



The University of Akron School of Law  
Career Services Office

#### Summer Office Hours:

Monday: 8:00 a.m. – 5:00 p.m.  
Tuesday: 8:00 a.m. – 5:00 p.m.  
Wednesday: 8:00 a.m. – 5:00 p.m.  
Thursday: 8:00 a.m. – 5:00 p.m.  
Friday: 8:00 a.m. – 5:00 p.m.

If you would like to schedule an appointment, please call  
330-972-6365 or e-mail  
[lawcareerplanning@uakron.edu](mailto:lawcareerplanning@uakron.edu)

#### Office Staff:

Alisa N. Benedict O'Brien, Esq.  
Assistant Dean  
Career Services and Strategic  
Initiatives

Alecia Bencze, Esq.  
Assistant Director  
Career Services and Student Advising

Debbie Casey  
Student Services Counselor

#### On The Web:

[www.uakron.edu/law/career-services/](http://www.uakron.edu/law/career-services/)

[www.twitter.com/AkronLawCareers](https://twitter.com/AkronLawCareers)

# THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

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## MAJOR ANNOUNCEMENTS

All alumni are always welcome to come and see us in our new building!  
Email us to arrange a visit.  
Also, please reach out if you or your company/firm/organization have hiring needs!



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## Career Services Events Calendar:

View all previous career services workshops at <http://www.uakron.edu/law/career/students/videos.dot>

### Career Services Office Workshops and Programs: Fall 2018\*

Thursday, September 20 3:00 – 5:00PM	Meet and Greet with the Akron Bar and OSBA, followed by Speed Networking from 5:15 – 6:15PM	Atrium
Friday, September 21 <sup>st</sup> 12:00 – 1:00PM	“Who are you and why should I care?” – a program on networking and marketing yourself – Speaker: Michael Moore, Moore’s Law	Law 160
Wednesday, October 3 12:20 PM	Careers in International Law – Matt Wilson	Law 140
Tuesday, October 9 12:15 PM	Demystifying Federal Government Hiring for Law Grads Speaker: Shannon Foreman	Law 140
Tuesday, October 16 12:20 – 1:10PM	First Year Mandatory Orientation Program**	Law 160
Tuesday, October 16 5:15 – 6:00 PM	First Year Mandatory Orientation Program	Law 160
Wednesday, October 17 12:20 – 1:10 PM	First Year Mandatory Orientation Program	Law 160
Thursday, October 18 5:15 – 6:00 PM	First Year Mandatory Orientation Program	Law 160
Wednesday, October 24 12:20-1:10 PM	A Day in the Life of a Criminal Law Attorney	Law 160
Thursday, November 1 12:20 – 1:10	Effective Legal Resumes and Cover Letters (interactive)	Law 160
Thursday, November 1 5:15 – 6:00 PM	Effective Legal Resumes and Cover Letters (interactive)	Law 161
Wednesday, November 7 5:30 – 6:30	A Day in the Life of In-House Counsel/Association of Corporate Counsel Panel	Law 160
Tuesday, November 13 12:20 – 1:10	What I did my 1L Summer	Law 160

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**\*Programs subject to change**

## The Alumni Career Connection - Page 2

### Akron Bar Association Events Calendar:

The Akron Bar Association offers a local connection to Summit County legal community. Network with your colleagues, judges, and legal staff at numerous events, and gain access to excellent CLE programming! Not a member? Consider joining! <https://www.akronbar.org/member-center/become-a-member/>

September 14 12:00 – 1:00	FRE CLE: What is Cryptocurrency? Answers for Attorneys
September 20 12:00 – 1:30	CLE with Grecian Luncheon – Over My Dead Body: Advising Clients on Healthcare Decisions, Living Wills & Organ Donation
September 21 8:30 – 4:30	CLE – Advanced Topics in Criminal Appellate Law Practice
September 25 9:15 – 1:30	CLE – Mental Health & Addiction, Breaking the Stigma
September 28 9:00 – 3:45	CLE – Solo/Small Firm Expo: Gaining Traction, Driving Your Practice Forward
October 2 12:00 – 1:00	CLE – Different Counties, Different Rules & Procedures
October 3 12:00 – 1:00	CLE – The Past, Present & Future of Downtown Akron's Special Improvement District
October 3 3:00 – 5:00	Ohio Supreme Court Justice Sharon L. Kennedy presents: Professional Conduct
October 11 12:00 – 1:00	CLE – Transgender & Sexual Orientation Case Law Update
November 29 1:00 – 3:45	CLE – The Cyborgs are Coming! The Cyborgs are Coming! The Ethical Concerns with the Latest Technology Disruptions

#### Upcoming Section and Committee Meetings:

A full calendar of Akron Bar events is located at: <http://www.akronbar.org/calendar.aspx>

### News Flash:

On Twitter!

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To better serve you, the Career Office is on Twitter @AkronLawCareers. Follow @AkronLawCareers for job postings, event and seminar updates, as well as job search and career advice from the Career Office and national organizations like NALP and PSLawNet.

## **Symplicity/AkronLawJobs!**

The CSO's online job database, Symplicity, is called *AkronLawJobs!* AkronLawJobs is available through CSO's website at [www.uakron.edu/law/career-services/](http://www.uakron.edu/law/career-services/).

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akron bar  
association

## **Are You a New Lawyer Looking for a Place to Call Home?**

The Akron Bar's Incubator Program is looking for new attorneys to set up offices in our Akron Incubator. Lawyers in the program are solo practitioners who work with an experienced mentor and ABA leadership to establish practices in Summit County. Candidates should meet the following qualifications:

- Licensed to practice for 5 years or fewer
- Desiring to work with a mentor to develop a business plan for a solo or small firm practice in Summit County
- Willing to commit to participation in the program for 18 months
- Obligated to pay rent to the program as follows: 6 months, no rent; 6 months \$250 per month; 6 months \$500 per month
- Willing to meet reasonable requirements for pro bono and/or limited means representation

**For more information, contact Akron Bar Executive Director C. Allen Nichols at 330.436.0101 or [callen@akronbar.org](mailto:callen@akronbar.org)**

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**Office Sharing Opportunity:** An experienced sole practitioner in Medina is looking to share office space and expenses. He would provide mentoring and family law referrals. His focus is bankruptcy and probate law and has been in practice for over 40 years alone, in a firm, and in business. You may contact him at [legal50@aol.com](mailto:legal50@aol.com)

**Downtown Akron – Office Space Available** – Very close to Akron, Summit County, Federal, and 9<sup>th</sup> District Courts. Attorney Brian L. Coffman, an Akron Law 1998 Graduate, has office space available. Rent \$400 includes: Private furnished office with 2 large windows. Shared client waiting area. Wireless internet. Copier, scanner, printer with dedicated fax.

Available for an additional fee: Covered parking at and connected to Summit County Parking Deck via skywalk (monthly pass available from deck). Limited meter parking on street. Secretarial support. 4 line phone system. After-hours answering service.

For information, e-mail [office@briancoffman.com](mailto:office@briancoffman.com)

**Legal Comedy Blog Seeks Contributors** We are currently seeking law students and lawyers to contribute to a satirical law blog. We are looking for material that is funny with an edge of acrimony towards the legal profession. We are open to any type of media: text, video, cartoon, etc. Contributors are paid per acceptable submission. There are also a few staff writer positions which are paid a flat monthly rate. For more information please email us at: [editor@bitterlawyer.com](mailto:editor@bitterlawyer.com).

**Akron Law Library:** If you are a new attorney, you are eligible for a free membership to the Akron Law Library for Premium Services (free first year of Bar Association membership). Subscription includes phone, fax and electronic references, free use of computers and legal databases, material checkout, reservation of conference room etc. To register for your free membership, please contact Denise Cook at 330-643-8320 or [dcook@akronlawlib.org](mailto:dcook@akronlawlib.org)

## **Sign up now for your FREE ABA Membership!**

The American Bar Association is offering all The University of Akron School of Law graduating students a free membership!

Join now at [www.ambar.org/freegrad](http://www.ambar.org/freegrad) and discover the benefits of ABA membership:

- New! ABA CareerAdvice LIVE! – a FREE monthly webinar series that offers practical tips from legal experts.
  - Access free resources from the ABA Career Center. Search for legal positions on our online job board featuring positions from across the country.
  - Enjoy complimentary membership in your choice of 21 specialty groups.
  - Save money on a variety of products and services from HP, Lenovo, Sprint and more.
  - Keep up with the latest legal news through the ABA Journal and eJournal.
  - Connect with lawyers through the ABA's searchable online member directory.
- Sign up at [www.ambar.org/freegrad](http://www.ambar.org/freegrad) and let the ABA help you launch a successful career!

