



THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

The University of Akron School of Law
Career Services Office

Summer Office Hours:

Monday: 8:00 a.m. – 5:00 p.m.
Tuesday: 8:00 a.m. – 5:00 p.m.
Wednesday: 8:00 a.m. – 5:00 p.m.
Thursday: 8:00 a.m. – 5:00 p.m.
Friday: 8:00 a.m. – 5:00 p.m.

If you would like to schedule an appointment, please call
330-972-6365 or e-mail
lawcareerplanning@uakron.edu

Office Staff:

Alisa N. Benedict O'Brien, Esq.
Assistant Dean
Career Services and Strategic
Initiatives

Alecia Bencze, Esq.
Assistant Director
Career Services and Student Advising

Debbie Casey
Student Services Counselor

On The Web:

www.uakron.edu/law/career-services/

[www.twitter.com/AkronLawCareers](https://twitter.com/AkronLawCareers)

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MAJOR ANNOUNCEMENTS

All alumni are always welcome to come and see us in our new building!
Email us to arrange a visit.
Also, please reach out if you or your company/firm/organization have hiring needs!



Career Services Events Calendar:

View all previous career services workshops at <http://www.uakron.edu/law/career/students/videos.dot>

Career Services Office Workshops and Programs: Fall 2018*

Tuesday, October 16 12:20 – 1:10PM	First Year Mandatory Orientation Program**	Law 180
Tuesday, October 16 5:15 – 6:00 PM	First Year Mandatory Orientation Program	Law 280
Wednesday, October 17 12:20 – 1:10 PM	First Year Mandatory Orientation Program	Law 160
Thursday, October 18 5:15 – 6:00 PM	First Year Mandatory Orientation Program	Law 280
Wednesday, October 24 12:20-1:10 PM	A Day in the Life of a Criminal Law Attorney	Law 160
Thursday, November 1 12:20 – 1:10	Effective Legal Resumes and Cover Letters (interactive)	Law 280
Thursday, November 1 5:15 – 6:00 PM	Effective Legal Resumes and Cover Letters (interactive)	Law 280
Wednesday, November 7 5:30 – 6:30	A Day in the Life of In-House Counsel/Association of Corporate Counsel Panel	Law 281
Tuesday, November 13 12:20 – 1:10	What I did my 1L Summer	Law 280

*Programs subject to change

Akron Bar Association Events Calendar:

The Akron Bar Association offers a local connection to Summit County legal community. Network with your colleagues, judges, and legal staff at numerous events, and gain access to excellent CLE programming! Not a member? Consider joining! <https://www.akronbar.org/member-center/become-a-member/>

October 19	12:00 – 1:00	CLE – Dying in the digital age: Facebook, e-mail & smartphones in the afterlife
October 23	12:00 – 1:00	CLE – Case law update from NOSSCR
November 12	8:30 – 4:30	CLE – Annual Bernard I. Rosen Domestic Relations Institute
November 29	1:00 – 3:45	CLE – The Cyborgs are Coming! The Cyborgs are Coming! The Ethical Concerns with the Latest Technology Disruptions

Upcoming Section and Committee Meetings:

A full calendar of Akron Bar events is located at: <http://www.akronbar.org/calendar.aspx>

News Flash:

On Twitter!

To better serve you, the Career Office is on Twitter @AkronLawCareers. Follow @AkronLawCareers for job postings, event and seminar updates, as well as job search and career advice from the Career Office and national organizations like NALP and PSLawNet.

Symplicity/AkronLawJobs!

The CSO's online job database, Symplicity, is called *AkronLawJobs*! AkronLawJobs is available through CSO's website at www.uakron.edu/law/career-services/.



Are You a New Lawyer Looking for a Place to Call Home?

The Akron Bar's Incubator Program is looking for new attorneys to set up offices in our Akron Incubator. Lawyers in the program are solo practitioners who work with an experienced mentor and ABA leadership to establish practices in Summit County. Candidates should meet the following qualifications:

- Licensed to practice for 5 years or fewer
- Desiring to work with a mentor to develop a business plan for a solo or small firm practice in Summit County
- Willing to commit to participation in the program for 18 months
- Obligated to pay rent to the program as follows: 6 months, no rent; 6 months \$250 per month; 6 months \$500 per month
- Willing to meet reasonable requirements for pro bono and/or limited means representation

For more information, contact Akron Bar Executive Director C. Allen Nichols at 330.436.0101 or callen@akronbar.org

Office Sharing Opportunity: An experienced sole practitioner in Medina is looking to share office space and expenses. He would provide mentoring and family law referrals. His focus is bankruptcy and probate law and has been in practice for over 40 years alone, in a firm, and in business. You may contact him at legal50@aol.com

Downtown Akron – Office Space Available – Very close to Akron, Summit County, Federal, and 9th District Courts. Attorney Brian L. Coffman, an Akron Law 1998 Graduate, has office space available. Rent \$400 includes: Private furnished office with 2 large windows. Shared client waiting area. Wireless internet. Copier, scanner, printer with dedicated fax.

Available for an additional fee: Covered parking at and connected to Summit County Parking Deck via skywalk (monthly pass available from deck). Limited meter parking on street. Secretarial support. 4 line phone system. After-hours answering service.

For information, e-mail office@briancoffman.com

Legal Comedy Blog Seeks Contributors We are currently seeking law students and lawyers to contribute to a satirical law blog. We are looking for material that is funny with an edge of acrimony towards the legal profession. We are open to any type of media: text, video, cartoon, etc. Contributors are paid per acceptable submission. There are also a few staff writer positions which are paid a flat monthly rate. For more information please email us at: editor@bitterlawyer.com.

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Akron Law Library: If you are a new attorney, you are eligible for a free membership to the Akron Law Library for Premium Services (free first year of Bar Association membership). Subscription includes phone, fax and electronic references, free use of computers and legal databases, material checkout, reservation of conference room etc. To register for your free membership, please contact Denise Cook at 330-643-8320 or dcook@akronlawlib.org

Sign up now for your FREE ABA Membership!

The American Bar Association is offering all The University of Akron School of Law graduating students a free membership!

Join now at www.ambar.org/freegrad and discover the benefits of ABA membership:

- New! ABA CareerAdvice LIVE! – a FREE monthly webinar series that offers practical tips from legal experts.
 - Access free resources from the ABA Career Center. Search for legal positions on our online job board featuring positions from across the country.
 - Enjoy complimentary membership in your choice of 21 specialty groups.
 - Save money on a variety of products and services from HP, Lenovo, Sprint and more.
 - Keep up with the latest legal news through the ABA Journal and eJournal.
 - Connect with lawyers through the ABA's searchable online member directory.
- Sign up at www.ambar.org/freegrad and let the ABA help you launch a successful career!

Philadelphia, PA – highly regarded AmLaw general practice firm seeks to add a corporate transactions group

A highly regarded AmLaw general practice firm with an established Philadelphia office seeks to add a corporate transactions group in Philadelphia. The firm is hugely profitable and enjoys wonderful management, genuinely flexible bill rates and autonomy, and an enormous client base.

The group must average \$1+ million revenue per attorney.

Please contact sbowman@continuumlegal.com for details.

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Job Announcements: Attorney Positions

Akron, OH – Judicial Attorney Float / Assistant Magistrate – Summit County Court of Common Pleas

AkronLawJobs No. 9674 Overview: Works under the direction of the Chief Magistrate/Mediation Supervisor, unless specifically assigned to a court for the purposes of providing assistance when a staff member of that court is absent. Job assignments, work standards, and performance evaluations will be made by the Chief Magistrate/Mediation Supervisor with input from each judge for which the float judicial attorney has worked during that evaluation period. General duties will include performing research, drafting necessary documents, performing bailiff duties, docket control, and trial management for the judge to which the judicial attorney has been assigned, or for the Chief Magistrate / Mediation Supervisor, or a Visiting Judge if so assigned by the Chief Magistrate/Mediation Supervisor. Performs other related duties as required and may be cross-trained to assist with other departmental duties. Under the direction of the Chief Magistrate/Mediation Supervisor, provides alternative dispute resolution through settlement conferences in foreclosure cases, including but not limited to completing initial screening of foreclosure cases assigned to the Judicial Attorney Float / Assistant Magistrate, managing docket of foreclosure cases and reviewing and making recommendations on pending foreclosure motions as assigned. Provide additional support to the Chief Magistrate/Mediation Supervisor, as required.

Duties: Performs legal research and writing (either for assigned judge, visiting judge, or Chief Magistrate/ Mediation Supervisor); analyzes matters before the court and prepares judgment entries, legal memoranda and orders, or any other appropriate action of the court; examines motions filed with the court to determine relevant issues of law and fact; prepares motions for oral presentation to the assigned judge or Chief Magistrate/Mediation Supervisor; makes recommendations relevant to judgment order on cases; writes orders and journal entries; may prepare jury instructions and open and close court. Presides over foreclosure cases assigned by the general division judges, conducts settlement conferences with parties and attorneys and assists parties to reach informed and voluntary agreement. Reports results to assigned court. Schedules and manages docket and trial book (either for the assigned judge, Chief Magistrate/Mediation Supervisor or foreclosure docket); set sets dates for pre-trials, hearings, trials, discovery cut-off, etc.; processes all motions and notices filed with the court; maintains all records. Pertaining to intake and disposition of cases; files journal entries; executes orders of the magistrate in accordance with court practices and procedures; accesses and updates SCORS (Summit Court Online Record System). Provides additional support to the Chief Magistrate/Mediation Supervisor, as assigned, including presiding over Civil Protection Order hearings. Performs related administrative duties

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as required by Chief Magistrate/Mediation Supervisor (e.g., handles communications with prosecutor, court secretaries, criminal assignment, and other court personnel, answers telephone, opens and sorts mail, retrieves files, delivers typing to secretarial pool, prepares reports, maintains library, files documents with clerk of courts, etc.). Conducts or assists with pre-trials. Assists with criminal arraignment procedures, checks criminal journal entries, gets jury members, performs bailiff duties, and supervises interns.

Qualifications: Must have a JD and be licensed to practice law in the State of Ohio for a least four years. Must be able to work independently, collaboratively, and efficiently. Requires superior research, analytical, and writing abilities. Must have excellent oral and written communications, interpersonal, negotiation, judgment, leadership, decision-making, analysis, and problem-solving skills. The ability to manage conflict and effectively handle difficult people and conversations. The ability to communicate effectively, both verbally and in writing, to establish positive public relations, and to interact effectively with judges, attorneys, supervisors, co-workers, and the public. Must be able to produce work within a deadline. The ability to meet multiple deadlines and deal with shifting priorities. Knowledge of and skills with Microsoft platform. Pre-employment criminal background check and drug and alcohol testing.

Salary: \$52,275.20 (\$29.94 per hour). Full-time employment following successful completion of a 180-day probationary period.

Hours: Monday through Friday 8 a.m. - 4 p.m., however, this position may require some evening and weekend work.

How to Apply: Send your Resume, Cover Letter to: hr@cpccourt.summitoh.net

Deadline: November 1, 2018

Akron, OH – Assistant County Prosecutor 1 – Summit County Prosecutor's Office

AkronLawJobs No. 9666

Duties: Under general direction; prepares and presents cases in court and before administrative agencies; researches and prepares briefs and opinions; negotiates resolutions to cases; prepares a variety of legal documents; supervises law clerks/interns; maintains a working knowledge of the law.

