and upload your resume and cover letter.

Deadline: December 6, 2017

Summary of Law-Related Teaching Positions (world-wide)

https://chroniclevitae.com/job_search?utf8=%E2%9C%93&job_search%5Bkeywords%5D=legal

Cleveland Area Office Space Available

Perfect for the new attorney. Reasonably priced, one or two offices in beautiful, fully renovated suite in Beachwood office building. Complete with all the amenities, including receptionist, Wi-Fi, copier, fax machine, and kitchen. Secretarial services available for additional fee. Senior attorneys on-site, available for mentoring. Suite has generated referrals in the past. Contact David Pomerantz at #216-587-1221 or dipfcc@aol.com

Cuyahoga Falls Office Space Available

Private practice shared office space available on Graham Road in Cuyahoga Falls. Prosecutor looking for anyone who might be interested in sharing office space with her. Contact Nicole Welsh at welshesq@gmail.com or at 216-287-1999

Office Sharing Available for Lawyer

May perform legal services in exchange for rent. Referrals possible from my established consumer bankruptcy, foreclosure defense, debt relief clientele in primarily Richland, Ashland and Crawford counties. Lawyer could also apply for court-appointed cases in domestic, juvenile, and criminal cases. Professional building, security, free parking. www.attymack.com

Warren, OH Office Space Available

Two attorneys with over 30 years of experience have office space available in Warren, Ohio. Newly remodeled in a very high traffic, upscale area. Ideal for a recent graduate. Reasonable rates as well as plenty of overflow work or referrals available for the right candidate. Please contact Attorney Adam C. Hunt for more details: adam@hunt-law-llc.com (330) 469-9836

Articles and Items of Interest:

A young attorney's most important writing – E-mails

<http://abaforlawstudents.com/2017/09/14/young-attorneys-important-writing-e-mails/>

Exploring Growing Areas of Law

In a recent article from *Student Law*, the American Bar Association's publication, Janan Hanna explores growing areas of law by focusing on "three areas of law that are starting to grow because of changing demographics, health care reform, and a poor economy." Find the article here: http://www.americanbar.org/publications/student_lawyer/2012-13/feb/exploring_areas_of_law.html

A Note About AkronLawJobs

For those Akron Law alumni who are actively job searching, please be aware that you may search for job vacancy announcements any time right from the comfort of your own home or office. There is no need to wait for the monthly Alumni Career Connection. All job postings that the Career Planning Office receives are immediately posted on AkronLawJobs, the online job database powered by Symplicity. It is very easy to navigate and we encourage all of you to check it out. Username and password are required so please e-mail lawcareerplanning@uakron.edu or call our office at 330-972-6365 and we will set you up with an AkronLawJobs account. If, for some reason, you have misplaced your AkronLawJobs username or password, please stop by or e-mail the Career Planning Office at lawcareerplanning@uakron.edu and we will re-register you with AkronLawJobs.

Useful Links:

AkronLawJobs: <https://law-akron-csm.symplicity.com/students>

NALP Directory of Legal Employers: <http://www.nalpdirectory.com/>

PSJD (formerly PS Law Net) Career Central: <http://www.psjd.org/>

Martindale Hubbell Search Function: <http://www.martindale.com/Find-Lawyers-and-Law-Firms.aspx>

Martindale Hubbell Job Search: http://careers.martindale.com/c/search_results.cfm?action=Job-Seeker-Job-Search&site_id=7302