**Philadelphia, PA – highly regarded AmLaw general practice firm seeks to add a corporate transactions group** A highly regarded AmLaw general practice firm with an established Philadelphia office seeks to add a corporate transactions group in Philadelphia. The firm is hugely profitable and enjoys wonderful management, genuinely flexible bill rates and autonomy, and an enormous client base.

The group must average \$1+ million revenue per attorney.

Please contact [sbowman@continuumlegal.com](mailto:sbowman@continuumlegal.com) for details.

## **Job Announcements: Attorney Positions**

**Akron, OH – Education Law Attorneys – McGown & Markling**

**3 years or less of experience**



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**AkronLawJobs No. 9564 Overview:** Seeking newly admitted attorneys to join a rapidly growing state-wide Education Law Team. We offer a collegial atmosphere that values diversity and promotes both inclusion and a balanced lifestyle in a democratic environment. Open to either both full and part-time arrangements.

**Qualifications:** JD and a member of the Ohio bar. Less than three years of legal experience.

**Duties:** Must demonstrate a dedication to working in a broad array of education law areas including, but not limited to, board organizations and operations, construction, federal and state employment laws, labor relations and collective

bargaining, special education law, student rights and responsibilities, territory transfers, property valuation, arbitrations and administrative hearings, civil litigation and trial advocacy, and appellate law. **How to Apply:** Address your resume and cover letter with your salary history to:

Matthew John Markling, McGown & Markling Co., LPA, 1894 North Cleveland-Massillon Road Akron, OH 44333.

E-mail to: [mmarkling@mcgownmarkling.com](mailto:mmarkling@mcgownmarkling.com)

**Deadline: October 6, 2018**

## **Akron, OH – Assistant Professor, Legal Writing, The University of Akron School of Law**

**AkronLawJobs No. 9557 Overview:** UA Law anticipates hiring a tenure-track or tenured faculty member to begin teaching in Fall 2019.

**Duties:** Seeking a candidate who will teach Legal Writing and first-year or required courses. Both entry-level and lateral candidates are encouraged to apply.

**Qualifications:** JD or equivalent law degree. A demonstrated record of or potential for successful teaching and scholarship.

**Job Number:**

11149

**How to Apply:** Apply [HERE](#). You must complete the on-line application and attach a current CV and cover Letter to your profile. **Deadline: Open until filled** (posted: September 4, 2018)

**Deadline Next Friday**

## **Bowling Green, OH -- Senior Assistant Public Defender – Wood County Public Defender's Office**

**AkronLawJobs No. 9566 Overview:** Will provide legal representation to indigent defendants charged with non-capital felony offenses, juvenile cases, and/or misdemeanor offenses through all stages of the judicial process.

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**Duties:** Represents defendants charged with first and second-degree felonies and/or trains, supervises, directs, and evaluates assigned staff, processing employee concerns and problems, directing work, counseling, participates in employee performance appraisals. Coordinates daily work activities of assigned staff and interns: organizes, prioritizes, and assigns work; Monitors status of work in progress and inspects completed work; confers with assigned staff, assists with complex/problem situations, and provides technical expertise; conducts training for interns. Supervises and assists in cases assigned to Assistant Public Defenders; provides support and discussion for cases assigned to other staff attorneys; protects the constitutional rights of clients. Manages assigned caseload of clients: represents and provides legal defense for indigent defendants; represents clients in court, including arraignments, bond hearings, preliminary hearings, pre-trial conferences, motion hearings, trials, and sentencing; presents evidence; communicates with prospective witnesses; examines and cross-examines witnesses; prepares and presents appeals and oral arguments. Consults with clients, both in-custody and out-of-custody; advises clients and family members about ongoing criminal investigations and potential charges; prepares clients for sentencing with education about appropriate social services that will be mandated, such as mental health, drug, alcohol, anger management, or domestic violence assessments and classes; sets up treatment or social services for clients. Investigates cases and prepares cases for trial: conducts field investigations into cases; assigns projects for staff investigators; reviews interviews of witnesses with investigators; interviews witnesses; reviews evidence and case materials; issues subpoenas for materials and personal appearances; coordinates polygraph setup or fingerprints to clarify identification; reviews local court treatment and proceedings regarding related cases/issues; confers with prosecutor, law enforcement, probation officers, and judges; assesses cases and determines defense strategy. Performs appellate work, including filing briefs and oral arguments when applicable; conducts original commitments and review hearings for persons not competent or not guilty by reason of insanity; performs post-conviction relief work; participates in abuse/dependency/neglect hearings and sex offender classification hearings. Maintains a current working knowledge of relevant case law, statutes, and treatises; performs legal research on particular issues for cases; drafts, prepares, and files motions and briefs; assigns work for interns and staff members. Prepares or completes various forms, reports, correspondence, case files, motions, briefs, or other documents. Attends meetings, serves on committees and makes presentations as needed.

**Qualifications:** JD and a member in good standing of the Ohio bar. Four years previous experience and/or training that includes criminal law, criminal defense, trial experience, private law practice, and court procedures; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for the job. Must have the requisite qualifications of the Ohio Administrative Code. Must have a valid Ohio driver's license.

**Salary:** \$66,792

**How to Apply:** Send your Cover Letter, Resume, and the Wood County Application (available [HERE](#)) If you do not fill out the Wood County application, you will not be considered for the position. You may e-mail to [phudak@co.wood.oh.us](mailto:phudak@co.wood.oh.us) OR Fax to (419) 353-9865 OR Mail to 123 N. Summit St., Bowling Green, OH 43402

**Deadline: September 21, 2018**

**Deadline Next Friday**

## **Cincinnati or Cleveland, OH – Crime Victims' Rights Attorney – Ohio Crime Victim Justice Center**

**AkronLawJobs No. 9516: Overview:** Ohio Crime Victim Justice Center (OCVJC) is dedicated to serving all crime victims, including surviving family members and victims' representatives. In addition, OCVJC provides free victims' rights training to nurses, counselors, advocates, law enforcement, prosecutors, other attorneys, courts, and the community. **Principal Duties and Responsibilities:** Assist Executive Director, Legal Director and other legal counsel in the formulation and adoption of operational procedures and policies; Implement and utilize the docketing and case tracking system; Attend biweekly case management meetings in person and/or electronically, as instructed by the Legal Director and/or Executive Director; Provide biweekly case status reports and any corresponding issues directly and/or indirectly affecting work to Legal Director and/or Executive Director; Represent crime victims on crime victim compensation claims; Represent crime victims at various phases of the criminal justice process and related processes, including criminal court, to aid crime victims in exercising their constitutional and statutory rights; Update the laws and resources in the toolkit with regularity to ensure that all information provided to victims is always up-to-date and accurate; Provide technical assistance to victims, advocates, and other community members on the proper use of the toolkit; Engage in community outreach to encourage victims, advocates, and other community members to utilize the toolkit; Provide comprehensive and frequent trainings throughout the state on the use of the toolkit; Utilize Hannah.com (Ohio) and Congress.gov (federal) for tracking legislation affecting crime victim rights both at the state and federal level; and Perform other duties as assigned by Legal Director and/or Executive Director.

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**Qualifications:** JD and a member in good standing of the Ohio bar; License to practice in Northern and Southern federal districts of Ohio is preferred; Prefer experience in the criminal justice system or victims' rights; Must demonstrate the abilities to oversee advocate paralegals and volunteers and communicate effectively; A qualified individual must be detail oriented and have excellent written and spoken communication skills; The position will be responsible for direct client interface; The successful candidate must be comfortable in a fast-paced, complex environment. Crime victims' rights law is a developing area of law that requires thoughtful and compassionate, yet aggressive, representation; Must have proven leadership abilities and be able to engage in "out of the box" thinking to come up with unique and effective strategies. The candidate must be capable of researching, understand, and applying successful strategies used by other crime victims' rights clinics nationwide as well as the National Crime Victim Law Institute in order to maintain a uniform approach to enforcing crime victims' rights with the goal of establishing legally solid, well reasoned favorable case law in the burgeoning movement to achieve crime victims' rights enforcement.

**Hours and Location of Work:** This is a full-time (40 hours per week) position. OCVJC is seeking to hire in Cincinnati, Ohio and Cleveland, Ohio.