Supervises the activities of the clerical personnel and law clerks/interns (e.g. assigns matter to research, reviews work to ensure accuracy and completeness, trains and evaluates employee work performance); assists with the development of departmental work procedures; makes recommendations for policy revisions.

Performs a variety of responsible administrative work; participates in internal and external conferences and meetings; maintains records and prepares reports; answers correspondence; serves as a liaison with other agencies and the community.

Criminal Division prepares and tries cases before various courts; reviews issues; participates in pre-hearing conferences; conducts out-of-court negotiations issues subpoenas and other appropriate orders relating to the discovery process; appears before grand juries to present evidence; questions witnesses defendants, etc.; meets with law enforcement personnel to review cases, determine charges, and prepare cases for trial; provides a variety of legal advice to various police agencies (e.g. Sheriff, townships, etc.); monitors cases to ensure that all time requirements relating to criminal matters are strictly adhered to; maintains assigned docket and provides assistance to court personnel with journal entries; conducts research to prepare briefs for submission in the 9th District Court of Appeals and the Ohio Supreme Court; reviews and analyzes state and federal laws and various cases to develop effective arguments related to cases; prepares documentation related to appeals within established time frames; prepares and presents arguments in court; meets with judges, prosecutors, other attorneys, and court personnel to discuss cases

Qualifications: JD and admitted to practice law before the U.S. District Court, Northern District of Ohio.

Pre-Employment Testing: Criminal background check and pre-employment drug and alcohol testing.

Salary: \$46,072 - \$65,769 annually

Hours: Monday through Friday 8:00 - 4:30. Some evening and weekend work hours may be required.

How to apply: Apply [HERE](#) and upload your resume and cover letter.

Deadline: December 31, 2018

Akron, OH – Education Law Attorney – McGown & Markling Co., LPA

AkronLawJobs No. 9590 Overview: Seeking experienced attorneys to join our rapidly growing state-wide Education Law Team. Are open to both full and part-time arrangements.

Qualifications: JD and a member in good standing of the Ohio bar. Must have at least three to five years of legal experience. Demonstrate a dedication to working in a broad array of education law areas including, but not limited to, board organization and operations, construction, federal and state employment laws, labor relations and collective bargaining, special education law, student rights and responsibilities, territory transfers, property valuation arbitrations and administrative hearings, civil litigation and trial advocacy, and appellate law.

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How to Apply: Send your resume and cover letter with your salary history in confidence to:
Matthew John Markling, McGown & Markling Co., LPA, 1894 North Cleveland-Massillon Road
Akron OH 44333. E-mail to mmarkling@mcgownmarkling.com

Deadline: October 19, 2018

Akron, OH – Assistant Professor, Legal Writing, The University of Akron School of Law

AkronLawJobs No. 9557 Overview: UA Law anticipates hiring a tenure-track or tenured faculty member to begin teaching in Fall 2019.

Duties: Seeking a candidate who will teach Legal Writing and first-year or required courses. Both entry-level and lateral candidates are encouraged to apply.

Qualifications: JD or equivalent law degree. A demonstrated record of or potential for successful teaching and scholarship.

Job Number:

11149

How to Apply: Apply [HERE](#). You must complete the on-line application and attach a current CV and cover Letter to your profile.

Deadline: Open until filled (posted: September 4, 2018)

Beachwood, OH – Associate Attorney – The Spitz Law Firm **RECENT OR EXPERIENCED GRADS**

AkronLawJobs No. 9625

Qualifications: JD and a member in good standing of the Ohio bar. Must demonstrate a strong background with academic success and/or successful experience. Experience with employment law is a positive, but not a requirement.

Salary: Pay will be commensurate with experience.

How to Apply: Send your resume, cover letter, writing sample and Law School Transcript showing graduation (an unofficial copy is fine) to Brian Spitz at brian.spitz@spitzlawfirm.com

Deadline: November 1, 2018

Beachwood, OH – Associate Counsel – Managed Care/ACO – Cleveland Clinic

AkronLawJobs No. 9626 Overview: Licensed attorney that provides substantive legal services for clients. Maintains positive confidential client contacts, consulting and communications. May work independently or with supervision from other senior attorneys.

Duties: Maintains expertise and advises appropriate department members regarding legal developments within areas of expertise. Actively seeks out opportunities to maintain compliance within those areas of the law. Provides timely responses to requests for legal advice for the assigned area. Identifies and implements measures to bring effective legal services to the organization. Collaborates and provides leadership on projects and teams within the Law Department and the organization. Responsible for legal counsel regarding payor relationships and contracts, value based care initiatives, ACO models, clinically integrated networks, and reimbursement strategies related to population health. Develops and maintains effective working relationships across all levels. Must display superior skills in relationship building and contract negotiations. Collaborates and provides leadership on projects and teams with corporate and market-based executives, physician leaders, other support services and staff to achieve the business objectives. Provides legal insight, counsel and recommendations on industry/market dynamics, both internally and externally. Strategic, action-oriented with strong organizational and written/oral communication skills. Experience in building sustainable partnerships between payers and providers. Ability to work in a fast paced and changing environment. Other duties as assigned.

Qualifications: Juris Doctor (JD) from ABA-accredited law school. Zero to five years comparable attorney experience. General health care regulatory knowledge including fraud and abuse, antitrust, and HIPAA compliance preferred. Experience in digital health payment models a plus. Good understanding and working knowledge of managed care industry, ACA exchange plans, Medicare Advantage plans, Medicaid managed care plans, hospital-based insurance plans, integrated delivery systems, payer types, ACO models and design, various reimbursement structures and associated dynamics preferred. Member in good standing of the Ohio bar or ability to become a member of the Ohio bar within a reasonable period of time. Exercises independent judgment and discretion to perform legal services. Requires critical thinking skills, decisive judgment and the ability to work with minimal supervision. Must be able to take appropriate action in a stressful environment.

How to Apply: Apply [HERE](#) and upload your resume, cover letter, writing sample and transcript showing graduation.

Deadline: November 1, 2018

Brooklyn Heights, OH – General Attorney – Department of Homeland Security

AkronLawJobs No. 9656

Duties: ICE is the investigative arm of DHS, and our attorneys help enforce the immigration and customs laws of the United States. The responsibilities of the position consist primarily of representatives of the United States Government in removal proceedings before Immigration Judges, frequently involving applicants for asylum or for other forms of relief under immigration laws. Additional duties include providing legal advice and support to the other ICE components and litigation support to United States Attorney's Offices in immigration and/or customs matters. The position also involves appellate advocacy before the Board of Immigration Appeals, including the preparation of briefs and other pleadings. Applicants must possess the following characteristics and competencies: integrity, judgment, organizational skills, communication skills, reliability, perseverance, decisiveness, initiative, professionalism, the ability to function independently and as part of a team, interpersonal relationship skills, and outstanding written and oral advocacy skills. The selectees will be required to have or be able to obtain a security clearance at the Secret level.

Travel Required: Occasional travel - You may be expected to travel for this position.

Requirements: You must be a U.S. citizen to apply for this position.

Must pass background investigation and drug screen for federal employment.

Selective Service registration for males born after 12/31/1959.

Qualifications: JD and a member in good standing of the Bar. Applicants must be a graduate of a school of law accredited by the American Bar Association and an active member in good standing of the bar of a state, territory of the United States, the District of Columbia, or the Commonwealth of Puerto Rico. Applicants with fewer than five (5) years of experience practicing law must submit a copy of their law school transcript and grade point average or class ranking as part of the application package.

Additional information: This job is being filled by an alternative hiring process and is not in the competitive civil service.

How to Apply: Resume, cover letter, writing sample, and proof of passing the Bar. If you have graduated LESS THAN FIVE YEARS ago, you should also attach your law school transcripts.

Your cover letter must contain your full name, home address, home and work e-mail addresses, home, work, and cell telephone numbers, and the name of the law school, year of graduation, and year admitted to the bar. PLEASE, LOOK AT THE COMPLETE JOB LISTING LOCATED [HERE](#)

Deadline: **September 30, 2019**

Canton, OH – Attorney – Timken Company

AkronLawJobs No. 9620 Overview: The purpose of this position is to provide legal counsel and direction to Company management and personnel worldwide to enable the Company effectively to transact all aspects of its business with an appropriate degree of risk and consistent with the Company's legal and ethical obligations, with a particular focus on mergers and acquisitions and other corporate transactional matters.

Responsibilities: Provide high-quality corporate transactional legal services to the Company to assist in achieving the Company's business objectives in areas such as mergers and acquisitions, corporate finance, capital markets, securities, corporate governance and other substantive legal areas as needed. Stay abreast of legal and regulatory trends and evolving theories in the law, apprise department and company management of concerns, and develop and implement solutions to address those concerns. Assist with corporate entity management and tax restructuring activities. Contribute to the maximum effectiveness and cohesion of the Law Center by actively participating and sharing in the work, mission and continuous improvement of the Center and by establishing and enhancing relationships with all levels of Company associates.

Qualifications: JD with at least 5-6 years of mid-size or large law firm experience with mergers and acquisitions experience. Valid license to practice law in Ohio or in a state that Ohio recognizes for its Corporate license. In-house legal department and securities law experience a plus. Experience with providing counsel directly to client's Corporate Secretary and other senior management.

How to Apply: Apply [HERE](#) and upload your Resume, cover letter, writing sample and list of references with contact information.

Deadline: **October 26, 2018**

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Cincinnati, OH – Associate Attorney – Keating, Muething & Klekamp PLL

AkronLawJobs No. 9657 Division: Labor and Employment

Qualifications: JD and a member in good standing of the Ohio bar. Three to five years of experience - prefer experience with employment litigation (research/writing, drafting pleadings/motions, counseling on a garden variety of EEO matters). Also prefer sound second chair experience (taking and defending depositions, arguing motions, etc.)

How to Apply: E-mail your resume, cover letter and transcripts to lawcareers@kmlaw.com

Deadline: November 9, 2018

Cleveland, OH – Manager of Compliance, Associate Counsel – Dwellworks, LLC

AkronLawJobs No. 9671 Overview: Dwellworks, a growing international company, committed to providing the worlds best relocation and real estate services is searching for a Manager of Compliance. The Manager of Compliance will oversee the current functions and continued development of Dwellworks' corporate compliance programs and risk management, including the development of compliance programs, risk assessments and mitigation plans, policy creation, company-wide training, compliance audits, insurance policy management, privacy-related matters, and managing third-party resources.

Qualities: The successful candidate will have the ability to proactively instill a "compliance mindset" throughout the company and communicate this mindset effectively to all employees – from an entry-level associate to a member of senior management. Your excellent oral and writing skills will be important assets for the creation and revision of policies and procedures, as well as the design and implementation of training programs for our associates. As a highly organized person, you will be able to prioritize and manage projects and responsibilities so that the needs of both internal and external customers are met in a timely manner. You can jump from one issue or task to another or put one project on hold so that an important or urgent situation can be addressed. Your integrity is a strength and you lead by example, using good judgment and common sense when making decisions and/or offering guidance to others. You are very familiar with the relocation industry and welcome the opportunity to be involved with industry events. You are flexible, enjoy working in a fast-paced environment and collaborating with colleagues in all areas of our business – operations, accounting, business development, legal, IT, HR and others. You recognize and appreciate different personalities and you have the ability to determine underlying factors behind a person's needs or concerns. You will ultimately become the "face" of Dwellworks from a compliance and risk management standpoint. Your efforts will allow our company to better anticipate risk, embrace change and pursue collective goals as we continue to grow our business.