**Compensation Hourly Rate:** \$26/per hour, plus a simple IRA and generous health, dental, and vision benefits.

**How to Apply:** E-mail your Resume, Cover Letter, at least ONE writing sample, and a list of three references with contact information to [ewell@ocvjc.org](mailto:ewell@ocvjc.org) SUBJECT LINE: Crime Victims' Rights Attorney **Deadline: September 21, 2018**

## **Cleveland, OH – Director of Student & Career Services – School of Law – Case Western Reserve** **AkronLawJobs No. 9563**

**Duties:** Provide counseling and advice to students regarding academic, professional, and personal matters. Counsel students and alumni regarding job search strategies, resumes, and cover letters. Communicate with students regarding prospective job opportunities. Counsel and advise students about externship and capstone placement opportunities available through the School of Law. (30%) Will support the Assistant Dean for Student Services in the planning and implementation of Orientation and Commencement programming. Through twice-weekly emails, promote student organization events and other news relevant to all law students. Will support the Assistant Dean for Student Services in the design and execution of all peer and alumni networking and mentoring programs. Will plan, coordinate, and facilitate innovative and informational workshops and programs throughout the year. Will organize law school community events and programs, including but not limited to, law school community receptions, community services activities, and events with other University schools and programs designed build a sense of community among graduate and professional students. Will plan and execute some Career Development programming, including programming done in collaboration with student organizations. Will Develop and implement programming and resources directed to third-year students seeking permanent employment. Will manage the Mock Interview Saturday program and conduct mock interviews of students. Will benchmark programming at peer institutions to generate new ideas and improve existing programs. (30%) Manage oversight of student organizations, including communicating the administration's guidelines and ensuring compliance with these guidelines; acting as an advisor to student organizations and assisting the organizations in achieving their goals and interests; maintaining records of all student organizations to preserve a historical record of student life at the law school; developing and updating the Student Organizations Handbook; editing and updating student organization information on the school website; providing advice and support for major events and conferences hosted by student organizations; ensuring compliance with budgetary guidelines; and, reviewing and approving alcohol use requests and requests for travel funding. Coordinate annual Student Organizations Fair. Organize student assembly meetings and end-of-year appreciation event. (15%) Promote and process various employment-related school-sponsored stipend and fellowship applications. Manage the Career Development Resource Library, which is an important tool in the students' job search. Includes identifying and ordering new resources, evaluating current resources for effectiveness, and notifying staff and students on changes and/or additions to the library. Serve as a representative of the Office of Student Services and Career Development to prospective students. Receive and investigate student academic and disciplinary misconduct matters. Serve on University Student Affairs hearing boards, where appropriate. Respond to student emergencies and, working directly with the deans, work to resolve any situations that arise. (15%) Work with other Career Development leadership and staff to identify new employers and target existing employers in an effort to expand job postings and interview programs. Assist in the development of strategies for marketing and employer development. Conduct employer outreach. Attend alumni events locally and nationally. (10%)

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**Qualifications:** JD required. A minimum of 5 years' experience required, preferably in law school career services, legal recruitment, and/or a law-related environment, which may include law practice. Experience in program management and development preferred.

**How to Apply:** Apply [HERE](#) Job ID #7094. Please read the directions carefully and follow them exactly for the submission of documents (Resume, Cover Letter, and List of References with Contact Information). **Deadline:**

**October 6, 2018**

## **Cleveland, OH – Attorney – Entry to mid-level associate position – Diemert & Associates Co., LPA**

**AkronLawJobs No. 9451**

Diemert & Associates practices in the following areas: General litigation; Municipal law; Safety force employment law and collective bargaining; Corporate and business law and litigation; Personal injury (plaintiff side); Land use and zoning; Estate planning and probate; and Real estate transactions.

**Qualifications:** JD and a member in good standing of the Ohio bar. Some experience is preferred.

**How to Apply:** E-mail your resume, cover letter, and writing to [receptionist@diemertlaw.com](mailto:receptionist@diemertlaw.com). Address your cover letter to Joseph W. Diemert, Jr., President, 1360 SOM Center Road, Cleveland, OH 44124 **Deadline: September**

**28, 2018**

## **Cleveland, OH -- Commercial Litigation Attorney (1-3 years) - McGlinchey Stafford** **Deadline Next Friday**

**AkronLawJobs No. 9529 Overview:** McGlinchey Stafford is a business and financial services law firm with a nationwide presence in commercial and consumer finance litigation. Our multidisciplinary team seeks a commercial litigator with 1 to 3 years of experience to join our office in Cleveland, Ohio.

**Qualifications:** JD and a member in good standing of the Ohio bar; 1 to 3 years of prior experience in commercial litigation and/or financial services litigation, mortgage litigation experience is preferred but not required; Experience drafting complaints, answers, motions, and other pleadings; Experience participating in the development of a strategy for written and deposition discovery; Ability to distill research into meaningful and persuasive written work product and to work meticulously to ensure the quality of work product; A team mindset while assisting with preparation for trials and evidentiary hearings; Confidence in serving as a representative of clients and our firm while meeting and conferring with opposing counsel; Excellent research and analytical skills as well as clear and concise verbal and written communication skills; and A demonstrated dedication to client service.

**How to Apply:** Apply through this website [HERE](#) and upload your resume, cover letter, writing sample and list of references with contact information.

**Please Note:** All submissions will be held in strict confidence. Compensation will be commensurate with experience; full benefits included.

**Deadline: September 21, 2018**

## **Cleveland, OH -- Commercial Litigation Attorney (4-6 years) - McGlinchey Stafford** **Deadline Next Friday**

**AkronLawJobs No. 9530**

**Qualifications:** JD and a current license to practice law in the state of Ohio; 4 to 6 years of prior experience in commercial litigation and/or financial services litigation. Experience drafting complaints, answers, motions, and other pleadings; Experience participating in the development of a strategy for written and deposition discovery; Ability to distill research into meaningful and persuasive written work product and to work meticulously to ensure the quality of work product;

Ideal candidates will also have: A team mindset while assisting with preparation for trials and evidentiary hearings; Confidence in serving as a representative of clients and our firm while meeting and conferring with opposing counsel; Excellent research and analytical skills as well as clear and concise verbal and written communication skills; and A demonstrated dedication to client service

**Please Note:** All submissions will be held in strict confidence. Compensation will be commensurate with experience; full benefits included.

**How to Apply:** Apply [HERE](#) and upload your resume, cover letter, writing sample and a list of references with contact information.

**Deadline: September 21, 2018**



## **Columbus, OH – Staff Attorney – Legal Aid Society of Columbus**

**AkronLawJobs No. 9548 Overview:** The Legal Aid Society of Columbus (LASC) is seeking an individual with a demonstrated commitment to making a difference in the lives of indigent people and their communities for a staff attorney position in our Columbus office.

**Duties:** The attorney will initially work on the Neighborhood Stabilization Project, funded through the Ohio Legal Assistance Foundation, focusing on meeting the needs of four local communities - South Linden, the Near East Side, the Near South Side, and the Hilltop. The work will include assisting with estate planning documents, providing legal assistance to small business and nonprofit organization startups, and increasing access to lending opportunities. The staff attorney may also work with the consumer, housing, and pro bono teams to support their work on the Neighborhood Stabilization Project.

**Essential Duties:** Individual and group client counseling and representation; Community outreach; Development of partnerships with targeted community groups; Work collaboratively with other members of LASC staff, and members of each of our specialty teams; The ability to work with the private bar to facilitate pro bono opportunities; and Perform other duties as assigned by the Managing Attorney.

**Qualifications:** JD and a member in good standing of the Ohio bar; Experience in legal services of advocacy on behalf of low-income families, children and/or neighborhoods; Demonstrated patience, compassion, respect, and commitment to serving low-income and immigrant community members; Excellent verbal and written communications skills; Superior interpersonal skills to establish and maintain working relationships; The ability to facilitate collaboration as well as the ability to build and sustain productive relationships with diverse individuals, groups, and organizations; Demonstrated project development and management skills; and Exceptional problem solving, planning, and organizational skills.

**Salary:** \$49,000 + DOE, we offer excellent benefits and leave package, eligibility for the Ohio Legal Assistance Foundation Loan Repayment Assistance Program (LRAP), and ongoing training opportunities.

**How to Apply:** Send your Resume, Cover Letter, Writing Sample and List of References with Contact Information to Kathleen C. McGarvey, Director at [kmcgarvey@columbuslegalaid.org](mailto:kmcgarvey@columbuslegalaid.org)

**Deadline: September 28, 2018**

## **Delaware, OH – Associate Attorney – The Law Office of Brian Jones, LLC**

**AkronLawJobs No. 9524 Overview:** Seeking a full-time Associate Attorney. The candidate would join a growing firm which represents clients in Delaware County and surrounding counties. The ideal candidate will follow our methodology to promote the firm to the community, and courts in a positive light.

**Duties:** The Associate Attorney will manage cases with corresponding tasks and resolve legal disputes on behalf of clients, negotiating and researching contacts, and advocating for clients in court. The desired candidate should have strong analytical abilities and extensive knowledge of Ohio Law. The candidate should be dedicated, honest, and empathetic. Capable of working both in teams and independently, the candidate can be versatile and they take the initiative in their work. Comfortable working with individuals accused of a variety of criminal offenses including sexual assault.

**Requirements:** Monday - Friday work week; Travel up to 25%; Able to manage multiple projects simultaneously; Can work independently and communicate effectively with a team; Client-oriented mentality; Strong presentation/negotiation skills; Research, draft and file legal documents to support current caseload; and Accuracy and attention to detail

**Qualifications:** JD and a member in good standing of the Ohio bar; 0-5 years of experience; Proficient with Mac OS and corresponding smart devices; Proficient with Microsoft Office Suite, Dropbox, and Adobe applications; Knowledge of Ohio legal processes (City, County, Federal); Understanding of IOLTA policies; Experience with Legal CRM applications; and Criminal Defense Litigation (preferred)

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**How to Apply:** Send your Cover Letter, Resume, Writing Sample, and List of References with Contact **Information to** [clerk@tlobj.com](mailto:clerk@tlobj.com)

**Deadline: October 30, 2018**

## **New Philadelphia, OH – Associate Attorney – McCleery Law Firm**

**Entry Level**

**AkronLawJobs No. 9531** Seeking an associate attorney who desires to participate in managing the expansion of the practice, with the possibility of assisting in launching branch offices in the future.

**Qualifications:** JD and a member in good standing of the Ohio bar; Must have an entrepreneurial spirit, initiative, a strong client-service mentality, and a rigorous sense of ethics. Will be introduced to all aspects of the firm's operations and take full part in responsibilities such as regular court-room regular court-room appearances, client intake and interviews, and legal research and writing. Prefer experience in trial advocacy, moot court, or trial team.

**How to Apply:** Send your Resume, Writing Sample and Law School Transcript (unofficial is fine) to Greg McCleery at [greg@mccleerylawfirm.com](mailto:greg@mccleerylawfirm.com)

**Deadline: October 31, 2018**

## **Steubenville, OH – Staff Attorney – Southeastern Ohio Legal Services (SEOLS)**

**Deadline Thursday**

**AkronLawJobs No. 9522 Overview:** Seeking individuals with a demonstrated commitment to making a difference in the

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lives of indigent people and their communities for an attorney position in its Steubenville office.

**Duties:** Helping identify opportunities for systemic changes; Helping develop and pursue strategies for achieving systemic changes; Development of strategic partnerships with targeted community groups; Strategic advocacy in judicial, administrative, and legislative forums; Individual client counseling and representation; Community outreach; Working collaboratively with the other members of SEOLS, LASC, OPLC, and OSLSA staff.

**Qualifications:** Licensed to practice law in the State of Ohio or eligible for admission; Demonstrated patience, compassion, respect, and commitment to serving low-income and immigrant community members; The belief that lawyers can help address the root causes of poverty; Excellent verbal and written communication skills; Ability to establish and maintain working relationships with clients; Ability to facilitate collaboration as well as the ability to build and sustain productive relationships with diverse individuals, groups, and organizations; The ability to develop and manage projects; and Willingness to live and work in our service area preferred

**Salary:** \$44,500 + DOE (to be increased) we offer an excellent benefit, leave, and training package and LRAP of \$6,000/year.

**How to Apply:** Send your resume, writing sample, cover letter and list of references with contact information to: James M. Daniels, Director, at [jdaniels@seols.org](mailto:jdaniels@seols.org)

**Deadline: September 20, 2018**

## **Uniontown, OH – Contracts Administrator – Securitas Electronic Security, Inc.**

**RECENT GRADS AkronLawJobs**

**No. 9549**

**Job Description:** Lead contract reviews and negotiations with customers and suppliers, including NDA, subcontractor and prime construction project agreements, Hold Harmless and indemnity agreements. Manage the contract review process and obtain all required approvals per company policy. Provide contract summaries, and risk assessment and analysis to management as required. Provide support to field personnel for all contracts as needed; Interpret and explain contracts, their terms, and their implications.

**Qualifications:** JD and a member in good standing of the Ohio bar. Experience is preferred, however, recent grads may also apply.

**How to Apply:** Send your resume, cover letter, and law school transcript to Todd Barber, Talent Acquisition at [todd.barber@securitates.com](mailto:todd.barber@securitates.com)

**Deadline: September 29 2018**

## **Wadsworth, OH – Associate Attorney – Palecek, McIlvaine, Hoffmann & Morse Co., LPA**

**AkronLawJobs No. 9526**

**Qualifications:** JD and a member in good standing of the Ohio bar. 0-5 years of experience. Recent law school graduates are encouraged to apply. Great opportunity for enthusiastic, hardworking, and highly motivated lawyer for general civil practice.

**Please note:** Must be a greater Wadsworth area resident or committed to relocating upon hire.

**How to Apply:** Send your Resume, Cover Letter, and List of Two References with Contact Information to Linda Hoffman at [lhoffmann@pmhmlaw.com](mailto:lhoffmann@pmhmlaw.com).

**Deadline: September 30, 2018**

## **Warren, OH – Assistant Public Defender 2 – Ohio Public Defender Commission**

**deadline MONDAY**

**AkronLegalJobs No. 9574 Overview:** The Office of the Ohio Public Defender (OPD) is the state agency responsible for providing legal representation and other services to people accused or convicted of a crime who cannot afford to hire an attorney. **OPD is currently seeking two (2: position numbers 20097084 and 20003209)** organized and dedicated individuals to serve as **Assistant Public Defender 2 in our Trumbull County office**. These individuals will work under the supervision of the Trumbull County Senior Assistant Public Defender 1 to represent indigent trial-level clients in felony or misdemeanor offenses for adults

**Duties:** Substantive and procedural criminal law; Rules of evidence; The constitutional law applicable to criminal litigation; Issues pertaining to trying a criminal case before a jury; Independently, and at times with senior co-counsel, represents indigent trial-level clients in cases including felony and misdemeanor criminal charges; May also represent juveniles accused of delinquency for conduct that would constitute felony or misdemeanor offenses for adults; and Prepares cases for trial and independently tries cases, examines witnesses, presents legal arguments and evidence, conducts pre-trial conferences, hearings, and plea negotiations.



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**Qualifications:** JD and licensed to practice law in the State of Ohio, pursuant to Section 4705.01 of Revised Code for a minimum of 3 years; 3 years criminal law experience; admission to practice law in federal courts, excluding United States Supreme Court. **Note:** Temporary Certification for Practice in Legal Services, Public Defender, and Law School Programs may be accepted in lieu of License to practice law in State of Ohio pursuant to Gov. Bar R. IX of the Supreme Court of Ohio. Knowledge of employee training & development\*; supervision\*; human relations; policies & procedures of Office of the Ohio Public Defender (e.g., standards promulgated); general management\*; legal counseling; interviewing; criminal law & judicial system & process in Ohio; public relations. Ability to deal with many variables & determine specific action; calculate fractions, decimals & percentages; prepare & review pleadings, briefs, motions & memoranda; gather, collate & classify information about data, people or things; handle complex legal issues involving significant risks, personal pressure & unusual attention to detail; establish good rapport with clients & their families &/or work cooperatively with county public defenders & members of private bar; handle contacts with federal, state & local officials or group representatives to resolve problems concerning specific clients or criminal law in general. (\*)Developed after employment. **Supplemental Information:** The demands of representing trial-level clients do not fit neatly into a predictable daily or weekly work schedule. Employees must log 80 hours per two-week pay period. When required to work more than 80 hours in any pay period (e.g., when a client's case goes to trial or entails lengthy work in preparation for trial), compensatory time is accrued, which can be used for paid leave in subsequent pay periods under established regulations. This position serves at the pleasure and discretion of the State Public Defender. This position serves in a fiduciary relationship to the State Public Defender and will have an unclassified status per Ohio Revised Code 124.11(A)(9). Intentional omission of relevant information, falsification, or misrepresentation of information on the application will disqualify the applicant. In addition, such intentional acts are grounds for immediate termination of an employee. All final applicants tentatively selected for this position will be required to submit to a urinalysis to test for illegal drug use. An applicant with a positive test shall not be offered employment.