Duties: Compliance Program Management (75%) Develop and maintain corporate compliance policies. Review, evaluate, and implement a corporate compliance program for the US and foreign legal entities. Conduct compliance training and presentations for employees worldwide. Manage Global anti-corruption/anti-bribery and ethics program pertaining to Foreign Corrupt Practices Act (FCPA), UK Bribery Act (UKBA), amongst other international anti-corruption laws for a multinational company. Lead ongoing GDPR implementation efforts for 2018 EU General Data Protection Regulation Manage Global Data Privacy Program. Draft country-specific privacy policies, manuals, data transfer agreements (DTAs), Consents, and research for varying country data privacy and protection laws. Conduct compliance audits by collaborating with business unit leaders to gather appropriate information to ensure we adhere to company policies and external regulations. Assist the Chief Privacy Officer with privacy-related matters, including Dwellworks' incident response program. Serve as subject matter expert on applicable legislative and regulatory trends and related legislation, and report information to management in an easy to comprehend format. Manage communication with Dwellworks' Compliance Champions Committee Lead Compliance Integration efforts between Dwellworks and each newly acquired entity. Oversee document retention program Oversee Ethics Hotline cases and closure of all matters. Participate in internal investigations Draft and review and sign-off on third-party agency agreements, Master Service Agreements, and contract language for RFPs, client contracts, and vendor contracts Interpret and provide guidance on regulatory compliance issues. Provide advice and counsel to support business lines. Risk Management (25%) Conduct compliance risk assessments and evaluations. Work with leadership to advise on risks and form solutions. Participate in the roll-out of new processes and procedures as a result of the risk assessment. Manage insurance program and act as the main point of contact for our insurance broker. Initiate and oversee the bidding process for risk management providers. Serve as Subject Matter Expert on all company risk. Actively involved on Enterprise Risk Management Committee. Establish an internal audit process for risk-related matters. Oversee the disaster recovery and business continuity program. Participate in M&A diligence efforts by conducting Third Party due diligence reviews of risk and compliance related items as well as the basic legal overview. Work closely with third-party legal firms on M&A projects.

Qualifications: Required: Bachelor's degree in business or legal related field (someone who is a business person doing law, not a lawyer doing business). 4-7 years compliance and/or risk management experience. Law degree strongly preferred or proven track record of subject matter expertise in Compliance and Risk Management.

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Preferred: Knowledge of GDPR, other data privacy and security regulations, laws relating to anti-bribery, anti-money laundering is required. Internal audit experience a plus. Project management experience or a proven track record of independently managing initiatives across multiple departments and locations. Excellent communication, prioritization and documentation skills 5 or more years of experience using MS Office Applications – including Office 365 Secondary language skills (i.e., Spanish, German, Mandarin) a plus. Strong interpersonal skills required.

Perks: Casual dress code. Monthly parking allowance. Generous benefits package: medical, dental, vision, 401(k), etc. Gift card rewards through United Healthcare's wellness program. Most importantly: a passionate, friendly team of coworkers who work hard and love working here!

How to Apply: Send your resume and cover letter to morgan.phillips@dwellworks.com

Deadline: November 12, 2018

Cleveland, OH – Attorney – City of Cleveland Department of Law

AkronLawJobs No. 9661

Duties: Serves as attorney for the City of Cleveland and as principal legal counsel to the Cleveland Airport System (CAS). Key functions include, as a representative of the Director of Law, serving as principal advisor to the Director of Airports on legal matters concerning the CAS; serving as special legal advisor to various members of the CAS management team on a range of legal matters; performing detailed legal analysis in a wide range of specific assignments; and representing the Director of Law on special assignments related to the CAS.

The areas of specialization of legal advice/services to be led, monitored, coordinated or personally provided include, but are not limited to, aviation-related regulatory matters, procurement, contract drafting, negotiation and administration, real estate, business affairs, environmental compliance, legislative compliance, claims and management of insured litigation.

Qualifications: JD and a member in good standing of the Ohio bar. Prefer a demonstrated familiarity with federal and state regulations such as Federal Aviation, Homeland Security, Environmental Protection, Disadvantage Business Enterprise, and other Federal and State governmental agencies. Prefer professional legal experience advising on public finance and transactions matters.

How to Apply: Submit letter, résumé, 3 references, and two writing samples to Barbara Langhenry, Director of Law, City of Cleveland Department of Law, City Hall, Room 106, 601 Lakeside Avenue, Cleveland, Ohio 44114, or by e-mail to Vvest@city.cleveland.oh.us).

Deadline: October 23, 2018

Cleveland, OH – Associate Attorney – Ott & Associates Co., LPA

AkronLawJobs No. 9654

Duties: Associate Attorneys handle a variety of matters including, but not limited to, acting as the lead attorney on certain matters, or assisting the primary attorney in developing litigation matters by performing legal research, conducting discovery, and drafting pleadings, motions and briefs; Attend various collections mediations, hearings and trials (anywhere from 4 – 10 per month, generally in Lorain County) and association meetings (approximately 2 evening/weekend meetings per month during the off-season; 4-6 evening/weekend meetings per month during busy season), either due to scheduling or other conflicts; attend other hearings and depositions as needed (can vary month-to-month, but often 4-6 per month). Associate Attorneys will review documents in order to prepare opinions for clients on an as-needed basis in a timely manner. Associate Attorneys are expected to communicate and interact often with clients to explain complex legal proceedings and concepts and to resolve a variety of problems. Associate Attorneys are expected to keep track of their own deadlines, bill their time accurately on a daily basis, sync their time at the end of every week, meet or exceed monthly billable goals, and to keep office calendars and task lists up-to-date. Expected in office hours are 8:30 AM through 5:00 PM Monday through Friday.

Qualifications: JD and a member in good standing of the Ohio bar. **Prefer an experienced attorney, but will consider the "right" recent graduate.**

How to Apply: Resume, cover letter, writing sample and law school transcripts should be e-mail to Beth Pfeiffer at bpfeiffer@ottesq.com

Deadline: October 29, 2018

Cleveland now but relocating to Dallas – Litigation Attorney – Uworld

AkronLawJobs No. 9637 Overview: UWorld is seeking a full-time Litigation Attorney to write and edit content for our web-based products. Litigation Attorneys will work on-site and collaborate with a team of attorneys, editors, and illustrators to produce high-quality content for our MBE, MEE, and MPT Question Banks, in addition to other product development. This ground-floor opportunity is long-term, so candidates will have the potential to engage in in the product life cycle—from product planning and development to completion and maintenance.

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Ideal candidates have an unending passion for education and will use their practical experience to develop an exceptional product that will educate tomorrow's attorneys via our innovative and interactive online platform. Candidates will partner with some of the brightest minds in education and become a part of UWorld's success story. If you are looking for a company that is passionate about legal education and provides growth opportunity with a healthy work/life balance, then UWorld is right for you. This position reports to the Bar Prep Product Manager.

Qualifications: J.D. (top 30% preferred). Minimum of 3 years of practice experience in Federal Court . Exceptional communication skills, superior legal knowledge, and passion for teaching future lawyers. Passed the Bar Exam (above 150 on MBE preferred). Proven ability to write high-quality MBE questions and explanations. Proficient in MS Office/working knowledge of IT.

Must be Willing to relocate and work onsite in Dallas, Texas.

Duties: Develop original content for the MBE, MEE, MPT, and other UWorld Question Banks, including writing questions and comprehensive explanations that follow the UWorld style and are based on examination blueprints and realistic legal scenarios. Review and revise content written by other team members, providing and receiving feedback with tact and diplomacy, and focusing on accuracy, precision, readability, and educational value. Work with UWorld's illustration team to create original images highlighting important legal concepts. Collaborate with interdisciplinary teams of lawyers, editors, illustrators, IT/customer support professionals, and others to produce content, improve processes, develop new features, and respond to user feedback. Manage time effectively while multitasking and contributing to a collaborative and laid-back work environment.

Compensation and Benefits: Competitive compensation (contingent on experience); Paid time off (based on sliding scale according to hire date and work hours); Generous paid holiday schedule; Comprehensive benefits package (medical, vision, dental, life, disability); 401(k) plan for retirement with 4% employer matching (eligibility after 90 days of employment); and On-site group fitness classes & relaxed work environment

How to Apply: Apply [HERE](#) and upload your resume, cover letter, law school transcript showing graduation and a writing sample.

Deadline: November 3, 2018

Cleveland, OH – Assistant General Counsel – Care Source

AkronLawJobs No. 9636

Duties: This position will assist the VP & Senior Deputy General Counsel and Associate General Counsel in all functions of the Legal Department. Responsibilities include providing advice and counsel on a wide variety of transactional and regulatory matters, conducting legal research and analysis to provide recommendations, and preparing written opinions and guidance for management teams and other internal clients. May handle administrative responsibilities delegated by senior attorneys and supervise non-attorney staff.

Qualifications: JD and a member in good standing of the Ohio Bar. Five to eight (5-8) years of experience practicing law is required. Experience performing legal research with an emphasis on healthcare law is required. Healthcare and/or managed care experience preferred. Strong analytic, research and organizational skills. Advanced Microsoft Office skills, including Word. Broad research skills, including legal search engines. Excellent written and oral communications skills. Strong customer service and team orientation. Excellent time/project management and prioritization skills. Ability to excel in a fluid, dynamic environment.

How to Apply: Apply [HERE](#) and upload your resume, cover letter, writing sample, list of references with contact information.

Deadline: November 3, 2018

Cleveland, OH – Assistant Prosecuting Attorney, Civil – Cuyahoga County Prosecutor's Office

**DEADLINE
TODAY**

AkronLawJobs No. 9635 Overview: Civil Assistant Prosecutors represent Cuyahoga County boards, commissions, officials, officers, and employees in civil matters, including but not limited to litigation and transactional matters. Preparing for and conducting civil trials in state and federal court are essential duties for this position.

Duties: Represent and advise the County, its elected officials and various departments, agencies, boards and commissions of Cuyahoga County; Handle select civil litigation in actions for alleged civil rights violations; civil tort actions; contract disputes; and labor and employment matters; Provide legal advice to County officials, boards and commissions on all legal matters affecting county government, including general legal compliance, labor and employment matters, land acquisition and sales, contract negotiation; Represent county officials, county agencies, and county employees in specialized litigation; Advise and represent boards of township trustees on a wide variety of matters, including land use and zoning matters; and Perform all other duties assigned, delegated or required of the Assistant Prosecuting Attorney as well as those prescribed by law.

THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

Qualifications: JD and must be licensed to practice in state and federal courts in Ohio. Preferred candidates will have a minimum of five years of experience handling civil matters and substantial experience handling litigation. Must be available to meet and work outside the normal working hours for trial preparation. Preferred experience in representing local governments in litigation in state and federal court. Preferred five (5) years of experience in handling transactional matters. Must possess excellent research and writing skills and requisite understanding of relevant law and regulations. Must be experienced in and able to draft motions pretrial motions, including motions for summary judgment in cases involving Ohio's Political Subdivision Tort Liability Act (Chapter 2747 of the Ohio Revised Code) and federal civil rights and employment actions. Must possess qualities of fairness, a strong work ethic, have the highest integrity; and must also maintain the confidentiality of law enforcement and investigatory records and other confidential information; Conduct business in accordance with federal statutes and guidelines, the Ohio Revised Code, and the Ohio Administrative Code.

How to Apply: Apply [HERE](#) and upload a letter of interest including your e-mail address, resume, and three professional references.

Deadline: October 15, 2018

Columbus, OH – Attorney I, Municipal Unit – Franklin County Public Defender

AkronLawJobs No. 9660 Overview: The Franklin County Public Defender is seeking a Municipal Staff Attorney.

Duties: Provides direct legal representation to indigent persons in criminal proceedings.

Qualifications: JD and licensed by the Supreme Court of Ohio.

Salary: Starting is \$53,188* annually. County benefits include medical, dental, vision and prescription coverage. Paid vacation after one year. *Subject to Director's discretion

How to Apply: E-mail your resume and cover letter to isharris@franklincountyohio.gov. Address your cover letter to: Franklin County Public Defender, Attention: LaNiya Harris-Hicks, HR Officer, 373 S High Street, 12th Floor, Columbus, OH 43215

Deadline: November 9, 2018

Columbus, OH – Legal Counsel – BEPC, LLC

AkronLawJobs No. 9634 Overview: Under general direction, provides legal services to the Retirement Plans business and legal team. Researches the Internal Revenue Code, ERISA, SEC, and other applicable areas of law as well as legal precedents, defines legal and factual issues, drafts necessary legal documents and develops conclusions and recommendations. Organizes, evaluates and analyzes facts, information, applicable law, issues, policies and risks systematically to arrive at a conclusion. Core

Duties: 1. Under general direction, provides legal services to the Retirement Plans business and legal team. Works on portions of larger matters. May receive some projects that are designed to develop the attorney's skill. May attend client meetings to better understand business processes and needs. 2. Identifies business issues, policies and risks visible from strategic perspective implicated by the issue. Gathers relevant information from appropriate resources? evaluates the reliability of facts or information obtained. Drafts necessary legal documents and develops conclusions and recommendations. 3. Provides legal counsel in the form of legal research, advocacy, negotiation, or other forms as appropriate that effectively meet the needs of the client. 4. Contributes to the effective resolution of conflicts by gathering relevant supportive information and conducting legal research in preparation for negotiations. Develops and assesses alternative solutions or positions. Actively participates in negotiation and conflict resolution processes. 5. Identifies individuals who need to be informed, and keeps them in the loop. Identifies persons or groups outside of the client who might have an interest in or useful information about the issue, and effectively connects with them. 6. Establishes relationships and building rapport with associates at all levels within OCLO and the business client. 7. Works as a team member on multiple group/client assignments. 8. Performs other related duties as assigned.

Qualifications: JD and a member in good standing of the Ohio bar. Has some experience with retirement plans, and knowledge around qualified, non qualified, ERISA and non ERISA retirement plans and correction programs for the IRS and DOL. Knowledge of legal practices and procedures. Develops knowledge of the business operations of the company. Established oral and written communication skills needed for making contact with management and clients. Analytical ability to interpret statutes, regulations, insurance policies and other contracts. Ability to organize and coordinate projects and cases. Actively participates in negotiation and conflict resolution processes? may focus more on winning each issue rather than the overall negotiation or conflict. Credit Check: Due to the fiduciary aspects of this job, a valid credit check and/or background which will be requires as part of the selection process.

Compensation: 48.50 per hour.

How to Apply: Apply [HERE](#) and upload your resume, cover letter, and writing sample.

Deadline: November 2, 2018

Columbus, OH – Senior Associate General Counsel – Digital #25302 – Huntington National Bank

AkronLawJobs No. 9633 Overview: Huntington National Bank has an exceptional opportunity for a talented lawyer to join its dynamic Legal Department. You will work on a variety of legal issues across the enterprise and provide advice on the delivery of financial products and services through online, mobile, and digital channels. You will also provide advice and legal support on digital innovation and omnichannel initiatives. By leveraging good judgment and business sense, you will partner closely with the business to assist in the development of thoughtful and creative strategies while assessing and mitigating legal risk.

Job Description: Demonstrated ability to act as an effective legal advisor in the successful development and execution of online, mobile, digital and omnichannel initiatives. Review business requirements, products, features, wire frames, and customer facing content for online, mobile and digital products and services; Provide legal advice to business units on online, mobile, and digital products and services, including electronic disclosure, contracting and signatures; Provide interpretation and application of laws, regulations, and other regulatory guidance and best practice related to the delivery of online, mobile and digital products and services, including on privacy, data security, consumer protection and intellectual property; Support product teams on omnichannel initiatives while balancing user and policy considerations; Draft clear and concise in-product notices, disclosures, disclaimers, FAQs, terms of use, policies and other public facing documents; Coordinate with cross-functional stakeholders, including product, development, IT, sales, marketing and other partners. Remain up to date on eSign and other industry standards and laws; Assist with drafting and implementing policies and procedures for compliance related to online, mobile and digital specific laws and regulations; Ensure product compliance with US laws and regulations, including intellectual property, security, data privacy, eSign, consumer protection, and other guidance from regulators; Participate in industry working groups focused on online, mobile and digital channels; and Assist business units and vendor management with review and negotiation of IT contracts related to digital initiatives.

Qualifications: JD required, 10+ years of experience at leading law firm, government, or in-house (strongly preferred). 5+ years of experience advising clients in the development of digital products and services, preferably in the financial services industry.

Preferred Additional Qualifications: Strong interpersonal skills and collegial attitude; A collaborative team player who likes to work with others to get the job done. Ability to resolve issues and drive performance; Excellent time management and organizational skills with the ability to manage multiple projects and competing priorities under pressure. Highly motivated self-started with demonstrated growth mindset and passion for learning. Ability to break down complex legal concepts to internal clients in a practical, understandable way that balances legal risk and business objectives. Interact professionally and effectively with clients, business partners, and peers at all levels. Outstanding written and verbal communications skills with an eye for detail. Flexibility, initiative, with the willingness to learn new areas of law. Substantial experience in product counseling, intellectual property, regulatory frameworks, consumer protection laws, security and data privacy.

Location Options for this Opening: 41 South High Street, Columbus, Ohio 43287

How to Apply: Apply [HERE](#) and upload your Resume, cover letter, and list of references with contact information.

Deadline: November 2, 2018

Columbus, OH – Legal Services Assistant General Counsel – Nationwide Children's Hospital

AkronLawJobs No. 9628

Duties: Reviews, negotiates, and assists in the development of Hospital agreements and contracts under the direction of the General Counsel, Senior Associate General Counsel, or Associate General Counsel. Completes, on a timely basis, projects as assigned by the General Counsel, Senior Associate General Counsel, or Associate General Counsel. Assists the General Counsel, Senior Associate General Counsel, and Associate General Counsel in supporting the integration of risk management and quality control activities to create an environment that minimizes legal risk to the Hospital, including reviewing, implementing and monitoring Hospital's risk management programs and insurance programs. Provides legal review, analysis, and advice with respect to the legal implications of Hospital policies, procedures, processes and decisions. Assists the General Counsel, Senior Associate General Counsel, Associate General Counsel, and outside counsel, as needed, in the preparation and defense of litigation, including the preparation and filing of pleadings and discovery, preparation of staff for their roles as witnesses, and the development of the strategy. Provides support to staff members related to subpoenas and other court documents. Performs legal research and analysis to provide recommendations to General Counsel and other attorneys and/or internal clients. Provides support to the Nationwide Children's Hospital Integrity and Compliance Program. Participates in Hospital committees as deemed appropriate, attends annual Hospital and departmental fire/safety and infection control training, and maintains current knowledge of safety procedures within the Hospital and department.

THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

Qualifications: Juris Doctorate and licensed to practice law in the State of Ohio. Two years experience in the practice of law and exhibit an interest and aptitude for health care law, clinical research, nonprofit law, or healthcare related litigation.
How to Apply: Apply [HERE](#) and upload your resume, cover letter and list of references with contact information.

Deadline: November 1, 2018

Delaware, OH – Associate Attorney – The Law Office of Brian Jones, LLC

AkronLawJobs No. 9524 Overview: Seeking a full-time Associate Attorney. The candidate would join a growing firm which represents clients in Delaware County and surrounding counties. The ideal candidate will follow our methodology to promote the firm to the community, and courts in a positive light.

Duties: The Associate Attorney will manage cases with corresponding tasks and resolve legal disputes on behalf of clients, negotiating and researching contacts, and advocating for clients in court. The desired candidate should have strong analytical abilities and extensive knowledge of Ohio Law. The candidate should be dedicated, honest, and empathetic. Capable of working both in teams and independently, the candidate can be versatile and they take the initiative in their work. Comfortable working with individuals accused of a variety of criminal offenses including sexual assault.

Requirements: Monday - Friday work week; Travel up to 25%; Able to manage multiple projects simultaneously; Can work independently and communicate effectively with a team; Client-oriented mentality; Strong presentation/negotiation skills; Research, draft and file legal documents to support current caseload; and Accuracy and attention to detail

Qualifications: JD and a member in good standing of the Ohio bar; 0-5 years of experience; Proficient with Mac OS and corresponding smart devices; Proficient with Microsoft Office Suite, Dropbox, and Adobe applications; Knowledge of Ohio legal processes (City, County, Federal); Understanding of IOLTA policies; Experience with Legal CRM applications; and Criminal Defense Litigation (preferred)

How to Apply: Send your Cover Letter, Resume, Writing Sample, and List of References with Contact **Information to** clerk@tlobj.com

Deadline: October 30, 2018

Moraine, OH – Corporate/Immigration Counsel #18-109S – Fuyao Glass America **Chinese speaker**

AkronLawJobs No. 9652 Overview: Fuyao is the largest automotive glass manufacturer in China and the second largest in the world. Fuyao is currently in the process of establishing automotive glass manufacturing in the United States in Dayton, OH, and Mt. Zion, IL, investing in excess of \$500 million in capital. Its main customers include GM, Ford, Honda, Isuzu, Toyota, Mazda, Audi, Volkswagen, Citroen, and Mercedes, to name a few.

Benefits: Fuyao Glass offers a competitive salary and an excellent benefits package, including Health, Medical, Dental, Short and Long Term Disability, as well as a 401(k) plan.

Duties: The corporate legal department at FGA provides legal support services to the entire company and its affiliated companies and departments. FGA is the largest integrated auto glass fabrication company in the world. The legal department is seeking candidates who possess the following accomplishments and competencies, are passionate regarding their work ethic and are seeking a position that is both challenging and rewarding.

Responsibilities: Advise on visa & immigration matters, prepare visa & immigration petitions, and facilitate communications with outside counsel. Review, draft and revise documents in connection with corporate transactions and general corporate and business matters including operating agreements, bylaws, policies and procedures and other business documents. Research and analyze business and legal issues as necessary. Provide legal opinions and advice in connection with the contract, general corporate, employment, operational and compliance matters. Provide assistance to Chief Legal Office and management team on various visa & immigration, compliance and projects as assigned. Occasional domestic travels may be required.