**Unusual Working Conditions:** Requires visits to local jails to meet with clients and/or witnesses, and may require visits to Department of Rehabilitation and Correction (DRC) and/or Department of Youth Services (DYS) facilities. Background Check Information The final candidate selected for the position will be required to undergo a criminal background check. Criminal convictions do not necessarily preclude an applicant from consideration for a position. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.

**Primary Location:** United States of America-OHIO-Trumbull County

**Work Locations:** PD Trumbull 328 Mahoning Ave. Warren 44483

**Compensation:** \$17.89 - \$49.62

**How to Apply:** Apply [HERE](#) and fill out the application. Attach your resume and cover letter.

**Deadline: September 17, 2018, 11:59:00 PM**

## Youngstown, OH – Associate General Counsel, Research & EEO Compliance – Youngstown State

**AkronLawJobs No. 9552 Overview:** Provides assistance to the General Counsel in the coordination of legal affairs and provision of legal services for the University including Ohio Public Records requests and transactional work. Assists the Director of Equal Opportunity and Policy Development with all aspects of EEO, affirmative action compliance functions, training, and policy research, review and development. Coordinates with the Office of Human Resources to develop and deliver appropriate training and educational programming across campus. Provides a variety of assistance regarding policy review and development. Conducts investigations associated with discrimination/harassment including Title IX complaints.

**Qualifications:** Juris Doctor licensed to practice law in the State of Ohio; Minimum of two (2) years practice or other postlaw schools legal experience; Minimum of three (3) years' experience conducting investigations of discrimination, harassment, and retaliation complaints; Specific experience with equal opportunity and affirmative action compliance; Specialized training or experience in the area of discrimination and harassment law (such as Title VI, Title VII, Title IX, the

Violence Against Women Act, the Rehabilitation Act, and the Americans with Disabilities Act, etc.); Excellent interpersonal, communication, verbal, research, writing, and analytical skills. Ability to perform multiple tasks on tight deadlines. Knowledge of public records law, patent law, business, contract, and property law.

**Associate General Counsel must be appointed through the Ohio Attorney General's Office and designated as an Assistant Attorney General.**

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**Duties:** Assists in the coordination of legal affairs for the University: performs assigned legal duties: drafts contracts/agreements and other legal/business/managerial documents. Works with the Office of Research to review grant contracts, sponsored research agreements, patent documents and applications and other research-related legal documents. Communicates and works with local and state government officials, community groups and employees regarding issues that affect the University: represents the University before local and state governmental bodies in matters pertaining to the University, including the Ohio Attorney General's Office and its designees. Responsible for creating University policies and procedures relative to the commercialization of intellectual property and drafting documents involved with the University's intellectual property program, including working with faculty to prepare NonDisclosure Forms and advising faculty interested in obtaining patents and licenses with companies for commercialization. Prepares Resolutions for the Board of Trustees; coordinates with outside state and federal entities regarding research and grant opportunities. Serves on University committees and represents the Office of the General Counsel as necessary in areas related to the creation of a commercialization and innovation center. Works closely with the Office of the Provost and the Office of Research. Consults with the academic and administrative staff on issues involving research activities and compliance with federal regulations. Advises on issues of grants and sponsored programs at the University level. Provides legal advice on grants, contracts and cooperative agreements as funded by state and federal agencies external to the university. Assists with reviewing and advising on federal regulations regarding grants, requests for proposals, cost sharing, and matching funds. Drafts, reviews and negotiates contracts on behalf of the Office of General Counsel. Keeps a record of all contracts received for legal review. Works with the Office of the Attorney General to maintain current working knowledge on legal advice from the AG's Office. Participates in the research, review, and development of University and departmental policies and procedures, and other assignments involving administrative matters, to ensure compliance with federal and state laws and consistency with other University policies and procedures. Researches, interprets, and analyzes local, state, federal, and other laws, rules, and regulations as they affect the University: facilitates and monitors compliance with statutory and regulatory requirements. Responds to public records requests. Conducts presentations on legal issues for University employees. Represents the Office of the General Counsel by serving on regular and ad hoc committees and acting for General Counsel as assigned. Engages in professional development and continuing legal education to stay current in higher education legal issues. Assists the Director of Equal Opportunity and Policy Development with all aspects of EEO, affirmative action compliance functions and policy research, review and development. Conducts investigations of cases alleging race, national origin, color, disability, age over 40, religious, veteran, genetic information, sex, sexual orientation, gender identity, discrimination, harassment, and retaliation and sexual violence/assault misconduct complaints, involving students, faculty, employees, visitors, and persons or vendors who serve the University as its agents. Manages reports of discrimination, harassment, and retaliation from receipt through investigation and resolution. Maintains database for complaints/incident reports, investigation reports, notices, decisions and outcomes to ensure complete case management records are maintained. Supports university search committees in completing equal opportunity and affirmative action documentation including providing protected class applicant information and coordinating applicant outreach with an affirmative action plan. Establishes and maintains university search files for equal opportunity and affirmative action compliance. Collects and prepares data and creates reports on equal employment opportunity and affirmative action plan, recruiting activities and outcomes, and employee demographics, identifying trends and issues, and in response to governmental requirements and requests; enters data into the applicant tracking system. Tracks employment and recruiting data according to OFCCP compliance utilizing applicant tracking technology and online databases. Collects and analyzes employment and recruiting data, prepares reports and assembles statistical information for internal use and as required by governmental agencies.

**How to Apply:** Apply [HERE](#) and upload your Resume, Cover Letter, and Law School Transcripts (unofficial is fine for the application.) **IF CHOSEN FOR AN INTERVIEW, YOU WILL BE REQUIRED TO BRING AN ORIGINAL COPY OF YOUR TRANSCRIPTS AT THE TIME OF THE INTERVIEW.**

**Deadline: September 29, 2018**

## **Lafayette, IN—Deputy Prosecuting Attorney – Tippecanoe County Prosecutor's Office**

**AkronLawJobs No. 9568**

**Duties:** Reviews investigation and other reports of assigned criminal cases, and prepares and files charges, probable cause affidavits and arrest warrants, including reviewing prisoner list daily for formal charging deadlines. Prepares for

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hearings and/or trials, including filing documents, researching and reviewing case law, preparing opening statements and arguments, conducting witness conferences, preparing jury instructions, trial exhibits and responses to defense motions, and consulting and working closely with other department personnel as needed.

Maintains current statistics regarding reports reviewed, cases filed, and cases declined for prosecution as assigned. Represents State of Indiana in conducting various court proceedings, such as initial hearings, pre-trial conferences, bond reduction, evidentiary, sentencing, probation revocation, motions to suppress and other hearings and trials, discussing cases and negotiating plea agreements with defense attorneys. May administer bad check program as assigned, including researching/itemizing defendant criminal history, conducting initial and compliance hearings, preparing plea agreements, and monitoring/ supervising defendants' weekly signing of agreements to show compliance. May supervise preparation of extradition applications for return of fugitives from outside Indiana, as assigned.

Provides consultation to law enforcement personnel regarding specific cases, including reviewing information, responding to inquiries, obtaining search warrants as appropriate. Conducts annual training seminars for law enforcement personnel as assigned. Maintains written and telephone communication with victims and witnesses, responding to inquiries and reporting status of cases. Serves on 24-hour call rotation, responding to legal inquiries and preparing search warrants and affidavits as needed. Maintains current knowledge of legislative changes by reviewing case law in books and on computer, and by periodically attending conferences and seminars.

**Qualifications:** Must be licensed to practice law in the State of Indiana.

**Salary:** \$59,599 -- \$69,885 depending on experience.

**How to Apply:** Send your resume and references to [pharrington@tippecanoe.in.gov](mailto:pharrington@tippecanoe.in.gov).

You must also fill out the online application located [HERE](#)

**Deadline: December 31, 2018 at 4:30 pm local time**

## **Louisville, KY – Staff Attorney - Legal Aid Society**

**AkronLawJobs No. 9377 Overview:** To provide uniform, high-quality advocacy for low-income clients in all forums, including the courts, administrative agencies, and community outreach initiatives.