Qualifications: JD from an ABA accredited law school; Experience in visa & immigration matters. Experience in drafting and reviewing transactional documents preferred. Excellent writing and communication skills. Ability to prioritize work and respond to multiple demands while meeting time-sensitive deadlines. Strong work ethic and desire to exercise initiative, understand business and practical considerations, and work in a fast-paced environment with minimal supervision; and **Chinese language (Mandarin) fluency** preferred,

How to Apply: Apply [HERE](#) and upload your resume, cover letter, writing sample, and list of references with contact information.

Deadline: November 8, 2018

New Philadelphia, OH – Estate Planning Attorney – Krugliak, Wilkins, Griffiths & Dougherty

AkronLawJobs No. 9642 Overview: Seeking an Estate Planning/Estate Administration Attorney

Qualifications: JD and a member in good standing of the Ohio bar. Two to seven years of prior estate planning experience.

Salary & Benefits: KWGD offers competitive compensation and a generous benefits package, which includes: Healthcare Insurance, Company Paid Life/AD&D Insurance, Company Paid Long-Term Disability Insurance, a generous 401k plan, and a professional and friendly work environment.

How to Apply: Apply Send your resume, cover letter, and salary requirements.

Deadline: November 4, 2018

New Philadelphia, OH – Associate Attorney – McCleery Law Firm

Entry Level

AkronLawJobs No. 9531 Seeking an associate attorney who desires to participate in managing the expansion of the practice, with the possibility of assisting in launching branch offices in the future.

Qualifications: JD and a member in good standing of the Ohio bar; Must have an entrepreneurial spirit, initiative, a strong client-service mentality, and a rigorous sense of ethics. Will be introduced to all aspects of the firm's operations and take full part in responsibilities such as regular court-room regular court-room appearances, client intake and interviews, and legal research and writing. Prefer experience in trial advocacy, moot court, or trial team.

How to Apply: Send your Resume, Writing Sample and Law School Transcript (unofficial is fine) to Greg McCleery at greg@mccleerylawfirm.com

Deadline: October 31, 2018

Toledo, OH – Trial Attorney – Allstate Insurance Company

AkronLawJobs No. 9651

Duties: Represent insured's of Allstate and the Company in the defense of low to moderate to exposure bodily injury and Property damage lawsuits. Assess liability and damages and develop defenses to allegations and/or pursuit of Subrogation for a successful resolution of cases. Effectively negotiate settlements including all aspects of liability and damages. Attend hearings and conduct trials. Argue motions; take effective depositions of lay and expert witnesses. Consult with clients, opposing counsel and the judiciary. Coordinate the case handling with claims personnel. Complete necessary system documentation. Assist other attorneys in resolving calendar conflicts

****Geographic coverage will be Toledo, OH, and surrounding counties.**

Job Qualifications: Juris Doctorate degree and member in good standing of Ohio State Bar. Up to five years Insurance Defense, Subrogation and/or Personal Injury litigation experience. Trial and/or Arbitration experience is preferred, with the flexibility to work across several disciplines that may include SIU, PIP, UM, and Subrogation. No-Fault and/or SIU experience is a plus. Computer skills required; experience with Microsoft Office, Lexis, and the internet. Ability to work well with others on a team of attorneys, paralegals, administrative assistants, supervised by an attorney Lead Counsel. Must be able to handle a large caseload. Excellent verbal, written and interpersonal skills are key to working with a variety of internal and external contacts as well as for preparing reports, pleadings, and correspondence, collaborating with others, etc. Will work independently as well as part of a cohesive team. Ability to travel. Periodically lifting in excess of 20 pounds throughout the day, depending on court matters being handled. Attorneys are required to cover court matters for each other; attorneys have laptops. Bending to pick up the computer bag which sometimes is more than 20 pounds, entering and exiting a vehicle, maneuvering files and computer at security checkpoints. Turning and twisting at work. Driving at least 40-50 miles daily depending on the activities being covered, court, doctors' depositions, discovery depositions, and case evaluations, etc. Sitting for prolonged periods of time enroute to court, in court or at court proceedings, depositions, etc. Walking and rolling briefcase with files from vehicle to the legal proceeding and/or deposition and facilitation, etc. Trial preparation could require lifting in excess 20 lbs. because of exhibits, materials, records from the plaintiff, etc. These materials are printed for some proceedings. The candidate(s) offered this position will be required to submit to a background investigation, which includes a drug screen.

Benefits: As a Fortune 100 company and industry leader, we provide a competitive salary – but that's just the beginning. Our Total Rewards package also offers benefits like tuition assistance, medical and dental insurance, as well as a robust pension and 401(k). Plus, you'll have access to a wide variety of programs to help you balance your work and personal life -- including a generous paid time off policy.

How to Apply: Apply [HERE](#) and upload your resume, cover letter, writing sample, and list of references with contact information.

Deadline: November 8, 2018

Lafayette, IN–Deputy Prosecuting Attorney – Tippecanoe County Prosecutor’s Office

AkronLawJobs No. 9568

Duties: Reviews investigation and other reports of assigned criminal cases, and prepares and files charges, probable cause affidavits and arrest warrants, including reviewing prisoner list daily for formal charging deadlines. Prepares for hearings and/or trials, including filing documents, researching and reviewing case law, preparing opening statements and arguments, conducting witness conferences, preparing jury instructions, trial exhibits and responses to defense motions, and consulting and working closely with other department personnel as needed.

Maintains current statistics regarding reports reviewed, cases filed, and cases declined for prosecution as assigned. Represents State of Indiana in conducting various court proceedings, such as initial hearings, pre-trial conferences, bond reduction, evidentiary, sentencing, probation revocation, motions to suppress and other hearings and trials, discussing cases and negotiating plea agreements with defense attorneys. May administer bad check program as assigned, including researching/itemizing defendant criminal history, conducting initial and compliance hearings, preparing plea agreements, and monitoring/ supervising defendants' weekly signing of agreements to show compliance. May supervise preparation of extradition applications for return of fugitives from outside Indiana, as assigned.

Provides consultation to law enforcement personnel regarding specific cases, including reviewing information, responding to inquiries, obtaining search warrants as appropriate. Conducts annual training seminars for law enforcement personnel as assigned. Maintains written and telephone communication with victims and witnesses, responding to inquiries and reporting status of cases. Serves on 24-hour call rotation, responding to legal inquiries and preparing search warrants and affidavits as needed. Maintains current knowledge of legislative changes by reviewing case law in books and on computer, and by periodically attending conferences and seminars.

Qualifications: Must be licensed to practice law in the State of Indiana.

Salary: \$59,599 -- \$69,885 depending on experience.

How to Apply: Send your resume and references to pharrington@tippecanoe.in.gov.

You must also fill out the online application located [HERE](#)

Deadline: December 31, 2018 at 4:30 pm local time

Indianapolis, IN – Graduate Legal Intern/Attorney – Marion County Public Defender

AkronLawJobs No. 9610 Overview: The position is responsible for providing effective representation of counsel to indigent persons charged with the equivalent of misdemeanors in juvenile, a misdemeanor, or appellate courts, or facing civil contempt, or chins/tp (Children in Need of Services/Termination of Parental Rights) proceedings.

Duties: Under the supervision of an Indiana licensed attorney from the Marion County Public Defender Agency, all graduate interns will appear in court to provide effective representation of counsel to indigent persons in civil contempt proceedings and mental health court and persons charged with committing misdemeanor criminal offenses in adult, juvenile or appellate courts; Conducts a legal and factual review of the case; Evaluates the legal and factual evidence for, or against, the client; Engages in pretrial motion practice; and Takes and defends depositions. Consults with the client, interviews witnesses and consults with medical, forensic, DNA or other experts as needed to represent the client. Consults with prosecuting attorney to negotiate case disposition to include plea agreements and other disposition, including litigating the case to the court or trying to jury. Communicates with clients through regular methods to include: telephone conversations, in-person interviews, and jail consultations. Reviews and updates court files; Keep clients and families updated on case progress. Delegates assignments to paralegal and investigators, as appropriate. This list of duties and responsibilities is not intended to be all-inclusive and may be expanded to include other duties or responsibilities that management may deem necessary from time to time.

Qualifications: Bachelor's degree and Juris Doctorate required. Strong verbal, written, communication and presentation skills are required along with top-level interpersonal and facilitation skills. Computer knowledge is a must. Must have a valid Indiana Driver's license. Independent judgment is regularly utilized when there are no available policies and procedures. Independent Actions and judgment are exercised in making decisions that are complex in nature and have a considerable impact on Public defender Agency policy. Decisions and actions may be considerable impact on Public Defender Agency policy. Decisions and actions may be controlled by state and federal laws. The actions and decisions making process allow for considerable latitude in making informed judgments, quick decisions or decisions without the benefit of consultation. The incumbent is expected to exercise initiative, creativity, and independent problem-solving skills.

How to Apply: Send your resume, cover letter, and law school transcript showing graduation to Robert.Kodrea@indy.gov

Deadline: October 26, 2018

Louisville, KY – Staff Attorney - Legal Aid Society

AkronLawJobs No. 9377 Overview: To provide uniform, high-quality advocacy for low-income clients in all forums, including the courts, administrative agencies, and community outreach initiatives.

Duties: Provide legal representation through the policies and practices consistent with professional standards for the delivery of civil legal services to the poor and consistent with any requirement of Legal Services Corporation and all other funding sources or program policies. Maintain accurate and complete files or records. Prepare reports and timely complete forms and records necessary for client services or administrative tasks related to the job. Interact with clients and staff and service providers professionally and appropriately. Establish and maintain rapport with clients to obtain accurate information and to establish trust. Work with other staff on client services or other program tasks in a collegial and cooperative nature. Develop and nurture good relations with service providers who make referrals or otherwise coordinate with the program. Work with supervisor to develop a plan for advocacy work within program priorities and funding to define the balance between impact work and service work, as well as community education and other outreach. Work with supervisor to identify individual training needs and develop strategies with case supervisor to address those needs. Attend and actively participate in planning meetings, training and task forces, as well as office meetings. Occasional night and weekend work hours; some local and out of town travel.

Qualifications: Must have a demonstrable commitment to understanding and addressing issues of low-income constituents. Must have J.D. and be admitted to practice in Kentucky and in good standing or must be eligible for admission to the Kentucky Bar under Kentucky Supreme Court Rule 2.112 if admitted to practice in another state. Must have skills to use office technologies, including case management software. Must be able to balance administrative and client advocacy responsibilities. Must be able to operate a motor vehicle, hold a valid driver's license, and be able to be insured under the Legal Aid Society auto insurance policy.

How to Apply: Send your resume, cover letter, and list of three references with contact information to Meagen Peden Agnew at the Legal Aid Society at magnew@laslou.org. You should address your cover letter to Meagen Peden Agnew, Legal Aid Society, 416 W. Muhammad Ali Blvd, Suite 300, Louisville, KY 40202

Deadline: October 31, 2018

Benton Harbor, MI – Legal Counsel – Whirlpool Corporation

AkronLawJobs No. 9631

Duties: Act as strategic advisor with broad responsibilities to the KitchenAid Small Appliances business, advising on a variety of legal issues across sales, distribution, marketing, and intellectual property. This is a dynamic and fast-paced role with the opportunity to help drive business results and product leadership while protecting the company against legal, and regulatory risks, as well identifying and implementing the new process, resources and training to help drive results and minimize risk and cost. Reports to Assistant General Counsel - Commercial. Draft, negotiate and advise on sales, distribution and antitrust matters, including sales agreements, promotions with retail trade partners, e-commerce and antitrust counseling. Advise on product claim development and substantiation, consumer protection, advertising review, rebates/coupons, sweepstakes, social media, competitor challenges, and marketing related agreements. Intellectual property support, including coordinating with the patent and commercial legal team for patent and trademark clearance, registrations, licensing, brand protection and enforcement. Identify, develop and implement training, self-help resources, and process, to drive efficient and effective legal support. Coordinate across the global legal team regarding procurement, compliance, litigation, and regional legal teams. Manage U.S. legal budget. Work effectively with business leaders, as well as develop strong internal relationships across various levels of the organization to drive results, a culture of compliance and give advice on specific legal matters. Develop and coordinate communications and presentations on legal operations in support of the business unit.

Qualifications: JD from an accredited law school. Admission to the Michigan Bar or eligibility for admission. 5-7 years of experience in sales, distribution, antitrust marketing, and/or e-commerce, preferably with some prior in-house counsel experience. Strong interpersonal, oral and written skills. Strong judgment and ability to resolve issues effectively and efficiently. Ability to find practical, balanced solutions. Ability to develop strong networks across global law department. Strong project management, organizational and prioritization skills. Ability to create and deliver clear, concise, and compelling training and presentations.

How to Apply: Apply [HERE](#) and upload your resume, cover letter, and list of references with contact information. Requisition ID# 25904.

Deadline: November 1, 2018

THE ALUMNI CAREER CONNECTION

Presented by The University of Akron School of Law Career Planning & Placement Office

Brooklyn, NY – Bilingual Law Clerk / Attorney – Robert N. Lerner, Attorney at Law

AkronLawJobs No. 9505: Overview: Practice is in Brooklyn, NY. The office offers a unique opportunity to become acquainted with solo, general practice. Practice includes probate, criminal, personal injury, immigration, matrimonial, real estate law, and civil litigation. Most of the clients are Chinese and have limited English skills.

Duties: Legal research, document drafting, and court appearances.

Qualifications: 2L, 3L, 4L, graduate/JD. **MUST BE FLUENT IN CHINESE.**

Salary: Negotiable

Hours: Flexible – can be full or part time

How to Apply: Send your resume and cover letter to Robert N. Lerner at RNL.LERNERLAW@GMAIL.COM

Deadline: October 14, 2018

Erie, PA – Litigation Associate – Quinn Law Firm

RECENT GRADS

AkronLawJobs No. 9670

Qualifications: JD and a member in good standing of the Pennsylvania bar. Must also be eligible for admission to the U.S. District Court. Must have both strong writing and oral communication skills.

Benefits package includes: Health, life, and disability insurance coverage; Free parking; 401(k) (including an employer match) and profit sharing plans, attorney licensing fees, continuing legal education allowance, professional liability insurance, and a marketing allowance, as well as American, Pennsylvania, and Erie County Bar Association membership fees.

How to Apply: E-mail your resume, cover letter, writing sample, and law school transcripts showing graduation to Arthur D. Martinucci, Esq. at amartinucci@quinnfirm.com

Deadline: December 31, 2018

Erie, PA – Litigation Associate – Quinn Law Firm

AkronLawJobs No. 9614 Overview: The Quinn Law Firm is seeking an attorney with 3-5 years of general litigation experience with an emphasis on employment law, education law, domestic law, and/or workers' compensation.

Qualifications: JD and a member in good standing of the Pennsylvania bar; Must also be eligible for admission to U.S. District Court. Will have both strong writing and oral communication skills.

Benefits include: Health, life, and disability insurance coverage, free parking, 401(k) (including an employer match) and profit sharing plans, attorney licensing fees, continuing legal education allowance, professional liability insurance, and a marketing allowance, as well as American, PA, and Erie County Bar Association membership fees.

How to Apply: Please submit your resume, cover letter, law school transcript showing graduation, writing sample and any letters of recommendation (optional) to: amartinucci@quinnfirm.com. Address your cover letter to: Arthur D. Martinucci, Esq., The Quinn Law Firm, 2222 W. Grandview Blvd, Erie, PA 16506

Deadline: December 31, 2018

Nashville, TN – Senior Counsel, North Americas Business Units – Bridgestone Americas, Inc.

AkronLawJobs No. 9663

JOB DESCRIPTION: The Senior Counsel role for Bridgestone Americas will have marketing review responsibilities for all business units within all North American Business Units (NABU) as well as general transactional and business responsibilities focused on certain business units within the Commercial Tire group. NABU consists of five different business units: Bridgestone Americas Tire Operations, LLC (BATO) Consumer Tire; BATO Commercial Tire; Firestone Building Products; Firestone Industrial Products and Bridgestone Retail Operations. This position enjoys a significant opportunity for growth as well as a broad breadth of opportunities in different areas of corporate practice. The incumbent will work closely with practice area attorneys in the Law Department: labor & employment, compliance, litigation, corporate services, real estate, and intellectual property. This position reports to the Associate General Counsel, North American Business Units.

RESPONSIBILITIES: Review and negotiation of contracts and other legal documentation for certain NABU business units. Review of marketing materials for all NABU business units and providing legal advice on issues for which the business units are facing.

Required QUALIFICATIONS: Law Degree (JD) from an accredited US Law School. A minimum of five years of law firm or in-house counsel experience is required. Experience with transactions, contract review and business support experience.

Preferred Qualifications: Marketing and advertising review experience. Expertise in negotiations and document drafting

How To Apply: Apply [HERE](#) and upload your resume, cover letter, and list of references with contact information.

Deadline: November 11, 2018

Beckley / Princeton, WV – Attorney – Legal Aid of West Virginia

AkronLawJobs No. 9647 Overview: Immediate opening for skilled, motivated Attorney with Legal Aid of West Virginia's Beckley / Princeton offices. This is a great opportunity to do important, rewarding work benefitting the community.

Benefits: 4+ weeks' vacation / holidays, PEIA medical coverage.

Qualifications: JD and a member in good standing of the West Virginia bar.

How to Apply: Send your cover letter, resume, and salary requirements via fax (304-342-3011) or e-mail to jobs@lawv.net.

Deadline: November 5, 2018

Huntington, WV – Attorney – Legal Aid of West Virginia

Deadline TODAY

AkronLawJobs No. 9649 Overview: Seeking a skilled, motivated attorney for its Cabell and Wayne County school-based legal clinic project. The attorney will have space at LAWV's Huntington office and will travel weekly to hold clinics at local schools.

Duties: Will assist the families of children affected by the opioid epidemic through a 3-year federal grant project. You will advocate for Cabell and Wayne County children's stability, safety, and economic well-being.

Qualifications: JD and a member in good standing of the West Virginia bar.

Benefits: A great family-friendly work environment. Excellent benefits package which includes medical, dental and life insurance and paid leave.

How to Apply: Send your cover letter and resume to jobs@lawv.net

Deadline: October 15, 2018

Morgantown, WV – Attorney – Legal Aid of West Virginia

DEADLINE TODAY

AkronLawJobs No. 9648 Overview: Seeking a skilled, motivated attorney for the Marion County school-based legal clinic project. The position offers you an opportunity to advocate for Marion County children's stability, safety, and economic well-being.

Duties: The attorney will have space at LAWV's Morgantown office and will travel weekly to hold clinics at local schools. Will assist the families of children affected by the opioid epidemic through a 3-year federal grant project.

Qualifications: JD and a member in good standing of the West Virginia bar.

Benefits: Great family friendly work environment and excellent benefits package which includes medical, dental and life insurance and paid leave.

How to Apply: Send your resume and cover letter to jobs@lawv.net

Deadline: October 15, 2018

Job Announcements: Judicial Clerkships

Some judges have added new clerkship positions on OSCAR. For an update on new judges accepting judicial clerkship applications, please visit the OSCAR website (<http://OSCAR.dcd.uscourts.gov/>)

Cleveland, OH – Term Law Clerk to U.S. Magistrate Judge - Magistrate Judge Jonathan Greenberg

AkronLawJobs No. 9650 Overview: The U.S. District Court for the Northern District of Ohio is accepting applications for the position of Term Law Clerk to U.S. Magistrate Judge Jonathan Greenberg, located in Cleveland, Ohio. The Law Clerk appointment shall begin September 2019. This position is anticipated to be a one year term with potential for extension at the discretion of the successful applicant and Judge Greenberg.

DUTIES: Primary duties of the position include administrative and traditional law clerk responsibilities such as researching substantive issues of federal and state law, drafting legal memoranda, opinions and orders, and attending court proceedings. Additional duties include interacting with chambers staff, court personnel, litigants and/or the public, and generally providing trusted legal support to the Judge. Selected candidate may perform other duties as assigned. Successful candidates must exhibit the highest standards of excellence and integrity, and display, at all times and to all persons, a courteous, professional and cooperative attitude.

QUALIFICATIONS: (Qualifications must be met at the time of application) For consideration, candidates must be law school graduates with strong academic records. Candidates also must be a graduate of an ABA-accredited law school with excellent academic credentials; Superior analytical ability and strong research and writing skills; Proficiency in

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computer and word processing skills; Ability to work independently in a production-oriented high-volume work environment; Membership in a Bar of a state, territorial, or Federal Court of general jurisdiction.

Preferred qualifications include: Experience in a comparable position emphasizing legal writing and analysis; Prior federal clerkship; and Experience in the areas of social security and/or habeas law.

COMPENSATION AND BENEFITS: Compensation will be set based on the experience and qualifications of the successful candidate subject to the policies and guidelines set forth in the Judicial Salary Plan. Salary range is \$63,717 to \$118,059. Term Law Clerks qualify for participation in pre-tax benefit programs (health, dental, and vision insurance programs, flexible spending accounts, commuter reimbursement benefit); group life insurance, long-term care insurance and a fitness center. Federal employees observe ten paid holidays per year.

HOW TO APPLY: Email the following documents **IN A SINGLE PDF** to Greenberg_Chambers@ohnd.uscourts.gov **ALL DOCUMENTS MUST BE PROVIDED TO BE CONSIDERED FOR THIS POSITION.** The subject of Email should read: Vacancy 18-21 Judge Greenberg Term Law Clerk: Letter of interest; Current Resume; Completed Employment application (AO78) found [HERE](#); A writing sample no more than 15 pages (please do not submit law review articles as a writing sample); Copy of law school transcripts; and Three professional references with contact information.

Please note: Applicants selected for interviews must travel at their own expense and relocation expenses will not be reimbursed. Due to the volume of applications received, the Court will only contact those applicants who will be interviewed.

Deadline: December 15, 2018 at 5:00 p.m.

Jim Thorpe, PA – Judicial Law Clerk – Carbon County Court of Common Pleas

AkronLawJobs No. 9580 Overview: This is a professional class position which assists the Judges of the Carbon County Court System by conducting legal research, drafting opinions, memorandums and letters, and assisting with other professional legal duties.