**Duties:** Provide legal representation through the policies and practices consistent with professional standards for the delivery of civil legal services to the poor and consistent with any requirement of Legal Services Corporation and all other funding sources or program policies. Maintain accurate and complete files or records. Prepare reports and timely complete forms and records necessary for client services or administrative tasks related to the job. Interact with clients and staff and service providers professionally and appropriately. Establish and maintain rapport with clients to obtain accurate information and to establish trust. Work with other staff on client services or other program tasks in a collegial and cooperative nature. Develop and nurture good relations with service providers who make referrals or otherwise coordinate with the program. Work with supervisor to develop a plan for advocacy work within program priorities and funding to define the balance between impact work and service work, as well as community education and other outreach. Work with supervisor to identify individual training needs and develop strategies with case supervisor to address those needs. Attend and actively participate in planning meetings, training and task forces, as well as office meetings. Occasional night and weekend work hours; some local and out of town travel.

**Qualifications:** Must have a demonstrable commitment to understanding and addressing issues of low-income constituents. Must have J.D. and be admitted to practice in Kentucky and in good standing or must be eligible for admission to the Kentucky Bar under Kentucky Supreme Court Rule 2.112 if admitted to practice in another state. Must have skills to use office technologies, including case management software. Must be able to balance administrative and client advocacy responsibilities. Must be able to operate a motor vehicle, hold a valid driver's license, and be able to be insured under the Legal Aid Society auto insurance policy.

**How to Apply:** Send your resume, cover letter, and list of three references with contact information to Meagen Peden Agnew at the Legal Aid Society at [magnew@laslou.org](mailto:magnew@laslou.org). You should address your cover letter to Meagen Peden Agnew, Legal Aid Society, 416 W. Muhammad Ali Blvd, Suite 300, Louisville, KY 40202

**Deadline: October 31, 2018**

## **Detroit, MI – Counsel – Litigation – Ally**

**AkronLawJobs No. 9562**

# THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

**Job Description:** Ally seeks an intellectual, enthusiastic, and practical litigation attorney who displays an earnest love for the practice of law. The ideal candidate has significant experience litigating consumer, commercial, and class action matters. The position will require the attorney to provide a full range of legal advice and services, principally relating to the management of litigation. The attorney will handle all aspects of case management and will be responsible for developing and executing effective strategies on a case-by-case basis and within the context of the overall docket. The attorney will report to the Chief Counsel of the Litigation Group and will be a member of the Ally Legal Staff. The position is based in Detroit. Some travel is required.

**Job Responsibilities:** Manage a docket of lawsuits, subpoenas, investigations, and related matters. Handle all aspects of case management, including active oversight, direction, and partnership with outside counsel, matter budgeting, and case strategy. Develop strategic responses to emerging trends in litigation and other risks involving Ally and the industry. Lead key processes involved in litigation supervision, including e-discovery and document management, professional ethics, litigation reporting, and witness preparation. Prepare and review pleadings, briefs, and discovery responses. Interface with opposing parties. Provide sound, timely, and practical legal advice. Advise, counsel, and resolve prelitigation matters. Formulate effective and efficient resolution strategies to meet business objectives.

**Qualifications:** J.D. from a top-tier law school. Bar membership in good standing. Four to seven years of full-time legal practice, with a preference for in-house counsel and public company experience. Advanced knowledge of consumer law and class action procedures is preferred. Specific experience in auto finance law is a plus. Exemplary written and oral communication skills. Strong work ethic. Robust interpersonal skills. Passion for the practice of law. Demonstrated ability to take initiative, innovate, and develop and implement solutions. Sharp attention to detail. Exceptional organizational skills.

**Compensation:** Ally's compensation program offers market-competitive base pay and bonus pay potential based on achieving personal and company goals. Plus, we have a flexible paid-time-off program with an emphasis on work-life balance. Ally offers a variety of benefits to protect your health and well-being, provide financial security and balance your work-life needs including: Industry-leading 401K Retirement Savings Plan including Matching and Company Contributions. Comprehensive wellness program with financial incentives designed to help you achieve your best health. Flexible health insurance options including dental and vision. Pre-tax Health Savings Account with generous employer contributions. Pre-tax dependent care and commuter benefits. Other work-life integration benefits including Paid Parental & Caregiver Leave, Adoption Assistance, Back-up Child & Adult/Elder Care, Child Care Discounts, Tuition Reimbursement, LifeMatters Employee Assistance Program, Weight Watchers and other employee discount programs

**How to Apply:** Apply [HERE](#) and Upload your resume and cover letter. **Deadline: October 5, 2018**

## **Brooklyn, NY – Bilingual Law Clerk / Attorney – Robert N. Lerner, Attorney at Law**

**AkronLawJobs No. 9505: Overview:** Practice is in Brooklyn, NY. The office offers a unique opportunity to become acquainted with solo, general practice. Practice includes probate, criminal, personal injury, immigration, matrimonial, real estate law, and civil litigation. Most of the clients are Chinese and have limited English skills.

**Duties:** Legal research, document drafting, and court appearances.

**Qualifications:** 2L, 3L, 4L, graduate/JD. **MUST BE FLUENT IN CHINESE.** Salary: Negotiable

**Hours:** Flexible – can be full or part time

**How to Apply:** Send your resume and cover letter to Robert N. Lerner at [RNL.LERNERLAW@GMAIL.COM](mailto:RNL.LERNERLAW@GMAIL.COM) **Deadline: October 14, 2018**

## Job Announcements: Judicial Clerkships

Some judges have added new clerkship positions on OSCAR. For an update on new judges accepting judicial clerkship applications, please visit the OSCAR website (<http://OSCAR.dcd.uscourts.gov/>)

**The following Judges have added new clerkship positions on OSCAR:**



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**Judge: Ronnie Abrams**, District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Apr 10, 2017 - Aug 1, 2020** Term Start Date: Aug 1, 2020 Application Method: On-line (recommended)

**Judge: Richard Berman** District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Jun 13, 2017 - Sep 1, 2021** Term Start Date: Sep 1, 2021

Application Method: On-line (recommended), Paper, E-mail Status: Available

**Judge: Richard Berman** District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Jun 13, 2017 - Sep 1, 2020** Term Start Date: Sep 1, 2020

Application Method: On-line (recommended), Paper, E-mail Status: Available

**Judge: Richard Berman** District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Jun 13, 2017 - Sep 1, 2019** Term Start Date: Sep 1, 2019

Application Method: On-line (recommended), Paper, E-mail Status: Available

**Judge: Michael Chagares**, Circuit Judge

United States Court of Appeals

Newark, NJ

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Apr 14, 2017 - Aug 5, 2020** Term Start Date: Aug 27, 2020 Application Method: On-line (recommended), Paper

**Judge: Paul Engelmayer**, District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Jun 21, 2017 - Jan 1, 2020** Term Start Date: Sep 1, 2020 Application Method: On-line (recommended), Paper Status: Available

**Judge: Debra Freeman**, Magistrate Judge

United States District Court

# THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Apr 22, 2017 - Apr 1, 2019** Term Start Date: Apr 1, 2019 Application Method: On-line (recommended), Paper Status: Available

**Judge: David Hittner**

District Judge

United States District Court

Houston, TX

Term: 2 Years

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Feb 1, 2018 - Feb 1, 2019** Term Start Date: Aug 26, 2019 Application Method: Paper Status: Available

**Judge: Ellen Hollander**, District Judge

United States District Court

Baltimore, MD

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Apr 13, 2017 - Aug 30, 2019** Term Start Date: Sep 3, 2019 Application Method: On-line (recommended), Paper

**Judge: Robert Klausner**, District Judge

United States District Court

Los Angeles, CA

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Apr 6, 2017 - Aug 1, 2019** Term Start Date: Aug 5, 2019 Application Method: On-line (recommended) Status: Available

**Judge: Robert Kugler**

District Judge

United States District Court

Camden, NJ

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Jan 29, 2018 - Jan 1, 2019** Term Start Date: Sep 1, 2019 Application Method: On-line (recommended), Paper Status: Available

**Judge: Royce Lamberth**

District Judge

United States District Court

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Sep 13, 2017 - Jan 1, 2019** Term Start Date: Sep 1, 2019 Application Method: On-line (recommended) Status: Available

**Judge: Debra Livingston**, Circuit Judge

United States Court of Appeals

# THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Jun 22, 2017 - Aug 13, 2020** Term Start Date: Aug 4, 2020 Application Method: On-line (recommended) Status: Available

**Judge: Kevin Newsom**

Circuit Judge

United States Court of Appeals

Birmingham, AL

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Sep 15, 2017 - Aug 14, 2020** Term Start Date: Aug 15, 2020 Application Method: On-line (recommended) Status: Available

**Judge: J. Oetken**, District Judge

United States District Court

New York, NY

Term: 1 Year

**Applications Accepted: Jun 6, 2017 - Jun 6, 2019** Term Start Date: Aug 15, 2020 Application Method: On-line (recommended), E-mail Status: Available