Duties: Applicant must be able to research, interpret and apply laws, court decisions and other legal authorities; Write opinions, orders, and legal memorandums for the Court; Review pre-trial memoranda, petitions, motions and case matters on pertinent issues and applicable laws; Review divorce matters and supporting documentation and adoption petitions; Assist Judge with legal correspondence; Interact with internal departments frequently responding to their inquiries; Interpret new legal rulings and procedures; Review and assemble appropriate jury instructions for trial; Answer telephone and respond to routine inquiries from public and attorneys; Attend court hearings and trials and take notes.

Qualifications: JD; Admission to the Pennsylvania Bar is preferred; However, will consider applicants who are awaiting or have only taken the Bar Exam. Good written communication, research, and computer skills necessary. Prior clerk experience is a plus.

Salary: \$37,947 (Commensurate with experience) - \$40,240.20 if a member of the PA Bar. Additional compensation for reviewing divorce files and, when attaining attorney status, serving as an arbitrator.

Hours: Monday through Friday - normally between 8:30 a.m. and 4:30 p.m. Hours may vary occasionally depending on the needs of the Court.

How to Apply: You may either e-mail your materials to: Kelly J. Hamm, Assistant Court Administrator at khamm@carboncourts.com OR Mail or Deliver to: Kelly J. Hamm, Assistant Court Administrator

Carbon County Courthouse, 4 Broadway, P.O. Box 131 Jim Thorpe, PA 18229

The application may be found at: <http://www.carboncourts.com/forms/empapp.pdf>

Deadline: October 31, 2018

The following Judges have added new clerkship positions on OSCAR:

Judge: Ronnie Abrams, District Judge

United States District Court

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 10, 2017 - Aug 1, 2020 Term Start Date: Aug 1, 2020 Application Method: On-line (recommended)

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Judge: Richard Berman District Judge
United States District Court
New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 13, 2017 - Sep 1, 2021 Term Start Date: Sep 1, 2021

Application Method: On-line (recommended), Paper, E-mail Status: Available

Judge: Richard Berman District Judge
United States District Court
New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 13, 2017 - Sep 1, 2020 Term Start Date: Sep 1, 2020

Application Method: On-line (recommended), Paper, E-mail Status: Available

Judge: Richard Berman District Judge
United States District Court
New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 13, 2017 - Sep 1, 2019 Term Start Date: Sep 1, 2019

Application Method: On-line (recommended), Paper, E-mail Status: Available

Judge: Michael Chagares, Circuit Judge
United States Court of Appeals
Newark, NJ

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 14, 2017 - Aug 5, 2020 Term Start Date: Aug 27, 2020 Application Method: On-line (recommended), Paper

Judge: Paul Engelmayer, District Judge
United States District Court
New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 21, 2017 - Jan 1, 2020 Term Start Date: Sep 1, 2020 Application Method: On-line (recommended), Paper Status: Available

Judge: Debra Freeman, Magistrate Judge
United States District Court
New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 22, 2017 - Apr 1, 2019 Term Start Date: Apr 1, 2019 Application Method: On-line (recommended), Paper Status: Available

Judge: David Hittner
District Judge
United States District Court
Houston, TX

Term: 2 Years

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Feb 1, 2018 - Feb 1, 2019 Term Start Date: Aug 26, 2019 Application Method: Paper Status: Available

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Judge: Ellen Hollander, District Judge

United States District Court

Baltimore, MD

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 13, 2017 - Aug 30, 2019 Term Start Date: Sep 3, 2019 Application Method: On-line (recommended), Paper

Judge: Guy Humphrey, Bankruptcy Judge

United States Bankruptcy Court

Dayton, OH

Term: 4 Years

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Sep 21, 2018 - Jan 31, 2019 Term Start Date: Sep 1, 2019 Application Method: On-line (recommended), Paper, E-mail
Status: Available

Judge: Robert Klausner, District Judge

United States District Court

Los Angeles, CA

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 6, 2017 - Aug 1, 2019 Term Start Date: Aug 5, 2019 Application Method: On-line (recommended) Status: Available

Judge: Robert Kugler

District Judge

United States District Court

Camden, NJ

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jan 29, 2018 - Jan 1, 2019 Term Start Date: Sep 1, 2019 Application Method: On-line (recommended), Paper Status: Available

Judge: Royce Lamberth

District Judge

United States District Court

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Sep 13, 2017 - Jan 1, 2019 Term Start Date: Sep 1, 2019 Application Method: On-line (recommended) Status: Available

Judge: Debra Livingston, Circuit Judge

United States Court of Appeals

New York, NY

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 22, 2017 - Aug 13, 2020 Term Start Date: Aug 4, 2020 Application Method: On-line (recommended) Status: Available

Judge: Kevin Newsom

Circuit Judge

United States Court of Appeals

Birmingham, AL

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Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Sep 15, 2017 - Aug 14, 2020 Term Start Date: Aug 15, 2020 Application Method: On-line (recommended) Status: Available

Judge: J. Oetken, District Judge

United States District Court

New York, NY

Term: 1 Year

Applications Accepted: Jun 6, 2017 - Jun 6, 2019 Term Start Date: Aug 15, 2020 Application Method: On-line (recommended), E-mail Status: Available

Judge: Cornelia Pillard, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Jun 13, 2017 - Jan 1, 2020 Term Start Date: Aug 15, 2020 Application Method: On-line (recommended) Status: Available

Judge: C. Preston, Bankruptcy Judge

United States Bankruptcy Court

Columbus, OH

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Sep 17, 2018 - Dec 31, 2018 Term Start Date: Oct 1, 2019 Application Method: On-line (recommended), E-mail Status: Available

Judge: Sharon Prost, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Clerkship Type: Term Law Clerk-Chambers

Applications Accepted: Apr 7, 2017 - Dec 1, 2019 Term Start Date: Dec 15, 2019 Application Method: On-line (recommended), Paper Status: Available

Judge: Joseph Spero, Magistrate Judge

United States District Court

San Francisco, CA

Term: 1 Year

Clerkship Type: Temporary Law Clerk-Chambers

Applications Accepted: Jun 12, 2017 - Dec 12, 2020 Term Start Date: Jul 1, 2017 Application Method: On-line (recommended), Paper Status: Available

Judge: Stephen Williams, Circuit Judge

United States Court of Appeals

Washington, DC

Term: 1 Year

Applications Accepted: Jun 9, 2017 - Nov 30, 2019 Term Start Date: Aug 17, 2020 Application Method: On-line (recommended) Status: Available

Job Announcements: Other Positions

Akron, OH – Billing Clerk / Administrative Assistant – Edward L. Gilbert, LPA

AkronLawJobs No. 9662 Overview: Akron law firm has an opportunity for a full-time Billing Clerk/Administrative Assistant. Applicants must be extremely organized, have the ability to multitask, meet deadlines, and work in a fast-paced environment. Billing experience and previous law firm experience is a plus.

Responsibilities will include the following: Prepare and maintain monthly billing reports; Investigate and resolve client billing inquiries; Prepare monthly client billings, including invoice modifications as necessary; Answering phones; Filing; Taking and transcribing dictation; and Additional duties and special projects as needed.

Qualifications: Knowledge and proficiency of Microsoft Office products; Familiarity with billing or accounting software preferred; Attention to detail; Understanding of meeting deadlines; Excellent verbal and written communication skills; and Ability to communicate and work in a group as well as alone.

Salary: Pay will be based on experience.

How to Apply: Send your resume and Cover Letter addressed to Edward Gilbert to egilbert@edwardgilbert.com

Deadline: November 11, 2018

Akron, OH – Assistant Professor, Legal Writing, The University of Akron School of Law

AkronLawJobs No. 9557 Overview: UA Law anticipates hiring a tenure-track or tenured faculty member to begin teaching in Fall 2019.

Duties: Seeking a candidate who will teach Legal Writing and first-year or required courses. Both entry-level and lateral candidates are encouraged to apply.

Qualifications: JD or equivalent law degree. A demonstrated record of or potential for successful teaching and scholarship.

Job Number:

11149

How to Apply: Apply [HERE](#). You must complete the on-line application and attach a current CV and cover Letter to your profile.

Deadline: Open until filled (posted: September 4, 2018)

Cleveland, OH – Summer 2019 Daniel K. Lewis Administrative Fellowship – MetroHealth

AkronLawJobs No. 9672 Overview: The Daniel K. Lewis Administrative Fellowship is an extraordinary two-year, full-time post-graduate training program designed to identify best-emerging management and leadership talent. In the special circumstance of a practicing provider, the program can be completed as a three-year, half-time equivalent with special assignments. The program is designed to transition fellows into operations management positions through focused mentoring, stretch assignments, targeted project assignments and direct leadership experiences. Fellows will begin their healthcare administration career at one of the largest, most innovative public healthcare institutions in the U.S., The MetroHealth System in Cleveland, OH. For more than 180 years, MetroHealth has led the way to a healthier community through service, teaching, discovery, and teamwork. Our region relies upon MetroHealth to: Provide comprehensive, coordinated care to everyone in Northeast Ohio. Specialize in the lifesaving services needed by our entire region. Train our future health care providers and leaders. Advance public health and tackle our region's most pressing issues through a wide range of community-based programs. MetroHealth is continuing its evolution with a bold new plan for transforming its main campus and the delivery of health care in our community through a \$1 billion investment. Read about the System's transformation (<https://www.metrohealth.org/transformation>). The fellow will prepare for leadership positions by participating in special projects, system-wide initiatives and day-to-day management of operational, clinical and strategic growth areas, which will build and strengthen essential administrative and management skills. The fellow will be guided primarily by MetroHealth's Chief of Staff while having access to the entire C-Suite to gain an understanding of all areas of responsibility and oversight. He/she will attend the President's Cabinet meetings, will be assigned challenging work, and will be empowered to make independent decisions in preparation for a healthcare administration leadership role.

Qualifications/Key Attributes: Qualified candidates must have completed a master's degree (MBA, MHA, MHSA or equivalent coursework) or be a degree candidate who is on schedule to complete the degree before the fellowship commences in July with a focus on healthcare management. Preferred candidates hold a master's degree from a program accredited by the Commission on Accreditation of Healthcare Management Education (CAHME) or Association to Advance Collegiate Schools of Business (AACSB); applications from non-CAHME programs will also be considered. The MetroHealth System does not sponsor international visas for this fellowship. Candidates need to have prior healthcare industry experience (such as an internship, externship, fellowship, or applicable employment, preferably in a hospital or

significant ambulatory setting). Interested individuals should possess a broad knowledge of current and historical perspectives on healthcare business management and administration, clinical practice management, clinical research and education, hospital administration and management, finance, human resources and organizational development, information systems, and managed care. The individual selected must be collaborative and a quick study. He/she must possess a high degree of analytic ability, be able to manage multiple priorities and pivot from one assignment to the next with ease, and be driven by personal values that are consistent with the System's values. Their drive to succeed must be based upon the best interests of the organization.

Benefits: The Daniel K. Lewis Administrative Fellowship offers fellows a comprehensive compensation package, including salary, benefits and relocation assistance. MetroHealth benchmarks its total compensation program against other organizations in its geographical region as well as other healthcare and cross-industry organizations nationwide. Fellows are considered a benefit-eligible employee based on full-time equivalency.

Salary – Compensation package includes a competitive base salary.

Relocation Assistance – Candidates who live 100 miles or more away and are relocating to Cleveland are eligible for relocation assistance. These benefits include travel reimbursement for pre-placement evaluation and housing search.

Experience: The Daniel K. Lewis Administrative Fellowship consists of rotations through several key areas at The MetroHealth System. During rotation planning discussions, fellows will be encouraged to envision the full range of experience they hope to gain, so that at the end of their fellowship, they will be strong candidates for the positions they wish to pursue.

Year 1: Core Functional Rotations: Human Resource; Data and Analytics; Finance; Service Line Administration; Hospital Administration; Marketing Development and Research; Patient Safety/Quality

Year 2: Flexible Assignments: These opportunities accommodate career development interests in other areas, such as: Strategy and Innovation; Community Relations; Ambulatory Network; Development/ Fundraising; Performance Improvement

Professional Development: In addition to rotations, fellows can develop their leadership acumen in other ways: Participate in a structured mentorship program; Attend at least one conference of choice (for example, American College of Healthcare Executives); Sit with or potentially serve as an interim leader on an institutional leadership committee

Fellowship will begin July 2019.

How to Apply: Required application materials include the following. 1. Current resume; 2. OFFICIAL transcript with graduate GPA listed. 3. Three letters of recommendation: a) Professional (ability to speak about professional skills and abilities; examples – direct manager, supervisor, preceptor, etc.

b) Academic (ability to speak about academic performance; examples – professor, program director, faculty advisor, etc.); c) Personal (ability to speak about personal values; examples – colleague, family member, friend, etc.). Personal statement addressing the following questions (no more than one page in length) · Why are you interested in healthcare? · Why MetroHealth? · What do you hope to gain from the Daniel K. Lewis Administrative Fellowship? · What are your unique attributes that make you a good candidate for this fellowship?

Deadline: January 31, 2019

Cleveland, OH – Privacy Officer – Ethics & Compliance – MetroHealth

AkronLawJobs No. 9643 Overview: The Privacy Officer manages the organization's privacy program and independently handles a broad range of matters relating to privacy and compliance operations. Provides compliance advice and guidance to internal clients to ensure MHS' compliance with legal/regulatory requirements, including but not limited to, HIPAA, HITECH and other state and federal privacy laws. Working across departmental lines to implement new policies, procedures and programs. The Privacy Officer is the organization's subject matter expert on all privacy matters and serves as legal counsel for privacy-related legal matters. Works closely with the Chief Ethics and Compliance Officer, the Director of Information Security and the Legal Department. Upholds the mission, vision, values, and customer service standards of The MetroHealth System.

Qualifications: Bachelor's degree and Juris Doctorate required; Must be licensed to practice law in the State of Ohio, or be currently licensed in another state with the acquisition of Ohio license within 12 months after hire date; Five or more years of experience as an attorney in a law firm, healthcare organization or related entity working in a leadership role in risk, compliance, or healthcare privacy; Eight years combined experience in healthcare compliance, privacy and/or legal practice; Extensive experience translating complex regulations/topics into understandable and meaningful terms. Demonstrated ability to plan, coordinate, direct, and evaluate a variety of activities and projects. Strong leadership skills, outstanding interpersonal skills, a collaborative style. Demonstrated, mentoring, customer service and excellent interpersonal skills along with experience in working with multi-disciplinary groups. Has superior analytic, problem-solving, communication, change management, and presentation skills, including excellent oral and written communication

skills. Strong skills in personal diplomacy. Demonstrated ability to conduct privacy and compliance-related investigations. Able to handle multiple tasks, projects, and responsibilities at once. Ability to perform risk analysis, loss analysis, and various other financial analysis. Strong knowledge of legal theory and practice, and knowledge of specific laws and regulations imposed on healthcare systems by various agencies including HIPAA Privacy and Security rules. Must exhibit a high level of motivation, team orientation, professionalism, and trustworthiness, and places a high value on treating others with dignity and respect. Ability to manage and facilitate the development of Ethics and Compliance personnel while maintaining a team environment. Demonstrated proficiency with Microsoft Office products including Outlook, Word, PowerPoint, Access, and Excel.

How to Apply: Apply [HERE](#) and upload your resume, cover letter and a list of your references with contact information. Position Number 490495

Deadline: October 31, 2018

Stow, OH – Law Clerk – Perduk & Associates Co. LPA

Recent Graduates

AkronLawJobs No. 9569

Qualifications: 2L, 3L, or recent grad. Candidates should possess strong research and writing skills.

Duties: Legal research and writing on a variety of topics including personal injury, domestic relations, general litigation, probate, bankruptcy, workers' compensation and estate planning.

How to Apply: Send your resume, cover letter, and writing to David C. Perduk at dperduk@perduklaw.com.

Deadline: December 1, 2018

Washington, DC – 2019 – 2021 Gault Fellowship – National Juvenile Defender Center

AkronLawJobs No. 9659 Overview: Recent law school graduates AND current 3L/4LEs (Class of 2018 or 2019) are invited to apply for a TWO-YEAR juvenile defense fellowship at the National Juvenile Defender Center (NJDC) in Washington, DC beginning in September 2019.

The Gault Fellowship is in honor of the U.S. Supreme Court case *In re Gault*, 387 U.S. 1 (1967). The *Gault* decision extended to juveniles many of the same due process protections afforded adults accused of crimes, including the right to counsel. NJDC currently hosts two Gault Fellows who overlap for one year.

Duties: Collaborates with NJDC staff to develop legal and policy initiatives focused on a broad range of juvenile defense issues. The Fellows perform extensive legal research and analysis for NJDC and assist with the provision of training and technical assistance to the juvenile defense community. The Fellows work closely with juvenile defense attorneys, public defender offices, law schools, legal clinics, and nonprofit law centers to improve access to counsel and the quality of representation for all children. The Fellows write reports, articles, issue briefs, and fact sheets to inform the field, and additionally review the content and citations of all materials developed by NJDC. The Fellows may also assist in long-term research and writing on a variety of high-level reform projects. Each Fellow is expected to proactively initiate projects to improve the provision of justice in the juvenile delinquency systems.

Qualifications: Must be recent law graduates OR current 3L/4LEs (Class of 2018 or 2019) with excellent legal research, writing, and analytical skills, the ability to work independently, and superb attention to detail. Knowledge of juvenile delinquency law is helpful but not required; a demonstrated interest in juvenile rights, criminal law, civil rights, and racial and social justice is essential. Must be hardworking, self-motivated, well-organized, possess a positive attitude and a sense of humor, and have the proven ability to work with a wide range of people. Must be able to begin the fellowship in SEPTEMBER 2019, ending in August 2021, must be able to commit to the full two years, and must have the capacity for occasional work-related travel.

Salary and Benefits: The Gault Fellow works for two years and is provided a salary of \$47,500, plus full health benefits.

How to Apply: Send a cover letter, resume, three references, and a short (approximately 250 words) summary and analysis of the landmark juvenile rights case *In re Gault*, 387 U.S. 1 (1967), with the subject line "2019-2021 Gault Fellowship Application - [Last Name]" to recruit@njdc.info as a single .pdf file.

Deadline: October 29, 2018

FORTUNE 1000 IN HOUSE OPPORTUNITY targeting class 2013-2017 JD

If you graduated in the top half of your class, have any private practice experience, and are exploring in house positions, please get in touch with us.

We only work with in house attorneys, so we know that corporate culture can make or break your career. In this company, the legal department provides opportunities for even the junior attorneys to work directly with business leaders and executives for optimal professional development. Attorneys are cross trained to support multiple business units. No one is held back from advancement across practice areas.

Our client is a NYSE highly innovative, diverse energy company with multiple business units. It employs thousands of people across the US and is headquartered in a mid-size Northeastern city. The asset base is in the \$ Billions. The company was founded over 50 years ago.

This position is located in the Headquarters. The role is open due to internal promotion. Very competitive compensation includes base salary plus outstanding benefits including excellent 401K match and a retirement plan.

The ideal candidate profile:

- * Law firm experience
- * Graduated in the top half of law school class
- * Experience in any combination of corporate or energy practice including but not limited to: litigation, taxation, governance, labor and employment, SEC, utility regulatory, environmental, or complex transactions.

There is more to this story! If you're interested in additional details, please respond to Michelle Metzger at michelle.metzger@vpartners.com with a resume.

Summary of Law-Related Teaching Positions (world-wide)

https://chroniclevitae.com/job_search?utf8=%E2%9C%93&job_search%5Bkeywords%5D=legal

Cleveland Area Office Space Available

Perfect for the new attorney. Reasonably priced, one or two offices in beautiful, fully renovated suite in Beachwood office building. Complete with all the amenities, including receptionist, Wi-Fi, copier, fax machine, and kitchen. Secretarial services available for additional fee. Senior attorneys on-site, available for mentoring. Suite has generated referrals in the past. Contact David Pomerantz at #216-587-1221 or dipfcc@aol.com

Cuyahoga Falls Office Space Available

Private practice shared office space available on Graham Road in Cuyahoga Falls. Prosecutor looking for anyone who might be interested in sharing office space with her. Contact Nicole Welsh at welshesq@gmail.com or at 216-287-1999

Office Sharing Available for Lawyer

May perform legal services in exchange for rent. Referrals possible from my established consumer bankruptcy, foreclosure defense, debt relief clientele in primarily Richland, Ashland and Crawford counties. Lawyer could also apply for court-appointed cases in domestic, juvenile, and criminal cases. Professional building, security, free parking. www.attymack.com

Warren, OH Office Space Available

Two attorneys with over 30 years of experience have office space available in Warren, Ohio. Newly remodeled in a very high traffic, upscale area. Ideal for a recent graduate. Reasonable rates as well as plenty of overflow work or referrals available for the right candidate. Please contact Attorney Adam C. Hunt for more details: adam@hunt-law-llc.com (330) 469-9836

Articles and Items of Interest:

Power Up Your LinkedIn!

<http://www.abalcc.org/2016/11/18/power-up-your-linkedin-profile-qa/>

A young attorney's most important writing – E-mails

<http://abaforlawstudents.com/2017/09/14/young-attorneys-important-writing-e-mails/>

Exploring Growing Areas of Law

In a recent article from *Student Law*, the American Bar Association's publication, Janan Hanna explores growing areas of law by focusing on "three areas of law that are starting to grow because of changing demographics, health care reform,

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and a poor economy.” Find the article here: http://www.americanbar.org/publications/student_lawyer/2012-13/feb/exploring_areas_of_law.html

A Note About AkronLawJobs

For those Akron Law alumni who are actively job searching, please be aware that you may search for job vacancy announcements any time right from the comfort of your own home or office. There is no need to wait for the monthly Alumni Career Connection. All job postings that the Career Planning Office receives are immediately posted on AkronLawJobs, the online job database powered by Symplicity. It is very easy to navigate and we encourage all of you to check it out. Username and password are required so please e-mail lawcareerplanning@uakron.edu or call our office at 330-972-6365 and we will set you up with an AkronLawJobs account. If, for some reason, you have misplaced your AkronLawJobs username or password, please stop by or e-mail the Career Services Office at lawcareerplanning@uakron.edu and we will re-register you with AkronLawJobs.

Useful Links:

Akron Law Career Services Alumni Resources: <http://www.uakron.edu/law/career-services/students.dot>

AkronLawJobs: <https://law-akron-csm.symplicity.com/students>

NALP Directory of Legal Employers: www.nalp.org

PSJD (formerly PS Law Net) Career Central: <http://www.psjd.org/>

Equal Justice Works: www.equaljusticeworks.org