**Judge: Cornelia Pillard**, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Jun 13, 2017 - Jan 1, 2020** Term Start Date: Aug 15, 2020

Application Method: On-line (recommended) Status: Available

**Judge: Sharon Prost**, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

**Applications Accepted: Apr 7, 2017 - Dec 1, 2019** Term Start Date: Dec 15, 2019 Application Method: On-line

(recommended), Paper Status: Available

**Judge: Joseph Spero**, Magistrate Judge

United States District Court

San Francisco, CA

Term: 1 Year

Clerkship Type: Temporary Law Clerk-Chambers

**Applications Accepted: Jun 12, 2017 - Dec 12, 2020** Term Start Date: Jul 1, 2017

Application Method: On-line (recommended), Paper Status: Available

**Judge: Stephen Williams**, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year



**Applications Accepted: Jun 9, 2017 - Nov 30, 2019** Term Start Date: Aug 17, 2020 Application Method: On-line (recommended)  
Status: Available

## Job Announcements: Other Positions

### **Akron, OH – Assistant Professor, Legal Writing, The University of Akron School of Law**

**AkronLawJobs No. 9557 Overview:** UA Law anticipates hiring a tenure-track or tenured faculty member to begin teaching in Fall 2019.

**Duties:** Seeking a candidate who will teach Legal Writing and first-year or required courses. Both entry-level and lateral candidates are encouraged to apply.

**Qualifications:** JD or equivalent law degree. A demonstrated record of or potential for successful teaching and scholarship.

**Job Number:**

11149

**How to Apply:** Apply [HERE](#). You must complete the on-line application and attach a current CV and cover Letter to your profile.

**Deadline: Open until filled** (posted: September 4, 2018)

### **Cleveland, OH – Director of Student & Career Services – School of Law – Case Western Reserve**

**AkronLawJobs No. 9563**

**Duties:** Provide counseling and advice to students regarding academic, professional, and personal matters. Counsel students and alumni regarding job search strategies, resumes, and cover letters. Communicate with students regarding prospective job opportunities. Counsel and advise students about externship and capstone placement opportunities available through the School of Law. (30%) Will support the Assistant Dean for Student Services in the planning and implementation of Orientation and Commencement programming. Through twice-weekly emails, promote student organization events and other news relevant to all law students. Will support the Assistant Dean for Student Services in the design and execution of all peer and alumni networking and mentoring programs. Will plan, coordinate, and facilitate innovative and informational workshops and programs throughout the year. Will organize law school community events and programs, including but not limited to, law school community receptions, community services activities, and events with other University schools and programs designed build a sense of community among graduate and professional students. Will plan and execute some Career Development programming, including programming done in collaboration with student organizations. Will Develop and implement programming and resources directed to third-year students seeking permanent employment. Will manage the Mock Interview Saturday program and conduct mock interviews of students. Will benchmark programming at peer institutions to generate new ideas and improve existing programs. (30%) Manage oversight of student organizations, including communicating the administration's guidelines and ensuring compliance with these guidelines; acting as an advisor to student organizations and assisting the organizations in achieving their goals and interests; maintaining records of all student organizations to preserve a historical record of student life at the law school; developing and updating the Student Organizations Handbook; editing and updating student organization information on the school website; providing advice and support for major events and conferences hosted by student organizations; ensuring compliance with budgetary guidelines; and, reviewing and approving alcohol use requests and requests for travel funding. Coordinate annual Student Organizations Fair. Organize student assembly meetings and end-of-year appreciation event. (15%) Promote and process various employment-related school-sponsored stipend and fellowship applications. Manage the Career Development Resource Library, which is an important tool in the students' job search. Includes identifying and ordering new resources, evaluating current resources for effectiveness, and notifying staff and students on changes and/or additions to the library. Serve as a representative of the Office of Student Services and Career Development to prospective students.

# THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

Receive and investigate student academic and disciplinary misconduct matters. Serve on University Student Affairs hearing boards, where appropriate. Respond to student emergencies and, working directly with the deans, work to resolve any situations that arise. (15%) Work with other Career Development leadership and staff to identify new employers and target existing employers in an effort to expand job postings and interview programs. Assist in the development of strategies for marketing and employer development. Conduct employer outreach. Attend alumni events locally and nationally. (10%)

**Qualifications:** JD required. A minimum of 5 years' experience required, preferably in law school career services, legal recruitment, and/or a law-related environment, which may include law practice. Experience in program management and development preferred.

**How to Apply:** Apply [HERE](#) Job ID #7094. Please read the directions carefully and follow them exactly for the submission of documents (Resume, Cover Letter, and List of References with Contact Information). **Deadline: October 6, 2018**

## **Independence, OH – Director of Compliance – Flynn Restaurant Group**

**AkronLawJobs No. 9532 Overview:** Seeking an experienced professional to establish and oversee the Company's compliance program. The successful candidate will partner with the Company's leadership team to ensure organizational compliance with internal policies and procedures as well as the external laws, regulations, and rules that govern our business.

**Duties:** Design and implement an annual compliance work plan. Identify potential areas of compliance vulnerability and risk, with a particular focus on employment law (as well as health & safety compliance). Design and perform compliance audits, both internal and third-party. Collaborate with departments and Operations to manage compliance issues through appropriate existing channels for investigation and resolution, as well as develop and implement preventative and correction action plans to mitigate identified risk. Monitor federal, state and local legislation, regulations, and case law on subject matters pertinent to the company; communicate updates and recommendations as needed. Provide advice and strategic support to HR, Payroll, and Operations on a full range of employment-related compliance issues, including wage & hour, payroll, benefits, hiring, performance management, employee classification, leaves of absence, and termination. Design effective processes for policy development, implementation, publication, communication, and ongoing review. Coordinate updating/revising company policies per changes in external laws and regulations. Create and maintain a database of all company-wide policies and procedures. Coordinate with Training on creating and implementing compliance-related training initiatives. Provide regular reports to the General Counsel on the progress of the compliance program.

**Qualifications;** JD. Should have at least 8 years of experience, including: Building, implementing, and evaluating a compliance program; Conduct audits; drafting policy; researching laws and regulations; Providing training; and counseling on a wide range of employment law issues (particularly, California and federal wage and hour laws.) You must be self-motivated, highly organized, demonstrate initiative, exercise good judgment, be a team player, and enjoy working in a collaborative environment. Attention to detail and excellent oral and written communications skills are required. Must be able to manage multi-faceted projects to a successful conclusion. You must have a good sense of humor as well as an upbeat, can-do attitude in keeping with the company's "Own It!" mantra.

**Benefits:** Medical, Dental, and Vision Insurance; Retirement and Savings Plan; Short and Long-Term Disability; Basic Life Insurance; Voluntary Life Insurance; Tuition Reimbursement; Paid Time Off; Flexible Work Schedules; Company Outings; Dining Discounts; PC / Laptop Assistance; On-Site Fitness Center and On-Site Daycare.

**How to Apply:** Apply [HERE](#) and upload your Resume, Cover Letter, Writing Sample and List of References with Contact Information.

**Deadline: September 30, 2018**

## **Southeastern Ohio – 2019-2021 Justice for All Fellowship – Southeastern Ohio Legal Services**

**AkronLawJobs No. 9498 Background:** In 2013, the ACLU released a report stating that in seven out of eleven Ohio counties investigated were jailing people for being too poor to pay their fines (<https://tinyurl.com/yc7z3ktq>). In a 2015 legal needs study by SEOLS, over 40% of respondents identified "costs and fines" as a problem for "a lot" in their community.

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Presented by The University of Akron School of Law Career Planning & Placement Office

**Responsibilities:** Seeking a candidate interested in applying for a fellowship to identify and represent victims of improper costs and fines practices and investigating the practices of our courts and developing an advocacy approach to address any problems which could include recruiting, organizing, and training volunteers to observe court practices throughout the SEOLS service area. The Fellow would capture what is happening in court and the impact on the individuals and ensure that the results and stories would be collected and compellingly shared with judges, community leaders, legislators, and policymakers to educate them about the problem.

**Qualifications:** 3L or recent law school graduate; Demonstrated commitment to public interest law and take the 2019 summer Ohio bar exam OR be admitted to practice in Ohio OR licensed in another state and eligible for temporary admission before taking the Ohio bar exam.

**Salary:** Competitive salary, excellent benefits, training, and up to \$6,000 in annual educational loan repayment and work out of one of the six field offices. See [www.seols.org](http://www.seols.org)

**Timeline:**

Application deadline:	October 1, 2018.
Interviews for selected candidates:	November 2018
Fellowships announced:	December 14, 2018
Fellowships begin:	September 2019

**How to Apply:** Resume, cover letter addressed to James Daniels, SEOLS Director, and references with contact information to [jdaniels@seols.org](mailto:jdaniels@seols.org)

**Deadline: October 1, 2018**

## **Stow, OH – Law Clerk – Perduk & Associates Co. LPA** **Recent Graduates**

**AkronLawJobs No. 9569**

**Qualifications:** 2L, 3L, or recent grad. Candidates should possess strong research and writing skills.

**Duties:** Legal research and writing on a variety of topics including personal injury, domestic relations, general litigation, probate, bankruptcy, workers' compensation and estate planning.

**How to Apply:** Send your resume, cover letter, and writing to David C. Perduk at [dperduk@perduklaw.com](mailto:dperduk@perduklaw.com).

**Deadline: December 1, 2018**

## **Washington, DC – Fall 2019 EPA Honors Clerkship Program – Environmental Appeals Board – US EPA**

**AkronLawJobs No. 9576 Overview:** The Environmental Appeals Board (EAB) is an appellate tribunal established by regulation to hear administrative appeals under all major environmental statutes that EPA administers. Located in Washington, DC, the EAB's caseload consists primarily of appeals from permit decisions and administrative civil penalty decisions, as well as petitions for reimbursement of costs incurred in complying with cleanup orders issued under the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA). Private parties may appeal an EAB decision in federal court. The four Judges on the EAB sit in panels of three and make decisions by majority vote. Seven counsel and two administrative professionals provide support to the judges.

The 2019 EAB Honors Clerkship Program is a highly competitive two-year clerkship that begins in Fall 2019.

**Key objectives:** To provide recent law school graduates with the opportunity to practice public sector environmental law and to provide the EAB with highly motivated, talented, and diverse entry-level lawyers who are interested in a variety of legal work on cutting-edge administrative and environmental law issues.

**Qualifications:** 3L, 4L (must receive your degree by June 2019) or recent law school graduates completing a judicial clerkship or a legal fellowship by October 2019. Seeking applicants with excellent analytical and writing abilities, a strong commitment to public service, effective "people" skills and a demonstrated ability to take on significant responsibility. Must be U.S. citizen.

**Benefits and Other Information:** This is a full-time, two-year appointment paid at the GS-11 level, with promotion potential to the GS-12 level after one year. Available benefits include annual and sick leave, health insurance, life insurance, flexible work schedules, family medical leave, Thrift Savings Plan, and transit subsidy.

**Please note:** if you are selected for the position, travel, transportation, and relocation expenses will not be paid by EPA. Any travel, transportation, and relocation expenses associated with reporting to work in this position will be your responsibility.

# THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

**How to Apply: E-mail as ONE PDF file:** Cover letter, resume, unofficial law school transcript, and three professional references whom the EAB may contact upon receipt of your application. At least one reference must be a current or former supervisor (or someone else very well familiar with the quality, complexity, and scope of your work.)

*Please ensure your name is on each page of your submission and your pages are sequentially numbered (e.g. Jane Doe, page 1 of 10).*

**DEADLINE: September 28, 2018, at 5:00 p.m.**

## **FORTUNE 1000 IN HOUSE OPPORTUNITY targeting class 2013-2017 JD**

If you graduated in the top half of your class, have any private practice experience, and are exploring in house positions, please get in touch with us.

We only work with in house attorneys, so we know that corporate culture can make or break your career. In this company, the legal department provides opportunities for even the junior attorneys to work directly with business leaders and executives for optimal professional development. Attorneys are cross trained to support multiple business units. No one is held back from advancement across practice areas.

Our client is a NYSE highly innovative, diverse energy company with multiple business units. It employs thousands of people across the US and is headquartered in a mid-size Northeastern city. The asset base is in the \$ Billions. The company was founded over 50 years ago.

This position is located in the Headquarters. The role is open due to internal promotion. Very competitive compensation includes base salary plus outstanding benefits including excellent 401K match and a retirement plan.

The ideal candidate profile:

- \* Law firm experience
- \* Graduated in the top half of law school class
- \* Experience in any combination of corporate or energy practice including but not limited to: litigation, taxation, governance, labor and employment, SEC, utility regulatory, environmental, or complex transactions.

There is more to this story! If you're interested in additional details, please respond to Michelle Metzger at [michelle.metzger@vpartners.com](mailto:michelle.metzger@vpartners.com) with a resume.

## **Summary of Law-Related Teaching Positions (world-wide)**

[https://chroniclevitae.com/job\\_search?utf8=%E2%9C%93&job\\_search%5Bkeywords%5D=legal](https://chroniclevitae.com/job_search?utf8=%E2%9C%93&job_search%5Bkeywords%5D=legal)

## **Cleveland Area Office Space Available**

Perfect for the new attorney. Reasonably priced, one or two offices in beautiful, fully renovated suite in Beachwood office building. Complete with all the amenities, including receptionist, Wi-Fi, copier, fax machine, and kitchen. Secretarial services available for additional fee. Senior attorneys on-site, available for mentoring. Suite has generated referrals in the past. Contact David Pomerantz at #216-587-1221 or [dipfcc@aol.com](mailto:dipfcc@aol.com)

## **Cuyahoga Falls Office Space Available**

Private practice shared office space available on Graham Road in Cuyahoga Falls. Prosecutor looking for anyone who might be interested in sharing office space with her. Contact Nicole Welsh at [welshesq@gmail.com](mailto:welshesq@gmail.com) or at 216-287-1999

## **Office Sharing Available for Lawyer**

May perform legal services in exchange for rent. Referrals possible from my established consumer bankruptcy, foreclosure defense, debt relief clientele in primarily Richland, Ashland and Crawford counties. Lawyer could also apply for court-appointed cases in domestic, juvenile, and criminal cases. Professional building, security, free parking. [www.attymack.com](http://www.attymack.com)



## **Warren, OH Office Space Available**

Two attorneys with over 30 years of experience have office space available in Warren, Ohio. Newly remodeled in a very high traffic, upscale area. Ideal for a recent graduate. Reasonable rates as well as plenty of overflow work or referrals available for the right candidate. Please contact Attorney Adam C. Hunt for more details: [adam@hunt-law-llc.com](mailto:adam@hunt-law-llc.com) (330) 469-9836

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## Articles and Items of Interest:

### **Power Up Your LinkedIn!**

<http://www.abalcc.org/2016/11/18/power-up-your-linkedin-profile-qa/>

### **A young attorney's most important writing – E-mails**

<http://abaforlawstudents.com/2017/09/14/young-attorneys-important-writing-e-mails/>

### **Exploring Growing Areas of Law**

In a recent article from *Student Law*, the American Bar Association's publication, Janan Hanna explores growing areas of law by focusing on "three areas of law that are starting to grow because of changing demographics, health care reform, and a poor economy." Find the article here:

[http://www.americanbar.org/publications/student\\_lawyer/201213/feb/exploring\\_areas\\_of\\_law.html](http://www.americanbar.org/publications/student_lawyer/201213/feb/exploring_areas_of_law.html)

### **A Note About AkronLawJobs**

For those Akron Law alumni who are actively job searching, please be aware that you may search for job vacancy announcements any time right from the comfort of your own home or office. There is no need to wait for the monthly Alumni Career Connection. All job postings that the Career Planning Office receives are immediately posted on AkronLawJobs, the online job database powered by Symplicity. It is very easy to navigate and we encourage all of you to check it out. Username and password are required so please e-mail [lawcareerplanning@uakron.edu](mailto:lawcareerplanning@uakron.edu) or call our office at

330-972-6365 and we will set you up with an AkronLawJobs account. If, for some reason, you have misplaced your AkronLawJobs username or password, please stop by or e-mail the Career Services Office at

[lawcareerplanning@uakron.edu](mailto:lawcareerplanning@uakron.edu) and we will re-register you with AkronLawJobs.

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## Useful Links:

Akron Law Career Services Alumni Resources: <http://www.uakron.edu/law/career-services/students.dot>

AkronLawJobs: <https://law-akron-csm.symplicity.com/students>

NALP Directory of Legal Employers: [www.nalp.org](http://www.nalp.org)

PSJD (formerly PS Law Net) Career Central: <http://www.psjd.org/>

Equal Justice Works: [www.equaljusticeworks.org](http://www.equaljusticeworks.org)